

# BELLEVILLE HENDERSON CENTRAL SCHOOL

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"Home of the Panthers"



## BELLEVILLE HENDERSON CENTRAL SCHOOL DISTRICT

### BOARD OF EDUCATION

### REGULAR MEETING MINUTES

June 5, 2017

Called to order in the Library at 7 p.m. by President Allen with the following members:

Present (7): John Allen, David Bartlett, Roger Eastman, Kurt Gehrke, Laurie Goodwin, Adam Miner and Gary Ramsdell.

Others present: Rick Moore, Superintendent, Scott Storey, Building Principal and Sally Kohl, District Clerk, Penny McCrea, Carol Hall, Kathy Hulsizer and Miranda Materazzo.

### PRESENTATIONS

Penny McCrea, Carol Hall and Kathy Hulsizer from The Ellisburg-Henderson Summer Recreation Program were present to speak to the Board regarding the billing of the bussing for the Recreation Program. Mrs. Hall and Mrs. McCrea proposed a break in the mileage and cost of bus driver. The Board will discuss and be in contact with Mrs. McCrea.

### PUBLIC PARTICIPATION

Miranda Materazzo from Watertown Daily Times introduced herself.

### CALENDAR OF EVENTS

6/1	2:00 pm	Yearbook Assembly
6/1	3:05 pm	Curriculum Council Meeting
6/2		Dairy Festival (9 am -2 pm) and Parade (7 pm)
6/2, 3 &4		Senior Trip-Cleveland
6/4	2:00 pm	Dedication of the Auditorium to Mr. Elston Ecker
6/5		NYS Science Written Testing for Grades 4 and 8
6/5	7:00 pm	Board of Education Meeting
6/6	6:00 pm	Booster Club Athletic Banquet
6/8	11:30-12:30pm	Senior Picnic & Dismissal in the Park
6/8	6:30 pm	Grandparents Day Rehearsal
6/9	1:00 pm	Grandparents Day Visitation & Performance
6/10		NYS Trap Tournament
6/10	6:00 pm	Belleville Fire Department's Parade
6/12		Last Day of Classes for Grades 7-12
6/13	1:45 pm	Early Dismissal for Elementary Begins
6/13-22		Regents Week
6/14		Last Day of Pre-K Classes
6/15	10:00 am	Pre-K Celebration
6/15	3:05 pm	Technology Committee Meeting
6/17	7:00 pm	Senior Prom @ Ryan's Lookout

6/19	9:30 am	Grade 6 Awards & Celebration
6/19	3:05 pm	Grade Level Meeting
6/19	7:00 pm	Board of Education Meeting
6/20	9:30 am	Kindergarten Graduation
6/22	9:00 am	Graduation and Baccalaureate Practice
6/22		Fun Day
6/22	7:00 pm	Middle School/HS Awards Ceremony
6/23	8:30 am	Grades K-2 Awards Ceremony
6/23	9:45 am	Grades 3-5 Awards Ceremony
6/23	11:00 am	Last Day of School for Elementary
6/23		Elementary Report Cards go home with students
6/23	12-1:00 pm	Luncheon/Staff Recognition
6/23		Last Day for all Staff (Regular Hours)
6/23	3:00-7:00 pm	Alumni Memorabilia Display (BH Gymnasium)
6/24	10:30 am	Alumni Parade/Statue Dedication
6/24	5:30 pm	Baccalaureate
6/24	6:30	Alumni Banquet
6/25	2:00 pm	Graduation
6/26-6/30		Girls Basketball Hoop Camp
6/27		Report Cards-Grades 7-12 are mailed home
7/10	7:00 pm	Board of Education Annual Re-Organizational Meeting

President Allen noted that the dedication for Mr. Elson Ecker was well attended. Mr. Shevalier did a fabulous job with organizing the event.

#### **COMMUNITY OF CARING UPDATE**

Mr. Storey reported on the passing of Tina Spencer's father-in-law, Donald F. Spencer.

