

# BELLEVILLE HENDERSON CENTRAL SCHOOL

8372 County Route 75

Adams, New York 13605

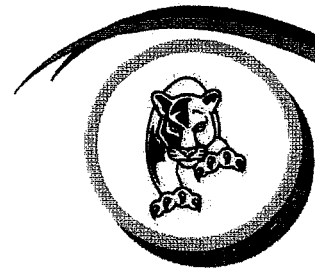
Main Office: 315-846-5411

Guidance Office: 315-846-5825

District Office: 315-846-5826

Fax: 315-846-5617

"Home of the Panthers"



## BELLEVILLE HENDERSON CENTRAL SCHOOL DISTRICT

### BOARD OF EDUCATION

### REGULAR MEETING MINUTES

July 29, 2019

President Allen opened the meeting with the Pledge of Allegiance and called to order in the Library at 7:00 p.m.

The following members were present (7): John Allen, Anthony Barney, David Bartlett, Roger Eastman, Kyle Gehrke, Adam Miner and Kristin Vaughn.

Others present: Jane Collins, Superintendent, Scott Storey, Building Principal, Stephen Magovney, Business Manager and Sally Kohl, District Clerk.

Members from the community/guests: Walter Jeram, School Attorney.

#### **EXECUTIVE SESSION #1**

Resolved, that this Board of Education enter executive session at 7:01 p.m. to discuss:

- Matters pertaining to negotiations

Motion made by: Adam Miner

Seconded by: Roger Eastman

Vote: 7-0

President Allen declared open session at 7:06 p.m.

#### **AMEND THE AGENDA**

Resolved that this Board of Education amend the agenda to add in resolutions #19 and #20.

Motion made by: David Bartlett

Seconded by: Kristin Vaughn

Vote: 7-0

#### **PRESENTATIONS**

There were no presentations

#### **PUBLIC PARTICIPATION**

There was no public participation

#### **CALENDAR OF EVENTS**

8/1

Summer School Country Belle Ice Cream Field Trip

8/1

Last Day for Summer School

8/3

Coed Soccer Camp

#### **EXECUTIVE SESSION #1**

#### **OPEN SESSION**

#### **AMEND THE AGENDA**

8/12	7:00 pm	Board of Education Meeting-Library
8/14		Sports Physicals
8/15	8:00 am-2:00 pm	Backpack Giveaway
8/19		Fall Varsity & JV Sports Begin
8/26	7:00 pm	Board of Education Meeting-Library
9/3		Superintendent's Conference Day
9/3	5:30 -7:00 pm	Open House
9/4		First Day with Students
9/4		Pre-K Physicals
9/4		Modified Sports Begin
9/9		First Day of Pre-K
9/9	7:00 pm	Board of Education Meeting-Library
9/12 & 9/13		Staff & Student Photos
9/21		Ag Fair
9/23	7:00 pm	Board of Education Meeting-Library
10/7	7:00 pm	Board of Education Meeting-Library
10/17-18		Superintendents' Retreat-Minnowbrook
10/21	7:00 pm	Board of Education Meeting-Library
10/24-26		NYSSBA Convention-Rochester

#### **COMMUNITY OF CARING UPDATE**

There is no community of caring to report.

#### **CONSENT AGENDA**

1. Resolved that this Board of Education approve the following:

A. **MINUTES**

BHCSD Board of Education Meeting Minutes from July 15, 2019.  
Organizational Meeting  
BHCSD Board of Education Meeting Minutes from July 15, 2019-Regular  
Meeting

B. **WARRANTS**

Warrant #1 General Warrant

C. **TREASURER'S REPORT**

Monthly Treasurer's reports for June 2019

D. **CSE/CPSE RECOMMENDATION(S)**

Whereas the Board of Education received the following information and recommendations from the Committee on Special Education reported on 7/16/2019

Student numbers; 099210624, 099210580, 99211141, 003031900, 099210773, 099211001, 099210977, 099210409, 001031300, 0992100976, 099210801, 99210896, 99210717, 099210793, 99210794, 099210606, 99210560, 005050300, 099210992, 99211088, 99211115, 005052500, 99210902, 99210787, 99211087, 99211032, 99211182, 99210941, 099210462, 992105019, 99211016, 1072640, 099210691, 99210880, 99210732, 99211129, 99211140, 99210672, 99210828,

#### **CONSENT AGENDA**

**MEETING MINUTES FROM  
7/15/2019**

**WARRANT #1 GENERAL  
WARRANT**

**MONTHLY TREASURER'S  
REPORT**

**CSE/CPSE  
RECOMMENDATIONS**

99211216, 03041800, 99211231, 99210858, 99211180, 99211053,  
99211179, 099210454, 99210826.

