

# BELLEVILLE HENDERSON CENTRAL SCHOOL

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BELLEVILLE HENDERSON CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
November 6, 2023

### REGULAR MEETING

Called to order in the Library at 7:00 p.m. by President Allen with the following members:

Present: John Allen, Anthony Barney, Roger Eastman, Dennis Jerome, Adam Miner, Gary Ramsdell, and Kristin Vaughn.

Others present: Jane Collins, Superintendent, Scott Storey, Building Principal, Stephen Magovney, Business Manager, and Sally Kohl, District Clerk.

Members from the community/guests: Casey Scofield, Amanda Scofield, Michelle Lawrence, and William Statham (entered at 7:05 pm).

### AMENDING THE AGENDA

Resolved that this Board of Education amend the agenda by adding resolutions #11, #12, and #13.

Motion made by: Adam Miner

Seconded by: Roger Eastman

Motion carried: 7-0

### PRESENTATIONS

- Mr. Magovney presented to the Board a funding update on the American Rescue Plan (APR) and Elementary and Secondary School Emergency Relief Plan (ESSER). His summary included current projections, remaining funds, usage updates, and possible remaining uses of the funds. Mr. Magovney answered any questions the Board had.

### PUBLIC PARTICIPATION

There was no public participation at this time.

### CALENDAR OF EVENTS

11/2	2:00 pm	NJHS Inductions
11/6	7:00 pm	Board of Education Meeting-Library
11/8	3:05 pm	Technology Committee Meeting
11/8	6:00 pm	PTO Meeting
11/9		Superintendent's Day (Faculty and Staff Only)
11/10		Veterans Day Holiday (No School)

### AMEND THE AGENDA

11/13		JV & Varsity Winter Sports Begin
11/15	3:05 pm	Curriculum Council Meeting
11/16	10:09 am	Safety Committee Meeting
11/16	5:30-7:30 pm	Parent Teacher Conference Grades Pre-K- 12
11/17		No AM/PM Pre-K Classes
11/17	11:45 pm	Early Dismissal Grade Pre-K-6
11/17	12:00-3:00 pm	Parent Teacher Conference Grades Pre-K-8
11/17	2:00 pm	NHS Inductions
11/17		10-Week Report Cards Distributed
11/18-19		Area All-State Festival @ SUNY Potsdam
11/22-24		Thanksgiving Holiday/Recess (No School)
11/27	3:05 pm	Grade Level Meeting
11/30	6:00 pm	JLSBA Workshop at BOCES
12/1	5-8:00 pm	PTO Sponsored Kids' Night Out
12/4	7:00 pm	Board of Education Meeting-Library
12/13	7:00 pm	Winter Concert (Band and Chorus)
12/16	7:00 pm	Christmas Ball
12/21		15-Week Progress Reports Distributed (Grades 3-12)
12/22-29		Christmas Holiday/Recess (No School)

**COMMUNITY OF CARING UPDATE**

There was no community of caring to report.

**CONSENT AGENDA**

**1. Resolved that this Board of Education approve the following:**

A. MINUTES

BHCSD Board of Education Meeting Minutes from October 30, 2023

B. CSE/CPSE RECOMMENDATION(S)

Report on recommendations from the Committee on Special Education:

Student number: 99211582

This report is on file with Erica Pettit, Chairperson of the Committee on Special Education.

C. TAX CORRECTIONS-AMENDMENT

Resolved, that this Board of Education amend the Consent Resolution:

The Certificate of Divided Assessment as submitted by Mary Cornell, Assessor,  
**Name of Owner:** David & Sherrie Cambron. **Description:** 105.14-1-20.1  
Town of Henderson. **Total Assessment:** \$16,900. **Divided Parcel #1:** David  
& Sherrie Cambron. **Description:** 105.14-1-20.1. **Total Assessment:** \$15,  
600. **Corrected Tax:** \$156.49. **Divided Parcel #2:** Adrian Englert.  
**Description:** 105.14-1-20.3. **Total Assessment:** \$1,300. **Corrected Tax:**  
\$13.04. This correction Increases the levy \$5,039,995.64 to \$5,040,139.09.

**BHCSD BOE MEETING  
MINUTES FROM  
10/30/2023**

**CSE/CPSE  
RECOMMENDATIONS**

**TAX CORRECTION  
AMENDMENT**

D. TAX CORRECTIONS

The application for corrected 2023 tax roll as submitted by Roaxanne Burns.  
**Name:** Collins, Charles. **Description:** 110.16-1-9, Town of Ellisburg. **Reason:** Clerical error, wrong parcel number. **Original Tax:** \$5,164.18. **Corrected Tax:** \$4939.69.

