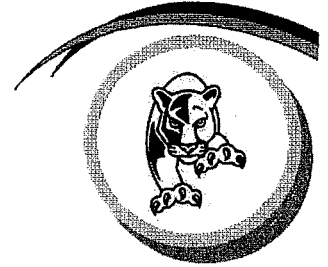


BELLEVILLE HENDERSON CENTRAL SCHOOL

8372 County Route 75
Adams, New York 13605
Main Office: 315-846-5411
Guidance Office: 315-846-5825
District Office: 315-846-5826
Fax: 315-846-5617

"Home of the Panthers"



BELLEVILLE HENDERSON CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION WORKSHOP AND REGULAR MEETING MINUTES November 27, 2018

A brief workshop was held from 6:16 pm until 6:59 pm. President Allen, Roger Eastman, Kurt Gehrke, Adam Miner, Gary Ramsdell Kristin Vaughn and Sally Kohl were present.

President Allen opened the meeting with the Pledge of Allegiance and called to order in the Library at 7:00 p.m.

The following members were present (6): John Allen, Roger Eastman, Kurt Gehrke, Adam Miner, Gary Ramsdell and Kristin Vaughn.

The following member was absent (1): David Bartlett

Others present: Jane Collins, Interim Superintendent, Scott Storey, Building Principal, and Sally Kohl, District Clerk.

Members from the community/guests: Mrs. Barnhart-Burto, Brian Zumbach and Isaac Zumbach.

PRESENTATIONS

- Mrs. Barnhart-Burto presented to the Board a suggestion for a panther family home pass for home games.
- Mr. Storey presented to the Board Mrs. Bibbins' proposal of an Outdoor Club.
- Mr. Storey shared with the Board sample questions from the State tests. The Board will review the questions and discuss at the next meeting.

PUBLIC PARTICIPATION

Mr. Zumbach was unable to attend the community stakeholder's session and wanted to express his support for Ms. Collins.

CALENDAR OF EVENTS

11/19	3:00 pm	Grade Level Meeting
11/20	3:00 pm	Technology Committee Meeting
11/21-23		Thanksgiving Holiday
11/27	7:00 pm	Board of Education Meeting--Library
11/28	3:00 pm	Safety Committee Meeting
12/5	3:00 pm	Curriculum Council Meeting
12/10	7:00 pm	Board of Education Meeting -Library
12/12	7:00 pm	Winter Concert-Chorus and Band
12/17	3:00 pm	Grade Level Meeting
12/18	3:00 pm	Technology Committee Meeting

12/19	3:00 pm	Safety Committee Meeting
12/24-1/4		Christmas/New Year Holiday
1/7	7:00 pm	Board of Education Meeting -Library

COMMUNITY OF CARING UPDATE

There was no report from the District Clerk.

CONSENT AGENDA

1. Resolved that this Board of Education approve the following:
 - A. MINUTES
BHCS D Board of Education Meeting Minutes from November 5, 2018
 - B. WARRANTS
Warrant #17 General & School Lunch Fund
 - C. TREASURER’S REPORT
Monthly Treasurer’s Reports for September 2018
 - D. CSE/CPSE RECOMMENDATIONS
Whereas the Board of Education received the following information and recommendations from the Committee on Special Education reported on 11/15/2018.
Student numbers; 99211211, 99211217, 99211079, 99211212 and 99211216.
This report is on file with Erica Pettit-Chairperson of the Committee on Special Education.
 - E. BUILDING/TRANSPORTATION USE
Adam Miner, Jason Bast, Kate Gehrke, Avery Barney and Deanna Pierce, requests the use of the fitness room for community access on weeknights, from December 3, 2018 through June 30, 2019 from 7:00-9:00 pm. IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office and Mrs. Barnhart-Burto.
Carrie Eastman, PTO President, requests the use of classroom 320 for the PTO Kris Kringle Corner on December 11, 12, 13 and 14, 2018. IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office.
Jessica Winters, Cheer Coach, requests the use of the gymnasium, concession room and cafeteria for a Modified Cheer Showcase on December 15, 2018 from 10:00 am to 1:00 pm. IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office and Mrs. Barnhart-Burto, Athletic Coordinator.
Carrie Eastman, PTO President, requests the use of the cafeteria, gymnasium, auditorium, foyer and concession room, on December 15, 2018 from 6:00 pm to 9:00 pm. IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office and Mrs. Barnhart-Burto, Athletic Coordinator.