#### **CONSENT AGENDA**

1. Resolved that this Board of Education approve the following:

A. **MINUTES**

BHCSO Board of Education Meeting Minutes from May 16, 2017

B. **WARRANTS**

Warrant #15 Capital Fund

Warrant #22 General & School Lunch Fund

Warrant #23 General & School Lunch Fund

C. **CSE/CPSE RECOMMENDATION(S)**

Whereas the Board of Education received the following information and recommendation(s) from the Committee on Special Education reported on 5/25/2017.

Student number(s); 099210676, 0992108344, 099210928, 099211006, 099210910, 099211011, 099210987, 099211080, 99211080, 099210603, 099210590, 099210945, 099210580, 000041300, 099210508, 099210976, 099210477, 099210793, 099210930, 099210610, 099210977, 099210409, 003122400, 099210899, 099210708, 099210553, 099210773, 099210859, 99210519, 099210735, 99210628, 099210624, 003110300.

#### **BHCSO BOE MEETING MINUTES 5-16-2017**

#### **WARRANTS:**

**#15 CAPITAL FUND**

**#22 GENERAL & SCHOOL  
LUNCH FUND**

**#23 GENERAL & SCHOOL  
LUNCH FUND**

**CSE/CPSE  
RECOMMENDATIONS**

This report is on file with Erica Pettit-Chairperson of the Committee on Special Education.

D. **BUILDING USE**

**David Kohl & Jim Stockwell** requests the use of the bus(es) for the UAB Vintage Years Parade on Saturday, June 24, 2017.

IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office.

**Danielle Blunden** requests the use of the gymnasium for open gym-girls basketball on Wednesday, July 5<sup>th</sup>, then Thursdays for the months of July through August from 8:30 am – 10:30 am.

IT BEING UNDERSTOOD, that school activities will come first and activities will be

coordinated with the District Office.

**Shawn Maloney** requests the use of the athletic fields for NNYSSL Summer Soccer League for games and practices for the months of June and July.

IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office.

**Shawn Maloney** requests the use of the athletic fields for BHCS Soccer Clinic on August 11<sup>th</sup> & 12<sup>th</sup> from 8 am-3 pm.

IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office.

**BUILDING USE:**

**DAVID KOHL & JIM  
STOCKWELL-BUSS(ES) FOR  
THE UAB PARADE**

**DANIELLE BLUNDEN-OPEN  
GYM**

**SHAWN MALONEY-SUMMER  
SOCCER**

**SHAWN MALONEY-BHCS  
SOCCER CLINIC**

Motion made by: Adam Miner;  
Seconded by: Roger Eastman;  
Vote: 7-0.

**PERSONNEL**

2. **APPROVE SUBSTITUTE TEACHER**

Resolved, that this Board of Education approves **Amanda Bond** as substitute teacher.

IT BEING UNDERSTOOD, that Miss. Bond has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion made by: Roger Eastman;  
Seconded by: Adam Miner;  
Vote: 7-0.

3. **APPROVE SUBSTITUTE SUPPORT STAFF**

Resolved, that this Board of Education appoints **Jane Zeller** as substitute support staff.

IT BEING UNDERSTOOD, that Mrs. Zeller has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion made by: Gary Ramsdell;  
Seconded by: Laurie Goodwin;  
Vote: 7-0.

**APPROVE SUBSTITUTE  
TEACHER-AMANDA BOND**

**APPROVE SUBSTITUTE  
SUPPORT STAFF-JANE  
ZELLER**

**NEW BUSINESS**

4. **PERMISSION FOR SUPERINTENDENT TO SIGN OMNI SERVICES AGREEMENT**  
Resolved, that this Board of Education gives permission for the Superintendent to sign the OMNI Services Agreement for the fiscal year July 1, 2017- June 30, 2018.

Motion made by: Roger Eastman;  
Seconded by: Adam Miner;  
Vote: 7-0.

5. **PERMISSION FOR SUPERINTENDENT TO SIGN MOU WITH CORNELL COOPERATIVE EXTENSION**  
Resolved, that this Board of Education gives permission for the Superintendent to sign a Memorandum of Understanding with Cornell Cooperative Extension Association of Jefferson County.

Motion made by: Laurie Goodwin;  
Seconded by: Roger Eastman;  
Vote: 7-0.

