

# BELLEVILLE HENDERSON CENTRAL SCHOOL

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"Home of the Panthers"



## BELLEVILLE HENDERSON CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING MINUTES November 7, 2016

Before calling the meeting to order, Mr. Gehrke shared a few words.

The regular meeting of the Belleville Henderson Central School District was called to order in the Library at 7:01 p.m. by President Allen with the following members:

Present (6): John Allen, David Bartlett, Roger Eastman, Kurt Gehrke, Adam Miner and Gary Ramsdell.

Absent (1): Laurie Goodwin

Others present: Rick Moore, Superintendent, Scott Storey, Building Principal, Sally Kohl, District Clerk and Karl Kofod, Director of Business and Finance, Kathy Murdock, Alison VanBrocklin, Cathy Scofield, Ann Colby, Heather Johnson, Shawn Maloney, Kathy Sidmore and several members of the BHCS Senior Class.

### **PRESENTATIONS**

Senior Government & Economics Class presented to the Board their ideas on the technology and cell phone policy usage.

Superintendent Moore recognized Martin (Mac) Clement III for his donation of his tooth fairy money to the BHCS Backpack Program. Mr. Gehrke and Mr. Storey, on behalf of the Board and Backpack Program, presented Mac with a certificate and a gift card.

### **PUBLIC PARTICIPATION**

Shawn Maloney thanked the Board of Education for giving him the opportunity to coach varsity soccer this year. He had a great season and enjoyed coaching.

### **CALENDAR OF EVENTS**

11/3	WorkForce 20/20
11/3 3:05 pm	Grade Level Meeting
11/3 6:30 pm	Sportsmanship Night
11/4 7:00 pm	School Dance (sponsored by Senior Class)
11/5 2:00 pm	Bi County Jr. High Band/Elementary Chorus Concert @ Indian River
11/5	Daylight Savings Time
11/7	Varsity and JV Winter Sports Begin
11/7 7:00 pm	Board of Education Meeting
11/8	Election Day
11/8 7:30 pm	Whiz Quiz Appearance on PBS
11/9 6-8:00 pm	Parent Teacher Conferences
11/9 & 10	No Pre-K Classes

11/10 11:45 pm	K-6 Early Dismissal
11/10 12:30 pm	K-6 Parent Teacher Conferences
11/10	Report Cards Distributed
11/11	Veteran's Day Holiday-No School
11/17 3:05 pm	Technology Committee Meeting
11/17 6:30 pm	PTO Meeting-Library
11/18 6:00 pm	5th Annual Farmers' Challenge, Quality of Work Life Building, Watertown
11/21 7:00 pm	Board of Education Meeting
11/22 2:30 pm	Health and Wellness/Pro Social Committee Meeting
11/23-25	Thanksgiving Holiday
11/28 3:05 pm	Grade Level Meeting
11/29 3:05 pm	Safety Committee Meeting

Calendar Notes:

11/18 at 7:30 pm, BHCS Whiz quiz will appear on PBS.

Mr. Gehrke asked a few seniors what they thought of their WorkForce 2020 experience. They felt it was beneficial to them as it helped them gain valuable interviewing skills.

**COMMUNITY OF CARING UPDATE**

The District Clerk shared the following Community of Caring:

- The passing of William G. Eastman
- The wedding of Amanda Chamberlain, English Teacher
- Jessica and Dave Winters announced the birth of their son, Gray Hamilton Winters

**CONSENT AGENDA**

1. Resolved that this Board of Education approve the following:

A. MINUTES

**Enc. #1** BHCS Board of Education Meeting Minutes from October 17, 2016.

B. WARRANTS

**Enc. #2** Warrant #5 Trust & Agency Fund  
**Enc. #3** Warrant # 7 Capital Fund

C. CSE/CPSE RECOMMENDATIONS

**Enc. #4** Whereas the Board of Education received the following information and recommendations from the Committee on Special Education reported on 10/17/2016 and 11/2/2016.  
Student numbers; 099210462, 99211024, 99211022, 99211023, 001082900,004050800, 099210899, 099112900 and 099211001.

This report is on file with Chairperson of the Committee on Special Education.

