

BELLEVILLE HENDERSON CENTRAL SCHOOL

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"Home of the Panthers"



BELLEVILLE HENDERSON CENTRAL SCHOOL DISTRICT

TRANSCRIPTION OF BOARD OF EDUCATION MEETING

June 1, 2020

Clerk Notes

The following members were present (7): John Allen, Anthony Barney, David Bartlett, Roger Eastman, Kyle Gehrke, Adam Miner and Kristin Vaughn.

Others present: Jane Collins, Superintendent, Scott Storey, Building Principal (Virtually), Stephen Magovney, Business Manager and Sally Kohl, District Clerk.

John Allen: I'd like to call the June 1st, 2020 meeting to order at 7:01 pm. If we can all rise for the Pledge of Allegiance, please.

All in unison recited the Pledge of Allegiance.

John Allen: Good evening, everyone, thank you for joining us. We have seven of the seven board members in person. We are conducting our meeting in our library.

John Allen: As well as our District Clerk, Sally. Kohl, our Superintendent Jane Collins and our Business Manager, Stephen Magovney. Joining us remotely from home because we have reached our capacity of 10 is our principal Scott Storey. And I do not believe Ashley Barnhart-Burto has joined us tonight. So we have Scott zooming in and we will now proceed to the agenda.

John Allen: I will entertain a motion to accept the Agenda, as presented

ACCEPTING THE AGENDA

Resolved that this Board of Education approve the agenda as published.

Motion made by: Adam Miner

Seconded by: Kristin Vaughn

Motion Carried: 7-0

John Allen: I have motion made by Adam Miner and a second by Kristin Vaughn to accept the agenda as presented. Is there any discussion. Seeing none. All in favor aye.

All in unison: Aye

John Allen: Opposed nay? Motion carried 7-0.

John Allen: I'll now turn it over to our presentation of the evening District Clerk Kohl.

Sally Kohl: Thank you, JW. As you are all aware, all voting for the June 9th budget vote in the election will take place by absentee ballots only. We are following the governor's executive order to old 202.26 as well as advice for clarification of the executive order from NYSSBA and Guercio and Guercio, our school

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attorneys. Absentee ballots were mailed out Friday, May 22nd. Ballots were mailed with an addressed and postage paid envelopes. Ballots must be received in my office by Tuesday, June 9th by 5pm in order to be counted. We have procedures in place for the collection, receiving of the ballots and opening the outside return envelope and the recording of each envelope that we receive. The inside envelope which is the oath envelope with the ballot that is enclosed will not be opened and counted until June 9th which is Tuesday, and the counting will begin at 5:01 pm. The election inspectors and myself will open the oath envelopes and count the ballots. Under advisement of Guercio and Guercio schools are required to livestream the opening of the oath absentee ballot envelopes and once we have that setup a link will be placed on our website. Any questions?

John Allen: Any questions for Sally. Seeing none.

John Allen: Thank you for tackling that I know it was not an easy feat. And we still have more to accomplish and we are confident that you will. So thank you Sally.

John Allen: The calendar events which remains the same as our previous two agendas, but it does highlight our Community Food Bank. Calendar of events are there any additions or corrections to that?

John Allen: Community of caring, I do believe we have some.

Sally Kohl: I need to report on the passing of Lorraine Staniec. She is Colleen Bellinger's grandmother. Also on the passing of Patricia Burdick, she is Mike Burdick's mother. Mike Burdick is our basketball coach. And also, Carolyn Towner, who is a lifelong resident of Ellisburg, just recently passed away.

John Allen: Thank you Sally.

John Allen: I'd like to move on to the consent agenda as presented.

CONSENT AGENDA

1. Resolved that this Board of Education approve the following:
 - A. **MINUTES**
BHCSD Board of Education Meeting Minutes from May 11, 2020
 - B. **WARRANTS**
General Warrant #28
ACH Payments Warrant #29B
General Manual Checks Warrant #29C
General Warrant #30
 - C. **TREASURER'S REPORT**
Monthly Treasurer's report for February 2020
Monthly Treasurer's report for March 2020
 - D. **ADDITIONAL ELECTION INSPECTORS**
Approve Marisa Riordan and Maggie McNett as additional election inspectors, to those that were approved on May 11, 2020, for the Annual Budget Vote and Election on June 9, 2020

Motion made by: David Bartlett

Seconded by: Roger Eastman

Motion Carried: 7-0

John Allen: Can I entertain a motion? It has been moved by David Bartlett and seconded by Roger Eastman. Are there any questions?

Date:

John Allen: Seeing none. All in favor, aye?