This report is on file with Erica Pettit-Chairperson of the Committee on  
Special Education.

Motion made by: Adam Miner  
Seconded by: Kristin Vaughn

Vote: 7-0

**PERSONNEL**

**2. EXTEND PROBATIONARY APPOINTMENT**

Upon the recommendation of the Superintendent of Schools, the Board of  
Education resolves as follows:

1. That the probationary appointment of Terry Nichols be extended a total of  
93 days, from July 30, 2019 up to and including October 31, 2019.
2. This resolution shall take effect immediately.

Motion made by: Adam Miner  
Seconded by: Anthony Barney

Vote: 7-0

**3. ACCEPT RESIGNATION**

Resolved, that this Board of Education accepts, the resignation of Ashleigh  
Barnhart-Burto, Health Teacher, effective pending appointment to  
Administrative Coordinator Position.

Motion made by: Kristin Vaughn  
Seconded by: Anthony Barney

Vote: 7-0

**4. ACCEPT RESIGNATION**

Resolved, that this Board of Education accepts, with regret, the resignation of  
Abel Larkin, Mathematics Teacher, effective July 18, 2019.

Motion made by: Roger Eastman  
Seconded by: Kristin Vaughn

Vote: 7-0

**5. ACCEPT RESIGNATION**

Resolved, that this Board of Education accepts, with regret, the resignation of  
Derin Coates, Technology Coordinator, effective July, 23, 2019.

Motion made by: Roger Eastman  
Seconded by: Adam Miner

Vote: 7-0

**6. APPOINT CLASS OF 2023 CO-ADVISORS**

Resolved, that this Board of Education appoint Jessica Winters and Ann Colby as  
Co-Advisors for the Class of 2023.

**CSE/CPSE  
RECOMMENDATIONS cont'd**

**EXTEND PROBATIONARY  
APPOINTMENT**

**ACCEPT RESIGNATION-  
BARNHART-BURTO**

**ACCEPT RESIGNATION-  
LARKIN**

**ACCEPT RESIGNATION-  
COATES**

**APPOINT CLASS OF 2023  
CO-ADVISORS**

7. APPOINT MODIFIED SOFTBALL COACH

Resolved, that this Board of Education appoint the David Winters as Modified Softball Coach and for the 2019-2020 school year:

Motion made by: Adam Miner

Seconded by: Anthony Barney

Vote: 7-0

**APPOINT SOFTBALL  
COACH**

8. STANDARD WORK DAY

Resolved, that this Board of Education hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body;

Title	Standard Work Day (Hours/day)
Bus Monitor	8
Food Service Helper	7
Nurse	8
School Food Service Director	7
Teacher Aide	7
Teacher Aide (2-employees Grandfathered in at 8)	8
Typist	8
Non-Instructional Substitute	7

**STANDARD WORK DAY**

Motion made by: Roger Eastman

Seconded by: Kristin Vaughn

Vote: 7-0

NEW BUSINESS

9. PERMISSION TO SIGN MOU WITH CSEA

Resolved, that this Board of Education gives permission for the Superintendent to sign the Memorandum of Understanding between the Belleville Henderson Central School District and the CSEA BHCSD Support Association.

**PERMISSION TO SIGN MOU  
WITH CSEA**

Motion made by: Kristin Vaughn

Seconded by: Anthony Barney

Vote: 7-0

10. TAX LEVY

Whereas the voters of the Belleville Henderson Central School District and the Board of Education have heretofore adopted a budget in the amount of \$10,648,435. for the school year beginning July 1, 2019 and ending June 30, 2020.

**TAX LEVY**

AND WHEREAS, the local portion known as the tax levy in the amount of \$4,691,308, is required for this budget.

BE IT RESOLVED, that this Board of Education be and hereby authorizes a tax levy of \$4,638,308 for the school district and \$53,000 for the public libraries and authorized the appropriate tax rates.

**TAX LEVY cont'd**

Motion made by: Roger Eastman  
Seconded by: David Bartlett

Vote: 7-0

**POLICY**

**11. AMEND POLICY #3410**

Be it resolved, that upon the recommendation of the Superintendent, this Board of Education waive the second reading and approve the first reading of amended policy # 3410 Code of Conduct.

