

BELLEVILLE HENDERSON CENTRAL SCHOOL

8372 County Route 75

Adams, New York 13605

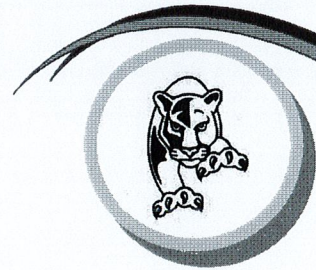
Main Office: 315-846-5411

Finance Office: 315-846-5825

District Office: 315-846-5826

Fax: 315-846-5617

"Home of the Panthers"



BELLEVILLE HENDERSON CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION

REGULAR MEETING MINUTES

July 26, 2021

President Allen opened the meeting with the Pledge of Allegiance and called to order in the Library at 7:00 p.m.

The following members were present (6): John Allen, Anthony Barney, Roger Eastman, Dennis Jerome, Adam Miner and Kristin Vaughn.

Others present: Jane Collins, Superintendent, Scott Storey, Building Principal, Stephen Magovney, Business Manager, Ashleigh Barnhart-Burto, Administrative Coordinator, and Sally Kohl, District Clerk.

Excused from meeting: Kyle Gehrke, Board Member.

Members of the community/guests: Shannon Lane, Brooke Sholette, Jeremy Shepherd and family,

AMEND THE AGENDA

Resolved that this Board of Education amend the agenda to add resolution number 25 to the agenda.

Motion made by: Adam Miner

Seconded by: Kristin Vaughn

Motion Carried: 6-0

PRESENTATIONS

District Clerk acknowledged that board member Dennis Jerome has completed his new board member required training through NYSSBA.

PUBLIC PARTICIPATION

Brooke Sholette who is on the agenda to be approved, introduce herself and her family to the Board of Education.

Shannon Lane, who was approved at the June 21st meeting, introduced herself to the Board of Education.

President Allen welcomed both to the Panther Family.

CALENDAR OF EVENTS

7/26	7:00 pm	Board of Education Meeting
7/29		Last Day of BH Summer School Program
7/29		Last Day of Henderson/Ellisburg Summer Rec

AMEND THE AGENDA

8/2	5-7:00 pm	Sports Physicals
8/12		Last Day of 4-H Summer Program
8/16	5-7:00 pm	Sports Physicals
8/16	7:00 pm	Board of Education Meeting
8/23		JV/Varsity Sports Begin
8/30	7:00 pm	Board of Education Meeting
9/1	TBD	Open House
9/1		Superintendent's Day
9/2		Superintendent's Day
9/6		Labor Day Holiday
9/7		First Day with Students
9/7		Modified Sports Begin
9/9	7:00 pm	VGS Under the Lights Soccer Game vs Sackets Harbor
9/10	7:00 pm	VBS Under the Lights Soccer Game vs Sackets Harbor
9/18		Ag Fair
9/20	7:00pm	Board of Education Meeting
10/4	7:00 pm	Board of Education Meeting
10/18	7:00 pm	Board of Education Meeting
10/18-22		School Board Recognition Week
10/24-26		NYSSBA Convention, NYC

Mr. Storey added that summer school students and staff will take their annual end of program trip to Country Belle for ice cream on the last day of summer school, which is Thursday, July 29th.

COMMUNITY OF CARING UPDATE

There was no community of caring to share with the Board.

CONSENT AGENDA

1. Resolved that this Board of Education approve the following:
 - A. MINUTES
BHCSO Board of Education Meeting Minutes from July 12, 2021-Organizational Meeting
BHCSO Board of Education Meeting minutes from July 12, 2021-Regular Meeting
 - B. STUDENT ACTIVITIES ACCOUNT QUARTERLY REPORT
Student Activities Account Quarterly Report of revenue and disbursements as of June 30, 2021
 - C. CSE/CPSE RECOMMENDATION(S)
Whereas the Board of Education received the following information and recommendations from the Committee on Special Education.

