

BELLEVILLE HENDERSON CENTRAL SCHOOL

8372 County Route 75

Adams, New York 13605

Main Office: 315-846-5411

Guidance Office: 315-846-5825

District Office: 315-846-5826

Fax: 315-846-5617

"Home of the Panthers"



BELLEVILLE HENDERSON CENTRAL SCHOOL DISTRICT

TRANSCRIPTION BOARD OF EDUCATION MEETING

July 6, 2020

Clerk Notes

The following members were present (7): John Allen, Anthony Barney, David Bartlett, Roger Eastman, Kyle Gehrke (virtually), Adam Miner, and Kristin Vaughn.

Others present: Jane Collins, Superintendent, Scott Storey, Building Principal (Virtually), Stephen Magovney, Business Manager and Sally Kohl, District Clerk (counting ballots, arrived at 7:50 p.m.).

Sally Kohl: I think as long as he (Kyle) can hear us other participants can hear us. We'll just get started. So, if you please rise for the Pledge of Allegiance.

All in unison recited the Pledge of Allegiance.

Sally Kohl: I call the Reorganizational meeting of the Belleville Henderson Central School District to order at 7:01 pm

The first item to come before the Board this evening is the administering the Oath of Office to our elected Board Member Adam Miner. Mr. Minor was elected on June 9, 2020 to a five year term from 2022-2025.

Mr. Miner, please raise your right hand and recite the oath.

Adam Miner: I Adam Miner, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York and that I will faithfully discharge the duties of the Board of Education Member according to the best of my ability.

Sally Kohl: Thank you Adam, congratulations.

All in unison: Congratulations.

Sally Kohl: At this time I would like to take nominations for President of the Board of Education for the 2020-2021 school year.

David Bartlett: I nominate JW Allen.

Roger Eastman: Second

John Allen: I accept, thank you Dave.

Sally Kohl: So our first nomination is for JW. Are there any other nominations for president? Hearing none, I will now entertain a motion for the election of Mr. Allen, as President. Motion?

Date: July 6, 2020

Adam Miner: Move it.

Anthony Barney: Second.

Sally Kohl: Sorry, who, Dave?

John Allen: Adam.

Sally Kohl: Thank you. Any discussion. All those in favor?

David Bartlett, Kristin Vaughn, Adam Miner, Anthony Barney, Roger Eastman, Kyle Gehrke: Aye

John Allen: I'll abstain.

Sally Kohl: Opposed? (no response)

Sally Kohl: Motion carried, 6-0 with one abstention, congratulations JW.

John Allen: I John Allen, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York that I will faithfully discharge the duties of Board of Education President to the best of my ability.

Sally Kohl: I will now happily pass President Allen over the remainder of meeting.

President Allen: Thank you Sally. You probably can't wait to pass it off right?

Sally Kohl: You are right.

President Allen: At this time, I would like to entertain nomination for the Vice President of the Board of Education for 2020-2021 school year.

Kristin Vaughn: I would like to nominate Adam Miner.

President Allen: We have a nomination for Adam Miner by Kristin.

Anthony Barney: Second.

President Allen: I have a second, for the nomination would be by Tony.

President Allen: Are any additional nominations for vice president? Any additional nominations, seeing none. I will now entertain a motion elect and appoint Adam Miner as vice president.

Anthony Barney: Move it.

David Bartlett: Second

President Allen: Moved by Tony. We will give the second to David. Any discussion? All in favor. Aye?

David Bartlett, Kristin Vaughn, John Allen, Anthony Barney, Roger Eastman, Kyle Gehrke: Aye

Date: July 6, 2020

President Allen: Abstentions?

Adam Miner: I'll abstain.

President Allen: Opposed?

President Allen: That motion is carried 6-0-1 with Adam being the abstention.

President Allen: Congratulations Mr. Miner.

President Allen: Motion carried for Adam Miner. We will now administer the Oath to Vice President Miner.

Sally Kohl: Do you have this memorized Adam?

Adam Miner: Except the say your name part.

I Adam Miner, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York that I will faithfully discharge the duties of Board of Education Vice President to the best of my ability.

Sally Kohl: Congratulation.

President Allen: We will now administer the Oath of Office to Superintendent Collins.

Jane Collins: I Jane Collins, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York that I will faithfully discharge the duties of Superintendent to the best of my ability.

President Allen: We will pause for a minute in order for Sally to get organized. I have the green light already.

President Allen: We will now move on to reorganizational meeting agenda. Resolution 1.

Resolved, that this Board of Education appoints the following District Officers for the school year 2020-2021.

<u>NAME</u>	<u>POSITION</u>
Sally Kohl	District Clerk
Marisa K. Riordan	District Treasurer
Mary Forrester	Claims Auditor
Colleen Bellinger	Tax Collector

Adam Miner: Move it

Roger Eastman: Seconded.

