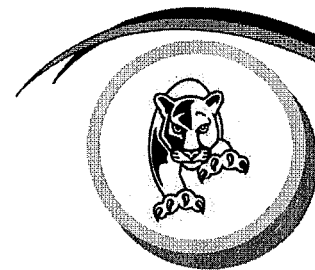


BELLEVILLE HENDERSON CENTRAL SCHOOL

8372 County Route 75
Adams, New York 13605
Main Office: 315-846-5411
Guidance Office: 315-846-5825
District Office: 315-846-5826
Fax: 315-846-5617

"Home of the Panthers"



BELLEVILLE HENDERSON CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
January 7, 2019

President Allen opened the meeting with the Pledge of Allegiance and called to order in the Library at 7:00 p.m.

The following members were present (7): John Allen, David Bartlett, Roger Eastman, Kurt Gehrke, Adam Miner, Gary Ramsdell and Kristin Vaughn.

Others present: Jane Collins, Interim Superintendent, Scott Storey, Building Principal, Stephen Magovney, Business manager and Sally Kohl, District Clerk.

Members from the community/guests:

President administered the Oath of Office to Ms. Collins, Superintendent.

PRESENTATIONS

- Ms. Collins welcomed Stephen Magovney, Business Manager
- Bob Williams from Watchdog and Matthew Morgia from Aubertine & Currier presented to the Board the updates of timeline for the capital project which included a schedule for bidding and when work can begin. It also included a revised list of alternate options for the project. If all goes according to plan bus garage work can begin in early May. Athletic field work can begin in June and should be available to be played on by the spring of 2021. Work for the Pre-K -12 Building can begin in July. Mr. Williams informed the Board that the six unit ventilators from the Capital Outlay Project have been installed.

PUBLIC PARTICIPATION

There was no public participation at this time

CALENDAR OF EVENTS

1/7	7:00 pm	Board of Education Meeting -Library
1/9	3:00 pm	Curriculum Council Meeting
1/12	7-9:00 pm	Winter Formal
1/14	3:00 pm	Grade Level Meeting
1/15	3:00 pm	Technology Committee Meeting
1/16	4:00 pm	BHCS Varsity Cheerleading Competition
1/21		Martin Luther King Day
1/22-25		Regents Exams
1/24	5:30 pm	JLSBA Mid-Winter Dinner Meeting
1/26-27		212/360 Conference-OnCenter Convention Center, Syracuse
1/28	7:00 pm	Board of Education Meeting -Library
1/30	3:00 pm	Safety Committee Meeting

2/4	3:00 pm	Grade Level Meeting
2/4-5		FFA State Leader Experience Albany
2/6	3:00 pm	Curriculum Council Meeting
2/11	7:00 pm	Board of Education Meeting -Library
2/12	3:00 pm	Technology Committee Meeting
2/18		Presidents' Day
2/18-23		National FFA Week
2/19-22		Winter Recess
2/25	7:00 pm	Board of Education Meeting -Library
2/27	3:00 pm	Safety Committee Meeting

COMMUNITY OF CARING UPDATE

The District Clerk reported to the Board on the passing of former Class of 2016 graduate, Elmer Perry and on the passing of Erica Pettit's mother, Nancy Witte.

CONSENT AGENDA

1. Resolved that this Board of Education approve the following:
 - A. MINUTES
BHCS Board of Education Meeting Minutes from December 10, 2018
BHCS Board of Education Special Meeting Minutes from December 21, 2018
 - B. WARRANTS
Warrant #21 General & School Lunch Fund
Warrant #22 General & School Lunch Fund
Warrant #23 General & School Lunch Fund
 - C. CSE/CPSE RECOMMENDATION
Whereas the Board of Education received the following information and recommendations from the Committee on Special Education.
Student numbers; 99211194, 99210880, 99210828, 099210801, 099210676, 99210612 and 99211182.
This report is on file with Erica Pettit-Chairperson of the Committee on Special Education.
 - D. FIRE REPORT
Acknowledge the 2019 fire inspection report of all the buildings in the district.
 - E. BUILDING/TRANSPORTATION USE
Sarah Zehr, Chris Randall and Carl Wood, Officers from the Belleville Henderson Bulls Youth Baseball Team, requests the use of the BHCS Library for monthly meetings on Tuesdays from January 2019 through June 2019. IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office.
Chris Randall, Belleville Henderson Youth Baseball requests the use of the BHCS Gymnasium for baseball practices on Saturdays (to be practice with Jason Bast) from January 2019 through June 2019. IT BEING

CONSENT AGENDA

**BHCS BOE MINUTES:
12/10/2018 AND
12/21/2018**

**WARRANTS:
#21, #22 AND #23
GENERAL & SCHOOL
LUNCH FUND**

**CSE/CPSE
RECOMMENDATIONS**

ANNUAL FIRE REPORT

**BUILDING USE
REQUEST:
BH BULLS BASEBALL
YOUTH BASEBALL**

UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office and Mrs. Barnhart-Burto, Athletic Coordinator.