All in unison: Aye

John Allen: Opposed nay? That motion is carried 7-0.

John Allen: Personnel, sick leave bank requested by Sally Kleiboer.

2. APPROVE CSEA BHSSA SICK LEAVE BANK REQUEST

Whereas, the CSEA Belleville Henderson Central Support Association has requested use of sick leave bank and,

Whereas, the Superintendent is recommending the granting of up to twenty-one (21) days of sick leave from the sick leave bank for Sally Kleiboer, bus driver.

IT BEING UNDERSTOOD, that Mrs. Kleiboer personal sick leave must expire first and the five day waiting period must be met.

RESOLVED, that this Board of Education approves up to twenty-one (21) days of sick leave from the sick leave bank for Sally Kleiboer.

IT BEING UNDERSTOOD, that any unused days will be returned to the BHSSA sick bank.

Motion made by: Kristin Vaughn

Seconded by: Roger Eastman

Motion Carried: 7-0

John Allen: Just to make it clear it should read Sally Kleiboer though out the entire resolution. I'll entertain a motion.

John Allen: Moved by Kristin, second by Roger.

John Allen: Any discussion?

John Allen: Seeing none. All in favor, aye?

All in unison: Aye

John Allen: Opposed nay? That motion is carried 7-0.

John Allen: Adjusting this academic year 2019-2020. To clean up some of the orders that the Governor has done for us to meet the academic calendar. Is there a motion?

3. ADJUSTMENT TO 2019-2020 CALENDAR

WHEREAS, the COVID-19 Executive Order requiring the district to be in session on Good Friday, April 10, 2020, over Spring Break April 13-17, 2020, and Friday, May 22, 2020 before Memorial Day Weekend.

RESOLVED, the District's 180 day calendar will be altered as follows: the final day of classes for students will be on June 16, 2020 with the fourth Superintendent's Day on June 17, 2020 which will be teachers and ten month employees final day of work for the 2019-2020 school year.

Motion made by: Adam Miner

Seconded by: Roger Eastman

Motion Carried: 7-0

John Allen: Moved by Adam, seconded by Roger. Any discussion?

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John Allen: Okay. All in favor, aye?

All in unison: Aye

John Allen: Opposed nay? That motion is carried 7-0.

John Allen: Permission to sign with the BHTA which is the Teachers' Association, Memorandum of Agreement.

4. PERMISSION TO SIGN BHTA MOA

WHEREAS, the Belleville Henderson Central School District and the Belleville Henderson Teachers' Association have negotiated a five-year collective bargaining agreement effective July 1, 2020.

NOW, THEREFORE, THE BELLEVILLE HENDERSON BOARD OF EDUCATION HEREBY RESOLVES AS FOLLOWS:

1. The Belleville Henderson Superintendent is authorized on behalf of the Belleville Henderson Central School District to enter into a five-year collective bargaining agreement with the Belleville Henderson Teachers Association, effective July 1, 2020, which will expire on June 30, 2025.

2. This resolution is effective upon adoption

Adopted by the Belleville Henderson Board of Education at a regular meeting thereof on this 1st day of June 2020.

Motion made by: Roger Eastman

Seconded by: Kristin Vaughn

Motion Carried: 7-0

John Allen: Do I hear a motion? Motion by Roger, seconded by Kristin.

John Allen: This is the contract that Adam and I worked on for the last 6-8 months with Jane and our administration. This is the new teachers' contract taking us through June 2025. Any discussion? Any discussion?

John Allen: My only comment is, I appreciate working with the Union, it was very cordial and that was a good process. All in favor, aye?

All in unison: Aye

John Allen: Opposed nay? That motion is carried 7-0.

John Allen: Permission for the Superintendent to sign the Omni Services Agreement.

5. PERMISSION FOR SUPERINTENDENT TO SIGN OMNI SERVICES AGREEMENT

Resolved, that this Board of Education gives permission for the Superintendent to sign the OMNI Services Agreement for the fiscal year July 1, 2020 through June 30, 2021.

Motion made by: David Bartlett

Seconded by: Roger Eastman

Motion Carried: 7-0

John Allen: Moved by Dave, seconded by Roger. There any discussion? Any discussion?

John Allen: All in favor, aye?

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All in unison: Aye

John Allen: Opposed, nay? That motion is carried 7-0. Lets let Sally get caught up. Good?

John Allen: Cooperative bidding with Madison Oneida BOCES.