**AMEND POLICY #3410**

Motion made by: Roger Eastman  
Seconded by: Adam Miner

Vote: 7-0

**12. AMEND POLICY #3411**

Be it resolved, that upon the recommendation of the Superintendent, this Board of Education waive the second reading and approve the first reading of amended policy # 3411 Prohibition of Weapons on School Grounds.

**AMEND POLICY #3411**

Motion made by: Kyle Gehrke  
Seconded by: Adam Miner

Vote: 7-0

**13. AMEND POLICY #3412**

Be it resolved, that upon the recommendation of the Superintendent, this Board of Education waive the second reading and approve the first reading of amended policy # 3412-Threats of Violence in School.

**AMEND POLICY #3412**

Motion made by: Adam Miner  
Seconded by: Kristin Vaughn

Vote: 7-0

**14. AMEND POLICY #7511**

Be it resolved, that upon the recommendation of the Superintendent, this Board of Education waive the second reading and approve the first reading of amended policy # 7511 Immunization of Students.

**AMEND POLICY #7511**

Motion made by: Roger Eastman  
Seconded by: Adam Miner

Vote: 7-0

**15. AMEND POLICY #3120**

Be it resolved, that upon the recommendation of the Superintendent, this Board of Education waive the second reading and approve the first reading of amended policy # 3120 District Standards and Guidelines for Web Page Publishing.

**AMEND POLICY #3120**

Motion made by: Adam Miner  
Seconded by: Kristin Vaughn

Vote: 7-0

16. AMEND POLICY #5672

Be it resolved, that upon the recommendation of the Superintendent, this Board of Education waive the second reading and approve the first reading of amended policy # 5672 Information Security Breach and Notification.

Motion made by: Adam Miner

Seconded by: Anthony Barney

Vote: 7-0

**AMEND POLICY #5672**

17. AMEND POLICY #7316

Be it resolved, that upon the recommendation of the Superintendent, this Board of Education waive the second reading and approve the first reading of amended policy # 7316 Student Use of Personal Technology

Motion made by: David Bartlett

Seconded by: Kristin Vaughn

Vote: 7-0

**AMEND POLICY #7316**

18. AMEND POLICY #8271

Be it resolved, that upon the recommendation of the Superintendent, this Board of Education waive the second reading and approve the first reading of amended policy # 8271 Internet Safety/Internet Content Filtering.

Motion made by: Roger Eastman

Seconded by: Anthony Barney

Vote: 7-0

**AMEND POLICY #8271**

**ADDITIONAL RESOLUTIONS HAND CARRIED**

19. APPROVE MATH TEACHER FOR AIS

On the recommendation of the Superintendent, the Board of Education hereby appoints **Arthur Phillips** to a three (3) year probationary appointment as follows:

Tenure Area: Mathematics 7-12

Certification: Mathematics 7-12

Dates: September 1, 2019 to August 30, 2022

Salary: \$41, 129 (Step 1; MA)

**ADDITIONAL  
RESOLUTIONS HAND  
CARRIED**

**APPROVE MATH TEACHER  
FOR AIS-PHILLIPS**

Motion made by: Roger Eastman

Seconded by: Adam Miner

Vote: 7-0

**APPROVE ELEMENTARY  
TEACHER FOR AIS-  
RODGERS**

20. APPROVE ELEMENTARY TEACHER FOR AIS

On the recommendation of the Superintendent, the Board of Education hereby appoints **David Rodgers** to a three (3) year probationary appointment as follows:

Tenure Area: Elementary

Certification: Birth – 6; Special Education

Dates: September 1, 2019 to August 30, 2022

Salary: \$41, 669 (Step 1; MA 12)

Motion made by: Kristin Vaughn

Seconded by: Roger Eastman

Vote: 7-0

**FOR THE BOARD'S REVIEW**

- NYSSBA Convention

**ADMINISTRATIVE REPORT(S)**

- Mr. Storey-Principal's Update
  - Mr. Storey informed the Board that BH is the recipient of the NYSPHSAA Scholar Athlete of Distinction Award. Mr. Storey also informed the Board that BH has one student athlete that will be a member of the NYSPHSAA Student Athlete Advisory Committee.
- Ms. Collins-Superintendent's Update
  - Ms. Collins updated the Board on staffing for the 2019-2020 school year. She also updated the Board on the construction progress.

