

BELLEVILLE HENDERSON CENTRAL SCHOOL

8372 County Route 75

Adams, New York 13605

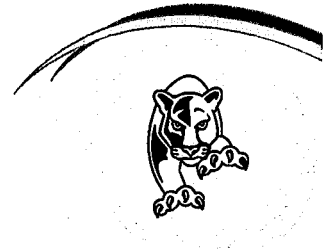
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"Home of the Panthers"



BELLEVILLE HENDERSON CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION

PUBLIC BUDGET HEARING &

REGULAR MEETING MINUTES

May 3, 2017

A public budget hearing was held in the auditorium, Mr. Moore opened the hearing with the pledge of allegiance and a moment to reflect on the community members and loved ones that have passed throughout the year. Mr. Moore proceeded with the presentation of the 2017-18 budget. Mr. Moore and Ms. Kirchoff answered any questions the public asked. Mr. Moore and Ms. Kirchoff will research any question that could not be answered at that time.

The regular meeting of the Belleville Henderson Central School District was called to order in the library at 7:15 p.m. by President Allen with the following members:

Present (7): John Allen, David Bartlett, Roger Eastman, Kurt Gehrke (arrived at 7:04 pm), Laurie Goodwin, Adam Miner and Gary Ramsdell.

Absent (0):

Others present: Rick Moore, Superintendent, Scott Storey, Building Principal, Sally Kohl, District Clerk, Brianne Kirchoff, Business Manager Deanna Cobb and Laura Moore.

PRESENTATIONS

Mrs. Cobb gave a presentation on the Foreign Language Trip. It was a successful and informative trip for both students and chaperones.

PUBLIC PARTICIPATION

No public participation at this time.

CALENDAR OF EVENTS

5/1-5		Teacher Appreciation Week
5/2-4		NYS Mathematics Testing for Grades 3-8
5/3		Public Budget Hearing & BOE Meeting (Wednesday)
5/4		Kindergarten Registration
5/4	3:05 pm	Curriculum Council Meeting
5/6		National Nurse's Day
5/11	9:30 am-3:30 pm	Blood Drive-Sponsored by the Student Council
5/11	6:30 pm	PTO Meeting-Cafeteria
5/12		35-Week Marking Period Ends
5/11, 12 & 13		FFA State Convention @ Morrisville College
5/16	2-8:00 pm	Annual School Budget Vote and BOE Election (Tuesday)
5/16	6:00 pm	Academic Awards Banquet and NJHS Inductions

5/16	TBD pm	Board of Education Meeting
5/17	7:00 pm	Spring Concert-Chorus
5/18	3:05 pm	Technology Committee Meeting
5/19		Progress Reports (Grades 3-12) Distributed
5/22	3:05 pm	Grade Level Meeting
5/23	2:30 pm	Health & Wellness/Pro Social Committee
5/24-6/5		NYS Science Performance Testing for Grades 4 and 8
5/29		Memorial Day-No School
5/29	10:00 am	Henderson Fire Department's Memorial Day Parade-
5/30	3:05pm	Safety Committee Meeting
6/1	3:05 pm	Curriculum Council Meeting
6/2		Dairy Festival (9 am -2 pm) and Parade (7 pm)
6/2, 3 &4		Senior Trip
6/4	2:00 pm	Dedication of the Auditorium to Mr. Elston Ecker
6/5		NYS Science Written Testing for Grades 4 and 8
6/5	7:00 pm	Board of Education Meeting
6/8	6:30 pm	Grandparents Day Rehearsal
6/9	1:00 pm	Grandparents Day Visitation & Performance
6/9		Belleville Fire Department's Parade
6/15	3:05 pm	Technology Committee Meeting
6/19	3:05 pm	Grade Level Meeting
6/17	700 pm	Senior Prom @ Ryan's Lookout
6/19	7:00 pm	Board of Education Meeting
6/23		Last Day of School for Elementary
6/23	3:00-7:00 pm	Alumni Memorabilia Display (BH Gymnasium)
6/24	10:30 am	Alumni Parade/Statue Dedication
6/24	5:30 pm	Baccalaureate
6/25	2:00 pm	Graduation

COMMUNITY OF CARING UPDATE

The District Clerk reported on the passing of Dorothy Schryver, mother-in-law to Bonnie Schryver, Bus Driver.

CONSENT AGENDA

1. Resolved that this Board of Education approve the following:

A. MINUTES

BHCS D Board of Education Meeting Minutes from April 25, 2017.

B. WARRANTS

Warrant #2 Federal Aid Fund

Warrant #14 Capital Fund

Warrant #20 General & School Lunch Fund

C. BUILDING USE

Kathy Sidmore, Graduates Association requests the use of the BHCS D cafeteria, foyer and gymnasium for the Graduates' Banquet on Saturday June 24, 2017, from 9 am-10 pm.

IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office.

BOE MINUTES 4-25-2017

WARRANTS:

#2-FEDERAL AID FUND

#14 CAPITAL FUND

#20 GENERAL & SCHOOL LUNCH FUND

BUILDING USE:

GRADUATES ASSOCIATION-BANQUET

Kathy Sidmore, Henderson-Ellisburg Summer Recreation requests the use of the BHCSO playground on Wednesday, July 12, 2017 and Wednesday, August 2, 2017, from 1-4 pm.

IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office.

Connie Passage requests the use of the park for a family baby shower on Saturday June 10, 2017, from 12:30-4 pm.

IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office.

**HENDERSON-ELLISBURG
SUMMER REC-
PLAYGROUND**

CONNIE PASSAGE-PARK

Motion made by: Adam Miner;
Seconded by: Roger Eastman;
Vote: 7-0.

PERSONNEL

2. ACCEPT RESIGNATION

Resolved, that this Board of Education accepts, with regret, the resignation of **Katherin Roach, Food Service Helper**, effective April 28, 2017.

**KATHERIN ROACH-
RESIGNATION**

Motion made by: Kurt Gehrke
Seconded by: Roger Eastman;
Vote: 7-0.

NEW BUSINESS

3. SUMMER SCHOOL PROGRAM

Be it resolved, that this Board of Education approves the operation of a Summer School Program for 2017, the program will operate Monday through Thursday for students entering kindergarten through 8th grade, for 5-6 weeks, dates are to be determined.

**APPROVE BH SUMMER
SCHOOL PROGRAM**

Motion made by: Gary Ramsdell;
Seconded by: Laurie Goodwin;
Vote: 7-0.

POLICY-

4. ACCEPT REVIEWED POLICY

Resolved, that this Board of Education accepts BHCSO Policy #8470 Home Instruction as reviewed with no changes.

**ACCEPT POLICY AS
REVIEWED**

Motion made by: Adam Miner;
Seconded by: Kurt Gehrke;
Vote: 7-0.

ADDITIONAL RESOLUTIONS HAND CARRIED IN TO MEETING

5. PERMISSION PRESIDENT TO SIGN

RESOLVED, that this Board of Education gives permission for the President to sign the First Amendment to the Employment Agreement between Superintendent Moore and Belleville Henderson Central School District.

Motion made by: Adam Miner;

Seconded by: Kurt Gehrke;

Vote: 7-0.

6. ITEMS FOR DISCARD OR DISPOSAL AND/OR PUBLIC SALE

Resolved, that upon the recommendation of the Superintendent, the Board of Education approves the following excessed items to be considered for auction in cooperation with the Belleville Fire Department at their annual auction in June:

File Cabinets	Desks	Computer Tables
Chairs	Bike	Rug Shampooer
Milk Cooler	Steam Kettle	Steam Boiler Oven
Gas Oven	Food Warmer	White Boards
Round Table	Stage Flood Lights	Light Bulbs
Trash Cans	Wooden TV Cabinets	Floor Jack
Washing Machine	Miscellaneous Books	Miscellaneous Items

Motion made by: Adam Miner;

Seconded by: Roger Eastman;

Vote: 7-0.

FOR THE BOARD'S REVIEW

Nothing to report

ADMINISTRATIVE REPORT(S)

Mr. Moore reported to the Board that he has offered the services of BH students to assist in the sandbagging efforts in Henderson.

Mr. Storey reported to the Board on the NYSED approval of Mrs. Barnhart-Burto to be a certified instructor for NY State coaching certification in First Aid/CPR/AED.

The District Clerk read to the Board a Thank You note from Grace Rice, JL BOCES Board Member.

UPDATE TO BOARD OF EDUCATION QUESTIONS

No updates at this time

PUBLIC PARTICIPATION

No public participation at this time

**ADDITIONAL RESOLUTIONS
HAND CARRIED IN TO
MEETING:**

**SIGN FIRST AMENDMENT
TO THE EMPLOYMENT
AGREEMENT WITH SUPT
AND BHCSD**

**APPROVE ITEMS FOR BFD
AUCTION**

PROPOSED EXECUTIVE SESSION

Resolved, that this Board of Education enter executive session at 7:58 pm to discuss:

- Matters leading to the appointment of particular person(s)

Motion made by: Adam Miner;

Seconded by: Roger Eastman;

Vote: 7-0.

President Allen declared open session at 8:13 p.m.

ADJOURNMENT

Resolved, that at 8:16 pm that this meeting be adjourned.

Motion made by: David Bartlett;

Seconded by: Roger Eastman;

Vote: 7-0.