Motion made by: Adam Miner
Seconded by: Kurt Gehrke

Motion Carried: 7-0

PERSONNEL

2. **CREATE POSITION-SPECIAL EDUCATION TEACHER**

Be it resolved that this Board of Education create a position in the following area effective January 28, 2019:

1.0 FTE Special Education Teacher Grades 1-6 and 7-12

Motion made by: Roger Eastman
Seconded by: Adam Miner

Motion Carried: 7-0

3. **APPOINT ASSISTANT COACH**

Resolved, that this Board of Education, upon the recommendation of the Superintendent, appoint Eric Vaughn as Modified Boys Basketball Assistant Coach for the 2018-19 school year.

Motion made by: Roger Eastman
Seconded by: Gary Ramsdell

Motion Carried: 6-0-1
Abstain: Kristin Vaughn

4. **APPROVE OF SUBSTITUTE TEACHER AND SUPPORT STAFF**

Resolved, that this Board of Education approves **Hannah Smithers** as substitute teacher and support staff.

IT BEING UNDERSTOOD, that **Ms. Smithers** has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion made by: Kurt Gehrke
Seconded by: Adam Miner

Motion Carried: 7-0

NEW BUSINESS

5. **APPROVE TRIP ATTENDANCE**

Resolved, that this Board of Education approves pursuant to Board of Education Student Tours Policy (#8461), eight (8) BHCS Students to attend the FFA 212/360 Conference at the Oncenter Convention Center, Syracuse, January 26-27, 2019. The list of students attending is on file with the District Clerk.

Motion made by: Roger Eastman
Seconded by: Kristin Vaughn

Motion Carried: 7-0

CREATE POSITION-SPECIAL EDUCATION TEACHER

APPOINT ASSISTANT MODIFIED BOYS BASKETBALL COACH-ERIC VAUGHN

APPROVES SUBSTITUTE TEACHER AND SUPPORT STAFF- HANNAH SMITHERS

APPROVE TRIP ATTENDANCE-FFA 212/360 CONFERENCE

APPROVE TRIP ATTENDANCE- FFA STATE LEADERS EXPERIENCE

6. APPROVE TRIP ATTENDANCE

Resolved, that this Board of Education approves pursuant to Board of Education Student Tours Policy (#8461), two (2) BHCS Students to attend the FFA State Leaders Experience Albany, February 4-5, 2019. The list of students attending is on file with the District Clerk.

Motion made by: Roger Eastman

Seconded by: Kurt Gehrke

Motion Carried: 7-0

POLICY-

First reading of the Policy Manual Section 6121 Sexual Harassment of District Personnel.

FOR THE BOARD'S REVIEW

- JLSBA Mid-Winter Dinner Meeting
- BOCES Board of Education Meeting Minutes from November 14, 2018
- BH Curriculum Council Meeting Minutes from December 5, 2018
- BH Technology Committee Meeting Minutes from December 18, 2018
- BH Safety Committee Meeting Minutes from December 19, 2018

ADMINISTRATIVE REPORT(S)

- Mr. Storey summarized the meeting minutes of the Safety, Technology and Curriculum Council
- Ms. Collins reviewed with the Board the recommendation from Barb Greene on the funding for the BOCES Capital Project.

UPDATE TO BOARD OF EDUCATION QUESTIONS

PUBLIC PARTICIPATION

There was no public participation at this time

ADJOURNMENT

Resolved, that at 8:08 pm that this meeting be adjourned.