**UPDATE TO BOARD OF EDUCATION QUESTIONS**

**PUBLIC PARTICIPATION**

There was no public participation

**EXECUTIVE SESSION #2**

Resolved, that this Board of Education enter executive session at 8:21 p.m. to discuss:

- Matters relating to employment history of personnel
- Matters relating to public safety

Motion made by: Adam Miner

Seconded by: Kristin Vaughn

Vote: 7-0

President Allen declared open session at 8:26 p.m.

**ADJOURNMENT**

Resolved, that at 8:28 p.m. that this meeting be adjourned.

Motion made by: David Bartlett

Seconded by: Roger Eastman

Vote: 7-0

**EXECUTIVE SESSION**

**OPEN SESSION**

**ADJOURNMENT**

# BELLEVILLE HENDERSON CSD

ENC. #3

7/29/2019



## Check Warrant Report For A - 1: General Warrant #1 2019-2020 For Dates 7/1/2019 - 7/31/2019

Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
5670	07/10/2019	6026	ADWAR VIDEO	Surge Protector/Audio&Visual Co op Bid (Bartlett)	10	112.02
1515671	07/10/2019	80	John Allen Sanitatin Srvc Inc.	TRASH REMOVAL-JULY 2019	86	650.00
1515672	07/10/2019	80	John Allen Sanitatin Srvc Inc.	PORTABLE RESTROOM- JULY 2019	87	95.00
1515673	07/10/2019	300	Black Rvr Valley Schls Wrkr's C	WORKERS COMP PREMIUM CONTRIBUTIONS 2019-2020	134	30,989.99
1515674	07/10/2019	5963	Central Poly Bag Corp	INSTITUTIONAL PAPER CO OP BID(KIBLIN))	37	846.00
1515675	07/10/2019	5929	Century Linen & Uniform	UNIFORM SERVICES- GLEASON	107	50.00
1515676	07/10/2019	4029	Cheney Tire	TIRES-GLEASON	82	1,898.76
1515677	07/10/2019	3787	Frontier	BUS GARAGE PHONE-5023	94	105.41
1515678	07/10/2019	3787	Frontier	ALARM-5360	95	57.35
1515679	07/10/2019	3787	Frontier	SCHOOL PHONE-5228	96	247.44
1515680	07/10/2019	5770	FRONTLINE EDUCATION	GUIDANCE DIRECT UNLIMITED USAGE FOR INTERNAL EMPLOYEES ACCT#9024686	135	1,363.01
1515681	07/10/2019	3203	HOPKINS CALIBRATION LLC	SERVICE RENDERD FOR CALIBRATION EQUIPMENT (BERTRAM)	66	174.00
1515682	07/10/2019	3801	Kurtz Brothers	ART SUPPLIES COOP BID (FOWLER/HALDEMAN)	3	8.04
5683	07/10/2019	3801	Kurtz Brothers	GENERAL SUPPLIES CO OP BID(STAFF/TEACHERS)	34	25.34
1515684	07/10/2019	1280	Lakeshore Learning Materials	TEACHING AID CO OP BID (C. EASTMAN)	45	3.69
1515685	07/10/2019	1605	NASCO	SCIENCE CO OP BID (BIBBINS/REFF/STREETER)	43	108.70
1515686	07/10/2019	495	New York Bus Sales, LLC	BUS PARTS-GLEASON	80	317.06
1515687	07/10/2019	3367	NY School & Municipal Energy	NATURAL GAS-HIGH SCHOOL	103	6,082.65
1515688	07/10/2019	3367	NY School & Municipal Energy	NATURAL GAS BILLING-BUS GARAGE	104	1,991.63
1515689	07/10/2019	3367	NY School & Municipal Energy	ELECTRIC BILLING-BUS GARAGE	105	849.68
1515690	07/10/2019	3367	NY School & Municipal Energy	ELECTRIC BILLING-HIGH SCHOOL	106	11,801.04
1515691	07/10/2019	1695	NYSPPHSA Inc.	ANNUAL MEMBERSHIP DUES 2019-2020	137	810.00
1515692	07/10/2019	1705	NYSSMA	PARTICIPATION FEE FOR 2019-2020	136	350.00
1515693	07/10/2019	3804	OAM Supply Company	CUSTODIAL CO OP BID (KIBLIN)	30	109.14
1515694	07/10/2019	3175	Pitsco & Lego Dacta	TECHNOLOGY CO OP BID (SOLURI)	69	8.48
1515695	07/10/2019	4832	Quill	AUDIO/MUSAL CO OP BID ((STAFF/TEACHERS)	13	23.82
1515696	07/10/2019	3127	S & S Worldwide	ATHLETIC COP BID (BB/DONIE/WHITNEY)	55	81.79
5697	07/10/2019	2716	School Specialty	AUDIO/MUSAL CO OP BID (STAFF/TEACHERS)	14	16.03
1515698	07/10/2019	2716	School Specialty	SCIENCE CO OP BID (BIBBINS/REFF/STREETER)	39	320.59



