

# BELLEVILLE HENDERSON CENTRAL SCHOOL

8372 County Route 75

Adams, New York 13605

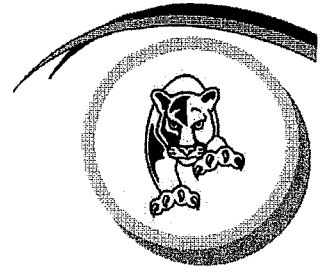
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"Home of the Panthers"



## BELLEVILLE HENDERSON CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION PUBLIC HEARING FOR THE COMMUNICABLE DISEASE PLAN AND REGULAR MEETING MINUTES February 8, 2020

Mr. Storey presented the Belleville Henderson Communicable Disease Plan for the public hearing.

President Allen opened the meeting with the Pledge of Allegiance and called to order in the Library at 7:00 p.m.

The following members were present (6): John Allen, Anthony Barney, Roger Eastman, Kyle Gehrke (joined remotely at approximately 7:03 pm) Adam Miner and Kristin Vaughn.

Others present: Jane Collins, Superintendent, Scott Storey, Building Principal, Stephen Magovney, Business Manager, Ashleigh Barnhart-Burto, Administrative Coordinator, and Sally Kohl, District Clerk.

Absent was Board Member, David Bartlett.

### AMEND THE AGENDA

Resolved that this Board of Education amend the agenda to add resolution number 10.

Motion made by: Roger Eastman

Seconded by: Adam Miner

Motion Carried: 5-0  
(Kyle was not heard)

President Allen established communication with Kyle Gehrke.

### PRESENTATIONS

Mr. Magovney presented the preliminary budget for the Buildings and Grounds Department. Mrs. Barnhart-Burto and Mr. Magovney presented the preliminary budget for the Athletic Department. They answered any questions that the Board asked.

### CALENDAR OF EVENTS

2/5		20-Week Report Cards Distributed
2/8		Open Gym Begins (Grades 9-12)
2/8	6:45 pm	Public Hearing-Communicable Disease Plan
2/8	7:00 pm	Board of Education Meeting
2/10	3:00 pm	Grade Level Meeting
2/15-2/19		President's Day/Winter Recess

### AMEND THE AGENDA

Date: February 8, 2020

2/22	7:00 pm	Board of Education Meeting
2/23	3:00 pm	Technology Committee Meeting
2/24	1:00 pm	Safety Committee Meeting
3/1	3:00 pm	Curriculum Council Meeting
3/3	3:00 pm	Health and Wellness Meeting
3/5	3:00 pm	JLSBA Virtual Legislative Discussion
3/8	7:00 pm	Board of Education Meeting
3/10	3:00 pm	Grade Level Meeting
3/12		25-Week Progress Reports Distributed (Grades 3-12)
3/22	7:00 pm	Board of Education Meeting
3/23	3:00 pm	Technology Committee Meeting
3/24	1:00 pm	Safety Committee Meeting
3/26 & 27		School Musical-Virtual "Junie B. Jones-the Musical"
3/29	3:00 pm	Curriculum Council Meeting

The calendar of events were reviewed by the Board.

### **COMMUNITY OF CARING UPDATE**

The District Clerk reported to the Board on the passing of Gary Loomis. Mr. Loomis was the uncle to AIS Teacher, Sharlene Loomis and a UAB Alum, class of 1968.

### **CONSENT AGENDA**

1. Resolved that this Board of Education approve the following:

#### **A. MINUTES**

BHCSB Board of Education Meeting Minutes from January 25, 2021

#### **B. WARRANTS**

Capital Warrant #5

General Manual Checks #19B

ACH Payments Warrant #19C

General Warrant #20

#### **C. CSE/CPSE RECOMMENDATION(S)**

Whereas the Board of Education received the following information and recommendations from the Committee on Special Education.

Student numbers; 099211079, 099211011, 99211381, 99210654, 9921138.