6. **PERMISSION FOR SUPERINTENDENT TO SIGN INTER-MUNICIPAL LEGAL SERVICES AGREEMENT**  
Resolved, that this Board of Education gives permission for the Superintendent to sign the BOCES Legal Services Agreement for July1, 2017-June 30, 2018.

Motion made by: Gary Ramsdell;  
Seconded by: Adam Miner;  
Vote: 7-0.

7. **PERMISSION FOR PRESIDENT & SUPERINTENDENT TO SIGN BOCES FINAL SERVICE COMMITMENT FORM**  
Resolved, that this Board of Education gives permission for the President and Superintendent to sign the Madison Oneida BOCES Final Services Commitment Form for the fiscal year July 1, 2017 - June 30, 2018.

Motion made by: Roger Eastman;  
Seconded by: Adam Miner;  
Vote: 7-0.

8. **ACCEPT DONATION FROM BH ALL SPORTS BOOSTER CLUB**  
Resolved, that this Board of Education accepts the donation in the amount of \$1,889.20 from the BHCS Booster Club to purchase cheer mats, mat mover and mat straps.

Motion made by: Gary Ramsdell;  
Seconded by: Laurie Goodwin;  
Vote: 7-0.

**PERMISSION FOR SUP'T TO  
SIGN OMNI SERVICES  
AGREEMENT**

**PERMISSION FOR SUP'T TO  
SIGN MOU W/CORNELL  
COOPERATIVE EXT.**

**PERMISSION FOR SUP'T TO  
SIGN INTER-MUNICIPAL  
LEGAL SERVICES  
AGREEMENT**

**PERMISSION FOR  
PRESIDENT & SUP'T TO  
SIGN BOCES FINAL SERVICE  
COMMITMENT**

**ACCEPT DONATION FROM  
BOOSTER CLUB**

9. APPROVE SENIORS TO GRADUATE

Resolved, that thirty-seven (37) students are presently meeting the requirements of the Board of Education and NYS Education Department for graduation form Belleville Henderson Central School District on Sunday, June 25, 2017 and currently are recommended by the Superintendent of Schools for graduation, provided they continue to meet all requirements. The list of the students is on file with the District Clerk.

**APPROVE SENIORS TO  
GRADUATE**

Motion made by: Adam Miner;  
Seconded by: Gary Ramsdell;  
Vote: 7-0.

POLICY

- The Board will discuss and review reserve policies at future meetings.

FOR THE BOARD'S REVIEW

- Federal Grant Guidelines
  - The Board reviewed the policy for Federal Grant Guidelines will bring second reading to the next meeting.
- Reservations for 2017 NYSSBA Convention
  - October 12-14, 2017
  - Lake Placid
  -

PUBLIC PARTICIPATION

- No public participation at this time.

PROPOSED EXECUTIVE SESSION

Resolved, that this Board of Education enter executive session at 7:40 pm to discuss:

- Matters leading to the appointment of particular person(s)

**EXECUTIVE SESSION**

Motion made by: Adam Miner;  
Seconded by: Laurie Goodwin;  
Vote: 7-0.

Mr. Moore, Mr. Storey and Mrs. Kohl were excused from executive session at 7:40 pm, entered executive session at 7:50 pm.

Mr. Storey and Mrs. Kohl were excused from executive session at 7:52 pm.

President Allen declared open session at 8:02 p.m.

ADJOURNMENT

Resolved, that at 8:03 pm that this meeting be adjourned.

**OPEN SESSION**

**ADJOURNMENT**

Motion made by: David Bartlett;  
Seconded by: Gary Roger Eastman;  
Vote: 7-0.

Official Meeting  
Minutes

Approved June 19, 2017

Sally Kohl  
District Clerk

ENC. #2  
6/5/2017

BOARD OF EDUCATION OF BELLEVILLE HENDERSON CENTRAL SCHOOL  
MAY 24 2017      WARRANT #15      CAPITAL FUND

CHECK #	CLAIMANT	PURPOSE	AMOUNT
1090	SULLIVAN CONTRACTING	SERVICES RENDERED	\$25,500.00

**\$25,500.00**

To the District Treasurer:

I hereby certify that I have verified the above claims, **1** in number  
in the total amount of **\$25,500.00**. You are hereby authorized and directed  
to pay to the claimants certified above the amount of each claim allowed  
and charge each to the proper fund.

