

BELLEVILLE HENDERSON CENTRAL SCHOOL

8372 County Route 75

Adams, New York 13605

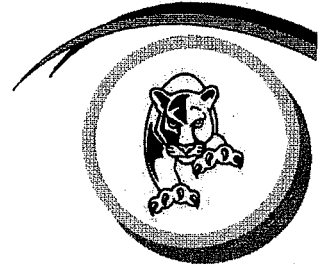
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"Home of the Panthers"



BELLEVILLE HENDERSON CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
March 25, 2019

President Allen opened the meeting with the Pledge of Allegiance and called to order in the Library at 7:00 p.m.

The following members were:

Present (6): John Allen, David Bartlett, Roger Eastman, Kurt Gehrke, Adam Miner and Kristin Vaughn.

Absent(1): Gary Ramsdell.

Others present: Jane Collins, Superintendent, Scott Storey, Building Principal, Stephen Magovney, Business Manager and Sally Kohl, District Clerk.

Members from the community/guests: Bob Williams, Watchdog Building Partners, Dominic D'Imperio, Walter Jeram, Ashleigh Barnhart-Burto, Kim Fingar, Deanna Cobb, Nicole Henry and members of the BH Business Club.

PRESENTATIONS

- Mrs. Deanna Cobb updated the Board on the itinerary for the Foreign Language Club's trip to Costa Rica.
- Mrs. Fingar and members of the BH Business Club presented to the Board a proposal for the club to participate in to a trip to NYC.
- Ashleigh Bartnhart-Burto presented results on the PIVOT Drug and Alcohol Survey that students took earlier in the school year.
- Stephen Magovney presented budgets for Technology, Special Education and General Education.

PUBLIC PARTICIPATION

There was no public participation at this time.

CALENDAR OF EVENTS

3/23	6:00 pm	PTO Kids Night Out
3/25	7:00 pm	Board of Education Meeting -Library
3/27	3:00 pm	Safety Committee Meeting
4/1	3:00 pm	Grade Level Meeting
4/2-4		NYS ELA Assessment Testing Grades 3-8
4/3	3:00 pm	Curriculum Council Meeting
4/4	6:30 pm	PTO Meeting-Library
4/8	7:00 pm	Board of Education Meeting -Library
4/9	7:00 pm	Spring Band Concert
4/9		BH Spring Art Show
4/10	5:00 pm	BOCES Annual Dinner Meeting-Watertown

4/11	6:00 pm	NHS Senior Recognition Banquet, Watertown High School
4/12		30 Week Report Cards Distributed
4/15-18		Spring Recess
4/19		Good Friday
4/22	3:00 pm	Grade Level Meeting
4/23	3:00 pm	Technology Committee Meeting
4/24	3:00 pm	Safety Committee Meeting
4/24	7:00 pm	FFA Banquet
4/25	7:00 pm	Board of Education Meeting -Library

COMMUNITY OF CARING UPDATE

The District Clerk reported on the passing of former Board Member, Fred Wolcott. Also on the passing of Steven Scott II, nephew to Ron Whitney and Maggie McNett.

CONSENT AGENDA

1. Resolved that this Board of Education approve the following:
 - A. MINUTES
BHCSO Board of Education Meeting Minutes from March 11, 2019
 - B. WARRANTS
Warrant #33 General & School Lunch Fund
Warrant #34 General & School Lunch Fund
 - C. CSE/CPSE RECOMMENDATION(S)
Whereas the Board of Education received the following information and recommendations from the Committee on Special Education reported on 3/20/2019.
Student numbers; 099210603, 099210608, 099210609, 099210610, 099210571, 99211033, 099211013, 99211089, 099210536, 099210667, 99211140 and 099210923.
This report is on file with Erica Pettit-Chairperson of the Committee on Special Education.
 - D. BUILDING/TRANSPORTATION USE
Kristin Vaughn, SJ Girls Youth Softball League requests the use of the BHCSO Gymnasium and Softball Fields for their practices and games from April 2, through June 27, 2019, IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office and Mrs. Barnhart-Burto.