# BELLEVILLE HENDERSON CSD

Check Warrant Report For A - 1: General Warrant #1 2019-2020 For Dates 7/1/2019 - 7/31/2019



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
3699	07/10/2019	5020	Section 3 Athletics	SCHOOL DUES FOR 2019-2020	139	1,365.00
1515700	07/10/2019	4651	SPECTRUM BUSINESS	CABLE SERVICES-MAIN	111	241.70
1515701	07/10/2019	4651	SPECTRUM BUSINESS	CABLE SERVICES-BUS GARAGE	112	182.50
1515702	07/10/2019	3067	Staples	SUPPLIES-MCINTOSH/DISTRICT OFFICE		27.13
1515703	07/10/2019	3105	Pitney Bowes Inc.	RENTAL OF POSTAGE METER-DISTRICT OFFICE	110	108.50
1515704	07/10/2019	4749	U.S OMNI	ADMINISTRATIVE FEE FOR 2019-2020	138	1,608.00
1515705	07/10/2019	5143	Ameritas Life Ins. Corp. of NY	JULY 2019 PAYMENT	89	833.33
1515706	07/10/2019	2607	JEFFERSON LEWIS ET AL SCHOOLS HEALTH PLAN	JULY 2019		132,362.15
1515707	07/10/2019	5249	NASSP	MEMBERSHIP FOR NHS 2019-2020	143	385.00
1515708	07/10/2019	5249	NASSP	MEMBERSHIP FOR NJHS 2019-2020	144	385.00

Number of Transactions: 39

Warrant Total: 196,994.97

Vendor Portion: 196,994.97

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 39 in number, in the total amount of \$196,994.97. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

7/10/2019  
Date

Mary Foner  
Signature

Claims Auditor  
Title

**BELLEVILLE HENDERSON CENTRAL SCHOOL DISTRICT**  
**STUDENT ACTIVITIES ACCOUNT**  
**QUARTERLY REPORT OF RECEIPTS AND DISBURSEMENTS**  
**July 1, 2018 and ending June 30, 2019**

Class of 2019	\$12,837.05	\$7,825.71	\$20,662.76	\$0.00	
Class of 2020	\$9,544.79	\$3,418.00	\$550.00	\$12,412.79	
Class of 2021	\$2,440.02	\$2,295.77	\$1,379.72	\$3,356.07	
Class of 2022	\$2,082.19	\$3,390.56	\$2,221.40	\$3,251.35	
Art Club	\$223.22	\$70.00		\$293.22	
Business/Technology Club	\$1,967.38		\$1,859.53	\$107.85	
Foreign Language Club	\$838.74		\$297.50	\$541.24	
FFA	\$10,584.23	\$5,214.92	\$8,697.97	\$7,101.18	
Library Club	\$806.85	\$2,545.46	\$2,210.11	\$1,142.20	
Music Club	\$6,922.55	\$8,768.00	\$8,154.91	\$7,535.64	
NHS	\$1,272.53		\$250.00	\$1,022.53	
NJHS	\$981.76	\$2,170.51	\$250.00	\$2,902.27	
Outdoor Club	\$0.00	\$1,120.17		\$1,120.17	
Student Council	\$4,693.20	\$219.02	\$526.00	\$4,386.22	
Trap Shooting Team	\$1,846.00			\$1,846.00	
Due to Tax/Expenditures	\$465.10	\$710.86		\$1,175.96	
<b>TOTALS</b>	<b>\$58,822.57</b>	<b>\$37,748.98</b>	<b>\$48,376.86</b>	<b>\$48,194.69</b>	

OK: Marisa K. Z. Riordan

Sales Tax:	\$294.85	Receipt #9240 Yankee Candle Fundraiser	Class of 2022
	\$189.75	Receipt #9241 Tupperware	Class of 2021
	\$37.52	Receipt #9245 Easter Sale	Library Club
	\$184.98	Receipt #9259 Candy Sale	NJHS
	\$3.76	Receipts #9263 Candy Sale	NJHS
<b>TOTAL:</b>	<b>\$710.86</b>		