Motion made by: David Bartlett

Seconded by: Roger Eastman

Motion Carried: 7-0

ADJOURNMENT

official meeting minutes
Respectfully Submitted,
Sally Kohl
District Clerk

BELLEVILLE HENDERSON CSD

ENC. #3

1/7/2019



Check Warrant Report For A - 28: Warrant #21 General-Medicare For Dates 12/1/2018 - 12/31/2018

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
✓ 4768	12/06/2018	215	Baker, Shawn		402.00
✓ 1514769	12/06/2018	4052	Diane Berger		402.00
✓ 1514770	12/06/2018	4555	Kay Bolton		327.00
✓ 1514771	12/06/2018	325	Franklin Bovee		314.70
✓ 1514772	12/06/2018	350	Charlotte Briant		402.00
✓ 1514773	12/06/2018	385	David Bundy		314.70
✓ 1514774	12/06/2018	415	Sharon W. Carr		327.00
✓ 1514775	12/06/2018	475	Joyce Claflin		314.70
✓ 1514776	12/06/2018	500	Nancy Cobb		402.00
✓ 1514777	12/06/2018	4556	Richard Coons		651.00
✓ 1514778	12/06/2018	570	Joyce Crossley		804.00
✓ 1514779	12/06/2018	625	Melanie Day		402.00
✓ 1514780	12/06/2018	665	Verna Docteur		314.70
✓ 1514781	12/06/2018	685	Regina DuMond		402.00
✓ 1514782	12/06/2018	690	Jamie Dunbar		333.00
✓ 1514783	12/06/2018	695	Cindy Durant		771.00
✓ 1514784	12/06/2018	770	Ann Fargo		324.00
✓ 1514785	12/06/2018	4559	Jean Gerace		327.00
✓ 1514786	12/06/2018	925	Eva Golding		314.70
✓ 1514787	12/06/2018	995	Susan Grimshaw		324.00
✓ 1514788	12/06/2018	4560	Gerald Hale		314.70
✓ 789	12/06/2018	3807	Martha Hamilton		324.00
✓ 1514790	12/06/2018	1025	George Harrington		330.00
✓ 1514791	12/06/2018	1115	Lynn Hunneyman		657.00
✓ 1514792	12/06/2018	1155	Margaret Jacobs		330.00
✓ 1514793	12/06/2018	1190	Bethany Johnston		336.00
✓ 1514794	12/06/2018	1200	Stephen Jones		804.00
✓ 1514795	12/06/2018	1285	Gilbert LaLonde		330.00
✓ 1514796	12/06/2018	1290	Sherrill LaLonde		330.00
✓ 1514797	12/06/2018	1405	Nancy Mack		804.00
✓ 1514798	12/06/2018	4174	Gretchen Martelle		314.70
✓ 1514799	12/06/2018	1490	Joanne McNitt		651.00
✓ 1514800	12/06/2018	5422	Caryn Montague		324.00
✓ 1514801	12/06/2018	1570	Catherine Morenus		651.00
✓ 1514802	12/06/2018	1795	Arthur Phillips		828.00
✓ 1514803	12/06/2018	1810	Dolores Pope		324.00
✓ 1514804	12/06/2018	1895	Nancy Rendleman		651.00
✓ 1514805	12/06/2018	2499	Charlotte Richmond		402.00
✓ 1514806	12/06/2018	5774	RICHMOND, HOLLY		402.00
✓ 1514807	12/06/2018	1940	Sue Rudes		330.00
✓ 1514808	12/06/2018	2065	Mark Shevalier		402.00
✓ 1514809	12/06/2018	2075	David Simmons		402.00
✓ 910	12/06/2018	4562	Clark W. Stoodley		648.00
✓ 1514811	12/06/2018	5541	STREETER ELAINE		402.00
✓ 1514812	12/06/2018	2215	Susan Thomas		651.00
✓ 1514813	12/06/2018	2240	Peter Trowbridge		663.00

BELLEVILLE HENDERSON CSD

Check Warrant Report For A - 28: Warrant #21 General-Medicare For Dates 12/1/2018 - 12/31/2018



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
1514814	12/06/2018	2275	VanBrocklin, Charmaine		375.00
1514815	12/06/2018	2636	Glenda J. Wait		511.50
1514816	12/06/2018	2370	Lavonne White		326.70
1514817	12/06/2018	2375	Marthe Whitney		330.00
1514818	12/06/2018	2390	Judy Widrick		365.40
1514819	12/06/2018	2395	Lorraine Wiggins		402.00
1514820	12/06/2018	2425	Bruce Wilson		330.00
1514821	12/06/2018	2450	Dean Wyand		402.00
1514822	12/06/2018	3312	Linda Zehr		366.00

