

BELLEVILLE HENDERSON CENTRAL SCHOOL

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"Home of the Panthers"



BELLEVILLE HENDERSON CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
May 7, 2019

President Allen opened the meeting with the Pledge of Allegiance and called to order in the Library at 7:00 p.m.

The following members were:

Present (5): John Allen, Roger Eastman, Kurt Gehrke, Adam Miner and Kristin Vaughn.

Absent (2): David Bartlett and Gary Ramsdell.

Others present: Jane Collins, Superintendent, Scott Storey, Building Principal, Stephen Magovney, Business Manager and Sally Kohl, District Clerk.

Members from the community/guests: Kyle Gehrke, Shaun Gagan, Deanna Cobb, Kim Fingar and members of the Business and Foreign Language Clubs.

ACCEPTING/AMENDING THE AGENDA

Resolved that this Board of Education approve the agenda as published.

Motion made by: Roger Eastman;

Seconded by: Kristin Vaughn

Vote: 5-0

PRESENTATIONS

- Mrs. Fingar and Business Club students gave a presentation on their trip to NYC.
- Mrs. Cobb and Jordan Flagg gave a presentation on the Foreign Language Club's trip to Costa Rica.
- Mr. Gagan shared with the Board a report on the post-secondary plans for both seniors and juniors.

PUBLIC PARTICIPATION

Mrs. Cobb commented and commended Mr. Gagan and Mrs. Hess for their efforts on reaching seniors with scholarship information.

Mr. Kyle Gehrke mentioned that there are apps available that will search available scholarships.

CALENDAR OF EVENTS

5/1	3:00 pm	Curriculum Council Meeting
5/1-2		NYS Math Assessment Testing Grades 3-8
5/2-4		State FFA Convention, Syracuse

ACCEPTING THE AGENDA

5/6		National Nurses Day
5/6-5/10		Teacher Appreciation Week
5/7	6:30 pm	Public Budget Hearing-Auditorium
5/7	7:00 pm	Board of Education Meeting -Library
5/9		Blood Drive Sponsored by Student Council
5/9	9:00 am	Drug Prevention Program (7th & 8th Graders)-WHS
5/13		Superintendent's Day
5/15	5:15 pm	JLSBA Annual Dinner Mtg.- Hilton Garden Inn, Watertown
5/16		NHS & Honors Banquet/NJHS Inductions
5/18	7:00	Prom-Manor House
5/20	3:00 pm	Grade Level Meeting
5/20 & 21		Frontier League Playoffs-Baseball & Softball
5/21	2:00-8:00 pm	Annual Budget Vote
5/21	3:00 pm	Technology Committee Meeting
5/21	7:00 pm	Spring Concert-Chorus Only
5/21	TBD	Board of Education Meeting -Library
5/22	3:00 pm	Safety Committee Meeting
5/22-31		NYS Science Performance Testing Grades 4 & 8
5/24		35 Week Progress Reports Distributed (Grades 3-12)
5/24 & 5/28		Holiday (Extra Snow Day)
5/27		Memorial Day
5/29	6:00 pm	PTO Meeting
5/30	6:30 pm	Grandparents Day Rehearsal
5/31	1:00 pm	Grandparents Day Performance

COMMUNITY OF CARING UPDATE

There was no community of caring to report

CONSENT AGENDA

1. Resolved that this Board of Education approve the following:
 - A. MINUTES
BHCS Board of Education Meeting Minutes from April 25, 2019
 - B. WARRANTS
Warrant #7 Capital Fund
Warrant #39 General School & Lunch Fund
Warrant #40 General School & Lunch Fund
 - C. TREASURER'S REPORT
Monthly Treasurer's report for March 2019
 - D. CSE/CPSE RECOMMENDATION(S)
Whereas the Board of Education received the following information and recommendations from the Committee on Special Education reported on 5/1/2019.

Student numbers; 99211210, 99211217, 99211186, 99210966, 99210911 and 99211192.