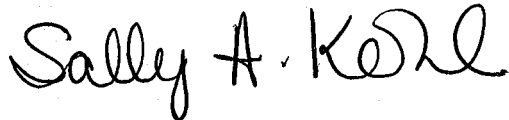
EXECUTIVE SESSION

OPEN SESSION

ADJOURNMENT

Official Meeting Minutes

Approved May 16, 2017



**Sally A. Kohl
District Clerk**

ENC. #2
5-3-2017

BOARD OF EDUCATION OF BELLEVILLE HENDERSON CENTRAL SCHOOL
APRIL 13, 2017 WARRANT #2 FEDERAL AID FUND

CHECK # CLAIMANT	PURPOSE	AMOUNT
1008 SPECIAL PROGRAMS INC	RELATED SERVICES	\$3,388.00

\$3,388.00

To the District Treasurer:

I hereby certify that I have verified the above claims, 1 in number
in the total amount of **\$3,388.00**. You are hereby authorized and directed
to pay to the claimants certified above the amount of each claim allowed
and charge each to the proper fund.

4-14-2017
Date

Mary Fenster
Signature

Claims Auditor

The Internal Claims Auditor for the District has
examined this invoice for correctness of purchases
(no taxes, bid item pricing correct, ect.)
Proof of Receiving MF
Copy of Purchase Order MF
Purchasing Agent Approval MF
(When purchase order is not required)

ENC. #3
5-3-2017

BOARD OF EDUCATION OF BELLEVILLE HENDERSON CENTRAL SCHOOL
APRIL 13 2017 WARRANT #14 CAPITAL FUND

CHECK #	CLAIMANT	PURPOSE	AMOUNT
1087	FISCAL ADVISORS & MARKETING	SERVICES RENDERED	\$ 2,238.00

\$ 2,238.00

To the District Treasurer:

I hereby certify that I have verified the above claims, 1 in number
in the total amount of **\$2,238.00**. You are hereby authorized and directed
to pay to the claimants certified above the amount of each claim allowed
and charge each to the proper fund.

4-14-2017
Date

Mary Fomenko
Signature

Claims Auditor

The Internal Claims Auditor for the District has
examined this invoice for correctness of purchases
(no taxes, but items being correct, ect.)
Proof of Receiving MF
Copy of Purchase Order MF
Purchasing Agent Approval MF
(When purchase order is not required)

ENC. #4
5-3-2017BOARD OF EDUCATION OF BELLEVILLE HENDERSON CENTRAL SCHOOL
APRIL 26 2017 WARRANT #20 GENERAL & SCHOOL LUNCH FUND