Student numbers; 099210624, 99210717, 099210413, 099210477, 099210795, 099210606, 99210560, 099210527, 099210608, 099210609, 099210610, 99211308, 99211297, 099210773, 099210899, 99211099, 099211001, 99210787, 99211179, 099210454, 099210590, 99211033, 099210667, 99211305, 099210462, 99210519, 099210708, 099210691.

CONSENT AGENDA

APPROVE BH BOE MEETING MINUTES

STUDENT ACTIVITIES ACCOUNT QUARTERLY REPORT

CSE/CPSE RECOMMENDATIONS

This report is on file with Erica Pettit-Chairperson of the Committee on Special Education

Motion made by: Adam Miner

Seconded by: Anthony Barney

Motion Carried: 6-0

PERSONNEL

2. APPROVE OF SUBSTITUTE PAY RATES FOR 2021-2022

Resolved, that this Board of Education sets the following substitute pay rates for the 2021-2022 school year, effective July 1, 2021.

**APPROVE SUBSTITUTE
PAY RATES FOR 2021-
2022**

Substitute Position	First Twenty (20) Work Days	21st Work Day and Beyond
Long Term Substitute Teacher- Certified	\$105.00 per day	1/200th Step 1, Column BA
Per Diem Substitute Teacher-Certified	\$105.00 per day	\$115.00 per day
Per Diem Substitute Teacher-Uncertified (4 yr degree)	\$95.00 per day	\$105.00 per day
Per Diem Substitute Teacher-Uncertified (2 yr degree)	\$90.00 per day	\$95.00 per day
Per Diem Substitute Teacher- No Degree	\$90.00 per day	\$90.00 per day
Teacher Aide	\$12.70 per hour	\$12.70 per hour
Teacher Assistant	\$12.70 per hour	\$12.70 per hour
Bus Monitor	\$12.50 per hour	\$12.50 per hour
Cleaner	\$12.80 per hour	\$12.80 per hour
Food Service Helper	\$12.50 per hour	\$12.50 per hour
Nurse	\$20.00 per hour	\$20.00 per hour
Bus Driver		
<i>**approved by the Board January 30, 2019 **</i>	\$19.50 per hour	\$19.50 per hour
Cashier	\$12.50 per hour	\$12.50 per hour
Typist	\$12.50 per hour	\$12.50 per hour

Motion made by: Roger Eastman

Seconded by: Kristin Vaughn

Motion Carried: 6-0

3. STANDARD WORKDAY REPORTING

Resolved, that this Board of Education establishes the following as standard workdays for the elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Name/Position	Standard Term Work Day	Begins/Ends	Participates in Employer Time Keeping System	Days per Month
Marisa K. Riordan, District Treasurer	8	7/1/2021-6/30/2021	No	21.34
Sally A. Kohl, District Clerk/Secretary to the Superintendent	8	7/1/2021-6/30/2022	No	22.65

Motion made by: Roger Eastman

Seconded by: Kristin Vaughn

Motion Carried: 6-0

4. STANDARD WORK DAY

Resolved, that this Board of Education hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body;

Title	Standard Work Day (Hours/day)
Bus Monitor	8
Food Service Helper	7
Nurse	8
School Food Service Director	7
Teacher Aide	7
Teacher Aide (2-employees Grandfathered in at 8)	8
Typist	8
Non-Instructional Substitute	7

Motion made by: Adam Miner

Seconded by: Dennis Jerome

Motion Carried: 6-0

5. APPROVE VARSITY BOYS' SOCCER COACH

Resolved, that this Board of Education approves, **Shawn Maloney** as Boys' Varsity Soccer Coach for the 2021-2022 season.

Motion made by: Roger Eastman

Seconded by: Kristin Vaughn

Motion Carried: 6-0

**STANDARD WORKDAY
REPORTING FOR
ELECTED AND
APPOINTED OFFICIALS**

STANDARD WORKDAY

**APPROVE VARSITY
BOYS' SOCCER COACH-
SHAWN MALONEY**

6. APPROVE VARSITY BOYS' SOCCER ASSISTANT COACH

Resolved, that this Board of Education approves, Eric Vaughn as Boys' Varsity Soccer Assistant Coach for the 2021-2022 season.