President Allen: Moved by Adam, seconded by Roger. Is there any discussion? Any discussion? All in favor, Aye?

All in unison: Aye.

President Allen: Opposed nay. (no response)

Date: July 6, 2020

President Allen: That motion is carried 6-0. Seven -0?

Adam Miner: Are you actually hearing him vote?

Sally Kohl: No.

Kyle Gehrke: Aye.

Sally Kohl: Aye Kyle?

Kyle Gehrke: Yep. Sounds good. Thank you.

President Allen: Kyle each time we take a vote can make sure you chime in to the way you're voting.

Kyle Gehrke: Yes, sir.

President Allen: Okay, perfect. And can we turn that up. We can Kyle up? They may be why we are not hearing him.

President Allen: Kyle could you say something now as a test?

Kyle Gehrke: Hello

President Allen: Okay, we're going to move along, and I'm going to administer the Oath of Office to Sally our Clerk.

Sally Kohl: I Sally Kohl, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York that I will faithfully discharge the duties of District Clerk to the best of my ability.

President Allen: Thank you Sally. I always skip that part because it is right at the top.

Sally Kohl: I will move it down next year.

President Allen: No that's ok, I won't let you off the hook.

President Allen: Resolution number 2, Resolved, that this Board of Education:
Approve the following positions for the 2020-2021 school year:

NAME	POSITION
Building Principal	A.D.A Compliance Officer in accordance with the Americans with Disabilities Act of 1990
School Nurse	AIDS Advisory Council Chairperson
Building Principal	Attendance Officer
BHCS Board of Education	Audit Committee
Trespasz & Marquardt, LLP	Bond Counsel

Date: July 6, 2020

District Treasurer	Central Treasurer, Extra Classroom Activities Fund
Building Principal	Civil Rights Compliance Officer
Business Manager	Data Protection Officer
Building Principal	Deputy Claims Auditor
Building Principal	Deputy District Clerk
Business Manager	Deputy District Treasurer
Superintendent	Deputy Faculty Auditor
Superintendent & Building Principal	Deputy Purchasing Agent
Marry Forrester	Deputy Tax Collector
School Counselor, School Principal and Administrative Coordinator	Dignity for ALL Students Act (DASA) Coordinator
Head of Maintenance	Energy Manager
Crowley & Halloran CPAs, P.C.	External (Independent) Auditor
Business Manager	Faculty Auditor
Haylor, Freyer & Coon	Insurance Consultants
Business Manager	Federal Child Nutrition Program Hearing Official
School Food Service Director	Federal Child Nutrition Program Reviewing Official
School Nurse	Federal Child Nutrition Program Verification Official
Head of Maintenance	LEA Asbestos Designee
School Counselor	McKinney-Vento Homeless Liaison Officer
Business Manager	Purchasing Agent
Business Manager	Records Access Officer
District Treasurer	Records Access Officer
Superintendent	Records Appeals Officer
Business Manager	Records Management Officer
Law Offices of Guercio & Guercio, LLP	School Attorney
Dr. Laura Gonzalez	School Dentist
Dr. Alfred Gianfagna	School Physician
CSE Chairperson	Section 504 Compliance Officer in accordance with Rehabilitation Act of 1973
Building Principal	Title IX Compliance Officer

Also going through, I do have a motion by Kristin and a second by Tony, we're also designating or bank as a designating our local news sources.

Date: July 6, 2020

Designating certain policies, establishing our board meetings for the upcoming fiscal year authorized personnel to certify and sign certain things. The list goes on. These are yearly things that we have to continuously update. You can take a look at that. We're going to be on page four, now.

- Designates that the Community Bank NA, Adams Branch is the official depository for all funds of the school district for the school year 2020-2021.
- Designates that the Watertown Daily Times is the official newspaper for the Belleville Henderson Central School District for the year 2020-2021.
- Authorizes the District Treasurer and the Business Manager, after consultation with the Superintendent, to invest school funds in accordance with the investment policy when such funds are available.
- Establishes the Board of Education meeting dates as follows for the 2020-2021 school year:

Monday, July 06, 2020
Monday, July 20, 2020
Monday, August 10, 2020
Monday, August 24, 2020
Monday, September 14, 2020
Monday, September 28, 2020
Monday, October 19, 2020
Monday, November 09, 2020
Monday, November 23, 2020
Monday, December 14, 2020
Monday, January 11, 2021
Monday, January 25, 2021
Monday, February 08, 2021
Monday, February 22, 2021
Monday, March 08, 2021
Monday, March 22, 2021
Monday, April 12, 2021
Wednesday, April 21, 2021 BOCES Vote
Monday, May 10, 2021 Public Budget Hearing and BOE Election
Tuesday, May 18, 2021 Annual Budget Vote/Election and Meeting
Monday, June 07, 2021
Monday, June 21, 2021
Monday, July 12, 2021
Special Board of Education meetings will be scheduled as needed.