6. COOPERATIVE BIDDING WITH MADISON ONEIDA BOCES

Whereas, it is the plan of a number of PUBLIC SCHOOL DISTRICTS and the MADISON-ONEIDA BOCES (the "BOCES") during the 2020-21 school year to bid jointly for the purchase of various types of computers and technology commodities (the "Commodities");

Whereas, the Belleville Henderson School District ("School District") is desirous of participating in the joint bidding of the commodities, as authorized by General Municipal Law, Article 5-G; and

Whereas, this Board of Education has reviewed the Cooperative Bid Procedures ("the Procedures") governing its right and responsibilities should it elect to participate in the joint bidding for commodities; and

Be It Further Resolved that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid purchase item purchases according to the recommendation of the BOCES if such award is in the best interest of the school district.

Motion made by: Adam Miner

Seconded by: Anthony Barney

Motion Carried 7-0

John Allen: Moved by Adam, seconded by Tony.

John Allen: Any discussion? This is procedural. Any discussion? All in favor, aye?

All in unison: Aye

John Allen: Opposed nay? That motion is carried 7-0.

John Allen: Resolution to establish Employee Benefit reserve fund.

7. ESTABLISH EMPLOYEE BENEFIT ACCRUED LIABILITY RESERVE FUND

Upon the Recommendation of the Superintendent of Schools, under the authority granted by New York State General Municipal Law §6-p, the Board of Education hereby approves and establishes an Employee Benefit Accrued Liability Reserve fund for the purposes of paying accrued benefits due to employees at the time of their separation from service with the District by reason of accrued vacation, sick leave, or personal leave, to be funded by normal budget appropriations or other legal appropriate transfers of available funds.

Motion made by: Adam Miner

Seconded by: Kristin Vaughn

Motion Carried 7-0

John Allen: Can I entertain a motion? Move by Adam seconded by Kristin.

John Allen: This was a call I received, this is basically to ensure if we anticipate Steve going to retire in August, and we know Steve has 65 sick days, we are going to be responsible to buy back and it's going to cost us \$10,000. We can move the \$10,000 into that reserve fund ahead time. Which helps with budgeting purposes and with that number that our auditors are recommended we try to get down. We can work on doing that and we can achieve this knowing that's an expense coming in August. So it's a good tool. Similar

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like capital reserve. That's in layman's terms. Did I miss speak Steve? Any discussion on that? Okay, seeing none. All in favor, aye?

All in unison: Aye

John Allen: Opposed nay? That motion is carried 7-0.

John Allen: Establish a Retirement Contribution Reserve sub fund. Similar to the one I just spoke to. It is another reserve fund to help tuck away expenses we are going to incur.

8. ESTABLISH RETIREMENT CONTRIBUTION RESERVE SUB-FUND

WHEREAS, the Belleville Henderson Central School District participates in the New York State Teachers' Retirement System ("TRS"); and

WHEREAS, on 6/1/2020 the Board of Education of the Belleville Henderson Central School District by resolution established a Retirement Contribution Reserve Fund known as the Reserve For Retirement Contribution pursuant to Section 6-r of the General Municipal Law; and

WHEREAS, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Belleville Henderson Central School District, pursuant to Section 6-r of the General Municipal Law, as follows:

1. The Board hereby establishes a sub-fund within the Reserve For Retirement Contribution to be known as the Belleville Henderson Central District Retirement Contribution Reserve Sub-Fund;
2. The source of funds for this Reserve Sub-Fund shall be:
 - a. such amounts as may be provided therefore by budgetary appropriation or raised by tax therefore;
 - b. such revenues as are not required by law to be paid into any other fund or account;
 - c. such other funds as may be legally appropriated; and
 - d. notwithstanding any law to the contrary, such amounts as may be transferred from a reserve fund established pursuant to Section 6-c, 6-d, 6-e, 6-f or 6-g of Article 2 of the General Municipal Law, comprised of moneys raised from the same tax base as the moneys in the retirement contribution reserve fund, or a reserve fund established pursuant to Education Law Section 3651, provided that any such transfer shall only be made by Board resolution adopted after a public hearing held on at least 15 days prior notice published in at least one newspaper having general circulation in the District.
3. By resolution, the Board of Education may authorize expenditures from this Reserve Sub-Fund. Except as otherwise provided by law, moneys in this Reserve Sub-Fund may only be appropriated to finance retirement contributions to the New York State Teachers' Retirement System, and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.
4. No member of the Board of Education or employee of the District shall:
 - a. authorize a withdrawal from this Reserve Sub-Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or
 - b. expend any money withdrawn from this Reserve Sub-Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.
5. The moneys contributed annually to the Reserve Sub-Fund shall not exceed 2% of the total compensation or salaries of all teachers (as that term is defined in Education Law §501[4]) employed by the District who are members of TRS paid during the immediately preceding fiscal year.