D. STUDENT ACTIVITIES ACCOUNT-QUARTERLY REPORT

**Enc. #5** Student Activities Account Quarterly Report of revenue and disbursements through September 30, 2016.

E. BUILDING USE

**Nathan Leviker** requests the use of the BHCS Gymnasium for **adult open basketball** on Sundays, now through June 30, 2017 from 7 pm-9 pm.

BHCS MINUTES FROM  
OCTOBER 17, 2016

WARRANTS:  
#5 T & A FUND  
#7 CAPITAL FUND

CSE/CPSE  
RECOMMENDATIONS

STUDENT ACTIVITIES  
QUARTERLY REPORT

BUILDING USE:  
NATHAN LEVIKER-  
ADULT OPEN GYM

IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office and Ashleigh Barnhart-Burto, Athletic Coordinator.

**Maggie McNett** requests the use of the BHCSD Gymnasium for **BH U12 Boys Soccer** on Sundays from now through March 26, 2017 from 10 am – 2 pm.  
IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office and Ashleigh Barnhart-Burto, Athletic Coordinator.

**Lori Redden**, requests the use of the BHCSD Cafeteria for **PTO fundraiser-pick up** on Wednesday, November 9, 2016 from 2 pm-5 pm.  
IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office.

**Lori Redden**, requests the use of the BHCSD Library for **PTO Meeting** on Thursday, November 17, 2016 from 6:30 pm-8 pm.  
IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office.

**Lori Redden**, requests the use of the BHCSD Room 315 for **PTO fundraiser-Kris Kringle** on December 5 through December 9, 2016 from 8 am-3 pm.  
IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office.

**UAB**, requests the use of the BHCSD Gymnasium to **display UAB memorabilia to public** on Friday, June 23, 2017 from 3 pm-7 pm.  
IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office.

**UAB**, requests the use of the BHCSD Bus Garage Lawn for **monument dedication** on Saturday, June 24, 2017 from 11 am-1 pm.  
IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office.

Motion made by: Adam Miner; Seconded by: Roger Eastman; Vote: 6-0.

## **PERSONNEL**

### **2. CORRECT/AMEND RESOLUTION**

Upon the recommendation of the Superintendent of Schools, the Board of Education approves the correction of Resolution Number 4 from the Board's meeting on August 15, 2016, to amend and change the salary appointment of Step 1, Column MA6, which was incorrect, to Step 1, Column MA effective September 1, 2016.

Motion made by: Roger Eastman; Seconded by: David Bartlett; Vote: 6-0.

MAGGIE MCNETT-BH  
U12 BOYS SOCCER

LORI REDDEN-PTO  
FUNDRAISER PICK UP

LORI REDDEN-PTO  
MEETING

LORI REDDEN-PTO KRIS  
KRINGLE

UAB-MEMORABILIA  
DISPLAY

UAB MONUMENT  
DEDICATION

CORRECT/AMEND  
RESOLUTION #4 FROM  
8/15/2016 MEETING

3. TENURE

Resolved, that pursuant to the provisions of Section 3012 of the State Education Law and Section 30.5 of the Rules of the Board of Regents of the State of New York and upon the recommendation of the Superintendent, the following teacher be appointed as tenured professional educator in the following tenure area:

Name: Jessica Winters  
Tenure Area: Special Education  
Certification: Students with Disabilities

And be it further resolved, that the date of commencement of service on tenure is September 1, 2016.

Motion made by: Gary Ramsdell; Seconded by: Adam Miner; Vote: 6-0.

4. APPOINT TEACHER AIDE

RESOLVED, that it is hereby determined that pursuant to the provisions of the Education Law Section 22 of the State of New York and upon the recommendation of the Superintendent, the following person be appointed as a ten-month, FTE (7 hours per day) probationary teacher aide as follows:

Name: Alison VanBrocklin  
Effective: November 8, 2016  
Expiration Date: November 7, 2017  
Salary: \$9.75 per hour

Motion made by: Kurt Gehrke; Seconded by: Roger Eastman; Vote: 6-0.

5. MOA-THOMES

Resolved, that this Board of Education gives the Superintendent permission to sign the Memorandum of Agreement between the Belleville Henderson Central School, Belleville Henderson Teachers' Association and Maryellen Thomes for the 2016-17 school year.