- Authorizes the Superintendent to certify payrolls.
- Authorizes the District Treasurer to sign checks.
- Authorizes the Superintendent to apply for grants in aid.

Date: July 6, 2020

- Authorizes the Central Treasurer to sign activity fund checks.
- Authorizes the Superintendent to make budgetary transfers up to \$20,000.00 of an appropriation when necessary.
- Authorizes attendance of School Board members, the School District Clerk, Business Manager, and the Superintendent to local and state conferences with expenses paid by the district and further authorizes the Superintendent to approve attendance at state and local conferences.
- Agrees to participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the "Cooperative Purchasing Agreement" for the 2020-2021 school year.
- Establishes a petty cash fund in the amount of \$100.00 for the school year 2020-2021. The District Treasurer will be responsible for the petty cash fund.
- Sets the tuition rate as follows for the 2020-2021 school year:
 - \$500 each student/per year
 - \$750 per family/per year
- Sets the mileage rates as follows for the 2020-2021 school year:
 - \$.50 per mile if choosing not to use a school vehicle
 - \$.54 per mile if a school vehicle is not available
- Sets the mileage rate for the 2020-2021 school year for use of a bus at actual cost to district.
- Approves the loan of monies to the Lunch Fund and the Federal Fund up to \$25,000 each to meet payrolls and expenses until State Aid is received.
- Readopt all policies and code of ethics in effect during the previous year as implied in Education Law 1709, 2503.

President Allen: We do have a motion on the floor by Kristin and a second by Tony. Seeing that there is no discussion or I will ask for discussion. Is there any discussion?

President Allen: All in favor, Aye?

All in unison: Aye.

President Allen: Opposed nay. (No response)

That motion is carried 7-0.

Thank you.

We will move on to bonding, resolution #3.

Resolved that the personnel in the following titles for the 2020-2021 school year will be bonded:

- District Treasurer according to Education Law §2130; 8 NYCRR §170.2,

Date: July 6, 2020

- Deputy Treasurer according to Education Law §1720,
- Tax Collector according to Education Law §2130; 8 NYCRR §170.2,
- Deputy Tax Collector,
- Extra Classroom Activities Fund Central Treasurer according to 8 NYCRR §172.5,
- Internal Claims Auditor according to Education Law §2527; 8 NYCRR §170.2.

This will be accomplished through use of a blanket bond of \$1,000,000 in lieu of specific official undertakings according to Public Officers Law §11

Adam Miner: Move it.

Kristin Vaughn: Second it.

President Allen: Moved by Adam, seconded by Kristin. Any discussion. All those in favor, Aye?

All in unison: Aye.

President Allen: Kyle?

Kyle Gehrke: No sir.

President Allen: All in favor Aye?

Kyle Gehrke: Aye

President Allen: All opposed nay (no response)

President Allen: That motion is carried 7-0.

President Allen: Membership to the Jeff Lewis School Boards Association, New York State School Board Association and Rural Schools Association in NYS. Can I entertain a motion?

Roger Eastman: Move it.

Kristin Vaughn: Second.

President Allen: Moved by Roger, second by Kristin. Any discussion?

President Allen: Yes, have we seen any decrease to dues based on what we're going through?

Stephen Magovney: I'll take a look, but I think they are the same as last year.

Jane Collins: They have not increased.

President Allen: They have not increased. Can we get it broken down?

Stephen Magovney: Yes.

President Allen: I would like to see what Rural Schools is charging us.

Date: July 6, 2020

Any other discussion?

All those in favor, Aye?

All in unison (except Kyle): Aye.

President Allen: Kyle? (no response)

Opposed nay? (no response)

I'm going to go 6-0 on that one.

President Allen: Representative to the Jefferson Lewis School Boards Association.

Before open emotion. I'd like to complete the motion. So who would like to be our Executive Committee Delegate? Roger has done it in the past I would recommend to appoint Roger. He has done a good job and always attends the events. Seeing no opposition, I will put Roger's name on the first line. Who would like to be his alternate? Tony? Okay, I'm going to put Tony in as that and a Legislative Representative, I would recommend Roger as well.

Resolved, that this Board of Education appoints Roger Eastman to act as Executive Committee delegate and Anthony Barney as alternate and Roger Eastman as Legislative Representative of the Belleville Henderson School District Board of Education to the Jefferson Lewis School Boards Association

Seeing no opposition, I'll entertain a motion.

Adam Miner: Move it.