**BH MEETING MINUTES
FROM 4/25/2019**

**WARRANT #7 CAPITAL
FUND
WARRANT #39 & #40
GENERAL SCHOOL & LUNCH
FUND**

**MONTHLY TREASURER'S
REPORT**

**CSE/CPSE
RECOMMENDATIONS**

This report is on file with Erica Pettit-Chairperson of the Committee on Special Education.

E. BUILDING/TRANSPORTATION USE

Marcie Matthews, Henderson/Ellisburg Summer Recreation Program requests the use of the BHCS D Cafeteria for summer program registration on May 30, 2019 from 4:30-6:30 pm. IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office.

Marcie Matthews, Henderson/Ellisburg Summer Recreation Program requests the use of the BHCS D Playground and Bathrooms for summer program on July 23, 2019 and August 6, 2019 from 12:30-4:30 pm. IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office.

HENDERSON REC-USE OF CAFETERIA

HENDERSON REC USE OF PLAYGROUND

Motion made by: Adam Miner;
Seconded by: Roger Eastman

Vote: 5-0

PERSONNEL

2. APPOINT CIVIL RIGHTS COMPLIANCE OFFICER

Resolved, that this Board of Education, appoint the principal as Civil Rights Compliance Officer (CRCO) for the 2018-19 school year.

Motion made by: Kurt Gehrke;
Seconded by: Roger Eastman

Vote: 5-0

APPOINT PRINCIPAL AS CIVIL RIGHT COMPLIANCE OFFICER

3. APPROVE OF SUBSTITUTE TEACHER

Resolved, that this Board of Education approves **Mackenzie Gehrke** as substitute teacher.

IT BEING UNDERSTOOD, that **Ms. Gehrke** has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion made by: Roger Eastman;
Seconded by: Adam Miner

Vote: 5-0

APPROVE SUBSTITUTE TEACHER-MACKENZIE GEHRKE

NEW BUSINESS

4. RESCHEDULE BOARD OF EDUCATION MEETING

Be it resolved, that this Board of Education reschedules the Monday July 8, 2019 Re-organizational Meeting for Monday, July 15, 2019.

Motion made by: Kristin Vaughn;
Seconded by: Roger Eastman

Vote: 5-0

RESCHEDULE BOE MEETING

5. SUMMER SCHOOL PROGRAM

Be it resolved, that this Board of Education approves the operation of the BH Summer School Program for 2019, the program will operate 20 days (July 1, 2, 3 and 5, then Monday through Thursday from July 8th through August 1st) for students entering kindergarten through 8th grade.

Motion made by: Kurt Gehrke;
Seconded by: Kristin Vaughn

Vote: 5-0

**APPROVE 2019 BH
SUMMER SCHOOL
PROGRAM**

6. TRANSPORTATION REQUEST

Be it resolved, that this Board of Education approves the request from the Henderson/Ellisburg Recreation Program to provide transportation from July 8 through August 15, 2019 at a cost of mileage plus the cost of a bus driver.

Motion made by: Kurt Gehrke;
Seconded by: Adam Miner

Vote: 5-0

**APPROVE
TRANSPORTATION
REQUEST-HENDERSON
REC**

7. PARTICIPATE IN COOPERATIVE PURCHASING FOR 2019-20

Be it resolved that the Board of Education agrees to participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the "Cooperative Purchasing Agreement" for the 2019/2020 school year.

Motion made by: Adam Miner;
Seconded by: Kurt Gehrke

Vote: 5-0

**PARTICIPATE IN
COOPERATIVE
PURCHASING FOR 2019-
20**

8. PERMISSION FOR SUPERINTENDENT TO SIGN MOU WITH CCE

Be it resolved, that this Board of Education gives permission for the Superintendent to sign the Memorandum of Understanding with the Cornell Cooperative Extension Association of Jefferson County (CCE).