Motion made by: Roger Eastman

Seconded by: Anthony Barney

Motion Carried: 5-0-1

Abstain: Kristin Vaughn

7. APPROVE JV BOYS' SOCCER COACH

Resolved, that this Board of Education approves, Eric Vaughn as Boys' JV Soccer Coach for the 2021-2022 season.

Motion made by: Adam Miner

Seconded by: Roger Eastman

Motion Carried: 5-0-1

Abstain: Kristin Vaughn

8. APPROVE MODIFIED BOYS' SOCCER COACH

Resolved, that this Board of Education approves, Michael Jude Fusilli as Boys' Modified Soccer Coach for the 2021-2022 season.

Motion made by: Kristin Vaughn

Seconded by: Anthony Barney

Motion Carried: 6-0

9. APPROVE VARSITY GIRLS' SOCCER COACH

Resolved, that this Board of Education approves, Katelyn Costello as Girls' Varsity Soccer Coach for the 2021-2022 season.

Motion made by: Roger Eastman

Seconded by: Adam Miner

Motion Carried: 5-0-1

Abstain: Kristin Vaughn

10. APPROVE VARSITY GIRLS' SOCCER ASSISTANT COACH

Resolved, that this Board of Education approves, Morgan Fiegl as Girls' Varsity Soccer Assistant Coach for the 2021-2022 season.

Motion made by: Kristin Vaughn

Seconded by: Anthony Barney

Motion Carried: 6-0

11. APPROVE MODIFIED GIRLS' SOCCER COACH

Resolved, that this Board of Education approves, Katie McGrath as Girls' Modified Soccer Coach for the 2021-2022 season.

Motion made by: Anthony Barney

Seconded by: Kristin Vaughn

Motion Carried: 6-0

**APPROVE VARSITY
BOYS' SOCCER
ASSISTANT COACH-ERIC
VAUGHN**

**APPROVE JV BOYS'
SOCCER COACH-ERIC
VAUGHN**

**APPROVE MODIFIED
BOYS' SOCCER COACH-
JUDE FUSILLI**

**APPROVE VOARSITY
GIRLS' SOCCER COACH-
KATELYN COSTELLO**

**APPROVE VARSITY
GIRLS' SOCCER
ASSISTANT COACH-
MORGAN FIEGL**

**APPROVE MODIFIED
GIRLS' SOCCER COACH-
KATIE McGRATH**

12. APPROVE MODIFIED GIRLS' SOCCER ASSISTANT COACH

Resolved, that this Board of Education approves, **Sarah Fowler** as Girls' Modified Soccer Assistant Coach for the 2021-2022 season.

Motion made by: Kristin Vaughn

Seconded by: Anthony Barney

Motion Carried: 6-0

**APPROVE MODIFIED
GIRLS' SOCCER
ASSISTANT COACH-
SARAH FOWLER**

13. APPROVE VOLUNTEER

Resolved, that upon the recommendation of the Superintendent, this Board of Education approves **Linda Zehr** as a volunteer for the school year 2021-2022.

Motion made by: Roger Eastman

Seconded by: Anthony Barney

Motion Carried: 6-0

**APPROVE VOLUNTEER-
LINDA ZEHR**

14. APPOINT FOOD SERVICE HELPER

Resolved upon the recommendation of the Superintendent, this Board of Education, that pursuant to the provisions of Civil Service Law Section 22 of the State of New York, the following person be appointed as a ten-month (6 hours per day), probationary food service helper as follows:

Name: **Sarah Zehr**

Effective Date: September 1, 2021

Expiration Date: August 31, 2022

Salary: \$13.00 per hour

**APPOINT FOOD SERVICE
HELPER-SARAH ZEHR**

Motion made by: Adam Miner

Seconded by: Kristin Vaughn

Motion Carried: 6-0

15. APPOINT TEACHER AIDE

Resolved upon the recommendation of the Superintendent, this Board of Education, that pursuant to the provisions of Civil Service Law Section 22 of the State of New York, the following person be appointed as a ten-month (7 hours per day), probationary aide as follows:

Name: **Sarah Forgione**

Effective Date: September 1, 2021

Expiration Date: August 31, 2022

Salary: \$13.15 per hour

**APPOINT TEACHER
AIDE-SARAH FORGIONE**

Motion made by: Roger Eastman

Seconded by: Dennis Jerome

Motion Carried: 6-0

16. APPOINT TEACHER AIDE

Resolved upon the recommendation of the Superintendent, this Board of Education, that pursuant to the provisions of Civil Service Law Section 22 of the State of New York, the following person be appointed as a ten-month (7 hours per day), probationary aide as follows:

Name: **Michelle Moyer**
Effective Date: September 1, 2021
Expiration Date: August 31, 2022
Salary: \$13.15 per hour

Motion made by: Adam Miner
Seconded by: Kristin Vaughn

Motion Carried: 6-0

**APPOINT TEACHER
AIDE-MICHELLE MOYER**

**APPOINT TEACHER
AIDE-KRISTIN LARKIN**

17. APPOINT TEACHER AIDE

Resolved upon the recommendation of the Superintendent, this Board of Education, that pursuant to the provisions of Civil Service Law Section 22 of the State of New York, the following person be appointed as a ten-month (7 hours per day), probationary aide as follows:

Name: **Kristin Larkin**
Effective Date: September 1, 2021
Expiration Date: August 31, 2022
Salary: \$13.15 per hour

Motion made by: Roger Eastman
Seconded by: Dennis Jerome

Motion Carried: 6-0

**APPROVE SPECIAL
EDUCATION TEACHER
BROOKE SHOLETTE**

18. APPROVE SPECIAL EDUCATION TEACHER

On the recommendation of the Superintendent, the Board of Education hereby approves **Brooke Sholette** to a four (4) year probationary appointment as follows:

Tenure Area: Special Education
Effective Date: September 1, 2021
Expiration Date: August 31, 2025
Certification: Students with Disabilities (Grades 1-6) Initial Certificate
Salary: \$52, 934 MA 24 Step 8

Motion made by: Roger Eastman
Seconded by: Anthony Barney

Motion Carried: 6-0

NEW BUSINESS

19. TAX LEVY

Whereas the voters of the Belleville Henderson Central School District and the Board of Education have heretofore adopted a budget in the amount of \$11,374,742 for the school year beginning July 1, 2021 and ending June 30, 2022.

AND WHEREAS, the local portion known as the tax levy in the amount of \$4,933,977 is required for this budget.

BE IT RESOLVED, that this Board of Education be and hereby authorizes a tax levy of \$4,933,977 for the school district and \$53,000 for the public libraries and authorized the appropriate tax rates.

Motion made by: Adam Miner

Seconded by: Roger Eastman

Motion Carried: 6-0

20. PETTY CASH FUND FOR TAX COLLECTOR

Resolved, that this Board of Education authorize a petty cash fund in the amount of \$100.00 to Colleen Bellinger, Tax Collector/ Mary Forrester, Deputy Tax Collector, for the purpose of making change during the tax collection period and will be returned at the end of that time.

Motion made by: Roger Eastman

Seconded by: Kristin Vaughn

Motion Carried: 6-0

21. ATHLETIC PLACEMENT PROCESS

WHEREAS, Section 135.4(c) (7) (ii) (a) (4) of the Regulations of the Commissioner of Education provides for a Board of Education to permit pupils in grades no lower than seventh grade to compete on interscholastic athletic teams organized for senior high school pupils, or senior high school pupils to compete on interscholastic athletic teams organized for pupils in the seventh and eighth grades; and

WHEREAS, these pupils are to be allowed to compete at levels that are appropriate to their physical maturity, physical fitness, and sport skills in relationship to other pupils in accordance with the standards established by the Commissioner of Education; and

WHEREAS, the State Education Department issues the competition standards for these pupils to compete under a program called the Athletic Placement Process; THEREFORE BE IT RESOLVED that this Board of Education shall permit pupils to compete after successfully completing the Athletic Placement Process for the requested sport and level.