Kristin Vaughn: Second.

President Allen: Moved by Adam, second by Kristin.

President Allen: All in favor, Aye? Any discussion? Any discussion?

All in unison: Aye.

President Allen: Opposed nay. (No response)

That motion is carried 7-0.

President Allen: Okay CSE and CPSE appointments. It reflects around special education and preschool education.

Resolved, that this Board of Education appoints the following for the 2020-2021 school year:

Committee on Pre-School Special Education:

- District Representative (Chairperson) Erica Pettit
- Not <1 General Education Teacher (If child is or may be in general education)
- Not <1 Special Education Teacher/Provider
- Parents of the Student
- Additional parent member, if requested (72 hrs)
- Representative from Early Intervention, by request for transition to CPSE
- Representative from Municipality, Invited

Date: July 6, 2020

Committee on Special Education:

- District Representative (Chairperson), Erica Pettit
- School Psychologist, Erica Pettit
- Not <1 General Education Teacher (If child is or may be in general education)
- Not <1 Special Education Teacher/Provider
- Parents of the Student
- Additional parent member, if requested (72 hrs)
- School Physician, if requested (72 hrs)
- Agency Representative – for transition planning, or when considering residential or more restrictive placement, with parent consent
- Student, if appropriate

The Subcommittee on Special Education:

- District Representative (Chairperson), Erica Pettit
- School Psychologist, Erica Pettit (for new psych evaluation. or change to more intensive staff ratio)
- Not <1 General Education Teacher (If child is or may be in general education)
- Not <1 Special Education Teacher/Provider
- Parents of the Student
- Agency Representative – for transition planning, or when considering residential or more restrictive placement, with parent consent
- Student, if appropriate

The Manifestation Team:

- District Representative (Chairperson), Erica Pettit
- School Psychologist, Erica Pettit
- Pre-K – 12 Principal, Scott Storey
- Not <1 General Education Teacher (If child is or may be in general education)
- Not <1 Special Education Teacher/Provider
- Parents of the Student
- Student, if appropriate

Impartial Hearing Officers:

- Certified by Commissioner of Education for Jefferson County

504 Coordinator:

- Erica Pettit

Medicaid Compliance Officer:

- Erica Pettit

Adam Miner: Move it.

President Allen: It has been moved by Adam. Is there a second?

Kristin Vaughn: Second.

Date: July 6, 2020

President Allen: Seconded by Kristin. Any Discussion? Seeing none. All in favor. Aye?

All in unison: Aye.

President Allen: That motion is carried seven zero. Perfect.

President Allen: Well, that was a quick reorg meeting. Sally, thanks for doing a nice job as always. , I think we're up to par here. I'll entertain a motion to adjourn the reorganizational meeting at 7:14 pm.
Motion to adjourn?

David Bartlett: Motion.

Roger Eastman: Second.

President Allen: Motion by David, second by Roger. Any discussion? Seeing none, all in favor, Aye?

All in unison: Aye.

President Allen: Opposed Nay? (No response). That motion is carried 7-0.

President Allen: We are now going to continue on to our regularly scheduled meeting agenda. We already saluted our flag. I will call this meeting at 7:15pm entertain a motion to accept the agenda has presented.

ACCEPTING THE AGENDA

Resolved that this Board of Education approve the agenda as published.

David Bartlett: Move it.

Anthony Barney: Second.

President Allen: That was David with the motion and Tony with the second. Any Discussion? I am seeing no changes or corrections. All in favor, Aye?

All in unison: Aye.

President Allen: Opposed Nay? (No response)

That motion is carried 7-0.

President Allen: We will now take break in resolutions and discussions and turn things over to Ashleigh Barnhart-Burto who is going to present to us on our summer programs.

Ashleigh Barnhart-Burto: Thanks JW. At your table you should see a packet see it looks like this. This is your presentation to follow on with that. On the second page, there were three options that we offer to families. There was a virtual distance learning summer school for grades K through 8. Castle Learning and Freckle for grades 2 to 8 and then summer packets for grades Pre K through 8.

If you turn the page. When we look at the virtual distance learning summer school, there were 33 students who enrolled in the virtual distance learning summer school. You can see the grade breakdown for Pre K to 8. How many students from each grade level were there.

Date: July 6, 2020

Let me turn the page, virtual distance learning summer school we have Mrs. Gordinier near she's teaching Pre K and K. Mrs. Scoville is doing first and fifth grade, Mrs. Clark is teaching second and fourth and Mrs. Marlowe has third, sixth and eighth.

The teachers will be doing a Google Meet every single day with each of our students that are enrolled in summer school. So that's one or two students per group and the Google Meets will be 20-30 minutes in length.

