

# BELLEVILLE HENDERSON CENTRAL SCHOOL

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"Home of the Panthers"



## BELLEVILLE HENDERSON CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING MINUTES December 19, 2016

The regular meeting of the Belleville Henderson Central School District was called to order in the Library at 7:00 p.m. by President Allen with the following members:

Present: John Allen, David Bartlett, Roger Eastman, Kurt Gehrke, Laurie Goodwin, Adam Miner and Gary Ramsdell.

Absent:

Others present: Rick Moore, Superintendent, Scott Storey, Building Principal, Sally Kohl, District Clerk and Karl Kofod, Director of Business and Finance.

### PRESENTATIONS/PUBLIC PARTICIPATION

There were no presentations or public participation.

### CALENDAR OF EVENTS

12/14	7:00 pm	Winter Concert
12/15	3:00 pm	Technology Meeting
12/16		Progress Reports (Grades 3-6) Distributed
12/17	7-10:00 pm	Christmas Ball
12/19	3:05 pm	Grade Level Meeting
12/19	7:00 pm	Board of Education Meeting-Library
12/20	3:05 pm	Safety Committee Meeting
12/21	7:00 pm	Make-up Date for Winter Concert
12/22	3-6:00 pm	Christmas Party
12/23-1/2/2017		Christmas/New Year Holiday
1/5	3:05 pm	Curriculum Council Meeting
1/9	7:00 pm	Board of Education Meeting

### CONSENT AGENDA

1. Resolved that this Board of Education approve the following:
  - A. MINUTES  
BHCS Board of Education Meeting Minutes from December 5, 2016
  - B. WARRANTS  
Warrant #11 General & School Lunch Fund  
Warrant #12 General & School Lunch Fund

**DECEMBER 5, 2016  
BHCS BOE MEETING  
MINUTES**

**WARRANTS:  
#11 GENERAL &  
SCHOOL LUNCH FUND  
  
#12 GENERAL &  
SCHOOL LUNCH FUND**

C. CSE/CPSE RECOMMENDATIONS

Whereas the Board of Education received the following information and recommendations from the Committee on Special Education reported on 12/5-12/2016.

Student numbers; 099210580, 098112200, 099052800, 098112500, 099210899, 098012800, 0980090200, 099211001, 099211079 and 099211080.

This report is on file with Erica Pettit, Chairperson of the Committee on Special Education.

Motion made by: Adam Miner;  
Seconded by: David Bartlett;  
Vote: 7-0.

PERSONNEL

2. APPOINT TENURE

Resolved, that pursuant to the provisions of Section 3012 of the State Education Law and Section 30.5 of the Rules of the Board of Regents of the State of New York and upon the recommendation of the Superintendent, the following teacher be appointed as tenured professional educator in the following tenure area:

Name: Cheryl Chaif  
Tenure Area: Special Subject  
Section: 30.8(a)(15)  
Certification: Professional-English to Speakers of Other Languages  
Professional English Language Arts 7-12

And be it further resolved, that the date of commencement of service on tenure is January 27, 2017.

Motion made by: Gary Ramsdell;  
Seconded by: Laurie Goodwin;  
Vote: 7-0.

3. APPOINT SUBSTITUTE TEACHER

Resolved, that this Board of Education appoints Kathryn Larsen as substitute teacher.

IT BEING UNDERSTOOD, that Mrs. Larsen has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion made by: Adam Miner;  
Seconded by: Roger Eastman;  
Vote: 7-0.

CSE/CPSE  
RECOMMENDATIONS

APPOINT TENURE-  
CHERYL CHAIF

APPOINT  
SUBSTITUTE  
TEACHER-KATHRYN  
LARSEN

Resolution hand carried in to meeting:

4. APPOINT GIRLS MODIFIED GIRLS BASKETBALL ASSISTANT

Resolved, upon the recommendation of the Superintendent, this Board of Education appoints Mindy Grandjean as Girls Modified Basketball Assistant, for the 2016-17 school year, pending proper coaching certification.

Motion made by: Laurie Goodwin;

Seconded by: Roger Eastman;

Vote: 7-0.

**NEW BUSINESS**

There was no new business.

**POLICY-**

Mr. Kofod reviewed the purchasing policy and the procedure with the Board. The Board will review the policy and procedure and bring suggestions to the next meeting for a second reading.

**FOR THE BOARD'S REVIEW**

Mr. Moore reviewed the BHCSO Community Survey results with the Board. Mr. Moore also discussed the Town of Henderson's proclamation to recognize 1/22-28 as School Choice Week in Henderson and a proposal from Mark Shevalier and Betty Ecker for a memorial for Elston Ecker.

**ADMINISTRATIVE REPORT(S)**

Mr. Storey reported to the Board; the 2016 varsity girls soccer team received the NYSPHSSA Scholar Athlete Team Award, and 3 members from the 2016 boys soccer team received individual NYSPHSSA Scholar Athlete Awards.