This report is on file with Erica Pettit-Chairperson of the Committee on Special Education.

Motion made by: Kristin Vaughn

Seconded by: Adam Miner

Motion Carried: 6-0

**BH BOE MEETING MINUTES  
1-25-2021**

**CAPITAL WARRANT #5  
GENERAL MANUAL CHECKS  
#19B  
ACH PAYMENTS WARRANT  
#19C  
GENERAL WARRANT #20**

**CSE/CPSE  
RECOMMENDATION**

**PERSONNEL**

2. **APPROVE OF SUBSTITUTE SUPPORT STAFF**

Resolved, that this Board of Education approves **Mindy Grandjean** as substitute support staff.

IT BEING UNDERSTOOD, that **Mrs. Grandjean** has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion made by: Adam Miner

Seconded by: Roger Eastman

Motion Carried: 6-0

3. **APPROVE OF SUBSTITUTE TEACHER**

Resolved, that this Board of Education approves **Benjamin Wisner** as substitute support teacher.

IT BEING UNDERSTOOD, that **Mr. Wisner** has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion made by: Kristin Vaughn

Seconded by: Roger Eastman

Motion Carried: 6-0

4. **APPROVE SUBSTITUTE CLEANER**

Resolved, that this Board of Education approves **Martin Scoville** as substitute cleaner.

IT BEING UNDERSTOOD, that **Mr. Scoville** has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion made by: Roger Eastman

Seconded by: Anthony Barney

Motion Carried: 6-0

**NEW BUSINESS**

5. **ACCEPT CORRECTIVE ACTION PLAN FOR THE IDEA AUDIT**

Resolved, that this Board of Education accept the Corrective Action Plan for the 2019-2020 IDEA Audit Report.

Motion made by: Adam Miner

Seconded by: Kristin Vaughn

Motion Carried: 6-0

6. **ACCEPT CORRECTIVE ACTION PLAN FOR EXTERNAL FINANCIAL AUDIT**

Resolved, that this Board of Education accept the Corrective Action Plan for the 2019-2020 External Audit Report.

Motion made by: Kristin Vaughn

Seconded by: Roger Eastman

Motion Carried: 6-0

**APPROVE SUBSTITUTE  
SUPPORT STAFF-MINDY  
GRANDJEAN**

**APPROVE SUBSTITUTE  
TEACHER-BENJAMIN  
WISNER**

**APPROVE SUBSTITUTE  
CLEANER-MARTIN  
SCOVILLE**

**ACCEPT CORRECTIVE  
ACTION PLAN FOR IDEA  
AUDIT**

**ACCEPT CORRECTION  
ACTION PLAN FOR  
EXTERNAL FINANCIAL  
AUDIT**

**POLICY**

**FIRST READING OF NEW POLICY FROM GUERCIO AND GUERCIO:**

- Policy #8132 Gender Neutral Restrooms

**FIRST READING OF POLICES FROM ERIE 1 BOCES:**

- Policy #3420-Non-Discrimination and Anti-Harassment in the District
- Policy #7110-Comprehensive Student Attendance
- Policy #7420-Sports and the Athletic Program
- Policy #7513-Administration of Medication
- Policy #7523 Do Not Resuscitate Policy
- Policy #8140 Adult Education
- Policy #8251-Therapy Dogs
- Policy #8370-Presentation of Feature Films

**7. ADOPT POLICY-FIRST READING/WAIVE SECOND READING**

Resolved, that upon the recommendation of the Superintendent, this Board of Education waive the second reading and approve the first reading of the following policies:

- Policy #5140-Administration of the Budget
- Policy #1110-School District and Board of Education Legal Status and Authority
- Policy #1310-Powers and Duties of the Board
- Policy #5410-Purchasing: Competitive Bidding and Offering
- Policy #5411-Procurement of Goods and Services
- Policy #5412-Alternative Formats for Instructional Materials
- Policy #5512-Reserve Funds