And they have a Google Classroom setup where they will be posting assignments or some teachers make sure that students receiving packets, that way it was easier for a kindergartner to do an assignment in the packet then to go online and complete it on an iPad. Mrs. Gordinier did make sure that her kids have that. I know, Mrs. Clark was doing that as well. They did that last week.

When we turn the page for Castle Learning and Freckle, there were 24 students whose parents expressed interest in this program, you can see the grade breakdown. Pre K, K and one there was no students because it wasn't offered to them because that's not the level that these programs are for. Second grade is for Castle Learning only. Freckle is for our grades three through eighth.

Jane Collins: Explain those two things.

Ashleigh Barnhart-Burto: Castle Learning and Freckle are software programs that work on students' skills in ELA and math. Castle Learning focuses more on just math things for this grade level for the higher grades, in high school, there is science or social studies that are embedded in that you can do Castle Learning questions there. Freckle is ELA and math. Again, it's third through eighth grade.

During the school year. I actually asked the teachers to send me what skills would be good for the students to work on over the summer. They sent me skills and then Mrs. Billman is overseeing that and she's assigning assignments to each of the kids that's enrolled here. If indicated you do multiplication. She assigned skills to a third grader when she sees the results, if she notices that they were really still struggling with multiplication. She can assign them more practice in that specific content area.

What's nice about Freckle is we can assign them work, but the kids can also go on because it's a pig and you earn coins and you can pick up different outfits for your little Freckle guy. The kids really like it, but they can go on and they can do work on their own and build up their coin bank and go to the piggy stores is what's called. Our students have spent a lot of time on this. We got, I want to say in March, end of March, beginning of April and we had a ton of participation. At the end of the summer, I'll be able to pull the amount of time our students spent and give you guys that report in August. I know that our MORIC rep that I work with, for the Freckle, he said the Belleville Henderson students just really did a good job going on and working on skills during that time. It's nice. Just because it's skills and we can always work on skills.

Again, Mrs. Billman is overseeing this and with my guidance, she will be assigning eight assignments per week. Four of them will be ELA in Freckle and, two will be Freckle math and two will be Castle Learning math and like I said, she will monitor how the students are doing.

She's also creating a google classroom for those students to join and then she can, if they need help, they need help, can go into Google Classroom and say Mrs. Billman, I need help with us or can you assign more of this or forgot my password and she has the ability to do all that technology stuff for the kids throughout the summer. Again, the kids can work at their own pace which is really nice. They can essentially do as much or as little as they would like.

Date: July 6, 2020

When we move on to summer packets. There were 56 parents who had asked for summer packets for their children to work on over the summer because we know that summer slide is a real thing and you can see the great breakdown in front of you. We have 31 packets left that need to go out. Some teachers did deliver those student packets.

President Allen: You sent 26 out?

Ashleigh Barnhart-Burto: Yes, that was with teachers delivering them to students' homes at the end of the school year. Mrs. Macintosh is calling families, she was calling families today to come pick up packets with awards, because there's about 120 to 100 and I think 40 awards are in the main office. So she was calling families today and over the next couple days. They have until the end of the week to come and pick up awards and summer packets. At that point, whatever is left, I'm working with Phil and we will have a driver that will deliver things to the homes.

President Allen: Questions for Ashleigh about the summer programs? Any other questions, thoughts, feedback?

Okay, seeing none, that was the only presentation on the agenda. We review the calendar of events. Any questions? Our next meeting is July 20th. We will jump into the community of caring update.

Sally Kohl: The only thing I have to report is that Sally Kleiboer is a grandmother again.

President Allen: Okay we will move along to the consent agenda.

Resolved that this Board of Education approve the following:

A. MINUTES

BHCSD Board of Education Meeting Minutes from June 16, 2020.

B. WARRANTS

Warrant #32 General Warrant

Warrant #32B Medicare Reimbursement

Warrant # 33 General Warrant

C. BUSINESS MANAGER'S STATEMENT OF REVENUES AND EXPENDITURES

The Business Manager's Statement of revenues and expenditures for the General and the School Food Fund from 7/1/2019-5/31/2020

D. CSE/CPSE RECOMMENDATION(S)

Whereas the Board of Education received the following information and recommendations from the Committee on Special Education.

Student numbers; 99211307, 99211222

This report is on file with Erica Pettit-Chairperson of the Committee on Special Education.

President Allen: I'll entertain a motion.

Kristin Vaughn: Move it.

Anthony Barney: Second.

President Allen: That has been moved by Kristin Vaughn and seconded by Mr. Barney.

Sally Kohl: I would like to note that I did have to fix the meeting minutes from July 16th. Resolution 8, which was to accept and approve the voting results. I just had the wrong date in there last year's date. So I just corrected that.

President Allen: Oh, I see, that is in the enclosure.

