



1620.1

BELLEVILLE HENDERSON BOARD OF EDUCATION NOTIFICATION AND DISSEMINATION OF INFORMATION ON PAROLED SEX OFFENDERS POLICY

Upon receipt of such Notification to Belleville Henderson Central School District by the New York State Division of Parole (Division), it shall immediately relay said information to the appropriate school personnel which may include:

- a. School administrators and pupil personnel staff (nurse, guidance);
- b. Staff who regularly interact with members of the public who visit school facilities;
- c. Bus drivers;
- d. Custodian with directions that the cleaners on duty at any time when children are in the building also receive such information; and
- e. Staff and need to know volunteers who supervise and /or accompany students.

The administration may also identify and inform all groups which regularly use school facilities and who have children in attendance (Scouts, 4-H) at their meetings.

Persons receiving this information from the administration shall be instructed not to further disclose such information except to school staff who have a need a know.

The Superintendent of School of the Belleville Henderson Central School District or his/her designee shall confirm that the information has been given to all law enforcement authorities having jurisdiction within the District. If not, such information shall be forwarded to any agency not contacted by the Parole Division.

School authorities should refer all inquiries for further specifics to the Parole Division. Requests for information distributed by school administrators, filed by persons other than school personnel, must submit formal Freedom of Information Law requests.

The Belleville Henderson Central School District shall also consider providing classroom instruction on safety techniques in addition to the instruction mandated on avoidance of child sexual abuse.

Ref: 8 NYCRR S100.2 (j) (1) (1)
LAMPS 1620.1

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