**BH BOARD MEETING
MINUTES FROM
11/5/2018**

**WARRANT #17 GENERAL &
SCHOOL LUNCH FUND**

TREASURER’S REPORT

**CSE/CPSE
RECOMMENDATIONS**

**BUILDING/
TRANSPORTATION USE:**

**COMMUNITY WEIGHT
ROOM USE**

**PTO KRIS KRINGLE
CORNER CLASSROOM USE**

**MODIFIED CHEER
SHOWCASE**

PTO KIDS’ NIGHT OUT

Jessica Winters, Cheer Coach, requests the use of the gymnasium, concession room, various classrooms and cafeteria for a Varsity Cheer Competition on January 16, 2019 from 3:00 pm-9:00 pm. IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office and Mrs. Barnhart-Burto, Athletic Coordinator.

Katelyn Costello, requests the use of the distance learning lab for Philosophy and Principles Coaching Course on various dates from January 8 through February 28, 2018 from 4:30-8:00 pm. IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office.

Motion made by: Kurt Gehrke
Seconded by: Roger Eastman

Motion Carried: 6-0

PERSONNEL

2. **ACCEPT RESIGNATION**

Resolved, that this Board of Education accepts, with regret, the resignation of Cheryl Chaif, ELS Teacher, effective December 9, 2018.

Motion made by: Roger Eastman
Seconded by: Kurt Gehrke

Motion Carried: 6-0

3. **APPROVE OF SUBSTITUTE TEACHER AND SUPPPORT STAFF**

Resolved, that this Board of Education approves **Antonia Marsala** as substitute teacher and support staff.
IT BEING UNDERSTOOD, that **Ms. Marsala** has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion made by: Kurt Gehrke
Seconded by: Kristin Vaughn

Motion Carried: 6-0

NEW BUSINESS

4. **TAX COLLECTOR'S REPORT**

Resolved, that this Board of Education accepts the Collector's Report for 2018-19 of Colleen Bellinger, Tax Collector; AND BE IT FURTHER RESOLVED that the tax collector has acted for the full term of the tax warrant and directs that delinquent parcels be forwarded to the office of the county treasurer.

Motion made by: Gary Ramsdell
Seconded by: Adam Miner

Motion Carried: 6-0

**BUILDING/
TRANSPORTATION USE
cont'd:**

**VARSITY CHEER
COMPETITION**

COACHING COURSES

**ACCEPT RESIGNATION-
CHERYL CHAIF**

**APPROVE SUBSTITUTE
TEACHER AND SUPPORT
STAFF**

**ACCEPT TAX COLLECTOR'S
REPORT**

- 5. PERMISSION FOR TEMPORARY BUSINESS MANAGER TO SIGN
RESOLVED, that this Board of Education gives permission for the Temporary Business Manager to sign a contract between the Belleville Henderson Central School District and Michael and Colleen Bellinger for the use of a Basketball Shooting Machine from November 1, 2018 through February 28, 2019.

**PERMISSION FOR
TEMPORARY FOR
BUSINESS MANAGER TO
SIGN**

Motion made by: Adam Miner
 Seconded by: Gary Ramsdell Motion Carried: 4-2
 Aye Votes (4): John Allen, Roger Eastman, Adam Miner and Kristin Vaughn
 Nay Votes: (2): Kurt Gehrke and Gary Ramsdell.

- 6. AWARD OF BLEACHER BOARDS BID
Resolved, that the bid for the bleacher boards, as is, is awarded to Adam Miner for \$51.00.

**AWARD OF BLEACHER
BOARDS BID**

Motion made by: Kurt Gehrke
 Seconded by: Gary Ramsdell Motion Carried: 4-1-1
 Aye Votes (4): Roger Eastman, Kurt Gehrke, Gary Ramsdell and Kristin Vaughn
 Nay Votes (1): John Allen
 Abstain (1): Adam Miner

- 7. ITEMS FOR DISPOSAL
Resolved, that upon the recommendation of the Superintendent, the Board of Education approves the following items to be considered for disposal:

ITEMS FOR DISPOSAL

QTY	Item
572	Various Library Books

Motion made by: Kristin Vaughn
 Seconded by: Roger Eastman Motion Carried: 6-0

Additional Resolution(s) Hand Carried in to Meeting

- 8. APPOINTMENT OF SCHOOL DISTRICT BUSINESS MANAGER
Upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the appointment of **Stephen Magovney** in the competitive civil service title of Business Manager effective January 7, 2019 to January 6, 2020, subject to approval by Jefferson County Civil Service consistent with the rules and regulations of civil service, for an annual salary for the 2018-19 school year of \$62,000, prorated for the remainder of the school year, with benefits consistent with and subject to the District's Administrator's Handbook outlined in the enclosed Employee Salary and Data Sheet. IT BEING UNDERSTOOD, that **Mr. Magovney's** appointment is contingent on a criminal history background check, including fingerprinting, performed by the State Education Department.

**APPOINT SCHOOL
DISTRICT BUSINESS
MANAGER**

Motion made by: Kristin Vaughn
 Seconded by: Adam Miner Motion Carried: 6-0

POLICY

There was no policy discussed at this time

FOR THE BOARD'S REVIEW

- JL BOCES Audit Committee Meeting Minutes
- JL BOCES Board of Education Meeting Minutes
- BH Technology Committee Meeting Minutes
- BH Safety Committee Meeting Minutes
- BH Curriculum Council Committee Meeting Minutes
- 2019-2020 Budget Calendar

ADMINISTRATIVE REPORT(S)

- Mr. Storey reported to the Board:
 - Updated the Board on moving forward with the distribution of keys and key fobs as discussed at the last Board meeting
 - Scheduling for the fitness room
- Ms. Collins reported to the Board:
 - A successful NYS Department of Health Audit of the immunization records
 - Possibilities for the ESL position
 - HVAC Capital Outlay project
 - Auditorium seating plans for the capital project

UPDATE TO BOARD OF EDUCATION QUESTIONS

PUBLIC PARTICIPATION

There was no public participation at this time

PROPOSED EXECUTIVE SESSION

Resolved, that this Board of Education enter executive session at 8:10 p.m. to discuss:

- The appointment of personnel

Motion made by: Adam Miner

Seconded by: Roger Eastman

Motion Carried: 6-0

President Allen declared open session at 8: 28 p.m.

ADJOURNMENT

Resolved, that at 8:28 pm that this meeting be adjourned.

Motion made by: Roger Eastman

Seconded by: Kurt Gehrke

Motion Carried: 6-0

EXECUTIVE SESSION

OPEN SESSION

ADJOURNMENT

Official Meeting Minutes
Respectfully Submitted.

Sally Kohl,
District Clerk

BELLEVILLE HENDERSON CSD

ENC. #2

11/27/2018



Check Warrant Report For A - 23: Warrant #17 General For Dates 11/1/2018 - 11/30/2018