Motion made by: Gary Ramsdell; Seconded by: Roger Eastman; Vote: 5-1.  
Aye: 5 (John Allen, David Bartlett, Roger Eastman, Adam Miner & Gary Ramsdell)  
Nay: 1 (Kurt Gehrke).

6. APPOINT SUBSTITUTE TEACHER

Resolved, that this Board of Education appoints Charmaine LaFountain as substitute teacher.

IT BEING UNDERSTOOD, that Ms. LaFountain has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion made by: Adam Miner; Seconded by: Kurt Gehrke; Vote: 6-0.

APPOINT TENURE-  
JESSICA WINTERS

APPOINT ALISON  
VANBROCKLIN-  
TEACHER AIDE

MOA-THOMES

APPOINT CHARMAINE  
LAFOUNTAIN-  
SUBSTITUTE TEACHER

7. APPOINT SUBSTITUTE TEACHER AND SUPPORT STAFF

Resolved, that this Board of Education appoints Jamie Myers as substitute teacher and substitute support staff.

IT BEING UNDERSTOOD, that Ms. Myers has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion made by: Kurt Gehrke; Seconded by: Roger Eastman; Vote: 6-0.

8. APPOINT SUBSTITUTE SUPPORT STAFF

Resolved, that this Board of Education appoints Betty Atwater as substitute teacher.

IT BEING UNDERSTOOD, that Ms. Atwater has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion made by: Adam Miner; Seconded by: Gary Ramsdell;

Amend to state:

Resolved, that this Board of Education appoints Betty Atwater as substitute staff. IT BEING UNDERSTOOD, that Ms. Atwater has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion for amendment made by: Adam Miner; Seconded by: Kurt Gehrke;

Vote for amendment: 6-0.

Vote for resolution as amended: 6-0.

APPOINT JAMIE MYERS  
AS SUBSTITUTE  
TEACHER AND  
SUPPORT STAFF

APPOINT BETTY  
ATWATER AS  
SUBSTITUTE SUPPORT  
STAFF

VII. NEW BUSINESS

9. ATHLETIC PLACEMENT PROCESS

WHEREAS, Section 135.4(c) (7) (ii) (a) (4) of the Regulations of the Commissioner of Education provides for a board of education to permit pupils in grades no lower than seventh grade to compete on interscholastic athletic teams organized for senior high school pupils, or senior high school pupils to compete on interscholastic athletic teams organized for pupils in the seventh and eighth grades; and

WHEREAS, these pupils are to be allowed to compete at levels that are appropriate to their physical maturity, physical fitness, and sport skills in relationship to other pupils in accordance with the standards established by the Commissioner of Education; and

WHEREAS, the State Education Department issues the competition standards for these pupils to compete under a program called the Athletic Placement Process; THEREFORE BE IT RESOLVED that this Board of Education shall permit pupils to compete after successfully completing the Athletic Placement Process for the requested sport and level.

Motion made by: Adam Miner; Seconded by: Kurt Gehrke; Vote: 6-0.

POLICY

- Second reading of BHCSO Policy 7315 Student Use of Computerized Information
  - The Board will review the ideas from senior presentation.

APPROVE ATHLETIC  
PLACEMENT PROCESS

**FOR THE BOARD'S REVIEW**

- JL BOCES Meeting Minutes from September 21, 2016.

**ADMINISTRATIVE REPORT(S)**

- Mr. Storey: NYSPHSSA Award of Excellence for sportsmanship, ethics and integrity for overall 2015-16 sports seasons
- Mr. Kofod: Report on Copiers
- Mr. Kofod: Fund Balance Plan

**UPDATE TO BOARD OF EDUCATION QUESTIONS**

- Mr. Ramsdell would like to make sure a capital project punch list is created and completed. Mr. Ramsdell also asked if custodial staff were educated on the new HVAC units.

**PUBLIC PARTICIPATION**

- Kathy Sidmore commented on Mr. Kofod's fund balance plan.

**PROPOSED EXECUTIVE SESSION**

Resolved, that this Board of Education enter executive session at 8:15 p.m. to discuss:

- Matters leading to discipline of a particular person(s)
- Matters leading to appointment of particular person(s)

No action will be taken after executive session.