5/25/2017  
Date

Mary Foner  
Signature

Claims Auditor

ENC. #3  
6/15/2017

BOARD OF EDUCATION OF BELLEVILLE HENDERSON CENTRAL SCHOOL  
MAY 18 2017 WARRANT #22 GENERAL & SCHOOL LUNCH FUND

CHECK #	CLAIMANT	PURPOSE	AMOUNT
12321	BEAROR, RICK	OFFICIAL	\$ 162.00
12322	BENEFIT SERVICES GROUP	FLEX PLAN-MAY	\$ 51.00
12323	BERRY, MELANIE	CHAPERONE-MUSICAL	\$ 50.00
502173092	BH TRUST & AGENCY	MAY 2017-HI DISTRICT SHARE	\$ 109,809.90
12324	BIMBO FOODS	BREAD/ROLLS	\$ 250.34
12325	BIRTH, GEORGE	OFFICIAL	\$ 110.52
12326	BLUE MOUNTAIN FRUIT & PRODUCE	FRUIT & PRODUCE	\$ 810.55
12327	BOBS AUTO SUPPLY	PARTS/SUPPLIES	\$ 34.58
12328	BOBS AUTO SUPPLY	PARTS/SUPPLIES	\$ 25.77
12329	CDW	COMPUTER PARTS/SUPPLIES	\$ 172.78
12330	CHRISTMAN FUEL SERVICES	FUEL/DIESEL	\$ 2,973.71
12331	CINTAS CORP	UNIFORM SERVICES	\$ 39.05
12332	CINTAS CORP	UNIFORM SERVICES	\$ 78.10
12333	CONVERSE LABS	TESTING FEES	\$ 243.00
12334	DENNY, WARREN	OFFICIAL	\$ 85.00
12335	DUCKETT, RUSSELL	OFFICIAL	\$ 85.00
12336	DUGER, JESSICA	SERVER FOR SCIENCE FAIR	\$ 50.00
12337	FOLLETT BOOK COMPANY	BOOKS-NORTZ	\$ 183.42
12338	FORRESTER, MARY	SERVER FOR SCIENCE FAIR	\$ 50.00
12340	GILLES AUTO	PARTS/SUPPLIES	\$ 16.97
12341	GLAZIER PACKAGING CO	MILK	\$ 1,506.32
12342	GREENE, OD	PARTS/SUPPLIES	\$ 534.76
12343	GRIFFITH ENERGY	FUEL/DIESEL	\$ 417.52
12344	GRIFFITH ENERGY	FUEL/DIESEL	\$ 733.80
12345	HERSHEY CREAMERY	ICE CREAM	\$ 177.00
1419	HIGH PEAK RESORT	REGISTRATION-BRIANNE KIRCHOFF	\$ 683.00
12346	JEFFERSON LEWIS BOCES	LEGAL SERVICES	\$ 495.00
1411	JEFFERSON LEWIS BOCES	ACADEMIC PROGRAMS	\$ 460.00
1416	JEFFERSON LEWIS BOCES	JLSBA ANNUAL MEETING/DINNER	\$ 112.00
12347	JOHNSON, BR	PARTS/SUPPLIES	\$ 259.00
12348	KIRCHOFF, BRIANNE	MILEAGE REIMBURSEMENT	\$ 61.00
12349	KIRCHOFF, BRIANNE	MILEAGE REIMBURSEMENT/LUNCH REIMBURSEMENT	\$ 27.18
12350	KLEIBOR, SALLY	LUNCH REIMBURSEMENT	\$ 8.99
12351	LARRY MUSICAL INSTRUMENT & REPAIRS	INSTRUMENT REPAIR	\$ 67.00
12352	LEHMAN, JOHN	OFFICIAL	\$ 129.00
1417	MASLA	REGISTRATION-BRIANNE KIRCHOFF	\$ 415.00
12353	MCCABES SUPPLY	PARTS/SUPPLIES/SERVICES RENDERED	\$ 3,468.00
12354	MINER, JACK	OFFICIAL	\$ 109.90
12355	MISSERT, AJ	BEVERAGES	\$ 452.79
12356	NEW YORK BUS SALES	PARTS/SUPPLIES	\$ 98.60
12357	NEW YORK BUS SALES	PARTS/SUPPLIES	\$ 72.54
12358	NYSPHSAA	BASEBALL & SOFTBALL RULE BOOKS	\$ 29.35
12359	PAPINEAU, VINCENT	OFFICIAL	\$ 120.20
12360	PASCO	PARTS/SUPPLIES/SERVICES RENDERED	\$ 1,300.00
12361	PEPSI COLA	BEVERAGES	\$ 353.58
12362	PERMA BOUND BOOKS	BOOKS-NORTZ	\$ 841.83
12363	PLESKACH, BART	OFFICIAL	\$ 121.35
12364	PULASKI URGENT CARE	PHYSICAL-GLEASON	\$ 125.00
12365	RENZI BROTHERS	FOOD/PRODUCE/GOODS	\$ 7,722.32
12366	ROBINSON, STEVE	OFFICIAL	\$ 85.00
12367	ROSINTOSKI, GARY	OFFICIAL	\$ 85.00
12368	SABEL, PAUL	OFFICIAL	\$ 99.08
12369	SANFORD & BURTIS	SERVICES RENDERED	\$ 140.00
12370	SMITH, STEVEN	OFFICIAL	\$ 170.00
12371	STAPLES	OFFICE SUPPLIES	\$ 29.33
12372	STAPLES	OFFICE SUPPLIES	\$ 29.33
12373	STAPLES	OFFICE SUPPLIES	\$ 64.66
12374	STAPLES	OFFICE SUPPLIES	\$ 56.96
1412	STATE COMPTROLLER OFFICE	REGISTRATION-BRIANNE KIRCHOFF	\$ 85.00
12375	THOMAS, REBECCA	LUNCH REIMBURSEMENT	\$ 10.67
1414	UNITED STATES POSTAL SERVICE	BULK MAILING	\$ 230.72
12376	WELLS, JON	OFFICIAL	\$ 129.00