Carrie Eastman, PTO requests the use of the BHCSO Library for their monthly meeting on April 4, 2019 from 6:30-7:30 pm. IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office.

CONSENT AGENDA:

**BH BOE MEETING
MINUTES FROM
3/11/2019**

**WARRANTS
#33 & #34 GENERAL &
SCHOOL LUNCH FUND**

**CSE/CPSE
RECOMMENDATIONS**

BUILDING USE:

**SJ YOUTH SOFTBALL
LEAGUE- K.VAUGHN-
SOFTBALL FIELDS**

**CARRIE EASTMAN-
PTO- LIBRARY**

Katie McGrath requests the use of the BHCSD Distance Learning Lab for coaching classes through BOCES every Tuesday and Thursday, April 9 through May 14, 2019. IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office.

Danielle Donie, requests the use of the BHCSD Gymnasium for their open gym for girls basketball on Wednesdays from April 24, 2019 through June 26, 2019. IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office and Mrs. Barnhart-Burto, Athletic Coordinator.

Motion made by: Roger Eastman
Seconded by: Adam Miner

Motion Carried: 6-0

PERSONNEL

2. **APPROVE OF SUBSTITUTE SUPPORT STAFF**

Resolved, that this Board of Education approves **Sarah Yount** as substitute support staff.

IT BEING UNDERSTOOD, that **Ms. Yount** has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion made by: Adam Miner
Seconded by: Kurt Gehrke

Motion Carried: 6-0

3. **APPROVE OF SUBSTITUTE TEACHER AND TEACHER ASSISTANT AND AIDE**

Resolved, that this Board of Education approves **Gretchen Woodard** as substitute teacher, teacher assistant and teacher aide.

IT BEING UNDERSTOOD, that **Ms. Woodard** has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion made by: Kurt Gehrke
Seconded by: Adam Miner

Motion Carried: 6-0

NEW BUSINESS

4. **SEQRA FOR 2020-2021 CAPITAL OUTLAY MECHANICAL PROJECT**

WHEREAS, the Board of Education has considered and approved a Capital Outlay Project in the amount of \$100,000 for the 2019-2020 school year; and

WHEREAS, the scope of the Capital Outlay Project is designed to address identified concerns through the District's Building Conditions Survey, mechanical, etc; and

WHEREAS, the District will be addressing needs related to mechanical/HVAC upgrades to various locations within the building and associated electrical and plumbing modifications; and

WHEREAS, before seeking bids to complete the aforementioned project, the Board has statutory responsibilities relative to the proposed work pursuant to the State Environmental Quality Review Act ("SEQRA"); and

K.MCGRATH-DL LAB

D.DONIE-GYM

**APPROVE
SUBSTITUTE
SUPPORT STAFF-
SARAH YOUNT**

**APPROVE
SUBSTITUTE-
GRETCHEN WOODARD**

**APPROVE SEQRA FOR
2020-2021 CAPITAL
OUTLAY MECHANICAL
PROJECT**

WHEREAS, the Proposed Project represents no substantial changes to an existing facility or structure within the meaning of 6 NYCRR §617.5(c)(1), and/or the replacement, rehabilitation or reconstruction of a structure or facility within the meaning of 6 NYCRR §617.5(c)(2); and

WHEREAS, the Proposed Project will not have a significant or adverse impact on the environment based on the criteria contained in 6 NYCRR §617.7(c), and is not otherwise a Type I action as defined by 6 NYCRR §617.4.

NOW, THEREFORE, BE IT RESOLVED by the Board as follows:

Section 1. Pursuant to 8 N.Y.C.R.R. §155.9, the Board hereby determines that it is the "lead agency" with respect to the Proposed Project.

Section 2. The Board hereby determines that the Proposed Project is a Type II action within the meaning of 6 NYCRR §617.5 and is not subject to further review under SEQRA.

