

BELLEVILLE HENDERSON CENTRAL SCHOOL

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"Home of the Panthers"



BELLEVILLE HENDERSON CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING MINUTES September 26, 2016

The regular meeting of the Belleville Henderson Central School District was called to order in Room 315 at 7:00 p.m. by President Allen with the following members:

Present (6): John Allen, David Bartlett, Roger Eastman, Kurt Gehrke, Laurie Goodwin and Gary Ramsdell.

Absent (1): Adam Miner

Others present: Rick Moore, Superintendent, Scott Storey, Building Principal, Sally Kohl, District Clerk and Karl Kofod, Director of Business and Finance and Katie McGrath.

PRESENTATIONS

- Mr. Moore reviewed the District Goals and Survey with the Board of Education.
- Katie McGrath, Instrumental Instructor presented to the Board of Education the idea of incorporating jazz band in regular band lessons and possibly a jazz performance at the Winter Concert. The Board of Education liked and complimented her on her initiative.

PUBLIC PARTICIPATION

None

CALENDAR OF EVENTS

9/24	Ag Fair
9/26, 27, 28	Scholastic Book Fair-Library
9/26	Board of Education Meeting
9/27 10:00 am	Playground Ribbon Cutting Ceremony with Senator Patty Ritchie
9/27 2:30 pm	Health & Wellness/Pro Social Committee Meeting
9/30 7-10:00 pm	Booster Club Dance
10/3-6	Spirit Week
10/3-10/21	PTO Fundraising
10/6 7:30 pm	BHCS Booster Club "Under the Lights" Varsity Girls Soccer vs LaFargeville
10/7	Professional Development Day
10/7 7:30 pm	BHCS Booster Club "Under the Lights" Varsity Boys Soccer vs LaFargeville
10/8	COLT Conference @ Cornell
10/10	Columbus Day-No School
10/11 2:00 pm	National Honor Society Inductions
10/11 2:30 pm	Health & Wellness/Pro Social Committee Meeting
10/12 1:00 pm	Sports World Assembly
10/13	Manufacturing Day
10/13 6:30 pm	PTO Meeting-Library

10/16-23	FFA National Convention-Indianapolis, Indiana
10/17 7:00 pm	Board of Education Meeting
10/20 3:05 pm	Technology Committee Meeting
10/24-28	Board of Education Recognition Week
10/27	Student Council Fall Blood Drive
10/27, 28, 29	NYSSBA Convention
10/31 2:00 pm	Halloween Parade
10/31 3:05 pm	Grade Level Meeting

Calendar items were reviewed and updated.

COMMUNITY OF CARING UPDATE

The District Clerk reported on the passing of Doris Briggs, Mother to Cathy Scofield.

CONSENT AGENDA

1. RESOLVED that this Board of Education approve the following:

A. MINUTES

Enc. #1 BHCS Board of Education Meeting Minutes from September 12, 2016

B. WARRANTS

Enc. #2 Warrant #6 General & School Lunch Fund

Enc. #3 Warrant #6B General & School Lunch Fund

C. BUILDING USE

Nicole Billman, BHCS Booster Club requests the use of the BHCS Library for Booster Club Meeting on Wednesday, October 12, 2016 from 6 pm- 8 pm. IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office.

Motion made by: Gary Ramsdell;

Seconded by: Roger Eastman;

Vote: 6-0.

PERSONNEL

2. APPROVE SUBSTITUTE TEACHER AIDE

RESOLVED, that this Board of Education appoints **Laurel Hollis** as substitute teacher aide.

IT BEING UNDERSTOOD, that **Mrs. Hollis** has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion made by: Laurie Goodwin;

Seconded by: Kurt Gehrke;

Vote: 6-0.

