

BOARD OF EDUCATION

BELLEVILLE HENDERSON CENTRAL SCHOOL DISTRICT

Regular Meeting

June 29, 2015

7:00 p.m.

President Gehrke led with the Pledge of Allegiance.

The meeting was called to order in the Library at 7 p.m. by President Kurt E. Gehrke with the following members present:

John Allen, David Bartlett, Roger Eastman, Kurt Gehrke, Laurie Goodwin (entered at 7:05 p.m.) and Gary Ramsdell.

Absent: Daniel Maitland

Others present:

Rick Moore, Superintendent, Sally Kohl, District Clerk, Karl Kofod, Director of Business and Finance, Cathy Scofield, Kathy Sidmore, Adam Miner, David Green, Carrie Eastman, Deanna Cobb, Laura Moore, Deborah Clark, Dominic D'Imperio (School Attorney), Patrick Currier (Aubertine & Currier) and Bob Williams (Watchdog Building Partners).

PUBLIC PARTICIPATION-none

CALENDAR OF EVENTS

| | | |
|---------------|-----------------|--|
| 6/29 | 6:00 a.m. | Captain's Day Grade 4 & 5 |
| 6/29 | | MS & HS Report Cards Mailed Home |
| 6/29 | 7:00 p.m. | Board of Education Special Meeting-Library |
| 6/29-7/3 | 8 a.m.-4 p.m. | Panther Hoop Camp (Boys) |
| 7/1 | 6:00 p.m. | Annual Re-Organizational Meeting |
| 7-6-8/13 | | Summer LEAP |
| 7-13-17 | 8:30-11:30 a.m. | Lady Panther Hoop Camp |
| 7/15-18 | | STEM Summer Camp @Copenhagen CSD |
| July & August | | STEM Online Health Class |

COMMUNITY OF CARING UPDATE

- The District Clerk reported that 3 BHCS students were in a car accident, cards were sent to all 3 students.

PRESENTATION

- Deanna Cobb presented her proposal for the 2017 foreign language trip to Paris and Northern Germany. The proposed trip will occur during spring break of 2017.
- Curriculum Council Members (Deborah Clark, Laura Moore, Deanna Cobb and Carrie Eastman) presented information on Common Core. Curriculum Council Members answered any questions the Board had. The Board thanked them for their presentation and offered the Board's support.
- Dave Kiblin presented the Board with his proposal for changes in the custodial staff.
- Patrick Currier reported to the Board that Phase 1 of the Capital Project is underway. Mr. Currier presented carpet and locker color samples to the Board.

CONSENT AGENDA

1. Resolved that this Board of Education approve the following:

A. MINUTES

Regular Meeting Minutes-June 15, 2015.

B. WARRANTS

Warrant #22-General & School Lunch Fund

CONSENT AGENDA

6/15/15 MINUTES

WARRANTS:#22 &
22B GENERAL &
SCHOOL LUNCH
FUND

Warrant #22B-General & School Lunch Fund

Warrant #23B-Trust & Agency Fund

C. USE OF BUILDING/GROUNDS/BUS

Hospice Walk a Thon

Use of school bus on Saturday, August 8, 2015 from 9:00 a.m. to 11:00 p.m. for transportation, as requested by Penny McCrea, Hospice Chairman.

IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office.

IT BEING FURTHER UNDERSTOOD, that this approval is contingent based on the bus driver donation of their time and the school will be reimbursed \$2.00 per mile for the use of the bus.

D. FIRE REPORT

Acknowledge the 2015 fire inspection report of all the buildings in the district.

Motion -David Bartlett, Second-Roger Eastman, Vote 6-0.

PERSONNEL

2. VOLUNTEER ASSISTANT COACH

BE IT RESOLVED, that this board of Education approves David Green as a volunteer assistant coach for the girls varsity soccer team.

Motion-Laurie Goodwin, Second-Gary Ramsdell, Vote 6-0.

3. ELIMINATE CASHIER POSITION

Resolved, that upon the recommendation of the Superintendent of Schools, that this Board of Education eliminates ONE (1) cashier position (3 hours).

Motion-Gary Ramsdell, Second-John Allen, Vote- 6-1.

AYE Vote (5)- John Allen, David Bartlett, Kurt Gehrke, Laurie Goodwin and Gary Ramsdell.

NAY Vote (1)- Roger Eastman

4. APPOINT FOOD SERVICE POSITON

Be It Resolved, that it is hereby determined that pursuant to the provisions of Civil Service Law Section 22 of the State of New York and upon the recommendation of the Superintendent of Schools, the following person be appointed as a ten-month (5 hours per day), probationary food service helper as follows:

Name: **Keyzia Warner**

Effective Date: July 1, 2015

Expiration Date: June 30, 2016

Salary: 9.50 per hour

IT BEING UNDERSTOOD, that **Mrs. Warner** has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion-John Allen, Second-Kurt Gehrke, Vote 6-0.