Section 3. This resolution shall take effect immediately. The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Mr. John W. Allen	Voting: AYE
Mr. Adam J. Miner	Voting: AYE
Mr. David P. Bartlett	Voting: AYE
Mr. Roger E. Eastman	Voting: AYE
Mr. Kurt E. Gehrke	Voting: AYE
Mr. Gary M. Ramsdell	ABSENT
Mrs. Kristin J. Vaughn	Voting: AYE

Motion made by: Adam Miner
Seconded by: Roger Eastman

Motion Carried: 6-0

5. APPROVE TRIP ATTENDANCE-FFA STATE CONVENTION

Resolved, that this Board of Education approves pursuant to Board of Education Student Tours Policy (#8461), nineteen (19) BHCS Students to attend the State FFA Convention at the OnCenter, Syracuse, May 2-4, 2019. The list of students attending is on file with the District Clerk.

Motion made by: Roger Eastman
Seconded by: Kurt Gehrke

Motion Carried: 6-0

6. APPROVE TRIP ATTENDANCE-BUSINESS CLUB, NYC

Resolved, that this Board of Education approves pursuant to Board of Education Student Tours Policy (#8461), five (5) BHCS Students from the Business Club to travel to New York City. April 14-16, 2019. The list of students attending is on file with the District Clerk.

Motion made by: Kristin Vaughn
Seconded by: Kurt Gehrke

Motion Carried: 6-0

**SEQRA 2020-2021
CAPITAL OUTLAY
MECHANICAL
PROJECT cont'd**

**TRIP APPROVAL-FFA
STATE CONVENTION**

**TRIP APPROVAL-
BUSINESS CLUB-NYC**

7. PERMISSION FOR SUPERINTENDENT TO SIGN

Resolved, that this Board of Education gives permission for the Superintendent to sign the Statement of Assurances for Technology Services between Belleville Henderson CSD and BOCES for Library Automation 6320, Instructional Technology 6360 and Management Services 7710 .

Motion made by: David Bartlett

Seconded by: Kurt Gehrke

Motion Carried: 6-0

Additional Resolution(s) Hand Carried in to Meeting

8. AMEND 2018-19 BH INSTRUCTIONAL CALENDAR

Resolved, that upon the recommendation of the Superintendent, this Board of Education approves to amend the 2018-19 Instructional Calendar, to add April 22, May 24 and May 28, 2019 as holiday days (no school for students). Be It Further Resolved, if additional days must be used for emergency closings, the first day taken will be May 28, 2019, May 24, 2019 and April 22, 2019.

Motion made by: Roger Eastman

Seconded by: Kurt Gehrke

Motion Carried: 6-0

POLICY-

Resolved, that this Board of Education adopts the newly revised, Section 5741 of the Belleville Henderson Central School District Policy Manual.

Motion made by: Roger Eastman

Seconded by: David Bartlett

Motion Carried: 6-0

FOR THE BOARD'S REVIEW

- JL BOCES Board of Education Meeting Minutes
- BH Curriculum Council Meeting Minutes (3/6/2019)
- BH Technology Committee Meeting Minutes (3/5/2019)
- BH Technology Committee Meeting Minutes (3/19/2019)
- Thank you note from Terry Nichols

ADMINISTRATIVE REPORT(S)

- Mr. Storey's reports to the Board included:
 - The numbers for spring sports teams.
 - BHCS receiving the highest honors from the Utica National Insurance Group. This is the 16th consecutive year for BH receiving this award. A plaque and \$500 award were presented by the insurance group. Mr. Storey thanked Mrs. McIntosh for all of her hard work in the preparing the application for this award.
 - A fitness equipment update.
- Ms. Collins' reports to the Board included:
 - Capital Project schedule and alternatives for the sod vs other options.
 - Capital Outlay Project 2020-2021 will target mechanical concerns from the 2015 Building Conditions Survey.
 - An update on the Capital Outlay Safety Project 2019-2020.
 - Staffing Positions update for 2019-2020.