**UPDATE TO BOARD OF EDUCATION QUESTIONS**

There was no update to the Board of Education questions.

**PROPOSED EXECUTIVE SESSION**

Resolved, that this Board of Education enter executive session at 7:37 pm to discuss:

- Pending contractual litigation
- Matters leading to the discipline of a particular person(s)

Motion made by: Kurt Gehrke;

Seconded by: Roger Eastman;

Vote: 7-0.

President Allen declared open session at 8:45 p.m.

**ADJOURNMENT**

Resolved, that at 8:46 p.m. that this meeting be adjourned.

Motion made by: David Bartlett;

Seconded by: Roger Eastman;

Vote: 7-0.

**RESOLUTION HAND  
CARRIED IN TO  
MEETING:**

**APPOINT ASSISTANT  
MODIFIED GIRLS  
BASKETBALL COACH-  
MINDY GRANDJEAN**

**EXECUTIVE SESSION**

**OPEN SESSION**

**ADJOURNMENT**

Official Meeting Minutes  
Approved January 9, 2017  
Respectfully Submitted,

*Sally A. Kohl*

Sally A. Kohl,  
District Clerk



BOARD OF EDUCATION OF BELLEVILLE HENDERSON CENTRAL SCHOOL  
 NOVEMBER 30 2016 WARRANT #11 GENERAL & SCHOOL LUNCH FUND

CHECK #	CLAIMANT	PURPOSE	AMOUNT
1350	ATOMIC SIGNS WORKS, LLC	SIGNS FOR PLAYGROUND	\$288.00
11701	AMERITAS LIFE INSURANCE	NOVEMBER 2016 PAYMENT	\$833.33
11702	BELLOFF'S	TSHIRTS/JACKETS-TRANSPORATION DEPT	\$926.50
11703	BENEFIT SERVICE COMPANY	NOVEMBER 2016 PAYMENT	\$48.00
1130164509	BHCS TRUST & AGENCY FUND	DECEMBER 2016 HEALTH INSURANCE	\$110,316.10
11704	BHTA DENTAL	NOVEMBER 2016 PAYMENT-MOORE	\$138.14
11705	CHRISTMAN FUEL SERVICE	DISEL FUEL	\$2,760.61
11706	CINTAS CORPORATION	UNIFORM SERVICES	\$35.93
11707	CONVERSE LABORATORIES INC	WATER TESTING	\$240.00
11708	DECKER EQUIPMENT	MISC SUPPLIES-KIBLIN	\$158.53
11709	DE LAGE LANDEN PUBLIC FINANCE	FINANCING/ LEASING SCHOOL BUS	\$118,086.68
	DORMITORY AUTHORITY OF THE STATE OF NEW YORK	WIRE TRANSFER LOAN AND SCHOOL DISTRICT BOND	\$3,125.00
1347	FIRST BANK CARD	CREDIT CARD	\$3,224.64
1348	FIRST BANK CARD	CREDIT CARD	\$2,393.51
11710	FRONTROW HEADQUARTERS	ALAGNA-BATTERIES	\$112.00
11711	HILLYARD INC	MISC SUPPLIES-KIBLIN	\$37.21
11713	JEFFERSON LEWIS BOCES	NOVEMBER 2016 PAYMENT	\$153,797.95
11714	JEFFERSON COUNTY EMS	HEARTSAVER CPR AED COURSE (15 STUDENTS)	\$375.00
11715	LARRY'S MUSICAL INSTRUMENT & REPAIRS	MUSIC SUPPLIES-MCGRATH	\$54.50
11716	MCCABES SUPPLY	SERVICE/PARTS RENDERED	\$1,675.53
11717	METCO SUPPLY	TECH SUPPLIES-SOLURI	\$116.41
11718	MORIC	DATA/ACCOUTABILITY PROJECTS AID	\$1,020.08
1338	NEW YORK BUS SALES	NEW BUS	\$52,875.02
11719	NEW YORK BUS SALES	BUS PARTS-GLEASON	\$18.95
11720	NEW YORK BUS SALES	BUS PARTS-GLEASON	\$104.34
1349	NYS LOCAL RETIREMENT SYSTEM	ANNUAL INVOICE	\$111,058.00
1355	NYSPHSAA	BASKETBALL RULE BOOKS	\$24.40
11722	NYSSBA	SCHOOL BOARD MEMBERSHIP DUES	\$4,174.00
11724	RIORDAN, MARISA	MILEAGE REIMBURSEMENT FOR BANK	\$79.20
11723	SANFORD & BURTIS FIRE EQUIPMENT	FIRE SYSTEM INSPECTION	\$142.00
1354	UNITED STATE POSTAL SERVICE	MAILING OF NEWSLETTER	\$83.62
			\$568,323.18

To the District Treasurer:

I hereby certify that I have verified the above claims, 31 in number  
 in the total amount of \$568,323.18 You are hereby authorized and directed  
 to pay to the claimants certified above the amount of each claim allowed  
 and charge each to the proper fund.