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
647	11/09/2018	80	John Allen Sanitatin Srvc Inc.	109	650.00
1514648	11/09/2018	5143	Ameritas Life Ins. Corp. of NY	111	833.33
1514649	11/09/2018	3669	Barbara Bibbins		40.05
1514650	11/09/2018	4882	Bimbo Foods, Inc.	114	499.91
1514651	11/09/2018	290	Black River Paper Co., Inc.	116	766.75
1514652	11/09/2018	4428	Blue Mountain Fruit & Produce	118	649.40
1514653	11/09/2018	5836	BURR, TIMOTHY		76.50
1514654	11/09/2018	310	Bob's Auto Supply	120	195.99
1514655	11/09/2018	5178	Cardiac Life	386	323.40
1514656	11/09/2018	4656	Cazenovia Equipment	320	3,500.00
1514657	11/09/2018	5800	Cengage Learning	338	625.00
1514658	11/09/2018	5929	Century Linen & Uniform	334	50.00
1514659	11/09/2018	4982	Christman Fuel Service	122	4,228.94
1514660	11/09/2018	535	Converse Laboratories Inc.	124	252.00
1514661	11/09/2018	4002	David J. Decker		114.75
1514662	11/09/2018	5926	DEERE COMPANY	313	64,178.94
1514663	11/09/2018	3787	Frontier	129	327.19
1514664	11/09/2018	3787	Frontier	130	132.38
1514665	11/09/2018	3787	Frontier	131	53.65
1514666	11/09/2018	5106	Glazier Packing Co., Inc.	339	793.95
1514667	11/09/2018	975	Inc., O.D. Greene Lumber Co.	134	1,348.84
668	11/09/2018	975	Inc., O.D. Greene Lumber Co.	368	1,229.22
1514669	11/09/2018	5317	Hershey's Creamery Co.	137	215.40
1514670	11/09/2018	5444	HILLYARD INC-ROCHESTER		568.60
1514671	11/09/2018	3344	Interstate Music	101	104.62
1514672	11/09/2018	5613	SHAWN JACOBS		114.75
1514673	11/09/2018	5527	CHAZ LOOMIS		153.00
1514674	11/09/2018	1470	McCabe's Supply Inc.	146	499.70
1514675	11/09/2018	3675	METCO Supply Inc.	194	63.60
1514676	11/09/2018	5310	Joseph Meyer		114.75
1514677	11/09/2018	3991	Midstate Music	381	26.85
1514678	11/09/2018	3991	Midstate Music	357	9.90
1514679	11/09/2018	5038	AJ Missert Inc.	147	267.05
1514680	11/09/2018	5489	NCC Systems, Inc.	151	1,498.75
1514681	11/09/2018	495	New York Bus Sales, LLC	152	727.13
1514682	11/09/2018	4681	Northern NY Newspapers Corp.		36.00
1514683	11/09/2018	4172	PASCO	384	1,701.02
1514684	11/09/2018	1755	Paxton-Patterson	197	450.00
1514685	11/09/2018	2491	Pepsi-Cola	167	274.15
1514686	11/09/2018	2492	Renzi Brothers Inc.	171	4,324.81
1514687	11/09/2018	4464	Marisa Riordan		66.00
1514688	11/09/2018	1975	Sax Arts & Crafts	286	134.17
689	11/09/2018	2716	School Specialty	44	1,223.94
1514690	11/09/2018	4137	Karen Smith		114.75
1514691	11/09/2018	2821	Jon Snow		76.50
1514692	11/09/2018	4651	SPECTRUM BUSINESS		238.80

BELLEVILLE HENDERSON CSD

Check Warrant Report For A - 23: Warrant #17 General For Dates 11/1/2018 - 11/30/2018



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
1514693	11/09/2018	5769	SUBURBAN PROPANE	180	789.32
1514694	11/09/2018	4054	Rebecca Thomas		14.75
1514695	11/09/2018	2220	Tifco Industries	182	88.10
1514696	11/09/2018	5562	WB MASON	10	319.38
1514697	11/09/2018	5562	WB MASON	13	4,196.40
1514698	11/09/2018	5009	Inc., WB Mason Co.	224	2,923.95
1514699	11/09/2018	5749	WARDS NATURAL SCIENCE	256	90.00
1514700	11/09/2018	3605	Wells Communication Service	385	495.25
1514701	11/09/2018	2355	WESCO	186	245.16
1514702	11/09/2018	915	Philip J. Gleason		500.00
1514703	11/09/2018	5953	Breakout, Inc.	389	60.00

Number of Transactions: 57

(mex)

Warrant Total: 103,596.74
Vendor Portion: 103,596.74

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 57 in number, in the total amount of \$103,596.74. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

11/9/18
Date

Mary Fonerata
Signature

Claims Auditor
Title

TREASURER'S REPORT September 2018

	General A200	Cafeteria Lunch Revenue C202	Trust & Agency T&A200 TE200	Payroll TA203	Federal F200	Capital H200
<i>Per Accounting Records:</i>						
Balance September 1, 2018	\$ 311,443.22	\$ 146,359.95	\$ 192,411.83	\$ 0.98	\$ -	\$ 52,107.90
Add: Receipts	1,451,440.02	8,865.91	239,057.53	220,587.46		
Less: Disbursements	(587,319.88)	(130.25)	(319,240.73)	(111,369.06)		(650.00)
Plus: Interest	6.76		1.43	0.42		0.42
Balance September 30, 2018	\$ 1,175,570.12	\$ 155,095.61	\$ 112,230.06	\$ 109,219.80	\$ -	\$ 51,458.32
<i>Bank Reconciliation:</i>						
Plus: Outstanding Checks	(249,670.10)		(8,607.61)	(3,300.61)		
Less: Deposits in Transit						
Adjustments:						
Adjustment to TA: Plus	105,974.47		126,829.03			
Adjustment to TA: Less	-98916.14		(1,466.46)	(105,917.79)		
Bank Balance Septmeber 30, 2018	\$ 932,958.35	\$ 155,095.61	\$ 228,985.02	\$ 1.40	\$ -	\$ 51,458.32