Motion made by: Adam Miner; Seconded by: Kurt Gehrke; Vote: 6-0.

President Allen declared open session at 8:56 p.m.

**ADJOURNMENT**

Resolved, that at 9:00 p.m. that this meeting be adjourned.

Motion made by: David Bartlett; Seconded by: Roger Eastman; Vote: 6-0.

EXECUTIVE SESSION

OPEN SESSION

ADJOURNMENT

Official Meeting Minutes  
Approved November 22, 2016

*Sally A. Kohl*

Sally A. Kohl,  
District Clerk

BOARD OF EDUCATION OF BELLEVILLE HENDERSON CENTRAL SCHOOL  
OCTOBER 12 2016      WARRANT # 5 TRUST & AGENCY FUND

CHECK #	CLAIMANT	PURPOSE	AMOUNT
1248	JEFFERSON LEWIS ET AL SCHOOL HEALTH PLAN	OCTOBER HEALTH PLAN	\$ 131,187.63
			<b>\$ 131,187.63</b>

To the District Treasurer:

I hereby certify that I have verified the above claims, **1** in number  
in the total amount of **\$131,187.63** You are hereby authorized and directed  
to pay to the claimants certified above the amount of each claim allowed  
and charge each to the proper fund.

10-13-2016  
Date

Mary Forester  
Signature

Claims Auditor

ENC. #3  
11/7/2016

BOARD OF EDUCATION OF BELLEVILLE HENDERSON CENTRAL SCHOOL  
OCTOBER 19 2016      WARRANT #7 CAPITAL FUND

CHECK #	CLAIMANT	PURPOSE	AMOUNT
1064	AUBERTINE & CURRIER	SERVICES RENDERED	\$ 39,267.50
1065	WATCHDOG BUILDING PARTNERS	SERVICES RENDERED	\$ 11,117.50
			\$ 50,385.00

To the District Treasurer:

I hereby certify that I have verified the above claims, **2** in number  
in the total amount of **\$39,267.50**. You are hereby authorized and directed  
to pay to the claimants certified above the amount of each claim allowed  
and charge each to the proper fund.

10-20-2016  
Date

Mary Forester  
Signature

Claims Auditor



BELLEVILLE HENDERSON CENTRAL SCHOOL DISTRICT  
STUDENT ACTIVITIES ACCOUNT  
QUARTERLY REPORT OF RECEIPTS AND DISBURSEMENTS  
July 1, 2016 and ending September 30, 2016

Account Name	Balance 6/30/16	Receipts 7/1/16-9/30/16	Disbursements 7/1/16-9/30/16	Balance 9/30/2016
Class of 2016	\$3,344.11	\$0.00	\$2,929.70	\$414.41
Class of 2017	\$5,600.35	\$507.83	\$2,138.40	\$3,969.78
Class of 2018	\$4,844.15	\$383.00	\$0.00	\$5,227.15
Class of 2019	\$660.04	\$2,166.50	\$0.00	\$2,826.54
Class of 2020	\$0.00	\$815.00	\$0.00	\$815.00
Due to State - Tax	\$775.75	\$0.00	\$0.00	\$775.75
FFA	\$8,553.63	\$1,289.34	\$3,800.00	\$6,042.97
Foreign Language Club	\$2,064.90	\$33.33	\$0.00	\$2,098.23
Interest	\$3.81	\$0.92	\$0.00	\$4.73
Student Council	\$2,663.35	\$0.00	\$0.00	\$2,663.35
NHS	\$576.47	\$0.00	\$25.00	\$551.47
NJHS	\$2,135.58	\$0.00	\$25.00	\$2,110.58
Music Club	\$3,907.97	\$361.00	\$0.00	\$4,268.97
Art Club	\$243.22	\$0.00	\$0.00	\$243.22
Ski Club	\$328.43	\$0.00	\$0.00	\$328.43
Business/Technology Club	\$454.81	\$0.00	\$0.00	\$454.81
Library Club	\$1,069.11	\$0.00	\$0.00	\$1,069.11
Trap Shooting Team	\$680.00	\$220.00	\$0.00	\$900.00
TOTALS	\$37,905.68	\$5,776.92	\$8,918.10	\$34,764.50

10/17/2016

Date

*Mauro X. Roda*

Central Treasurer