Motion made by: Roger Eastman;
Seconded by: Kristin Vaughn

Vote: 5-0

**PERMISSION FOR
SUPERINTENDENT TO
SIGN MOU WITH
CORNELL COOPERATIVE
EXTENSION ASSOCIATION
OF JEFFERSON COUNTY**

9. ITEMS FOR DISCARD OR DISPOSAL AND/OR PUBLIC SALE

Resolved, that upon the recommendation of the Superintendent, the Board of Education approves the following obsolete items to be considered for discard, disposal and or public sale:

Item	Qty
Office Chairs	15
Cubicle Workstation Desk	12
Computers	42
Tablet	1
Document Cameras	1
Monitors	28
Projectors	2
Computer Mice & Keyboards	25

Motion made by: Kurt Gehrke;
Seconded by: Roger Eastman

Vote: 5-0

**APPROVE ITEMS FOR
DISCARD OR DISPOSAL
AND OR PUBLIC SALE**

10. ATHLETES TO PARTICIPATE WITH SOUTH JEFFERSON FOR 2019-20

Resolved, that this Board of Education grants the following student athletes permission to participate with South Jefferson Central School District Teams for the 2019-20.

IT BEING UNDERSTOOD, that final approval for participation must be given by South Jefferson Central School District.

Student/Athlete	Sport	Grade (2019-20)
Kennady Billman	Track	8 th
Cayden Randall	Swim	8 th
Ethan Smith	Swim	10 th
Meredith Smith	Track	7 th
Laura Zehr	Swim	10 th

Motion made by: Roger Eastman;

Seconded by: Kristin Vaughn

Vote: 5-0

POLICY

11. APPROVE POLICIES

Be it resolved, that upon the recommendation of the Superintendent, this Board of Education waive the second reading and approve the first reading of the following amended polices:

- Policy #7222-Diploma or Credential Options for Students with Disabilities
- Policy #7611-Children with Disabilities
- Policy #7614-Preschool Special Education Program
- Policy #7615 Least Restrictive Environment
- Policy #7616-Prereferral Intervention Strategies
- Policy #7617-Declassification of Students with Disabilities
- Policy #7620-Students with Disabilities Participating in District Programs
- Policy #7621-Section 504 of the Rehabilitation Act of 1973
- Policy #7630-Committee on Special Education (CSE)/Committee on Preschool Special Education (CPSE)
- Policy #7640-Student Individualized Education Program (IEP):Development and Provision
- Policy #8130-Equal Educational Opportunities

Motion made by: Adam Miner;

Seconded by: Kristin Vaughn

Vote: 5-0

FOR THE BOARD'S REVIEW

- Letter to the Board and Superintendent from Stackel & Navarra, C.P.A., P.C.
- BH Safety Committee Meeting Minutes
- BH Technology Committee Meeting Minutes

BH ATHLETES TO PARTICIPATE WITH SJ FOR 2019-20

APPROVE POLICY AMENDMENTS AT FIRST READING

POLICY:

#7222

#7611

#7614

#7615

#7616

#7617

#7620

#7621

#7630

#7640

#8130

ADMINISTRATIVE REPORT(S)

- Principal's Update:
 - Julie White, Supervisor from BOCES, will at BH on May 8th and 9th to begin her review of the BH AIS and Math Programs.
 - On May 13th, BH will have a Superintendent's Day with a full day of activities planned for all staff.
 - At the Grade Level Meeting on April 29, 2019, Julie White from BOCES introduced Project Based Learning (PBL). A workshop is schedule in August for PBL training.
- Superintendent's Update
 - Ms. Collins updated the Board on our construction projects.

UPDATE TO BOARD OF EDUCATION QUESTIONS

PUBLIC PARTICIPATION

Mr. Kyle Gehrke made the suggestion to help with the parking problems (at the Sharps modified field), to move the all bleachers for visitors to the third base side of the field.

ADJOURNMENT

Resolved, that at 8:13 pm, that this meeting be adjourned.