PERMISSION FOR SUPERINTENDENT TO SIGN MORIC STATEMENT OF ASSURANCES

ADDITIONAL RESOLUTION HAND CARRIED IN:

AMEND 2018-19 BH INSTRUCTIONAL CALENDAR

APPROVE POLICY 5741

UPDATE TO BOARD OF EDUCATION QUESTIONS

PUBLIC PARTICIPATION

There was no public participation at this time.

EXECUTIVE SESSION

Resolved, that this Board of Education enter executive session at 7:50 p.m. to discuss:

- Matters leading to potential legal situations
- School Attorneys Dominic D'Imperio and Walter Jeram were invited to stay for executive session.

Motion made by: Adam Miner

Seconded by: Kurt Gehrke

Motion Carried: 6-0

President Allen declared open session at 8:44 p.m.

ADJOURNMENT

Resolved, that at 9:08 pm that this meeting be adjourned.

Motion made by: David Bartlett

Seconded by: Roger Eastman

Motion Carried: 6-0

EXECUTIVE SESSION

OPEN SESSION

ADJOURNMENT

Respectfully Submitted,

*Sally Kohl
District Clerk*



Check Warrant Report For A - 41: General Warrant #33-Medicare For Dates 3/1/2019 - 3/31/2019

Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
1515164	03/14/2019	215	Baker, Shawn	Jan/Feb/March Medicare Reimbursement		406.50
1515165	03/14/2019	4052	Diane Berger	Jan/Feb/March Medicare Reimbursement		406.50
1515166	03/14/2019	4555	Kay Bolton	Jan/Feb/March Medicare Reimbursement		327.00
1515167	03/14/2019	325	Franklin Bovee	Jan/Feb/March Medicare Reimbursement		314.70
1515168	03/14/2019	350	Charlotte Briant	Jan/Feb/March Medicare Reimbursement		402.00
1515169	03/14/2019	385	David Bundy	Jan/Feb/March Medicare Reimbursement		314.70
1515170	03/14/2019	415	Sharon W. Carr	Jan/Feb/March Medicare Reimbursement		327.00
1515171	03/14/2019	475	Joyce Claffin	Jan/Feb/March Medicare Reimbursement		314.70
1515172	03/14/2019	500	Nancy Cobb	Jan/Feb/March Medicare Reimbursement		402.00
1515173	03/14/2019	4556	Richard Coons	Jan/Feb/March Medicare Reimbursement		651.00
1515174	03/14/2019	570	Joyce Crossley	Jan/Feb/March Medicare Reimbursement		804.00
1515175	03/14/2019	625	Melanie Day	Jan/Feb/March Medicare Reimbursement		406.50
1515176	03/14/2019	665	Verna Docteur	Jan/Feb/March Medicare Reimbursement		314.70
1515177	03/14/2019	685	Regina DuMond	Jan/Feb/March Medicare Reimbursement		406.50
1515178	03/14/2019	690	Jamie Dunbar	Jan/Feb/March Medicare Reimbursement		333.00
1515179	03/14/2019	695	Cindy Durant	Jan/Feb/March Medicare Reimbursement		771.00
1515180	03/14/2019	770	Ann Fargo	Jan/Feb/March Medicare Reimbursement		324.00
1515181	03/14/2019	4559	Jean Gerace	Jan/Feb/March Medicare Reimbursement		327.00
1515182	03/14/2019	925	Eva Golding	Jan/Feb/March Medicare Reimbursement		314.70
1515183	03/14/2019	995	Susan Grimshaw	Jan/Feb/March Medicare Reimbursement		324.00
1515184	03/14/2019	4560	Gerald Hale	Jan/Feb/March Medicare Reimbursement		314.70
1515185	03/14/2019	3807	Martha Hamilton	Jan/Feb/March Medicare Reimbursement		324.00
1515186	03/14/2019	1025	George Harrington	Jan/Feb/March Medicare Reimbursement		330.00
1515187	03/14/2019	1115	Lynn Hunneyman	Jan/Feb/March Medicare Reimbursement		657.00
1515188	03/14/2019	1155	Margaret Jacobs	Jan/Feb/March Medicare Reimbursement		330.00
1515189	03/14/2019	1190	Bethany Johnston	Jan/Feb/March Medicare Reimbursement		336.00
1515190	03/14/2019	1200	Stephen Jones	Jan/Feb/March Medicare Reimbursement		813.00
1515191	03/14/2019	1285	Gilbert LaLonde	Jan/Feb/March Medicare Reimbursement		330.00