OK: MKZR 11/13/2018

TREASURER'S REPORT September 2018
Collateralization

Acct Description	Account Ending	Balance	Acct Description	Account Ending	Balance
Community					
General Checking	4198	\$ 932,958.35	Key Bank		
Cafeteria Lunch Revenue	4172	155,095.61	Key Tax Advantage	0453	\$ -
T&A Checking	4248	228,985.02			
Payroll Checking	4255	1.40			
Federal Checking	4230	-			
Capital Checking	4354	51,458.32			
Student Activities	4263	55,809.10			
Benefit Account	4271	-			
			TA204		
Checking Account Total		\$ 1,424,307.80	Checking Account Total		\$ -
FDIC Insurance		250,000.00	FDIC Insurance		250,000.00
Not Covered by FDIC Insurance		\$ 1,174,307.80	Not Covered by FDIC Insurance		\$ -
Community Bank					
General Savings	2684	\$ 44,122.97	A201		
Tax Account	1215	2,269,187.60	A203		
Capital Reserve	1231	-	A230		
Pooled Reserves	1223	695,409.15	A231, A232, A233, TE201, TN201, V201		
Capital Savings	1249	574,757.75	H201		
Savings Total		\$ 3,583,477.47			
FDIC Insurance		250,000.00			
Not Covered by FDIC Ins.		\$ 3,333,477.47			
Total Not Covered by FDIC Insurance		\$ 5,087,291.82			
Community Pledged Securities (Under)/Over Collateralized		\$ 10,069,659.35			
		\$ 4,982,367.53			
% Collateralized		197.94%			
Interest Rate for Savings Account		0.02%			

TAXES REMAINING UNPAID AND DUE:

TOWN OFAdams..... AMOUNT... \$5,606.59

TOWN OF ...Ellisburg..... AMOUNT... \$79,947.19.....

TOWN OF...Henderson..... AMOUNT... \$170,701.70.....

STATE OF NEW YORK.

JEFFERSON COUNTY SS

SCHOOL DISTRICT OFBelleville Henderson.....

I..... Colleen Bellinger.....,BEING DULY SWORN, SAYS THAT I AM THE COLLECTOR OF SCHOOL DISTRICT Belleville Henderson..... THAT THE FOREGOING IS A TRUE ACCOUNT OF THE TAXES REMAINING UNPAID AND DUE UPON THE LANDS IN SAID DISTRICT, ASSESSED UPON THE TAX-LIST, AND WARRANT DELIVERED TO SAID COLLECTOR ON THEFirst.....DAY OF ...September 2018....., AND WHICH IS SAID WARRANT IS RETURNABLE ON THE ...2nd.....DAY OF ...November 2018..... THAT THE TAXES MENTIONED IN SAID ACCOUNT REMAIN UNPAID, AND THAT AFTER DILEGENT EFFORTS I HAVE NOT BEEN ABLE TO COLLECT THE SAME

Colleen M. Bellinger

COLLECTOR DISTRICT...Belleville Henderson.....SCHOOL DISTRICT OFBelleville NYSUBSCRIBED AND SWORN TO BEFORE ME THIS20th.....DAY OF ...November...2018.....

Tara Hess

TARA R. HESS
Notary Public, State of New York
Registration No. 01HE6378436
Qualified in Jefferson County
Commission Expires July 23, 2022

THE UNDERSIGNED TRUSTEES OF SCHOOL DISTRICT...Belleville Henderson.....DISTRICT OF Jefferson COUNTY OF JEFFERSON, HEREBY CERTIFY THAT THE PRECEDING IS AN ACCOUNT OF TAXES ASSESSED ON THE REAL ESTATE IN SAID DISTRICT, DELIVERED TO THE TRUSTEES BY Colleen Bellinger.....COLLECTOR OF TAXES THEREIN AND THAT WE HAVE EXAMINED AND COMPARED THE SAME WITH THE ORIGINAL TAX LIST AND FOUND IT TO BE CORRECT.

DATED November 26, 2018 AT Belleville, NY

TRUSTEES