CHECK #	CLAIMANT	PURPOSE	AMOUNT
12236	ALLEN SANITATION	TRASH REMOVAL/PORTABLE RESTROOM	\$ 608.00
12237	AMERITAS LIFE INSURANCE CORP OF NY	APRIL 2017 INSURANCE PAYMENT	\$ 833.33
12239	BARNHART-BURTO, ASHLEIGH	REIMBURSEMENT FOR SCOREBOOKS,CLICKERS & MILEAGE	\$ 126.00
12240	BARNHART-BURTO, ASHLEIGH	REIMBURSEMENT FOR SCOREBOOKS	\$ 6.99
12241	BELLOFFS	BASEBALLS/CATCHERS HELMET	\$ 260.00
12242	BENEFIT SERVICES GROUP	APRIL FLEX PLAN	\$ 51.00
12243	BHTA DENTAL	APRIL 2017 INSURANCE PAYMENT	\$ 138.14
12244	BIMBO FOODS	BREAD/ROLLS	\$ 386.27
12245	BIRTH, GEORGE	OFFICIAL	\$ 108.76
12246	BLACK RIVER PAPER CORP	MISC SUPPLIES-KIBLIN	\$ 1,349.55
12247	BLUE MOUNTAIN FRUIT & PRODUCE	FRUIT/PRODUCE	\$ 840.25
12248	BLUE MOUNTAIN FRUIT & PRODUCE	FRUIT/PRODUCE	\$ 228.60
12250	BOBS AUTO SUPPLY	PARTS	\$ 11.51
12249	BRITTON, CHARLES	OFFICIAL	\$ 85.00
12251	CHRISTMAN FUEL SERVICE	FUEL/DIESEL	\$ 3,123.52
12252	CINTAS CORPORATION	UNIFORM SERVICES	\$ 39.05
12253	CONVERSE LABS	TESTING FEES	\$ 243.00
12254	CREG SYSTEMS	SERVICES RENDERED	\$ 468.00
12255	FRONTIER	PHONE CHARGES	\$ 747.17
12256	GIVER, DAVID	OFFICIAL	\$ 119.32
12257	GLAZIER FOOD PACKAGING	MILK	\$ 2,308.77
12258	GORDINER, KIMBERLY	CHAPERONE	\$ 50.00
12259	GRIFFITH ENERGY	FUEL/DIESEL	\$ 714.35
12260	HALDEMANN, JERI	CHAPERONE	\$ 100.00
12261	HERSHEY'S CREAMERY	ICE CREAM	\$ 176.76
12262	HILLYARD INC	MISC SUPPLIES-KIBLIN	\$ 429.90
12263	HILLYARD INC	MISC SUPPLIES-KIBLIN	\$ 288.52
12264	JR ELECTRIC	SERVICES RENDERED	\$ 759.00
1402	JEFFERSON-LEWIS COUNTY MUSIC ASSOC	SOLO REGISTRATION	\$ 54.00
12265	JOSTENS	DEPOSIT FOR YEARBOOK	\$ 5,000.00
12266	JOSTENS	DIPLOMAS/DIPLOMAS STICKERS	\$ 716.72
12267	KOHL, SALLY	REIMBURSEMENT FOR POSTAGE	\$ 53.60
12268	KUHL, DAVID	OFFICIAL	\$ 120.20
12269	MCGRATH, KATIE	REIMBURSEMENT FOR REGISTRATION	\$ 20.00
12270	MINER, JACK	OFFICIAL	\$ 88.06
12271	MISSERT, AJ	BEVERAGES	\$ 612.21
12272	MORALES, MICHELLE	CHAPERONE	\$ 50.00
12273	NEW YORK BUS SALES	BUS PARTS	\$ 243.48
12274	NEW YORK BUS SALES	BUS PARTS	\$ 785.14
12275	NEW YORK BUS SALES	BUS PARTS	\$ 448.34
12276	NOCO ENERGY PRODUCTS	OIL DRUMS-GLEASON	\$ 115.00
12277	NORTHERN NY NEWSPAPER CORP	ADVERTISING	\$ 539.02
12278	NORTZ, PATRICIA	REIMBURSEMENT FOR SUPPLIES AND LAB	\$ 46.68
12279	NYS UNEMPLOYMENT INSURANCE	REIMBURSABLE BILLING FOR APRIL	\$ 651.10
1403	NYSNA	MEMBERSHIP RENEWAL FOR CAFETERIA STAFF-4	\$ 76.00
12280	PEPSI-COLA	BEVERAGES	\$ 290.91
12281	PHILLIPS, MARK	OFFICIAL	\$ 85.00
12282	PULASKI URGENT CARE	PHYSICALS-RYDER & DAYGER	\$ 250.00
12283	QUILL	OFFICE FURNITURE	\$ 299.99
12284	QUILL	OFFICE FURNITURE	\$ 729.97
12285	RENZI BROTHERS	FOOD/SUPPLIES	\$ 6,211.37
12286	ROBINSON, STEVE	OFFICIAL	\$ 85.00
12287	RUBY, KENNETH	OFFICIAL	\$ 55.50
12288	SARENTS-WELCH	SCIENCE SUPPLIES	\$ 12.70
12289	TERPSTRA, DONALD	OFFICIAL	\$ 85.00
12238	THE BACH COMPANY	SERVICES RENDERED	\$ 6,330.00
1401	TRI-COUNTY ART EDUCATORS ASSOC	ENTRY FEE FOR STUDENT ART EXHIBITON	\$ 60.00
12290	TIME WARNER CABLE	CABLE SERVICES	\$ 163.74
12291	TOWN OF ELLISBURG	WATER USAGE	\$ 963.00
12292	WARDS	SCIENCE SUPPLIES	\$ 495.02
12293	WARDS	SCIENCE SUPPLIES	\$ 334.91
12294	WARNER, KEYZIA	CHAPERONE	\$ 50.00
12295	WATERTOWN CITY SCHOOL DISTRICT	HEALTH SERVICES 2016-2017	\$ 2,198.00
12296	WILEY, SCOTT	OFFICIAL	\$ 120.20

\$ 43,040.62

To the District Treasurer:

I hereby certify that I have verified the above claims, 64 in number in the total amount of \$43,040.62 You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

4-26-2017

Signature

Mary Konecny

Claims Auditor

The Internal Claims Auditor for the District has examined this invoice for correctness of purchases (no taxes, bid item pricing correct, ect.)

Proof of Receiving _____

Copy of Purchase Order _____

Purchasing Agent Approval _____

(When purchase order is not required)

BELLEVILLE HENDERSON CENTRAL SCHOOL DISTRICT

INTERNAL CLAIMS AUDITOR REPORT FINDING SUMMARY

Date: 4-26-2017
 Amount of warrant: 43,040.62
 Number of checks in batch: 64

Description	Number	Amount	Warrant	Resolution
The Bach Company	PO 753	\$6300.00 wrong amount needed to add Freight \$30.00 more	# 26	added \$30.00 to amount made it \$6330.00

Signature: Mary Forester
 Title: Claims Auditor

5-3-2017