BELLEVILLE HENDERSON CSD**Check Warrant Report For A - 41: General Warrant #33-Medicare For Dates 3/1/2019 - 3/31/2019**

Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
151192	03/14/2019	1290	Sherrill LaLonde	Jan/Feb/March Medicare Reimbursement		330.00
1515193	03/14/2019	1405	Nancy Mack	Jan/Feb/March Medicare Reimbursement		804.00
1515194	03/14/2019	4174	Gretchen Martelle	Jan/Feb/March Medicare Reimbursement		314.70
1515195	03/14/2019	1490	Joanne McNitt	Jan/Feb/March Medicare Reimbursement		813.00
1515196	03/14/2019	5422	Caryn Montague	Jan/Feb/March Medicare Reimbursement		324.00
1515197	03/14/2019	1570	Catherine Morenus	Jan/Feb/March Medicare Reimbursement		651.00
1515198	03/14/2019	1795	Arthur Phillips	Jan/Feb/March Medicare Reimbursement		828.00
1515199	03/14/2019	1810	Dolores Pope	Jan/Feb/March Medicare Reimbursement		324.00
1515200	03/14/2019	1895	Nancy Rendleman	Jan/Feb/March Medicare Reimbursement		651.00
1515201	03/14/2019	2499	Charlotte Richmond	Jan/Feb/March Medicare Reimbursement		406.50
1515202	03/14/2019	5774	RICHMOND, HOLLY	Jan/Feb/March Medicare Reimbursement		406.50
1515203	03/14/2019	1940	Sue Rudes	Jan/Feb/March Medicare Reimbursement		330.00
1515204	03/14/2019	2065	Mark Shevalier	Jan/Feb/March Medicare Reimbursement		402.00
1515205	03/14/2019	2075	David Simmons	Jan/Feb/March Medicare Reimbursement		402.00
1515206	03/14/2019	4562	To the Estate of: Clark W. Stoodley	Jan/Feb/March Medicare Reimbursement		648.00
1515207	03/14/2019	5541	STREETER ELAINE	Jan/Feb/March Medicare Reimbursement		402.00
1515208	03/14/2019	2215	Susan Thomas	Jan/Feb/March Medicare Reimbursement		813.00
1515209	03/14/2019	2240	Peter Trowbridge	Jan/Feb/March Medicare Reimbursement		663.00
1515210	03/14/2019	2275	VanBrocklin, Charmaine	Jan/Feb/March Medicare Reimbursement		375.00
1515211	03/14/2019	2636	Glenda J. Wait	Jan/Feb/March Medicare Reimbursement		511.50
1515212	03/14/2019	2370	Lavonne White	Jan/Feb/March Medicare Reimbursement		326.70
1515213	03/14/2019	2375	Marthe Whitney	Jan/Feb/March Medicare Reimbursement		402.00
1515214	03/14/2019	2390	Judy Widrick	Jan/Feb/March Medicare Reimbursement		365.40
1515215	03/14/2019	2395	Lorraine Wiggins	Jan/Feb/March Medicare Reimbursement		406.50
1515216	03/14/2019	2425	Bruce Wilson	Jan/Feb/March Medicare Reimbursement		330.00
1515217	03/14/2019	2450	Dean Wyand	Jan/Feb/March Medicare Reimbursement		406.50
1515218	03/14/2019	3312	Linda Zehr	Jan/Feb/March Medicare Reimbursement		366.00

BELLEVILLE HENDERSON CSD

Check Warrant Report For A - 41: General Warrant #33-Medicare For Dates 3/1/2019 - 3/31/2019



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
Number of Transactions: 55					Warrant Total:	24,628.50
					Vendor Portion:	24,628.50