Motion made by: Roger Eastman

Seconded by: Adam Miner

Vote: 5-0

ADJOURNMENT

Respectfully Submitted
Sally Kone

BELLEVILLE HENDERSON CSD

ENC. #2

5/7/2019



Check Warrant Report For H - 9: Captial Fund Cash Disbursement April 2019 Warrant#7 For Dates 4/1/2019 - 4/30/2019

Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
1135	04/09/2019	4798	Aubertine and Currier	Services Rendered		12,622.50
1136	04/23/2019	5410	Watchdog Building Partners LLC	SERVICES RENDERED 3/31/2019	405	4,400.00
1137	04/23/2019	5410	Watchdog Building Partners LLC	SERVICES RENDERED 3/31/2019	423	875.00

Number of Transactions: 3

Warrant Total:	17,897.50
Vendor Portion:	17,897.50

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 3 in number, in the total amount of \$17,897.50. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

4/29/2019
Date

Mary Fonesca
Signature

Claims Auditor
Title

BELLEVILLE HENDERSON CSD

ENC. #3

5/7/2019



Check Warrant Report For A - 47: General Warrant #39 For Dates 4/1/2019 - 4/30/2019

Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
372	04/23/2019	5916	Anthem Sports	PITCHING MOUND/BASEBALLS- BASEBALL TEAM (BB)	509	1,380.73
1515373	04/23/2019	5929	Century Linen & Uniform	UNIFORM CLEANING- GLEASON	334	25.00
1515374	04/23/2019	2765	Fiscal Advisors & Marketing	SERVICES RENDERED- PO#127		506.00
1515375	04/23/2019	5106	Glazier Packing Co., Inc.	MILK-GRANDJEAN	339	176.37
1515376	04/23/2019	975	Inc., O.D. Greene Lumber Co.	ADIRONDACK CHAIRS- SOLURI		2,050.79
1515377	04/23/2019	5999	Harris Seeds	SEEDS OF SUCCESS GRANT-B/O FOR BEAN (PO#472)		31.24
1515378	04/23/2019	5444	HILLYARD INC- ROCHESTER	SUPPLIES-KIBLIN		624.80
1515379	04/23/2019	6010	LONE STAR PERCUSSION	B/O FOR CYMBALS- MCGRATH	496	314.99
1515380	04/23/2019	495	New York Bus Sales, LLC	PARTS&SUPPLIES- GLEASON	152	1,522.88
1515381	04/23/2019	4172	PASCO	SERVICES RENDERED- KIBLIN	166	430.50
1515382	04/23/2019	1780	Perma-Bound Books	BOOKS-COLBY "A TROUBLED PEACE"	510	347.20
1515383	04/23/2019	5437	Pulaski Urgent Care	PHYSICALS-DOT GLEASON/WAINWRIGHT	169	250.00
1515384	04/23/2019	4832	Quill	MESH CHAIR-COSTELLO	518	120.99
385	04/23/2019	2492	Renzi Brothers Inc.	FOOD-PO#171		2,062.97
1515386	04/23/2019	5778	SECURITY PLUMBING & HEATING SUPPL	PARTS&SUPPLIES-KIBLIN		253.19
1515387	04/23/2019	3067	Staples	MANILA FOLDERS-STOREY	512	58.45
1515388	04/23/2019	5769	SUBURBAN PROPANE	PROPANE-BUS GARAGE- GLEASON	180	999.64
1515389	04/23/2019	5700	GRIFFIN	B/O FOR BEAN SUCCESS OF SEEDS GRANT-SEEDS PO#516		4.32
1515390	04/23/2019	2607	JEFFERSON LEWIS ET AL SCHOOLS HEALTH PLAN	MAY 2019-PAYMENT	140	137,427.00
1515391	04/23/2019	2798	Ferrara, Fiorenza P.C.	DECEMBER SERVICES		1,513.00
1515392	04/23/2019	5815	FOUR WINDS HOSPITAL	TUTORIAL SERVICES FOR STUDENT		192.00
1515393	04/23/2019	5403	First National Bank of Omaha	CREDIT CARD #7742		2,266.48
1515394	04/23/2019	5403	First National Bank of Omaha	CREDIT CARD #6252		259.94
1515395	04/23/2019	4464	Marisa Riordan	REIMBURSEMENT OF UNCOVERED DENTAL/VISION/MEDICAL EXPENSES-RIORDAN		427.41
1515396	04/23/2019	5872	Snowridge	SKI FIELD TRIP=COSTELLO		370.00
1515397	04/23/2019	5467	Peterson's A Nelnet Company	FOUR YEAR COLLEGE BOOKLETS-GAGAN		40.89
398	04/23/2019	4420	Scott Storey	DIRECT REIMBURSEMENT FOR DENTAL/VISION/MEDICAL EXPENSES-STOREY		500.00