Number of Transactions: 55

Warrant Total:	24,187.50
Vendor Portion:	24,187.50

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 55 in number, in the total amount of \$ 24,187.50. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12/6/18 [Signature] Deputy Claims Auditor
Date Signature Title

CML ✓

BELLEVILLE HENDERSON CSD

ENC. #4

1/7/2019



Check Warrant Report For A - 29: Warrant #22 General For Dates 12/1/2018 - 12/31/2018

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
4823	12/06/2018	80	John Allen Sanitatu Srvc Inc.	109	650.00
1514824	12/06/2018	5143	Ameritas Life Ins. Corp. of NY	111	833.33
1514825	12/06/2018	1685	NYSASBO		327.58
1514826	12/06/2018	5965	Badour Piano Tuning & Repair		98.43
1514827	12/06/2018	270	Bicknell Building Supply	195	1,155.63
1514828	12/06/2018	4882	Bimbo Foods, Inc.	114	155.11
1514829	12/06/2018	4428	Blue Mountain Fruit & Produce	118	202.00
1514830	12/06/2018	420	Cascade School Supply	221	4,179.40
1514831	12/06/2018	5887	ESGI	45	348.00
1514832	12/06/2018	3787	Frontier	129	327.19
1514833	12/06/2018	5106	Glazier Packing Co., Inc.	339	167.03
1514834	12/06/2018	975	Inc., O.D. Greene Lumber Co.	134	693.64
1514835	12/06/2018	975	Inc., O.D. Greene Lumber Co.	382	1,448.94
1514836	12/06/2018	5444	HILLYARD INC-ROCHESTER		117.06
1514837	12/06/2018	5444	HILLYARD INC-ROCHESTER	407	2,868.00
1514838	12/06/2018	5038	AJ Missert Inc.	147	149.80
1514839	12/06/2018	5489	NCC Systems, Inc.	151	1,491.79
1514840	12/06/2018	4878	North Branch Farms		96.00
1514841	12/06/2018	3367	NY School & Municipal Energy	155	6,082.65
1514842	12/06/2018	3367	NY School & Municipal Energy	156	1,991.63
1514843	12/06/2018	3367	NY School & Municipal Energy	157	12,273.08
844	12/06/2018	3367	NY School & Municipal Energy	158	849.68
1514845	12/06/2018	1705	NYSSMA	408	55.00
1514846	12/06/2018	2492	Renzi Brothers Inc.	171	1,485.00
1514847	12/06/2018	4464	Marisa Riordan		36.00
1514848	12/06/2018	2345	SCHOLASTIC INC		90.75
1514849	12/06/2018	5754	TEACHERS DISCOVERY	372	198.16
1514850	12/06/2018	3605	Wells Communication Service	390	450.00
1514851	12/06/2018	1690	NYSCOSS		1,199.38
1514852	12/06/2018	5467	Peterson's A Nelnet Company		37.19

Number of Transactions: 30

Warrant Total: 40,057.45

Vendor Portion: 40,057.45

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 30 in number, in the total amount of \$ 40,057.45. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12/6/18 _____ Deputy Claims Auditor

Date Signature Title

BELLEVILLE HENDERSON CSD

ENC. #5

1/7/2019



Check Warrant Report For A - 30: Warrant #23 GENERAL For Dates 12/1/2018 - 12/31/2018