BHCS MINUTES FROM
SEPT. 12, 2016

WARRANTS:

**#6 GENERAL & SCHOOL
LUNCH FUND**

**#6B GENERAL &
SCHOOL LUNCH FUND**

**BUILDING USE—
BOOSTER CLUB**

**APPROVE SUBSTITUTE
TEACHER AIDE-
LAUREL HOLLIS**

NEW BUSINESS

3. BUDGET TRANSFERS

RESOLVED, that this Board of Education approves the following transfers:

<u>Account</u>	<u>Account Description</u>	<u>Transfer Out</u>	<u>Transfer In</u>
A1310.150	Instructional Sal.-Business Admin.		\$12,072.00
A1964.400	Refund on Real Property Taxes	\$12,072.00	
A5510.210	Purchase of Bus		\$118,087.00
A9787.6	Installment Purchase Debt Principal-Bus Purchases	\$118,087.00	

Motion made by: Kurt Gehrke;

Seconded by: Roger Eastman;

Mr. Kofod would like amend the transfers to the following (changing out/in column headers):

<u>Account</u>	<u>Account Description</u>	<u>Transfer In</u>	<u>Transfer Out</u>
A1310.150	Instructional Sal.-Business Admin.		\$12,072.00
A1964.400	Refund on Real Property Taxes	\$12,072.00	
A5510.210	Purchase of Bus		\$118,087.00
A9787.6	Installment Purchase Debt Principal-Bus Purchases	\$118,087.00	

Motion for amendment made by: Roger Eastman;

Seconded by: Laurie Goodwin;

Vote for amendment: 6-0

Vote for resolution as amended: 6-0

4. FFA CONVENTION

RESOLVED, that this Board of Education approves pursuant to Board of Education Student Tours Policy (#8461), eight (8) BHCS Students to attend the National FFA Convention in Indianapolis, Indiana, from October 16 through October 23, 2016. The list of students and chaperones attending is on file with the District Clerk.

Motion made by: Gary Ramsdell;

Seconded by: Roger Eastman;

Vote: 6-0.

5. PERMISSION TO PARTICIPATE WITH SOUTH JEFFERSON SWIM TEAM

RESOLVED, that this Board of Education grants Ethan Smith permission to participate on the 2016-17 South Jefferson Central School District Swim Team. IT BEING UNDERSTOOD, that final approval for Ethan's participation must be given by South Jefferson Central School District.

Motion made by: Laurie Goodwin;

Seconded by: Gary Ramsdell;

Vote: 6-0.

**APPROVE BUDGET
TRANSFERS**

**APPROVE FFA
ATTENDANCE TO THE
NATIONAL
CONVENTION**

**PERMISSION FOR TO
PARTICIPATE WITH SJ
SWIM TEAM-ETHAN
SMITH**

6. PERMISSION FOR PRESIDENT AND SUPERINTENDENT TO SIGN

RESOLVED, that this Board of Education gives permission for the President and Superintendent to sign the Corrective Plan for the Office of the State Comptroller.

Motion made by: Gary Ramsdell;
Seconded by: Kurt Gehrke;
Vote: 6-0.

7. PERMISSION FOR SUPERINTENDENT TO SIGN MOU WITH CSEA

RESOLVED, that this Board of Education gives permission for the Superintendent to sign the Memorandum of Understanding between the Belleville Henderson Central School District and the CSEA BHCSD Support Association.

Motion made by: Laurie Goodwin;
Seconded by: Roger Eastman;
Vote: 6-0.

8. APPOINT VOTING DELEGATE & ALTERNATE FOR NYSSBA CONVENTION

RESOLVED, that this Board of Education appoints Roger Eastman as voting delegate and David Bartlett as the alternate delegate at the NYSSBA Annual Convention.

Motion made by: Kurt Gehrke;
Seconded by: Laurie Goodwin;
Vote: 6-0.

ADDITIONAL RESOLUTIONS HAND CARRIED IN TO MEETING

9. APPROVE REQUEST FOR LEAVE

Upon the recommendation of the Superintendent of Schools, the Board of Education approves the 1-year extended leave of absence request for the 2016-2017 school year by Katherin Roach under Article VI of the District's collective bargaining agreement.

Motion made by: Roger Eastman;
Seconded by: Kurt Gehrke;

The Board of Education wishes Mrs. Roach well.

Vote: 6-0.

10. APPROVE 2016-17 DISTRICT GOALS

RESOLVED, that this Board of Education approves the 2016-2017 District Goals

Motion made by Kurt Gehrke;
Seconded by: Roger Eastman;
Vote: 6-0.