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 55 in number, in the total amount of \$24,628.50. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/14/19

Date

Mary Forester

Signature

Claims Auditor

Title

BELLEVILLE HENDERSON CSD

ENC. #3

3/25/2019



Check Warrant Report For A - 42: General Warrant #34 For Dates 3/1/2019 - 3/31/2019

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
1515219	03/15/2019	5936	America Student Books, Inc.	347	49.50
1515220	03/15/2019	4882	Bimbo Foods, Inc.	114	134.46
1515221	03/15/2019	5657	JESSICA BLAIR		76.50
1515222	03/15/2019	4428	Blue Mountain Fruit & Produce	118	190.90
1515223	03/15/2019	5788	CASEY, JUSTIN		153.00
1515224	03/15/2019	5929	Century Linen & Uniform		446.44
1515225	03/15/2019	3186	The Children's Health Market	79	2,660.70
1515226	03/15/2019	525	Connecticut Valley Biological C		52.67
1515227	03/15/2019	4929	William Fowler		153.00
1515228	03/15/2019	3787	Frontier	130	97.70
1515229	03/15/2019	3787	Frontier	131	54.04
1515230	03/15/2019	5106	Glazier Packing Co., Inc.	339	692.11
1515231	03/15/2019	5571	HILL & MARKES, INC	226	416.15
1515232	03/15/2019	1180	Jefferson Lewis School Boards	460	10.00
1515233	03/15/2019	5230	David Konop		153.00
1515234	03/15/2019	2818	Robert H. LeFevre Sr.		153.00
1515235	03/15/2019	5969	LEVINE, JERRY		153.00
1515236	03/15/2019	5038	AJ Missert Inc.	147	285.50
1515237	03/15/2019	5962	Nickerson Corporation		2,818.37
1515238	03/15/2019	495	New York Bus Sales, LLC	152	149.52
1515239	03/15/2019	5533	NYSSMA c/o Jennifer Waterhouse	459	226.00
1515240	03/15/2019	5918	OHLE SPORT	248	337.90
1515241	03/15/2019	2583	JEFF Parsons		153.00
1515242	03/15/2019	5966	Pentair Aquatic Eco-System, Inc.	419	101.82
1515243	03/15/2019	2492	Renzi Brothers Inc.		3,531.05
1515244	03/15/2019	4464	Marisa Riordan		42.00
1515245	03/15/2019	5778	SECURITY PLUMBING & HEATING SUPPL		514.45
1515246	03/15/2019	5974	SEYMOUR, CHRIS		76.50
1515247	03/15/2019	4137	Karen Smith		76.50
1515248	03/15/2019	5878	TANNER, JASON		76.50
1515249	03/15/2019	2255	United States Postal Service		235.00
1515250	03/15/2019	4444	University of Oregon		410.00
1515251	03/15/2019	4982	Christman Fuel Service	122	2,853.74
1515252	03/15/2019	5995	Commissoner of Taxation & Finance		50.00
1515253	03/15/2019	80	John Allen Sanitatn Srvc Inc.		150.00
1515254	03/15/2019	915	Philip J. Gleason		37.78
1515255	03/15/2019	4878	North Branch Farms		48.00
1515256	03/15/2019	4420	Scott Storey		72.80
1515257	03/15/2019	5366	Jessica Winters		440.00
1515258	03/15/2019	3605	Wells Communication Service		550.25
1515259	03/15/2019	5403	First National Bank of Omaha		666.84
1515260	03/15/2019	5997	Daniel Osbourne		75.00
1515261	03/15/2019	3991	Midstate Music		10.80
1515262	03/15/2019	975	Inc., O.D. Greene Lumber Co.		30.38

BELLEVILLE HENDERSON CSD

Check Warrant Report For A - 42: General Warrant #34 For Dates 3/1/2019 - 3/31/2019



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
Number of Transactions: 44				Warrant Total:	19,665.87
				Vendor Portion:	19,665.87

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 44 in number, in the total amount of \$19,665.87. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/15/19
Date

Mary Forester
Signature

Claims Auditor
Title