Motion made by: Roger Eastman

Seconded by: Kristin Vaughn

Motion Carried: 6-0

TAX LEVY

**PETTY CASH FUND FOR
TAX COLLECTION**

**ATHLETIC PLACEMENT
PROCESS**

22. ITEMS FOR DONATION, DISPOSAL AND/OR PUBLIC SALE

Resolved, that upon the recommendation of the Superintendent, the Board of Education approves the following items to be considered for donation, disposal and/or public sale:

Qty	Item
4	DANA Alphasmart PDA Learning Keyboards
1	HP Deskjet 5610 Copier/Printer
400	Blank Burnable CDs
17	VGA Video Splitters
1 box	Computer Power Cables (75 in a box)
16	Small Laptop Bags
1 box	Cat5 Newtwork Cable-various lengths
1 box	50 dvi Cables
1 box	200 BGA Cables
1 box	CD Rom Drives (8 in a box)

Motion made by: Adam Miner

Seconded by: Anthony Barney

Motion Carried: 6-0

23. PERMISSION FOR SUPERINTENDENT TO SIGN MOA WITH CSEA

RESOLVED, that this Board of Education gives permission for the Superintendent to sign the Memorandum of Agreement between the Belleville Henderson Central School District and the CSEA BHCSD Support Association regarding CSEA hourly rate increases .

Motion made by: Kristin Vaughn

Seconded by: Anthony Barney

Motion Carried: 6-0

POLICY

24. ADOPT POLICY

Resolved, that this Board of Education adopts the newly revised, Policy #6410 Staff Acceptable Use Policy/6410 R Social Media Guidelines for Employees (first reading 3/9/2020) of the Belleville Henderson Central School District Policy Manual as was updated by the Erie 1 BOCES.

Motion made by: Adam Miner

Seconded by: Kristin Vaughn

Motion Carried: 6-0

**ITEMS FOR DONATION,
DISPOSAL AND/OR
PUBLIC SALE**

**PERMISSION FOR
SUPERINTENDENT TO
SIGN MOA WITH CSEA**

ADOPT POLICY

**ADDITIONAL
RESOLUTION HAND
CARRIED**

Additional Resolution(s) Hand Carried in to Meeting

25. APPOINT TEACHER AIDE

Resolved upon the recommendation of the Superintendent, this Board of Education, that pursuant to the provisions of Civil Service Law Section 22 of the State of New York, the following person be appointed as a ten-month (7 hours per day), probationary aide as follows:

Name: **Jessica Grandjean**

Effective Date: September 1, 2021

Expiration Date: August 31, 2022

Salary: \$13.15 per hour

**APPOINT TEACHER
AIDE-JESSICA
GRANDJEAN**

Motion made by: Roger Eastman

Seconded by: Anthony Barney

Motion Carried: 6-0

FOR THE BOARD'S REVIEW

- NYSSBA Convention-In Person
- BH Safety Committee Meeting Minutes from June 24, 2021
- PIVOT Semester Report

ADMINISTRATIVE REPORT(S)

- Mr. Magovney reported to the Board on Federal Funds for 2021-2022. These funds are a part of the ESSA (Every Student Succeeds Act). The budget for these funds are due August 31st and include Title IA, Title IIA, and Title IVA. Also in his report was a summary of the year end duties that are being done in the Business Office. He discussed with the Board, options for tax collection for the school taxes. Last year, taxes were accepted by mail only due to COVID. The Board agreed that if we are able to, it is nice to allow tax payers the option of mail or in-person payment. This year taxes will be accepted in person one night a week and by mail. This is subject to change to follow COVID guidance.
- Mrs. Barnhart-Burto gave the Board an update on the elementary master scheduling and professional development training for teachers and staff.
- Mr. Storey gave the Board an update on the 7-12 master schedule. Student schedules have been posted in SchoolTool. Parents and students were contacted that schedules were ready for viewing. Conflicts are being addressed through the Guidance Department.
- Ms. Collins updated the Board candidates for the Guidance Counselor. There have been no applicants for this position. We are actively advertising for a part-time Director of Guidance and School Counseling Services. Ms. Collins will keep the Board informed.