Motion made by: Roger Eastman

Seconded by: Anthony Barney

Motion Carried: 6-0

**8. REMOVE POLICY**

Resolved, that upon the recommendation of the Superintendent, this Board of Education remove the outdated (2014) policies from the BH Policy Handbook:

- (2014) Policy #5330 Budget Transfers
- (2014) Policy #5340-Borrowing of Funds
- (2014) Policy #5410-Purchasing
- (2014) Policy #5511 Reserve Funds

Motion made by: Adam Miner

Seconded by: Kristin Vaughn

Motion Carried: 6-0

**ADOPT FIRST  
READING/WAIVE SECOND  
READING POLICIES:**

**#5410**

**#1110**

**#1310**

**#5410**

**#5411**

**#5412**

**#5512**

**REMOVE (2014) POLICIES**

**#5330**

**#5340**

**#5410**

**#5511**

9. ADOPT POLICY

Resolved, that this Board of Education approves the second reading and adopts the newly revised following policies of the Belleville Henderson Central School District Policy Manual as was updated by the Erie 1 BOCES:

- o Policy #5511 Maintenance of Fund Balance

Motion made by: Roger Eastman

Seconded by: Kristin Vaughn

Motion Carried: 6-0

Additional Resolution(s) Hand Carried in to Meeting

10. PERMISSION FOR SUPERINTENDENT TO SIGN MOA WITH CSEA

Resolved, that this Board of Education gives permission for the Superintendent to sign the Memorandum of Agreement between the Belleville Henderson Central School District and the CSEA BHCSD Support Association regarding a salary agreement for Food Service Director 1.

Motion made by: Kristin Vaughn

Seconded by: Anthony Barney

Motion Carried: 6-0

FOR THE BOARD'S REVIEW

- BH Curriculum Council Meeting Minutes from 2/1/2021
- JLSBA Virtual Legislative discussion

ADMINISTRATIVE REPORT(S)

- Mr. Magovney did not have a report.
- Mr. Storey updated the Board on the PSAT exams which were administered on January 26<sup>th</sup> to Juniors. A letter was sent home by Mr. Storey to parents addressing concerns of parents.  
Mr. Storey also reported to the Board on the failing list for the first and second quarters. As well as a plan to address any at-risk student. Administration continues to work on this plan. Kristin Vaughn asked if there was an increase in the number of students that are on the failing list from previous years. Mr. Storey answered although he does not have exact numbers with him, there is an increase from previous years but a decrease from first to second semester in this school year. Mr. Storey and Ms. Collins answered any questions that the Board had.
- Mrs. Barnhart-Burto reported that open gym started today. She shared with the Board the schedule and plan for COVID safety.  
She also updated the Board on the progress with the Jason Scofield memorial plaque. Mrs. Barnhart-Burto has been in contact with Mrs. Green on the plan for the memorial. They will continue to communicate in this process.  
Kristin Vaughn inquired if there has been any mention of the fall 2 sports or spring sports season? Mrs. Barnhart-Burto responded that she has not heard, but will keep the Board updated as she does receive the information.

**ADOPT POLICY #5511**

**HAND CARRIED  
RESOLUTION**

**PERMISSION FOR  
SUPERINTENDENT TO SIGN  
MOA WITH CSEA**

- Ms. Collins recapped to the Board that Mr. Storey held the public hearing on the Communicable Disease Plan before the Board meeting. There is a 30-day waiting period for the public to comment on the plan. The plan will be brought to the Board for approval at the March 22<sup>nd</sup> meeting.  
Ms. Collins also reported to the Board that Mr. Storey, Mrs. Barnhart-Burto and herself have been meeting with teachers regarding teaching standards.

**UPDATE TO BOARD OF EDUCATION QUESTIONS**

- Mr. Gehrke inquired about the graduation requirement for a particular homeschooled student. Ms. Collis will follow up with this.