Sally Kohl: Yeah.

President Allen: Enclosure number 1.

President Allen: I've got a quick question on enclosure number 4. Steve, if I get a copy of the Guercio and Guercio bill? I'd like to look that over. If you could do that on a monthly thing to me through the email.

Stephen Magovney: Absolutely.

President Allen: Any other discussion?

I'll entertain a motion, I'm sorry entertain the vote now. All in favor, Aye?

All in unison: Aye.

President Allen: Opposed, Nay? (No answer)

President Allen: We are going to give that 7-0.

President Allen: Personnel to rescind the resolution and adopt the corrected MOA with the BHTA

RESIND RESOLUTION AND ADOPT CORRECTED MOA WITH BHTA

WHEREAS, the Belleville Henderson Central School District and the Belleville Henderson Teachers Association have negotiated a five-year collective bargaining agreement effective July 1, 2020;

WHEREAS, the Belleville Henderson Central School District previously adopted two versions of an MOA reflecting the agreed upon changes to the new collective bargaining agreement;

WHEREAS, the Belleville Henderson Central School District wishes to correct the record related the approved MOA that governs the changes to the new collective bargaining agreement;

NOW, THEREFORE, THE BELLEVILLE HENDERSON BOARD OF EDUCATION HEREBY RESOLVES AS FOLLOWS:

- a. The Board of Education hereby rescinds the MOA between the Belleville Henderson School District and the Belleville Henderson Teacher's Association that was adopted at the June 1, 2020 Board Meeting to modify the existing MOA between the parties dated March 10, 2020 that reflects the correct agreement between the parties and governs the reflected changes in the updated collective bargaining agreement that is being adopted with this resolution.
- b. The Belleville Henderson Superintendent is authorized on behalf of the Belleville Henderson Central School District to enter into a five-year collective bargaining agreement with the Belleville Henderson Teachers Association, effective July 1, 2020, which will expire on June 30, 2025

Date: July 6, 2020

- c. This resolution is effective upon adoption with the collective bargaining agreement being retroactive to July 1, 2020.

Roger Eastman: Move it.

Anthony Barney: Second.

President Allen: Moved by Roger and seconded by Tony.

President Allen: At the final stage of negotiations, there were some errors that we verbally agreed to that three or four parties our party meaning, Jane. Our party meaning Dominic. Their party meaning, Matt. Their party meaning Carmine the items had been crossed out and initial it did not get into the original document. That is what this is cleaning up. Did I explain that correctly?

Jane Collins: Yes.

President Allen: Okay. Any other discussion? All in favor, Aye?

All in unison: Aye.

President Allen: Opposed, Nay? (No answer)

President Allen: Motion carried 7-0.

President Allen: Approve the stipends for the school physician and claims auditor.

Resolved, that this Board of Education sets the following stipends for the 2020-2021 school year:

Name	Position	Salary
Alfred Gianfagna	School Physician	\$175.00/hour
Mary Forrester	Claims Auditor	Contractual Rate

Roger Eastman: Move it.

Adam Miner: Second

President Allen: Moved by Roger and seconded by Adam. Any discussion? All in favor. Aye?

All in unison: Aye.

President Allen: Opposed, Nay? (No answer)

President Allen: Motion Carried 7-0.

President Allen: Appoint Athletic Director, Ashleigh Barnhart-Burto, effective July 1, five days ago.

APPOINT ATHLETIC DIRECTOR

On the recommendation of the Superintendent, the Board of Education approves the appointment of Ashleigh Barnhart-Burto as Athletic Director effective July 1, 2020.

Roger Eastman: Move it.

Date: July 6, 2020

Kristin Vaughn: Second.

President Allen: Moved by Roger seconded by Kristin. Any discussion? Any discussion? All in favor, Aye?

All in unison: Aye.

President Allen: Opposed, Nay? (No answer)

President Allen: Motion Carried 7-0.

President Allen: Summer cleaner substitute rates.

SUMMER CLEANER SUBSTITUTE RATES

Resolved, that his Board of Education sets substitute pay rates for summer cleaners of \$11.47-\$12.46 per hour, effective July 1, 2020.

Adam Miner: Move it.

Roger Eastman: Second.

President Allen: Moved by Adam, second by Roger. Any discussion? This is all based on contracts right?

All in favor, Aye?

All in unison: Aye.

President Allen: Opposed, Nay? (No answer)

President Allen: Motion Carried 7-0.

President Allen: Approving extra cleaner help Cynthia Barney and Virginia Nelson. I'll entertain a motion,

APPROVE EXTRA CLEANER HELP

Resolved that this Board of Education approves Cynthia Barney, and Virginia Nelson as summer cleaner help.

Roger Eastman: Move it.

Kristin Vaughn: Second.