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6. The balance of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers (as that term is defined in Education Law §501[4]) employed by the District who are members of TRS paid during the immediately preceding fiscal year.
7. The moneys in this Reserve Sub-Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the moneys in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Sub-Fund.

Motion made by: Kristin Vaughn

Seconded by: Anthony Barney

Motion Carried 7-0

John Allen: That's been moved by Kristin, seconded by Tony. Any discussion? Any discussion?

All in favor, aye?

All in unison: Aye

John Allen: Opposed nay? That motion is carried 7-0.

John Allen: So moving along on to resolution number nine, a budget transfer, to be filled with funds, we just created.

9. BUDGET TRANSFERS

Resolved, that this Board of Education approve the budget transfer of \$257,380 from the Unappropriated Fund Balance to the following reserves. \$7,380 to the Reserve for Employee Benefit Accrued Liability, \$200,000 to the Capital Reserve and \$50,000 to the TRS Retirement Contribution Reserve Sub-Fund.

Motion made by: Kristin Vaughn

Seconded by: David Barney

Motion Carried 7-0

John Allen: Move by Kristin, seconded. by Dave

John Allen: Will just note we're putting \$200,000 into a capital reserve too.

John Allen: Any discussion? All in favor, aye?

All in unison: Aye

John Allen: Opposed nay? That motion is carried 7-0.

John Allen: Create the Panther Strong Scholarship for class of 2020.

10. CREATE PANTHER STRONG SCHOLARSHIP FOR CLASS OF 2020

WHEREAS, due to the COVID-19 pandemic which caused the cancelation of the Senior Class activities (senior trip, prom etc.).

BE IT RESOLVED, that this Board of Education approve pursuant to Board of Education Policy #5520 Extra Classroom Activity Fund, BHCS students to create the Panther Strong Senior Scholarship for the Class of 2020. The scholarship will be funded with the remaining money from the Class of 2020 Classroom Activity Fund.

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Motion made by: Adam Miner

Seconded by: Anthony Barney

Motion Carried 7-0

John Allen: Motion made by Adam and a second by, Mr. Barney. Any discussion?

John Allen: Anybody have any questions, we know what's going on here?

John Allen: Can you give us a one sentence explanation.

Stephen Magovney: The scholarship was established to distribute to the 2020 senior class. Basically, their remaining funds that they raised for their prom and for their senior trip. So, we discussed this with our auditor, as well as our attorney. This is an allowable thing that the Board can approve, the students can create with the extra classroom activity fund, as long as the students voted in favor of it, which they did.

John Allen: I wanted a brief discussion on that so we are all clear.
Any discussion on that?

Kyle Gehrke: Are kids getting something?

Jane Collins: Yes.

John Allen: Any discussion? I don't want to cut anyone short.

John Allen: All right. All in favor, aye?

All in unison: Aye

John Allen: Opposed nay? That motion is carried 7-0.

John Allen: We are going to jump right into administrative reports. There are a few BOCES meeting minutes attached with your reading enclosures.

John Allen: I think at this time we're going to let Scott zoom in remotely and he is going to give us an update on the graduation committee so Scott, good to see it from afar, welcome.

Scott Storey: Thank you. I'm going to attempt to share my screen and at this time. This is our PowerPoint labeled Graduation. Okay, great. It's a short slide show. It's kind of to the point.

Scott Storey: We created a committee, called the G-PAC and the goal of the G-PAC committee was to provide advisement for the 2020 Belleville Henderson High School Graduation Ceremony. We did our best to cover all stakeholders in the district. You can see the administration, the class advisor, some teachers, school counselor and nurse. We had some parents and a Board of Education member and the five class officers are also on the committee. The Committee met twice for about an hour and 15 minutes each time and we did come up with this plan:

During the week of June 15 to June 19 students who have scheduled appointments to receive their awards and diplomas. The appointment will be held, either in the bus circle and a portable stage or at the student's home on a portable stage. Students will wear their caps and gowns, have their name announced as it would be if we're in the auditorium on the stage, the walk across stage received their awards and diplomas and they will be video recorded with parent permission.

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Details for June 28 are still in progress. That is the video showing of the graduation ceremony. It's in progress, work on this one will be shown at school parking lot running board trucks. Students and parents will remain in their vehicles with the windows down to watch and listen to the graduation ceremony being played on the sides of the running board trucks. Our original idea was to play the video and the drive-in theater. Unfortunately, that idea was declined by the theater due to movie rights that they already have contractually.