**Name:** Cizenski, David. **Description:** 110.16-1-19, Town of Ellisburg.  
**Reason:** Clerical error, wrong parcel number. **Original Tax:** \$4939.69.  
**Corrected Tax:** \$3,150.73.

Motion made by: Roger Eastman  
Seconded by: Kristin Vaughn

Motion carried: 7-0

PERSONNEL

2. APPROVE ADDITIONAL SUPPORT

Resolved, that upon the recommendation of the Superintendent, this Board of Education approves for **Barbara Greene**, to provide additional support for research and study of electric buses at a rate of \$20.00 per hour, to be effective immediately.

Motion made by: Gary Ramsdell  
Seconded by: Anthony Barney

Motion carried: 7-0

3. PERMANENT APPOINTMENT

Resolved, that upon the recommendation of the Superintendent, this Board of Education approves, **Alicia Lashway**, who has successfully completed her probationary appoint as school bus driver is to be made permanent, effective November 7, 2023.

Motion made by: Adam Miner  
Seconded by: Anthony Barney

Motion carried: 7-0

4. APPROVE SUBSTITUTE TEACHER AND SUPPORT STAFF

Resolved, that upon the recommendation of the Superintendent, this Board of Education approves **Andrea Murray** as substitute teacher and support staff. IT BEING UNDERSTOOD, that **Ms. Murray** has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion made by: Adam Miner  
Seconded by: Roger Eastman

Motion carried: 7-0

**TAX CORRECTIONS**

**APPROVE BARB GREENE  
FOR ADDITIONAL  
SUPPORT**

**PERMANENT  
APPOINTMENT-ALICIA  
LASHWAY**

**APPROVE SUBSTITUTE  
TEACHER AND SUPPORT  
STAFF-ANDREA MURRAY**

**5. APPROVE SUBSTITUTE TEACHER AND SUPPORT STAFF**

Resolved, that upon the recommendation of the Superintendent, this Board of Education approves **Morgan Stevens** as substitute teacher and support staff. *IT BEING UNDERSTOOD, that **Ms. Stevens**' appointment is contingent on a criminal history background check, including fingerprinting, performed by the State Education Department.*

Motion made by: Adam Miner

Seconded by: Roger Eastman

Clerk Kohl noted that Ms. Stevens' fingerprinting and background check have been cleared.

Motion carried: 7-0

**6. APPROVE SUBSTITUTE TEACHER AND SUPPORT STAFF**

Resolved, that upon the recommendation of the Superintendent, this Board of Education approves **Helina Disbro** as substitute teacher and support staff. *IT BEING UNDERSTOOD, that **Miss. Disbro's** appointment is contingent on a criminal history background check, including fingerprinting, performed by the State Education Department.*

Motion made by: Roger Eastman

Seconded by: Kristin Vaughn

Motion carried: 7-0

**7. APPROVE SUBSTITUTE TEACHER AND SUPPORT STAFF**

Resolved, that upon the recommendation of the Superintendent, this Board of Education approves **Grace Woolson** as substitute teacher and support staff. *IT BEING UNDERSTOOD, that **Miss. Woolson's** appointment is contingent on a criminal history background check, including fingerprinting, performed by the State Education Department.*

Motion made by: Kristin Vaughn

Seconded by: Anthony Barney

Motion carried: 7-0

**APPROVE SUBSTITUE  
TEACHER AND SUPPORT  
STAFF-MORGAN  
STEVENS**

**APPROVE SUBSTITUTE  
TEACHER AND SUPPORT  
STAFF-HELINA DISBRO**

**APPROVE SUBSTITUTE  
TEACHER AND SUPPORT  
STAFF-GRACE WOOLSON**

**NEW BUSINESS**

**8. TAX REFUNDS**

Resolved, that this Board of Education authorizes the Treasurer to refund the following overpayment of the 2023 school taxes:

<b>Tax Payer</b>	<b>Amount of Refund</b>
Corelogic	\$570.78
Grimshaw, Joel & Julie	\$61.83
MJH Enterprises	\$200.00
Paver, David & Patricia	\$1.00
Peer, Rachel	\$36.23
Price, Peter	\$186.22
Rathbuns Plumbing Heating Electric	\$100.00
Sanders, Ryan	\$3.83
Williams, Karolyn & Karl	\$2.00

Motion made by: Roger Eastman  
Seconded by: Kristin Vaughn

Motion carried: 7-0

**9. APPROVE SENIOR CLASS TRIP**

Resolved, that upon the recommendation of the Superintendent, this Board of Education approves pursuant to Board of Education Student Tours Policy (#8461), the BHCS Senior Class to travel to Virginia Beach, June 13 through June 17, 2023 as presented to the Board of Education. The list of students attending is on file with the District Clerk.