\$ 137,398.47

To the District Treasurer:

I hereby certify that I have verified the above claims, 62 in number  
in the total amount of \$137,398.47 You are hereby authorized and directed  
to pay to the claimants certified above the amount of each claim allowed  
and charge each to the proper fund.

5-18-2017

Signature

*Mary Foster*

Claims Auditor

ENC. #4  
6/5/2017BOARD OF EDUCATION OF BELLEVILLE HENDERSON CENTRAL SCHOOL  
MAY 25 2017 WARRANT #23 GENERAL & SCHOOL LUNCH FUND

CHECK #	CLAIMANT	PURPOSE	AMOUNT
12377	ABBOTT, RONALD	OFFICIAL	\$ 85.00
12378	ALLEN SANITATION	TRASH REMOVAL/PORTABLE RESTROOM	\$ 608.00
12379	AMERITAS LIFE INSURANCE	MAY 2017 PAYMENT	\$ 833.33
12382	ANGELTRAX	HARD DRIVE	\$ 334.92
12380	BADOUR, RICHARD	PIANO TUNING	\$ 70.00
12381	BARNHART-BURTO, ASHLEIGH	MILEAGE REIMBURSEMENT	\$ 71.60
12383	BEAM MACK SALES & SERVICE	PARTS/SUPPLIES	\$ 185.00
12384	BENEFIT SERVICES GROUP	MAY FLEX PAYMENT	\$ 51.00
12385	BHTA DENTAL	MAY 2017 PAYMENT-MOORE	\$ 138.14
12387	BOBS AUTO SUPPLY	PARTS/SUPPLIES	\$ 181.20
12386	BOBS AUTO SUPPLY	PARTS/SUPPLIES	\$ 896.68
12388	BRIANT, CHARLOTTE	ELECTION INSPECTOR	\$ 35.00
12389	CDW-G	COMPUTER SUPPLIES	\$ 71.25
12390	CINTAS CORP	UNIFORM SERVICES	\$ 80.09
20170518MMQFMP79000154	DASNY SCHOOL DISTRICT	WIRE TRANSFER	\$ 128,125.00
12391	DENNY, WARREN	OFFICIAL	\$ 85.00
79084	DEPOSITORY TRUST AND CLEAR	WIRE TRANSFER	\$ 470,000.00
12392	DUCKETT, RUSSELL	OFFICIAL	\$ 85.00
12393	DUGER, JESSICA	HONORS BANQUET SERVER	\$ 120.00
12394	FARGO, DEBORAH	HONORS BANQUET SERVER	\$ 120.00
1421	FIRST BANKCARD	CREDIT CARD	\$ 1,757.96
1420	FIRST BANKCARD	CREDIT CARD	\$ 776.47
12395	FOLLETT BOOK COMPANY	LIBRARY BOOKS-NORTZ	\$ 195.55
12396	FORRESTER, MARY	HONORS BANQUET SERVER	\$ 120.00
12397	FRONTIER	PHONE CHARGES	\$ 81.76
12398	GIVER SR, DAVID	OFFICIAL	\$ 117.21
12399	GRANDJEAN, MINDY	HONORS BANQUET SERVER	\$ 120.00