We do look forward to completing these plans and providing our students with recognition they deserve. But we also are going to still follow all health and safety requirements as outlined by the state and health local health officials.

John Allen: Thank you Mr. Storey, for your report. Obviously all of us received a lot of (unreadable) concerned individuals about this and rightfully so, and to develop a plan. I commend that we developed a committee that included the students the teachers and parents and I'm also glad that we had a Board Member on there as well. So thank you Scott for your report. I'll now entertain questions for you Scott. If anyone does have questions which I think there might be a couple. I'd like to call on us, you can turn your thing on and speak to Scott directly, then give a minute for Scott to respond. Is there any questions for Scott?

John Allen: Kristin, do you have anything you'd like to add or anything.

Kristin Vaughn: No.

John Allen: Seeing how you are on the committee. What's the committee's overall feeling? Are they satisfied with the work that's been done, or people are happy with what we've come to I

Kristin Vaughn: As far as I know, yeah, I think. They kind of decided the smaller group of people to finish out the finer details of it, but yeah.

John Allen: All right. Are there any questions for Scott?

John Allen: Thank you, Scott.

John Allen: We will now switch gears to an in person presentation by Mr. Magovney. Do we have a handout from you Steve that we should be referring to?

Stephen Magovney: You do not, only because, we well there is one handout. It's the memo from Guercio and Guercio regarding the extra classroom activity funds. So really it's just stating their recommendation in their opinion on a previous matter that we just discussed and for your information I included the minutes from the extra classroom activity meeting.

Stephen Magovney: In addition to that, we did have a meeting on the sod with Edge Civil, Dave Kiblin, Bob, the Town and M & T Trucking. We establish that we will be using two different water sources. We will be utilizing the Town water as well as M & T Trucking. M & T stated that they could provide a substitute trucks truck full of water each day if we if it came to that point where we needed it getting enough rain on the field. We are going to be able to draw off the hydrant either midafternoon or the evening. This is always subject to change based on the Town's needs.

We are going to be renting a storage tank for the summer, in order to utilize the water from M & T Trucking.

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In addition to that, from the meeting, Bob and a representative from Edge Civil believe that the field is fully taken to the soil, and they're very happy with the progress that field is made so far. If you do look out to the field and you see that there are some white flags that are sitting out there. Those are just from a few creases from laying down the sod. Those are being filled in and seeded, to fix that issue. Right now, I feel like we have a pretty good plan in place. We're still going to be utilizing capital funds for some of those utilities, as well as the rental of the holding tank.

Stephen Magovney: Anybody have any questions or concerns?

Anthony Barney: Where are we going to put the holding tank?

Stephen Magovney: We are going to try to get it close to the hydrant that's outside in the back. The exact location, I don't think is fully set. Dave and Bob are working on that. But without that we won't be able to utilize the water transported us. We can pull off the hydrant, and fill the tank as well in the evening. If we need to water during the day. We are trying to make sure we have all of our bases covered in situations, so if we do run to a dry spell this summer, we're not left without any water.

John Allen: Good question. Any other questions, your thoughts?

John Allen: You've come up a plan that's good that sounds good to me. Okay.

John Allen: Next we will jump into Superintendent Collins' report.

Jane Collins: Thank you.

Jane Collins: I'm going to report on elementary summer school, our Food Service Program and the reopening of school in September.

Jane Collins: We're going forward with planning a K-8 elementary summer school. We surveyed parents and received 200 responses back from them. About what type of program when they support their children participating in. Less than 40 parents, we received 200 responses so far. Less than 40 parents were interested in the virtual program. Approximately 60 of the 200 stated that they would be interested in having students practice skill building through our software in two programs called Freckle and Castle Learning. So we're going to develop that. We will also develop the virtual packets for summer school learning activities there wasn't some interest in that model. And so teachers as they come in to clean their rooms, they will be developing packets to send home with students that they feel would appreciate that.

Jane Collins: Mrs. Barnhart Berto will oversee the summer school and she will need a few support staff to assist with that. At the June 9 Board meeting, we will ask for the Board to approve appointments, we will be seeing who's interested in teaching the virtual program.

There were some parents that didn't respond. So the teachers of those parents will send the survey out again. So the program right now looks like a virtual program with approximately four teachers to do that. A skill building program with two software, Castle Learning and Freckle, packets for students to do over the summer to develop and continue their skill building. And possibly a book program where it's one book for one family. Where we would provide the family with the book and then as a family, they can read the book and do some activities to promote reading. The summer school would run from July six to August six, So we're working on that.