WARRANT #23B
T & A FUND

USE OF BUS-HOSPICE
WALK A THON

FIRE REPORT

DAVID GREEN-
ASSISTANT VGS
COACH

ELIMINATE CASHIER
POSITION

APPOINT FOOD
SERVICE HELPER
(5 HR)-KEYZIA
WARNER

5. ELIMINATE FOOD SERVER HELPER POSITION

Resolved, that upon the recommendation of the Superintendent of Schools, that this Board of Education eliminates ONE (1) food service helper position (7 hours).

Motion-John Allen, Second-Gary Ramsdell, Vote 7-0.

6. CREATE FOOD SERVICE HELPER POSITION

Resolved, that upon the recommendation of the Superintendent of Schools, that the Board of Education creates the Civil Service position of food service helper (6 hours per day).

Motion –Gary Ramsdell, Second-David Bartlett, Vote6-0.

7. APPOINT FOOD SERVICE POSITON

Be It Resolved, that it is hereby determined that pursuant to the provisions of Civil Service Law Section 22 of the State of New York and upon the recommendation of the Superintendent of Schools, the following person be appointed as a ten-month (6 hours per day), probationary food service helper as follows:

Name: **Katherin Roach**

Effective Date: July 1, 2015

Expiration Date: June 30, 2016

Salary: 9.50 per hour

IT BEING UNDERSTOOD, that **Mrs. Roach** has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion-Roger Eastman, Second-Kurt Gehrke, Vote 6-0.

8. ELIMINATE FOOD SERVER HELPER POSITION

Resolved, that upon the recommendation of the Superintendent of Schools, that this Board of Education eliminates ONE (1) food service helper position (5 hours).

Motion –Laurie Goodwin, Second-Gary Ramsdell, Vote 6-0.

9. CREATE FOOD SERVICE HELPER POSITION

Resolved, that upon the recommendation of the Superintendent of Schools, that the Board of Education creates the Civil Service position of food service helper (6 hours per day).

Motion-John Allen, Second-Gary Ramsdell, Vote 6-0.

10. APPOINT FOOD SERVICE POSITON

Be It Resolved, that it is hereby determined that pursuant to the provisions of Civil Service Law Section 22 of the State of New York and upon the recommendation of the Superintendent of Schools, the following person be appointed as a ten-month (6 hours per day), probationary food service helper as follows:

Name: **Sarah Sibrava**

Effective Date: July 1, 2015

Expiration Date: June 30, 2016

Salary: 9.50 per hour

ELIMINATE FOOD
SERVICE HELPER (7 HR)
POSITION

CREATE FOOD SERVICE
HELPER POSITON (6 HR)

APPOINT FOOD SERVICE
(6 HR)-KATHERIN
ROACH

ELIMINATE FOOD
SERVICE HELPER (5 HR)
POSITION

CREATE FOOD SERVICE
(6 HR) POSITION

APPOINT FOOD SERVICE
(6 HR) POSITON-SARAH
SIBRAVA

IT BEING UNDERSTOOD, that **Mrs. Sibrava** has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion-John Allen, Second-Roger Eastman, Vote 6-0.

11. CREATE FOOD SERVICE HELPER POSITION

Resolved, that upon the recommendation of the Superintendent of Schools, that the Board of Education creates the Civil Service position of food service helper (3 hours per day).

CREATE FOOD SERVICE
HELPER (3 HR) POSITION

Motion-Gary Ramsdell, Second-Laurie Goodwin, Vote 6-0.

12. APPOINT FOOD SERVICE POSITON

Be It Resolved, that it is hereby determined that pursuant to the provisions of Civil Service Law Section 22 of the State of New York and upon the recommendation of the Superintendent of Schools, the following person be appointed as a ten-month (3 hours per day), probationary food service helper as follows:

Name: **Ann Hodge**

Effective Date: July 1, 2015

Expiration Date: June 30, 2016

Salary: 9.50 per hour

APPOINT FOOD SERVICE
HELPER (3 HR)
POSITION-ANN HODGE

IT BEING UNDERSTOOD, that **Mrs. Hodge** has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion-Gary Ramsdell, Second-John Allen, Vote 6-0.

NEW BUSINESS

13. AUTHORIZE TO SIGN

Upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the Superintendent of Schools to sign the Change Order for Sullivan Contracting for asbestos abatement in amount of \$12,000.

NEW BUSINESS

AUTHORIZE
SUPERINTENDENT TO
SIGN CHANGE ORDER

Motion-John Allen, Second-Roger Eastman, Vote 6-0.