President Allen: Moved by Roger second by Kristin. Any discussion? All in favor, Aye?

All in unison: Aye.

President Allen: Opposed, Nay? (No answer)

President Allen: Motion Carried 7-0.

President Allen: Permission for the President of Clerk to sign the annual rental statement, this is with a Jeff Lewis BOCES for classrooms space for distance learning.

PERMISSION FOR PRESIDENT AND CLERK TO SIGN ANNUAL RENTAL STATEMENT

Date: July 6, 2020

Resolved, that this Board of Education authorizes the President and Clerk to sign the 2020-2021 Annual Rental Statement for the Distance Learning Classroom Lease Agreement between the Jefferson-Lewis BOCES and the Belleville Henderson Central School District for the 2020-2021 school year.

Kristin Vaughn: Move it.

Roger Eastman: Second.

President Allen: Moved by Kristin and seconded by Roger. Any discussion? All in favor, Aye?

All in unison: Aye.

President Allen: Opposed, Nay? (No answer)

President Allen: Motion Carried 7-0.

President Allen: Permission to sign and execute an agreement with the JCIDA, Don Alexander in regards to the solar farm project.

PERMISSION FOR PRESIDENT TO SIGN

Resolved, upon the recommendation of the Superintendent, the Board of Education hereby authorizes the President to execute and transmit the letter to Jefferson County Industrial Development Agency.

Adam Miner: Move it.

Kristin Vaughn: Second.

President Allen: Moved by Adam and seconded by Kristin.

Everyone's comfortable with this? We had previous discussions, we know what is going on here. All in favor, Aye?

All in unison: Aye.

President Allen: Opposed, Nay? (No answer)

President Allen: Motion Carried 7-0.

President Allen: Permission for President and Clerk to sign an agreement with Watertown City School District for health and welfare services.

PERMISSION FOR PRESIDENT AND CLERK TO SIGN

Resolved, that this Board of Education approves for the President and District Clerk to sign a contract with Watertown City School District for health and welfare services furnished from September 4, 2019 through June 30, 2020 for Belleville Henderson Central School resident students attending parochial schools located in the Watertown City School District.

Roger Eastman: Move it.

Anthony Barney: Second.

Date: July 6, 2020

President Allen: Moved by Roger and second by Tony. Are those dates right?

Jane Collins: Yes, they bill us at the end of the year. So we have to pay it now.

President Allen: If you guys are good with it, I'm good with it.

Adam Miner: Has the rate gone up that much or are they pretty steady?

Stephen Magovney: They are pretty steady. It is based off their expenses from year to year.

Adam Miner: Does it cover like somebody....

Stephen Magovney: It covers health services for kids that are in our district.

Adam Miner: Well, I just wonder.

President Allen: Like mental health services that we might not really offer here. Like if you call someone from the outside in and go to someone's house?

Jane Collins: No, this is the Catholic schools have LPN under that is under the Watertown City School District, employed by Watertown City School District place at the Catholic schools. We have so many kids from our district, going to the Catholic School and this covers those costs.

Adam Miner; So they could never use any of it and we would still just pay?

Jane Collins: Yeah. It's part of the federal guidelines can get federal funds. That's part of what we have to do.

President Allen: Sounds good. Any other discussion? All in favor, Aye?

All in unison: Aye.

President Allen: Opposed, Nay? (No answer)

President Allen: Motion Carried 7-0.

President Allen: Adopt the District's goals for the following year at this time, with everything that's been going on it is our recommendation to keep them the same. We are going to have a workshop in the future. They might change, but until we hit that date, we will go with the same goals and vision.

ADOPT DISTRICT GOALS FOR 2020-2021

Resolved, that this Board of Education adopts the 2020-2021 District Goals

I'll entertain a motion.

Kristin Vaughn: Move it.

Roger Eastman: Second

President Allen: That has been moved by Kristin seconded by Roger. Any discussion? All in favor, Aye?

All in unison: Aye.

President Allen: Opposed, Nay? (No answer)

President Allen: Motion Carried 7-0.

President Allen: It has just been a few years since we have visited them and I think it is time.

President Allen: Okay, we're going to approve the code of conduct. Scott very nicely conducted the Code of Conduct hearing.

APPROVE CODE OF CONDUCT

Resolved, that this Board of Education approve the BHCS Code of Conduct for the 2020-2021 school year.

President Allen: I'll entertain a motion.

Adam Miner: Move it.

Kristin Vaughn: Second.

President Allen: Moved by Adam, second by Kristin. Any discussion? Any discussion? We have all the revisions from Scott. All in favor, Aye?

All in unison: Aye.

President Allen: Opposed, Nay? (No answer)

President Allen: Motion Carried 7-0.