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Jane Collins: Food Service Program. It's unclear what the status of the breakfast and lunch program will be after June 16th. We're waiting on the Governor to clarify a statement he made about feeding the families of essential workers throughout the summer. It has been suggested that if we do not feed or have a Summer Food Service Program that we make sure our families are aware of our food pantries. We're studying, bringing the food pantry to Bellville Henderson Cafeteria.

Jane Collins: Any question about either of those programs, before we move on?

John Allen: Did I hear you correctly that less than 40 are interested in virtual?

Jane Collins: Of the first 200 surveys that came back, less than 40.

John Allen: So we have roughly 50 students interested?

Jane Collins: Students interested in the virtual but then there's this other program where we can work with kids who are motivated to work on software that develop their skills in math and reading and that's what Mrs BB and another virtual teacher assistant would work with teachers to understand what skills kids need to focus on there and they wouldn't be enrolled in summer school but they would

Jane Collins: At roughly maybe and opportunities to use those software throughout the summer, which some kids absolutely love and it's a great skill builder. So we would promote that.

Roger Eastman: There was a third or fourth grade spelling software that was just a trial period and the kids that they can access that anymore.

Stephen Magovney: Do you know, we're software once

Roger Eastman: (unreadable)

Stephen Magovney: We can look into it, though.

Jane Collins: Okay, but it was one they liked, that's good.

Kyle Gehrke: So my question is, given the small number of kids at this point are interested in summer school at this point, is there a way in small groups we can meet in person?

Jane Collins: No right now, the Executive Order is that our schools closed for students and we can't have school here.

Kyle Gehrke: Can we have them off site or would all of our programs have to be onsite?

Jane Collins: Right now our programs would be virtual. In the Executive Order for schools. Schools are closed. Hopefully, by September, they will open.

Kyle Gehrke: School or the building?

Jane Collins: This school in the program they order for summer school, the executive orders specifically states virtual. But Bellville Henderson in the past has done packets for students and we can provide software opportunities in Chromebooks for students to do that as well. But we can't create gatherings of

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students and staff. According to the executive order. So we're trying to create these other learning opportunities.

Jane Collins: I will add one thing about the food pantries. There was a significant grant that Renzi's received from the federal government to be able to distribute food to food pantries. Last week we received a 300 boxes unexpectedly of refrigerated dairy products and frozen meats and some vegetables that we were able to distribute throughout the food pantry and it, it was part of this grant that's already happening and there's great opportunity for more of that to come our way. We'd like to bring the food pantry here because we had had to use our refrigerators areas, our coolers, as well as our freezers to manage that. We're thinking about if we can bring the pantry here during the summer and we can create the conditions for it to be in our facility where there's nowhere else that has that capability for 300 boxes of food like that. We have like 300 families now that we are serving with the food pantry. So we have a committee meeting on Wednesday with the people that have been involved and we're going to take a look at that. If it can happen, I'll be coming back to the Board asking for your approval of building use for that purpose.

Adam Miner: (question unreadable)

Jane Collins: For what for people to use it. Yeah, it's right now. We cannot have our facilities used for other purposes.

Adam Miner: I just didn't know if we would be opening ourselves up to more building use requests from July 1st on.

Jane Collins: What we would have to do is, I'll work with our attorneys, but I would think that just like we're distributing food for the Food Service Program breakfast and lunch that it would be shifted to that and it would be approved people wouldn't be coming in, they'd come up in their cars and we give them the box of food and they'd leave just like we've been doing with the other. That's how we would look at it.

Jane Collins: Yeah, I would think, I'll look at that, too.

Jane Collins: Moving on to reopening school in September. BOCES from across the state issued guidance it's called BOCES Guidance Summary Interim Guidance on reopening schools following COVID-19 Closures. Health and safety officers from the 37 BOCES in New York State developed a 17 page document that schools will use to construct a plan to reopen in September 2020. It was shared with our Health and Safety Committee on Thursday, the committee, the administrators and teachers and staff will be meeting and working together to implement this document.

The document follows CDC guidelines for schools. State Education Department for New York State is planning a 2021 (unreadable).

Are going to be sending superintendents a template in June to respond by mid-July that illustrates Bellville Henderson's plan to open in September.

The BOCES. BOCES Guidance Summary Interim Guidance on reopening schools following COVID-19 closures will be referenced for completion of the New York State Education Department document.

Jane Collins: Education Program for 2021 and classless. People typically would inform children, the last day, who would be the teacher unfortunately we're not in a position that we can do that this year. Class lists should follow parents responses to a June 10 survey that we will send out about next year.