UPDATE TO BOARD OF EDUCATION QUESTIONS

PUBLIC PARTICIPATION

There was no public participation at this time

Mrs. Lane exited the meeting at 8:25 p.m.

EXECUTIVE SESSION

Resolved, that this Board of Education enter executive session at 8:26 p.m. to discuss:

- Employment history of particular personnel
- Potential legal matter with negotiations

Motion made by: Kristin Vaughn

Seconded by: Anthony Barney

Motion Carried: 6-0

President Allen declared open session at 8:39 p.m.

ADJOURNMENT

Resolved, that at 8:40 p.m. that this meeting be adjourned.

Motion made by: Roger Eastman

Seconded by: Anthony Barney

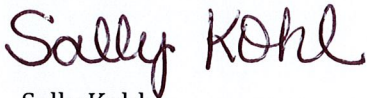
Motion Carried: 6-0

EXECUTIVE SESSION

OPEN SESSION

ADJOURNMENT

Respectfully submitted,

A handwritten signature in dark ink that reads "Sally Kohl". The signature is written in a cursive, flowing style.

Sally Kohl
District Clerk

BELLEVILLE HENDERSON CENTRAL SCHOOL DISTRICT
STUDENT ACTIVITIES ACCOUNT
QUARTERLY REPORT OF RECEIPTS AND DISBURSEMENTS
July 1, 2020 and ending June 30, 2021

Account Name	Balance 04/01/2021	Receipts 04/01/21--06/30/21	Disbursements 04/01/21--06/30/21	Balance 06/30/2021
Class of 2021	\$6,494.87	\$1,373.69	\$7,868.56	(\$0.00)
Class of 2022	\$5,305.69	\$3,466.98	\$1,733.00	\$7,039.67
Class of 2023	\$1,747.00			\$1,747.00
Class of 2024	\$4,900.00			\$4,900.00
Art Club	\$909.22			\$909.22
Business/Technology Club	\$107.85			\$107.85
FFA	\$20,858.67	\$1,879.00	\$4,211.02	\$18,526.65
Library Club	\$987.48			\$987.48
Music Club	\$3,966.42	\$2,356.61	\$85.00	\$6,238.03
NHS	\$772.53		\$250.00	\$522.53
NJHS	\$4,094.13		\$676.60	\$3,417.53
Outdoor Club	\$1,150.17			\$1,150.17
Student Council	\$4,039.46	\$156.58	\$310.00	\$3,886.04
Trap Shooting Team	\$1,617.00			\$1,617.00
World Language Club	\$1,688.90	\$1,361.61	\$404.60	\$2,645.91
Due to Tax/Expenditures	\$347.57	\$419.88		\$767.45
TOTALS	\$58,986.96	\$11,014.35	\$15,538.78	\$54,462.53

OK: Marisa K. Z. Riordan

Denotes-Necessity to Transfer Money to Current Students ASAP

Sales Tax:	\$17.76	BHCS WLC Gertrude Hawk Deposit #8
	\$21.12	BHCS WLC Gertrude Hawk Deposit #9
	\$12.00	BHCS WLC Gertrude Hawk Deposit #10
	\$301.05	BHCS Class of 2022 Plant Fundraiser Deposit #1
	\$0.43	BHCS Class of 2022 Plant Fundraiser Deposit #2
	\$10.48	BHCS WLC Gertrude Hawk Deposit #11
	\$6.00	BHCS WLC Gertrude Hawk Deposit #12
	\$25.04	BHCS WLC Gertrude Hawk Deposit #13
	\$4.32	BHCS WLC Gertrude Hawk Deposit #14
	\$8.32	BHCS WLC Gertrude Hawk Deposit #15
	\$11.36	BHCS WLC Gertrude Hawk Deposit #16
	\$2.00	BHCS WLC Gertrude Hawk FINAL Deposit
TOTAL:	\$419.88	