Motion made by: Roger Eastman  
Seconded by: Anthony Barney

Motion carried: 7-0

**10. APPROVE 2024-2025 BUDGET CALENDAR**

Resolved, that upon the recommendation of the Superintendent, this Board of Education approves the 2024-2025 Budget Calendar.

Motion made by: Roger Eastman  
Seconded by: Kristin Vaughn

Motion carried: 7-0

**Additional Resolution(s) Hand Carried in to Meeting**

**11. APPROVE RESIGNATION JV BASKETBALL COACH AND VARSITY ASSISTANT COACH**

Resolved, upon the recommendation of the Superintendent, this Board of Education accept with regret, the resignation from **Mindy Grandjean** as JV Girls Basketball Coach and Varsity Girls Assistant Coach, effective immediately.

Motion made by: Roger Eastman  
Seconded by: Gary Ramsdell

Motion carried: 7-0

**TAX REFUNDS**

**APPROVE SENIOR TRIP**

**APPROVE 2024-2025  
BUDGET CALENDAR**

**ADDITIONAL  
RESOLUTIONS HAND  
CARRIED IN TO MEETING**

**APPROVE RESIGNATION  
JV G BB COACH & V G BB  
ASSISTANT COACH-  
MINDY GRANDJEAN**

**12. APPROVE JV GIRLS BASKETBALL COACH AND VARSITY GIRLS ASSISTANT COACH**

Resolved, upon the recommendation of the Superintendent, this Board of Education approve **Katelyn Costello** as JV Girls Basketball Coach and Varsity Girls Assistant Coach for the 2023-2024 school year.

Motion made by: Gary Ramsdell  
Seconded by: Anthony Barney

Motion carried: 6-0-1  
Abstain: Kristin Vaughn

**13. DONATION OF PLAYGROUND EQUIPMENT**

Resolved, upon the recommendation of the Superintendent, this Board of Education donates the following pieces of obsolete playground equipment from the Bell Tower Area to the UAB Board of Trustees:

- (1) Dome Shaped Monkey Bars
- (1) Slide
- (2) Swing Sets (10 Swings)

Motion made by: Roger Eastman  
Seconded by: Kristin Vaughn

Motion carried: 7-0

**POLICY**

None

**FOR THE BOARD'S REVIEW**

- JLSBA NYSSBA Workshop

**ADMINISTRATIVE REPORTS**

Business Manager's Update:

Mr. Magovney reviewed the 2024-2025 Budget Calendar that was approved earlier at this meeting.

Principal's Update:

Mr. Storey gave a summary update on the Science of Reading Program, the reading series being utilized in the K-6 grades, and PAX. He reviewed the events that occurred this past week as well as upcoming events.

Superintendent's Update:

Ms. Collins would like to add the athletic budget for January 22 on the 2024-2025 Budget Calendar presented earlier. She reported to the Board that the process to canvas for RFPs for auditors has begun. A PILOT request for a new solar field on Gillman Road in Henderson was received. Barb Greene has begun researching and studying of electric busses to prepare BH's implementation plan that is due to NYS. It was clarified that Mrs. Greene is starting the process for the state mandate of the submittal of the plan and busses are not being purchased at this stage in plan.

**UPDATE TO BOARD OF EDUCATION QUESTIONS**

**PUBLIC PARTICIPATION**

There was no public participation at this time.

**APPROVE JV G BB COACH  
& V G BB ASSISTANT  
COACH-KATELYN  
COSTELLO**

**DONATE PLAYGROUND  
EQUIPMENT TO UAB**

**EXECUTIVE SESSION**

Resolved, that this Board of Education enter executive session at 7:48 pm to discuss a potential legal matter.

Motion made by: Adam Miner

Seconded by: Anthony Barney

Motion carried: 7-0

President Allen declared open session at 7:59 pm.

**ADJOURNMENT**

Resolved, that at 8:05 pm, this meeting be adjourned.

Motion made by: Roger Eastman

Seconded by: Anthony Barney

Motion carried: 7-0

**EXECUTIVE SESSION**

**OPEN SESSION**

**ADJOURNMENT**

Respectfully Submitted,



Sally Kohl, District Clerk