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Jane Collins: Will some parents send their kids to school do to COVID-19 and September? Will New York State allow schools to provide distance learning for those students, that parents keep home? Will, New York State Education Department allow school to conduct virtual classes for pupils who do not return? This is an important piece of our class lists planning. Our survey will ask parents these questions to discern who will be coming to school and who will not. Will the loss of students would impact state aid? Those are all questions that go into planning.

Socially distancing in the classroom for 2021. If we can only see nine pupils in a classroom due to social distancing, how will we be able to teach all the students in one day? Will, we need to institute school every other day to allow us to bring all the students to school? We really need to see what that looks like before we do class lists.

If we have parents not sending their children, this also plays into class list assignments. My hope is that New York State Education Department will allow schools to have a mixed program of virtual and socially distancing distance learning.

Social distancing and transportation. Once we understand how many pupils will be in attendance. We can do the class lists and then set up transportation. Mr. Gleason's estimation is that we can base or we can play 12 pupils on a 66 passenger bus. And there's, how will, how will this look in high school? High school will have a number of different academic challenges, the master schedule will be very interesting to design.

Summary of planning the educational program for 2021. There are a number of issues we need to solve or resolve before we plan 2021 class list and the 7 through 12 master schedule will begin our with our parents and their position on sending students to school. Are there any questions?

Kristin Vaughn: Are we 100% that we are not going to come back as normal?

Jane Collins: I think there's going to be a transition time. People talk about a new normal. I think it goes back to health and safety, everything goes back to health and safety. Right now, if you look at how that is looking in the country. It starts with the Center for Disease Control and the protocols they're setting up and then the New York State Health Department in the protocols they follow that come down to the county, which is part of our Jefferson County Public Health Department. From there, then you have executive orders from the President in terms of phases, you know, you've heard about the four phases. We are in the fourth phase for a reason, so everything goes back to where are we with the health in this area and then from there. And what we know right now is the guidance is looking like socially distance school. Not what we looked like in February in January. In December of 2019. So from there, we are expected to create a plan. Now if they can get this under control with vaccinations and procedures, that's another whole that maybe we could go back right now this is what we have to deal with in our planning.

Adam Miner: When does everybody expect (unreadable)

Jane Collins: This document that I explained is being then then they're creating templates that will come to us from the 37 BOCES work and then those templates will be what we will report to be our plan. Then after we worked on that through the month of June at some point in time, the State Education Department is going to send us a report to take the information we've been working on and give it to them by say mid-July, July, then they will look at that and they will like say good job or fix this and fix that. So there's a lot of work to be done this summer.

Adam Miner: That is one reason why I asked the question, (unreadable)

Jane Collins: I think what I have heard from the different forums that I have been in is that not every state in the place is going to look the same. You could have one area of the state that could be in closure and

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other areas that could be socially distancing. So it's just like you see the regions setup that the state has done our region could be open in downstate, it could be closed. It all depends on how people follow the guidance.

John Allen: (Unreadable) How can rural areas transport children 6 at a time? It is impossible. For one we don't have drivers. We don't have enough busses. How can we with how much area we have to cover and this is nothing compared to other rural schools.

Jane Collins: I think what we thought is that we'd be doing multiple runs to bring kids. If it's every other day, you're bringing 50% in, so it's multiple runs to get them here and maybe a school day for this group of kids starts here and ends here and the next group starts a little bit later and ends a little bit later. That's what I mean. That's the kind of thinking we have that point. We have to think about master schedule and how we going to get everybody's program. So it's going to be a different.

John Allen: (unreadable)

Kyle Gehrke: (unreadable)

Jane Collins: What will be interesting is to see what parents will do.

Adam Miner: Is it possible to include a question on transportation in the survey. It may be possible that parents are willing to transport their children. It may save a whole other last run or having siblings here on the same day, they. The question is asking about as parents, at the risk of being a crazy are you willing to transport your kids?

Jane Collins: That's a good. That's a very good question they asked in the survey.

Several talking at once(and echoing) dictation unreadable.

Kristin Vaughn: Very echoed hard to understand. Concerns with teaching virtually that students will get left behind without the teacher student interaction and students needing extra help.

Jane Collins: It is all part of it too.

Kyle Gehrke: Maybe a question should go out to get a feel from our taxpayers and should just go on our own fore go and open up. Maybe we would draw interest from the state and attendance would grow. Maybe we should look at the other end of the spectrum of opening up.

Jane Collins: That is in interesting question.

Several Board members talking at once and echoing going on. Audio unreadable.

Jane Collins: It is going to be an interesting process. I haven't even begun to talk about the hygiene or disinfecting protocols.

Kristin Vaughn: How many chemicals are our children going to be exposed to?