**EXECUTIVE SESSION**

Resolved, that this Board of Education enter executive session at 7:46 pm to discuss:

- The employment history of three personnel

No action will be taken after executive session.

Motion made by: Kristin Vaughn,

Seconded by: Roger Eastman

Motion Carried: 6-0

Mr. Gehrke was excused from executive session.

Mr. Storey, Mr. Magovney, Mrs. Barnhart-Burto and Mrs. Kohl were excused from executive session at approximately 8:15 pm.

President Allen declared open session at 9:08 p.m.

**ADJOURNMENT**

Resolved, that at 9:08 pm that this meeting be adjourned.

Motion made by: Roger Eastman,

Seconded by: Kristin Vaughn

Motion Carried: 5-0

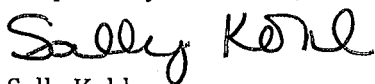
**EXECUTIVE SESSION**

**OPEN SESSION**

**ADJOURNMENT**

Official Meeting Minutes

Respectfully Submitted,



Sally Kohl,  
District Clerk

**BELLEVILLE HENDERSON CSD**

**ENC. #2**

2/8/2021



**Check Warrant Report For H - 5: January 2021 Capital Warrant #5 For Dates 1/1/2021 - 1/31/2021**

Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
1244	01/07/2021	4681	Northern NY Newspapers Corp.	Advertising		144.00
Number of Transactions: 1						Warrant Total: 144.00
						Vendor Portion: 144.00

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 144.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/29/2021  
Date

Mary Loue  
Signature

Claims Auditor  
Title

**BELLEVILLE HENDERSON CSD**

**ENC. #3**

2/8/2021



**Check Warrant Report For A - 30: January General Manual Checks Warrant#19B For Dates 1/1/2021 - 1/31/2021**

Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
1790	01/04/2021	2499	Richmond, Charlotte	Reissued Check for Medicare Reimbursement (#1517683)		433.80
1791	01/20/2021	5929	Century Linen & Uniform	UNIFORM SERVICES- REISSUED CHECK FOR COMPUTER CHECK #1517571		110.28
1792	01/25/2021	80	Allen Sanitatin Srvs Inc., John	Replacement Check that was issued to JW Allen by mistake. Reissued Check for Check #15117768		650.00

**Number of Transactions: 3**

**Warrant Total: 1,194.08**

**Vendor Portion: 1,194.08**

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 3 in number, in the total amount of \$1,194.08. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/29/2021

Date

Mary Fournier

Signature

Claims Auditor

Title



**BELLEVILLE HENDERSON CSD**

**ENC. #4**

2/8/2021



**Check Warrant Report For A - 33: January 2021 ACH Payments Warrant #19C For Dates 1/1/2021 - 1/31/2021**

Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
473	01/07/2021	2607	JEFFERSON LEWIS ET AL SCHOOLS HEALTH PLAN	January 2021 Payment		130,737.73
736068	01/29/2021	1170	Jefferson Lewis BOCES	DECEMBER 2020		143,685.24
736069	01/29/2021	1170	Jefferson Lewis BOCES	JANUARY 2021		138,232.96

**Number of Transactions: 3**

**Warrant Total: 412,655.93**

**Vendor Portion: 412,655.93**

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 3 in number, in the total amount of \$412,655.93. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/29/2021      Mary Forester      Chims Auditor  
Date                      Signature                      Title