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
4853	12/14/2018	5232	Jonathan Augliano		84.00 -
1514854	12/14/2018	4627	Ashleigh Barnhart-Burto		12.99 -
1514855	12/14/2018	4882	Bimbo Foods, Inc.	114	128.32 -
1514856	12/14/2018	5657	JESSICA BLAIR		106.50 -
1514857	12/14/2018	4428	Blue Mountain Fruit & Produce	118	192.85 -
1514858	12/14/2018	310	Bob's Auto Supply	120	44.99 -
1514859	12/14/2018	3345	BSN Sports	348	483.98 -
1514860	12/14/2018	5929	Century Linen & Uniform	334	25.00 -
1514861	12/14/2018	4982	Christman Fuel Service	122	2,512.80 -
1514862	12/14/2018	5816	COLLINS, JANE		26.00 -
1514863	12/14/2018	4501	Jennifer Corron		215.28 -
1514864	12/14/2018	5963	Central Poly Bag Corp	401	1,023.00 -
1514865	12/14/2018	4154	David Dummitt		106.50 -
1514866	12/14/2018	4053	John Exford		106.50 -
1514867	12/14/2018	5403	First National Bank of Omaha		1,146.57 -
1514868	12/14/2018	815	FOLLETT SCHOOL SOLUTION INC	200	114.61 -
1514869	12/14/2018	3787	Frontier	130	96.50 -
1514870	12/14/2018	3787	Frontier	131	52.84 -
1514871	12/14/2018	4812	David P. Giver Sr.		84.00 -
1514872	12/14/2018	5106	Glazier Packing Co., Inc.	339	350.16 -
1514873	12/14/2018	2896	Philip A. Goings		106.50 -
1514874	12/14/2018	4915	Matthew Greene		110.00 -
1514875	12/14/2018	1980	Henry Schein Inc.	14	28.96 -
1514876	12/14/2018	5460	HENRY SCHEIN INC	406	292.33 -
1514877	12/14/2018	5817	HESS, TARA		20.97 -
1514878	12/14/2018	1250	David Kiblin		108.99 -
1514879	12/14/2018	5230	David Konop		106.50 -
1514880	12/14/2018	5969	LEVINE, JERRY		76.50 -
1514881	12/14/2018	1470	McCabe's Supply Inc.	146	1,340.72 -
1514882	12/14/2018	3946	Willie Miles		84.00 -
1514883	12/14/2018	5038	AJ Missert Inc.	147	117.55 -
1514884	12/14/2018	495	New York Bus Sales, LLC	152	287.52 -
1514885	12/14/2018	4878	North Branch Farms		48.00 -
1514886	12/14/2018	4172	PASCO	384	616.67 -
1514887	12/14/2018	2491	Pepsi-Cola	167	274.15 -
1514888	12/14/2018	5970	PICHE, RYAN		84.00 -
1514889	12/14/2018	5492	JON PUTMAN		84.00 -
1514890	12/14/2018	3952	Kevin Quinn		106.50 -
1514891	12/14/2018	2492	Renzi Brothers Inc.	171	1,678.21 -
1514892	12/14/2018	3300	Steve Seymour		106.50 -
1514893	12/14/2018	4137	Karen Smith		106.50 -
1514894	12/14/2018	4420	Scott Storey		38.30 -
1514895	12/14/2018	5769	SUBURBAN PROPANE	180	1,067.10 -
1514896	12/14/2018	5878	TANNER, JASON		76.50 -
1514897	12/14/2018	2225	THE TREE HOUSE	403	5,090.55 -
1514898	12/14/2018	2355	WESCO	186	18.21 -

BELLEVILLE HENDERSON CSD

Check Warrant Report For A - 30: Warrant #23 GENERAL For Dates 12/1/2018 - 12/31/2018



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
4899	12/14/2018	4644	Scott H. Wiley		106.50
1514900	12/14/2018	495	New York Bus Sales, LLC	393	107,942.34
1514901	12/14/2018	1170	**CONTINUED** Jefferson Lewis BOCES		0.00
1514902	12/14/2018	1170	Jefferson Lewis BOCES	375	157,068.58
1514903	12/14/2018	205	Richard Badour		98.43
1514904	12/14/2018	1465	McCabe's Mechanicals Inc.		2,736.28

Number of Transactions: 52

Warrant Total: 286,941.25
Vendor Portion: 286,941.25

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 52 in number, in the total amount of \$286,941.25. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12-14-2018
Date

Mary Kerner
Signature

Claims Auditor
Title

NCE Environmental Consultants

December 31, 2018

David Kiblin
Head of Buildings and Grounds
Belleville-Henderson Central School District
8372 Co. Rd. 75
Adams, New York 13605

Re: 2018 Fire Inspections

Dear: Mr. Kiblin;

I have completed the fire inspections of all the buildings in the district and the following violations were noted. It is required that these violations be corrected in order to receive a certificate of occupancy.

Bell Tower Belleville – No violations noted.

New K-12 School

1. Item 10A2 Exit directions missing in 108.
2. Item 15E1 Move than 50% of the wall covered in room 102.

Bus Garage

1. Item 17H2 Emergency light not working by women's bathroom.

Please advise me as to the date of the board meeting for the presentation of this report. You need to notify the public and the fire department as to the time and date of this meeting.

Sincerely yours,

John Warneck