Jane Collins: The disinfecting that we're using our hospital grade that have been used in hospitals, you know, tested proven so on so forth. But we've also been talking about additional equipment in each

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classroom for air purifying. So every classroom has their own air purifier. Just to manage some of that manage the other too.

John Allen: Any other discussion? Let's recap a couple ideas for the survey, so we are all on the same page before. The survey about summer school and one question about transportation and Kyle's question about opening up without State Aid.

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Jane Collins: I'd want to make sure that we get some attorney insight on that one just because I don't.

Jane Collins: Yeah, you got a board meeting on the ninth. We could talk about. I can research it between now and the ninth.

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Jane Collins: We could see how the parents respond to. How many are not going to send their kids, period. For a socially distance model. We could look at that.

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Jane Collins: Only that we will need an executives session.

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Jane Collins: not aware of any you

Stephen Magovney: not aware that either we are asking all spring coaches to put a training plan for the summer. So, that is one thing that we are asking them to do.

John Allen: Good question. Could you include that in your report back to the Board?

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John Allen: Yes. Okay, thank you. The question. And the concern was brought up about requiring students to video themselves, whether it be for physical education task that came in and as well as music. The concerns are coming in that they have to report something outside of like the traditional you know math or English lesson. What I know that what I'm hearing and a couple Board members could speak to it more so that the students are the parents weren't comfortable with that type of platform or didn't feel appropriate. And as we were talking about this Jane said that you had actually resolve this, and may have an update for us.

Scott Storey: Yeah. Sometimes you think for you resolve things and it's not resolved. But yes, I anticipate that it is resolved. With the two different specials. One of them had already contacted parents that it was optional. And then the other one has been basically informed that it's not a require video or photos, not only not just videos but photos, either. Examples for how to demonstrate learning without having to post a video or photo.

John Allen: Thank you. Scott. Then there was another concern along those lines. I guess progress reports went home and they're getting students are failing subjects, how can that be?

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Scott Storey: The letters that went home where the same letters we send all about this time of year and those letters basically take grades from the quarters the students have completed and then determine that students need to receive a certain grade in order to pass. So I'll give a brief example. We have grades for the first two quarters and let's say a total 100 and 30 they may need a 66 in order to receive course credit. So those students weren't told they're failing. But we're told that they needed to make sure the fourth quarter is a passing grade in order to pass the course. So it was a calculation. We do it each year, when there's summer school being held at Watertown We tried to send those same letters home prior to the end of the year, so students can, successfully get a credit by completing the last two to three weeks of school strong in a strong manner so that they don't need to attend like a Watertown summer school or so that they that they still receive course credit. So those letters were worse at home. You know I fielded a lot of calls myself today and emails and sometimes you think we're, you know, this is open communication and this is what we've done and you know we've got a hold of this and then you realize that it was confusing and part of it was because of the online learning situation we're in. So I encouraged everybody to continue to contact me and I will help explain that their student is not nearly in jeopardy as a they think they are. It was just taking a mathematical equation and determining mathematically, where they stand versus an actuality based on the online learning. That's, that's what happened that.

John Allen: Okay. Thank you, Scott. Are there any other Board of Education questions for any Administration to research outside of what we talked about time?

John Allen: Okay, seeing none. I'm going to take a three minute intermission just so our team can get those logistically set up for an executive session. But before we do that like to entertain a motion to enter executive session at 8:03 pm.

John Allen: Has been moved by Kristin and seconded by Roger
Resolved, that this Board of Education enter executive session at 8:03 p.m. to discuss:

- Employment history of particular personnel
- Discussion regarding possible legal matters

Motion made by: Kristin Vaughn

Seconded by: Roger Eastman

Motion Carried 7-0

John Allen: When it's going to be discussed those things I outlined before. All in favor, aye?

All in unison: Aye

John Allen: Motion carried 7-0.

John Allen: Thank you to everyone who did join us. We hope you all stay safe and healthy and enjoy the nice weather we finally have gotten Scott I guess we're going to have to boot you off.

John Allen: You can hear me to keep up your work. Keep us in the loop on graduation.

John Allen: Okay, at this time, I'd like to declare open session at 8:31pm

John Allen: Is there anything else to come before the meeting. I appreciate everyone showing up following the guidelines.

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John Allen: Hope you all have a good rest your week I'll entertain a motion for adjournment at 8:32pm

John Allen: That's been moved and long overdue from David Bartlett and seconded by Roger

John Allen: Any discussion? All in favor, aye.

All in unison: Aye

John Allen: Motion carried. This meeting is adjourned.