**PERMISSION FOR
PRESIDENT AND
SUPERINTENDENT TO
SIGN CORRECTIVE
PLAN**

**PERMISSION FOR
SUPERINTENDENT TO
SIGN MOU WITH CSEA**

**VOTING DELEGATE
AND ALTERNATE FOR
NYSSBA CONVENTION**

**APPROVE REQUEST
FOR LEAVE OF
ABSENCE FOR
KATERIN ROACH**

**APPROVE 2016-17
DISTRICT GOALS**

POLICY-

- Mr. Moore gave the Board of Education policy #7315 from the BHCSD Policy Manual to review. President Allen asked the Board to read the policy and bring back suggestions for changes to the next (10/17) meeting.
- Policy 5410 will be the next policy to be reviewed.

FOR THE BOARD'S REVIEW

- Meeting minutes from JL BOCES August 17, 2016 meeting.

ADMINISTRATIVE REPORT(S)

None

UPDATE TO BOARD OF EDUCATION QUESTIONS

The Board of Education inquired about and or commented on:

- Status on the signs for playground and park areas.
- Construction site at bus garage.
- Ag Fair

PUBLIC PARTICIPATION

None

PROPOSED EXECUTIVE SESSION

Resolved, that this Board of Education enter executive session at 7:40 p.m. to discuss:

- Matters leading to the appointment of a particular person(s)
- Matters leading to discipline of a particular person
- Matters leading to the removal of a particular person

Motion made by: Kurt Gehrke;

Seconded by: Roger Eastman;

Vote: 6-0.

President Allen declared open session at 8:25 p.m.

ADJOURNMENT

Resolved, that at 8:26 p.m. that this meeting be adjourned.

Motion made by: Kurt Gehrke;

Seconded by: Roger Eastman;

Vote: 6-0.

EXECUTIVE SESSION

OPEN SESSION

ADJOURNMENT

Official Meeting Minutes
Approved on October 17, 2016

Sally A. Kohl

Sally A. Kohl,
District Clerk

Enc. #2

BOARD OF EDUCATION OF BELLEVILLE HENDERSON CENTRAL SCHOOL
SEPTEMBER 14 2016 WARRANT #6 GENERAL & SCHOOL LUNCH FUND

CHECK #	CLAIMANT	PURPOSE	AMOUNT
11363	ALLEN SANITATION	TRASH REMOVAL/PORTABLE RENTAL	\$608.00
11344	AMERITAS LIFE INSURANCE	DENTAL SEPTEMBER PAYMENT	\$833.33
11343	AMSTERDAM PRINTING	IMPRINTING	\$119.70
11345	BHTA DENTAL	DENTAL SEPTEMBER PAYMENT-MOORE & KOFOD	\$129.09
11364	CINTAS	UNIFORM SERVICES	\$35.00
11346	CITY-ELECTRIC	TECH SUPPLIES	\$68.00
11347	CLAYSCAPES POTTERY	ART SUPPLIES	\$517.28
11348	FISHER SCIENTIFIC	SCIENCE SUPPLIES	\$174.69
11357	FORRESTER, DEVIN	FINGERPRINTING	\$102.00
11349	FREY HEAVY DUTY	TRANSPORTATION SUPPLIES	\$152.15
11365	FRONTIER	PHONE CHARGES	\$651.54
11366	FUCCILLO	SERVICES FOR F350	\$318.16
11350	HILLYARD INC	MISC SUPPLIES	\$425.52
11351	HOUGHTON MIFFLIN HARCOURT	JOURNEY TEXTBOOKS	\$2,245.16
11353	MCINTOSH, TERESA	DECORATION REIMBURSEMENT FOR OFFICE	\$33.35
11368	NETTO FIRE EQUIPMENT	INSPECTION	\$1,297.00
11367	NORTHERN NY NEWSPAPER	ADVERTISING	\$271.07
11370	PEARSON PRENTICE HALL	TEXTBOOKS-IHC	\$74.07
11369	PETERSON A NELNET COMPANY	TWO YEAR COLLEGE PROGRAM	\$27.58
1310	PITNEY BOWES	POSTAGE METER	\$1,500.00
11352	PRENTICE HALL	TEXTBOOKS-CLARK & GORDINIER	\$1,476.99
11354	PRENTICE HALL	TEXTBOOKS-SCOVILLE & EASTMAN	\$1,476.99
11355	PRENTICE HALL	TEXTBOOKS-LAWRENCE & EASTMAN	\$1,168.65
11356	PRENTICE HALL	TEXTBOOKS-JOELS	\$738.49
11358	PUPIL TRANSPORTATION SAFETY	LAW BOOK FOR SCHOOL BUS DRIVERS	\$106.86
11359	RIORDAN, MARISA	MILEAGE REIMBURSEMENT	\$55.00
11360	TIME WARNER CABLE	CABLE SERVICES	\$90.70
11361	THE VERDIN COMPANY	PARTS FOR BELL TOWER	\$122.30
1311	WESCO	PARTS/SUPPLIES	\$881.20
1313	ZANER BOSER	HANDWRITING BOOKS	\$605.15