12-7-16  
 Date

*Mary Foner*  
 Signature Claims Auditor

BOARD OF EDUCATION OF BELLEVILLE HENDERSON CENTRAL SCHOOL  
DECEMBER 7, 2016 WARRANT #12 GENERAL & SCHOOL LUNCH FUND

CHECK #	CLAIMANT	PURPOSE	AMOUNT
11725	ASBO, NORTHERN CHAPTER	SCHOOL YEAR DUES	\$25.00
11725	BARNHART-BURTO, ASHLEIGH	MILEAGE REIMBURSEMENT-CONFERENCE	\$94.85
11727	BIMBO FOODS	BREAD/ROLLS	\$287.83
11728	BLACK RIVER PAPER COMPANY	MISC SUPPLIES-KIBLIN	\$61.20
11729	BLUE MOUNTAIN PRODUCE	VEGETABLES/FRUIT	\$724.00
11730	BLUNDEN, DANIELLE	MILEAGE REIMBURSEMENT-CONFERENCE	\$94.85
11731	BOB'S AUTO SUPPLY	PARTS/SERVICE	\$3.08
11732	CDW-G	TECHNOLOGY SUPPLIES-BARTLETT	\$72.00
11733	CDW-G	TECHNOLOGY SUPPLIES-BARTLETT	\$968.40
11734	CINTAS CORPORATION	UNIFORM SERVICES	\$35.93
11735	CORRON, JENNIFER	MILEAGE, PARKING, TOLL REIMBURSEMENT-CONFERENCE	\$204.95
11736	CUMMINS NORTHEAST	EXPIRED SOFTWARE	\$379.58
11737	EXFORD, JOHN	OFFICIAL	\$129.00
11738	FAMTEC SURVEILLANCE	BUS CAMERAS	\$1,857.00
11739	GLAZIER PACKING CO	MILK/DAIRY PRODUCTS	\$1,852.34
11740	GREENE, MATT	SCORECLOCK (2 GAMES)	\$100.00
11741	GREENE, O.D.	SUPPLIES	\$121.22
11742	GREENE, O.D.	SUPPLIES	\$659.73
11743	GRIFFITH ENERGY	FUEL/DIESEL	\$1,486.56
11744	HERSHEY'S	ICE CREAM	\$152.64
11745	HILLYARD INC	SUPPLIES	\$306.73
11746	JEFFERSON LEWIS BOCES	BREAKFAST/DESSERT CONFERENCE BOE	\$52.00
11747	KOHL, SALLY	MILEAGE REIMBURSEMENT-CONFERENCE	\$78.00
11748	LARRY'S MUSICAL INSTRUMENT	INSTRUMENT SUPPLIES	\$25.50
11749	MANOR, GUY	OFFICIAL	\$85.00
11750	MCCABE MECHANICALS	SERVICE/PARTS	\$1,007.30
11751	MCCABE SUPPLY	SERVICE/PARTS	\$1,233.98
11752	MISSERT, AJ	BEVERAGES	\$407.06
11753	MOORE, RICK	MILEAGE REIMBURSEMENT-CONFERENCE	\$78.00
11754	MORALES, MICHELLE	CHAPERONE	\$50.00
11755	NASCO	SCIENCE SUPPLIES	\$157.30
11756	NEW YORK BUS SALES	BUS PARTS	\$14.46
11757	NYSASBO	SBO FISCAL STAND	\$195.00
11758	NY SCHOOL & MUNICIPAL ENERGY	NATURAL GAS/ELECTRICITY	\$26,318.57
11759	NYS UNEMPLOYMENT INSURANCE	INSURANCE	\$17.85
11760	PEPSI-COLA	BEVERAGES	\$415.06
11761	PUPIL TRANSPORTATION SAFETY	REFRESHER-THOMAS	\$125.00
11762	RENZI BROTHERS	FOOD PRODUCTS	\$4,905.92
1353	SCHOLASTIC	UNDERPAID FOR MAGAZINES	\$33.00
1351	SHADOW LAWN VENTURES	TAX REFUND	\$325.91
11763	ST LAWRENCE SUPPLY	CUSTODIAL SUPPLIES	\$224.57
11764	STOREY, SCOTT	MILEAGE/LUNCH REIMBURSEMENT-CONFERENCE	\$89.48
11765	WELLS COMMUNICATION	PARTS-GLEASON	\$74.94
11766	WHITNEY, RON	SCORECLOCK	\$50.00
			\$45,580.79

To the District Treasurer:

I hereby certify that I have verified the above claims, 44 in number  
in the total amount of \$45,580.79 You are hereby authorized and directed  
to pay to the claimants certified above the amount of each claim allowed  
and charge each to the proper fund.

12-14-2016

Date

*Mary Fonerati*

Signature

Claims Auditor