# BELLEVILLE HENDERSON CSD

ENC. #5

2/8/2021



## Check Warrant Report For A - 36: General Warrant #20 For Dates 2/1/2021 - 2/28/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
1517792	02/04/2021	240	Belloff's	UNIFORMS-KIBLIN		114.00
793	02/04/2021	4176	Benefit Services Group	FLEX PLAN		80.50
1517794	02/04/2021	4882	Bimbo Foods, Inc.	BREAD/ROLLS-GRANDJEAN		86.05
1517795	02/04/2021	4098	Blue Mountain Spring Water	FRUIT/VEGGIES-GRANDJEAN		365.65
1517796	02/04/2021	310	Bob's Auto Supply	PARTS/SUPPLIES-ODONNELL	271	130.28
1517797	02/04/2021	420	Cascade School Supply	GENERAL SUPPLIES CO OP BID BACKORDER	1	289.53
1517798	02/04/2021	420	Cascade School Supply	CONSTRUCTION PAPER CO OP BID	54	184.00
1517799	02/04/2021	5929	Century Linen & Uniform	UNIFORM SERVICES		90.64
1517800	02/04/2021	2765	Fiscal Advisors & Marketing	SERVICES RENDERED		2,413.00
1517801	02/04/2021	4982	Christman Fuel Service	PROPANE	274	698.37
1517802	02/04/2021	3787	Frontier	PHONE-5228	207	647.99
1517803	02/04/2021	975	Inc., O.D. Greene Lumber Co.	SIDEWALK SALT-KIBLIN	325	2,443.44
1517804	02/04/2021	975	Inc., O.D. Greene Lumber Co.	PARTS/SUPPLIES-KIBLIN	233	244.79
1517805	02/04/2021	6151	GUERCIO & GUERCIO LLP	SERVICES RENDERED		1,440.00
1517806	02/04/2021	5444	HILLYARD INC-ROCHESTER	SUPPLIES-KIBLIN		309.60
1517807	02/04/2021	4838	Houghton Mifflin Harcourt	TEXTBOOKS-MARLOWE	317	224.98
808	02/04/2021	2853	Jefferson Community College	TEXTBOOKS		1,272.75
1517809	02/04/2021	1310	Larry's Musical Instrument & Re	TUBA REPAIR-MCGRATH	322	49.00
1517810	02/04/2021	1325	Lawson Products Inc.	SUPPLIES-KIBLIN		268.85
1517811	02/04/2021	495	New York Bus Sales, LLC	PARTS-ODONNELL	272	149.22
1517812	02/04/2021	4681	Northern NY Newspapers Corp.	LEGAL ADVERTISMENT		347.00
1517813	02/04/2021	3367	NY School & Municipal Energy	NATURAL GAS/BILLING	23	20,725.00
1517814	02/04/2021	5841	Office Depot	FILE CABINET-BERTRAM	319	201.95
1517815	02/04/2021	6202	Perfection Learning	TEXTBOOKS-BIBBINS	98	1,254.40
1517816	02/04/2021	2492	Renzi Brothers Inc.	FOOD-GRANDJEAN		2,672.98
1517817	02/04/2021	4464	Marisa Riordan	MILEAGE REIMBURSEMENT -JANUARY 2021		39.00
1517818	02/04/2021	5870	SANICO	SUPPLIES-KIBLIN		131.95
1517819	02/04/2021	4651	SPECTRUM BUSINESS	CABLE BILL	208	431.03
1517820	02/04/2021	5769	SUBURBAN PROPANE	PROPANE	273	636.48
1517821	02/04/2021	6036	W.B. MASON (3)		22	11.34
1517822	02/04/2021	2355	WESCO	PARTS-KIBLIN		78.00
1517823	02/04/2021	4606	Johnson Inc., BR	KIBLIN	239	94.80
1517824	02/04/2021	80	John Allen Sanitatin Srvc Inc.	TRASH REMOVAL		650.00

**BELLEVILLE HENDERSON CSD**

Check Warrant Report For A - 36: General Warrant #20 For Dates 2/1/2021 - 2/28/2021



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
Number of Transactions: 33					Warrant Total:	38,776.57
					Vendor Portion:	38,776.57

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have verified the above claims, 33 in number, in the total amount of \$38,776.57. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/4/2021  
Date

Mary Fenech  
Signature

Claims Auditor  
Title