BELLEVILLE HENDERSON CSD

Check Warrant Report For A - 47: General Warrant #39 For Dates 4/1/2019 - 4/30/2019



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
Number of Transactions: 27					Warrant Total:	154,156.78
					Vendor Portion:	154,156.78

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 27 in number, in the total amount of \$ 154,156.78. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

4-25-2019
Date

Mary Forrester
Signature

Claims Auditor
Title

BELLEVILLE HENDERSON CSD

ENC. #4

5/7/2019



Check Warrant Report For A - 45: General Fund Cash Disbursement April 2019 Warrant #40 For Dates 4/1/2019 - 4/30/2019

Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
1655	04/09/2019	6009	BERRY HILL IRRIGATION INC	"Seeds of Success Grant"- BEAN		122.83
1656	04/23/2019	2255	United States Postal Service	BULK MAILING OF THE NEWLETTERS		466.54
1656	04/25/2019	2255	**VOID** United States Postal Service	**VOID**		-466.54
1657	04/24/2019	5816	COLLINS, JANE	REIMBURSEMENT OF DENTAL BENEFITS		159.00
1658	04/24/2019	3105	Pitney Bowes Inc.	1&2ND YEAR POSTAGE METER REPLENISHMENT	168	3,000.00
1659	04/24/2019	2255	United States Postal Service	POSTCARD STAMP 35 CENTS COIL OF 100	184	105.00
1660	04/25/2019	2255	United States Postal Service	Replace Manual Check #1656 -Incorrect Amount Budget Bulk Mailing	184	458.80

Number of Transactions: 7

Warrant Total: 3,845.63
Vendor Portion: 3,845.63

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 7 in number, in the total amount of \$3,845.63. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

(4/29/2019 Mary Foner Claims Auditor
Date Signature Title

TREASURER'S REPORT March 2019

	General A200	Cafeteria Lunch Revenue C202	Trust & Agency T&A200 TE200	Payroll TA203	Federal F200	Capital H200
<i>Per Accounting Records:</i>						
Balance March 1, 2019	\$ 689,815.84	\$ 189,754.08	\$ 416,852.46	\$ 123,144.15	\$ 0.08	\$ 274,358.91
Add: Receipts	1,395,770.45	8,973.92	372,237.94	249,773.84	30,958.60	-
Less: Disbursements	(682,366.85)		(418,573.15)	(366,555.58)	(30,958.60)	(14,220.00)
Plus: Interest	5.39		3.22	0.31	-	2.27
Balance March 31, 2019	\$ 1,403,224.83	\$ 198,728.00	\$ 370,520.47	\$ 6,362.72	\$ 0.08	\$ 260,141.18
<i>Bank Reconciliation:</i>						
Plus: Outstanding Checks	(168,477.91)		(810.76)	(2,575.79)		
Less: Deposits in Transit						
Adjustments:						
Adjustment to TA: Plus	89.79		198.05	130821.81		
Adjustment to TA: Less			(1,753.30)	(143.52)		
Bank Balance March 31, 2019	\$ 1,234,836.71	\$ 198,728.00	\$ 368,154.46	\$ 134,465.22	\$ 0.08	\$ 260,141.18

OK: MKZR 4/29/2019