14. CAPITAL RESERVE FUND

WHEREAS, at the Annual Election and Vote of the qualified voters of the Belleville Henderson Central School District, held on May 20, 2008, a proposition was duly adopted authorizing the Board of Education to establish a capital reserve fund not to exceed \$2,000,000 and further authorizing to annually pay into the fund such amount as determined by the Board of Education not to exceed \$500,000 per year, and

WHEREAS, it is now desired to pay into the fund therefore;

BE IT RESOLVED, by the Board of Education of the Belleville Henderson Central School District as follows:

1. Authorization to pay into the fund an amount not to exceed \$100,000 to be accounted in General Fund A878.

AUTHORIZATION TO PAY
INTO CAPITAL RESERVE
FUND

2. The source of funds shall be the undesignated fund balance.
3. This resolution shall take effect immediately.

Motion-John Allen, Second-Laurie Goodwin, Vote 6-0.

15. AUTHORIZATION TO SIGN

BE IT RESOLVED, that this Board of Education authorizes the President and the Clerk to sign the 2015-16 Contract for Services (AS-7) between the Jefferson-Lewis BOCES and Belleville Henderson Central School for the 2015-16 school year.

Motion-Gary Ramsdell, Second-Dave Bartlett, Vote 6-0.

16. AUTHORIZATION TO SIGN

BE IT RESOLVED, that this Board of Education authorizes the Superintendent to sign the Services Agreement Reinstatement for the continuation of services by the Omni Group as Plan Administrator for the Belleville Henderson School District 403(b) plan.

Motion -Roger Eastman, Second-Kurt Gehrke, Vote 6-0.

17. PURCHASING AGREEMENT WITH ST. LAWRENCE/LEWIS BOCES

BE IT RESOLVED, that this Board of Education agrees to participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the Cooperative Purchasing Agreement for the 2015-16 school year.

Motion-Roger Eastman, Second-Gary Ramsdell, Vote 6-0.

ADDITIONAL RESOLUTION HAND CARRIED IN TO MEETING

After Executive Session #2 and Open Session declared by President Gehrke.

18. RESCIND RESOLUTION

Resolved, that resolution No. 17 from the Board of Education meeting on June 15, 2015 is rescinded, and, further, that the contract for the Capital Project - Contract #1-Site Work is awarded to the remaining lowest responsible bidder, Barrett Paving Materials, Inc., in the sum of \$778,096 .

Motion-Roger Eastman, Second-Gary Ramsdell, Vote 6-0.

POLICY

- First reading of the Policy Manual Section 7000, Students, from the 2014 District Policy Manual developed with Erie 1 BOCES. This was postponed from the June 15, 2015 meeting.
 - Mr. Moore will review and highlight suggested changes for the Board to review.

FOR THE BOARD'S REVIEW

- Jefferson Lewis BOCES Board Meeting Minutes, May 6, 2015.
- FFA Summer Activities
- Letter from Mr. Kofod, Director of Business and Finance.

ADMINISTRATIVE REPORT(S)

- Dominic D'Imperio explained the proposed solar project with the Tri county Energy Cooperative.

AUTHORIZATION FOR
PRESIDENT AND CLERK
TO SIGN CONTRACT
FOR SERVICES WITH JL
BOCES

AUTHORIZATION FOR
SUPERINTENDENT TO
SIGN SERVICES
AGREEMENT WITH
OMINI GROUP

PARTICIPATION IN THE
ST LAWRENCE/LEWIS
BOCES COOPERATIVE
PURCHASING
PROGRAM

RESCIND RESOLUTION
#17 FROM 6/15/15
MEETING

- A resolution will be needed if the Board of Education decides to join the Cooperative.
- Old playground equipment (phase 2 of the Capital Project)
 - Contractor will be responsible for disposal of the playground equipment that will not be integrated in the new playground.

UPDATE TO BOARD OF EDUCATION QUESTIONS**PUBLIC PARTICIPATION**

- Kathy Sidmore raised her concerns with previous meeting minutes, Capital Project, BOE fiduciary responsibilities, previous requests for information and the lack of an Oath of Office from the District Clerk.

PROPOSED EXECUTIVE SESSION #1

Resolved, that this Board of Education enter executive session to discuss site contractors, personnel at 9:55 p.m. Action will be taken after executive session.

Motion-John Allen, Second-Roger Eastman, Vote 6-0.

President Gehrke declared open session at 9:40 p.m.

PROPOSED EXECUTIVE SESSION #2

Resolved, that this Board of Education enter executive session to discuss Superintendent's evaluation at 9:45 p.m.

Motion-Roger Eastman, Second-Gary Ramsdell, Vote 6-0.

President Gehrke declared open session at 9:52 p.m.

ADJOURNMENT

Resolved, that at 9:53 P.M. that this meeting be adjourned.

Motion- David Bartlett, Second-Roger Eastman, Vote 6-0.

EXECUTIVE SESSION
#1

OPEN SESSION

EXECUTIVE SESSION
#2

OPEN SESSION

ADJOURNMENT