12400	GREENE, BARBARA	ELECTION INSPECTOR	\$ 35.00
12401	KIRCHOFF, BRIANNE	MEAL/MILEAGE REIMBURSEMENT	\$ 34.17
12402	KLEIBOER, SALLY	MEAL REIMBURSEMENT	\$ 5.99
12403	KONOP, DAVID	OFFICIAL	\$ 99.34
12404	KUHL, DAVID	OFFICIAL	\$ 117.38
12405	LASSEN, LIZ	HONORS BANQUET SERVER	\$ 120.00
12406	LAWERENCE, MICHELLE	MILEAGE REIMBURSEMENT	\$ 36.10
12407	MARKS PLUMBING PARTS & SUPPLIES	PARTS/SUPPLIES	\$ 176.70
12408	MCCABES SUPPLY INC	PARTS/SUPPLIES	\$ 69.15
12409	MCCNETT, MAGGIE	ELECTION INSPECTOR	\$ 35.00
12410	MIDSTATE MUSIC	INSTRUMENT REPAIR	\$ 25.00
12411	MILES, WILLIE	OFFICIAL	\$ 64.00
12412	MORALES, MICHELLE	CHAPERONE	\$ 50.00
12413	NORTHERN NY NEWSPAPER	ADVERTISING	\$ 617.52
12414	PAPINEAU, VINCENT	OFFICIAL	\$ 120.20
1422	NYS GFOA	MEMBERSHIP-KIRCHOFF	\$ 170.00
12415	PERMA BOUND BOOKS	LIBRARY BOOKS-NORTZ	\$ 727.52
12416	PRUSINOWSKI, DAN	OFFICIAL	\$ 123.72
12417	PUTNAM, JON	OFFICIAL	\$ 124.07
12418	ROSINTOSKI, GARY	OFFICIAL	\$ 107.70
12419	ROUNDS, MICHAEL	OFFICIAL	\$ 95.42
12420	SCHERER, RENEE	FINGERPRINTING-ELIZABETH SCHERER	\$ 99.00
12421	SECTION 3 ATHLETICS	SCHOLAR ATHLETE DINNER REGISTRATION	\$ 250.00
12422	SMITH, BRIAN	OFFICIAL	\$ 85.00
12423	SMITH, JAMIE	OFFICIAL	\$ 85.00
1423	STANLEY CONVERGENT SECURITY	SERVER TRANSFER	\$ 2,263.21
12424	STEINER, THOMAS	OFFICIAL	\$ 113.42
12425	STOREY, SCOTT	MILEAGE REIMBURSEMENT	\$ 75.50
12426	TERPSTRA, DAVID	OFFICIAL	\$ 106.33
12427	TIME WARNER CABLE	CABLE SERVICES	\$ 163.74
12428	WARNER, KEYZIA	HONORS BANQUET SERVER	\$ 120.00
12429	ZHER, LINDA	ELECTION INSPECTOR	\$ 35.00
			\$ 611,695.34

To the District Treasurer:

I hereby certify that I have verified the above claims, 59 in number  
in the total amount of \$611,695.34 You are hereby authorized and directed  
to pay to the claimants certified above the amount of each claim allowed  
and charge each to the proper fund.

5/30/2017

Date

Signature

Mandy Konecny  
Claims Auditor