\$16,305.02

To the District Treasurer:

I hereby certify that I have verified the above claims, 30 in number
in the total amount of \$16,305.02 You are hereby authorized and directed
to pay to the claimants certified above the amount of each claim allowed
and charge each to the proper fund.

9-15-2016
Date

Mary Forrester
Signature

Claims Auditor

BOARD OF EDUCATION OF BELLEVILLE HENDERSON CENTRAL SCHOOL
SEPTEMBER 21, 2016 WARRANT #6B GENERAL & SCHOOL LUNCH FUND

Enc. #3

CHECK #	CLAIMANT	PURPOSE	AMOUNT
11461	Abbott, Suzanne	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$314.70
11420	Barnard, James	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$629.40
11462	Bolton, Kay	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$314.70
11421	Bovee, Franklin	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$314.70
11422	Brown, Howard	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$629.40
11423	Bundy, David	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$314.70
11424	Carr, Sharon W.	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$314.70
11425	Clafflin, Joyce	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$314.70
11426	Cobb, Nancy	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$314.70
11463	Coons, Richard	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$629.40
11427	Crossley, Joyce	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$629.40
11428	Docteur, Verna	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$314.70
11429	DuMond, Regina	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$314.70
11430	Dunbar, Jamie	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$314.70
11431	Durant, Cindy	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$730.80
11464	Ecker, Elston	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$223.80
11432	Fargo, Ann	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$314.70
11443	Furman, Howard	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$629.40
11465	Gerace, Jean	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$314.70
11434	Golding, Eva	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$314.70
11435	Grimshaw, Susan	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$314.70
11466	Hale, Gerald	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$314.70
11459	Hamilton, Martha	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$314.70
11436	Harrington, George	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$314.70
11437	Hunneyman, Lynn	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$629.40
11438	Jacobs, Margaret	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$314.70
11439	Johnston, Bethany	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$314.70
11440	Jones, Stephen	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$365.40
11441	LaLonde, Gilbert	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$314.70
11442	LaLonde, Sherrill	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$314.70
11460	Martelle, Gretchen	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$314.70
11443	McNitt, Joanne	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$629.40
11468	Montague, Caryn	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$629.40
11444	Morenus, Catherine	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$629.40
11445	Phillips, Arthur	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$314.70
11446	Pope, Dolores	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$314.70
11447	Rendleman, Nancy	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$629.40
11457	Richmond, Charlotte	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$314.70
11448	Rogers, Verna	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$314.70
11449	Rudes, Sue	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$314.70
11467	Stoodley, Clark W.	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$629.40
11450	Thomas, Susan	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$629.40
11451	Trowbridge, Peter	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$629.40
11458	Wait, Glenda J.	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$314.70
11452	White, Lavonne	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$314.70
11453	Whitney, Marthe	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$314.70
11454	Wiggins, Lorraine	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$314.70
11455	Wilson, Bruce	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$314.70
11456	Wyand, Dean	JULY AUGUST SEPTEMBER MEDICARE REIMBURSEMENT	\$314.70

\$19,887.30

To the District Treasurer:

I hereby certify that I have verified the above claims, 49 in number
in the total amount of \$19,887.30. You are hereby authorized and directed
to pay to the claimants certified above the amount of each claim allowed
and charge each to the proper fund.

9-21-2016

Date

Mary Forester
Signature

Claims Auditor