President Allen: Lead Evaluators, Jane Collins, Scott Storey and Ashleigh Barnhart-Burto.

LEAD EVALUATORS

Whereas, the following people are considered as Certified Lead Evaluators for the 2019-2020 school year as outlined in Section 30-2.0 of the rules of the Board of Regents, having participated in the Lead Evaluator Training provided by BOCES, NYSUT and/or NYSCOSS, which include the required components:

- Jane Collins, Superintendent
- Scott Storey, Building Principal
- Ashleigh Barnhart-Burto, Administrative Coordinator

Adam Miner: Move it.

Roger Eastman: Second.

President Allen: Moved by Adam, seconded by Roger. Any discussion? All in favor, Aye?

All in unison: Aye.

President Allen: Opposed, Nay? (No answer)

President Allen: Motion Carried 7-0.

President Allen: There's no policy.

For the Board's review; potentially the NYSSBA Convention. That will probably be virtual. The National FFA Convention, virtual. And, you know, everyone, there's always a positive I had a nice conversation, I'm being sidetracked here, a nice conversation with Teddy Bean recently. She said, well, a good way to look at it, is that more students will be able to attend the lead sessions. You know, that's awesome. There's always positive. So instead of sending 8 kids from Belleville Henderson now we could have 40 kids in the classroom participating or view, something that is very, very beneficial. So I actually, you know, Teddi, that's very optimistic. I really like that.

President Allen: Anyways, NYSSBA will probably be virtual. So we will get together at Bartlett's and watch some good sessions. Okay, JL BOCES meeting minutes for your leisure. Now would like to jump in to administrative reports from the Administrative Team. Who would like to start?

Jane Collins: We'll start with Ashley and athletics, the whole theme of our reports will be the reopening school.

Ashleigh Barnhart-Burto: I have another set of packets there for you guys. I'm not going to read all these to you, but if you get bored and you want something to read, they are there.

I emailed parents, a couple weeks ago asking them to sign up children up for fall athletics, like normally the students would sign up on the to the locker room doors and I would take it and go into the cafeteria during lunch period and I would double check everything. Obviously with the closure. I wasn't able to do that. So this is the next best thing. Right now there are 71 athletes who have signed up for soccer in the fall. They were still signing up yesterday and today. I will compare last year's list to this year's list because I like to double check. Maybe someone's not on it that I know traditionally does play, and then I can reach out to that family and just double check and say, hey, is Ever going to play this year and Kristin would be like oh yes she is or probably not. It is a checks and balances system to see where we are at for the teams.

We won't have a concrete accurate idea of what athletics looks like in the fall, until we have more direction from the Governor, just like with the reopenings. I do know that right now, if we were to start the fall with a soccer season, the soccer schedules are done, the under the lights game is scheduled. Things that are normally supposed to have been completed for that has been done.

I know that the New York State Public High School Athletic Association COVID-19 Task Force committee has met twice. The top packet is what you have, this is their most recent information that they had sent to me from the 30th last Tuesday. They developed potential scenarios for the fall. They shared it with us and asked, superintendents, principals, coaches, trainers, and athletic directors to go through this, read it and then take a 10 question survey and their thoughts, just to get an idea of where people I guess are feeling. I believe six out of seven of our varsity coaches have taken this. I know one of them said that they didn't have service today but when they got home this evening that they would take it, therefore, we've had seven out of seven. I know that administratively, I believe that we've taken this as well.

Some of them look so lovely on great ideas, but I know my biggest thing as I was completing the survey is that we need to think of the North Country more. In March, you know, there's still snow on the ground. We're not getting on our fields until usually beginning of April, if not mid-April. So some of the things that

Date: July 6, 2020

they have posed sounds lovely, but they really wouldn't work, in this specific area we're not like Syracuse, Rochester, Buffalo that have a lot of indoor spaces for teams to use. So that was a concern that I had upon looking through this. But there's lots of different scenarios in here. Again, our coaches just did a great job going and sharing their thoughts and once we have more direction from the Governor, then we'll have a more concrete plan. I know one thing that stood out to me was postseason play. That is not high on people's list. I think the overall consensus was that we just want the athletes to be able to play. Their safety was important, where fan attendance was very low from the people that were taking the survey the end of the day, we can give your kids opportunities to participate in athletics that's our number one.

The second packet, this is guidance for opening up high school athletics connectivity is on that. NHFS. This is the National Federation that oversees every state's athletics chapter and this is just guidance. It's not set in stone, this is what you have to do, but this is actually really interesting to read. I have given all this information to Karen Bertram, our school nurse and she's also passed on to our school doctor and Karen and I will be meeting sometime this week to talk about the information that is in these packets. Little things, you know, officials using a whistle. Obviously you blow the whistle that sprays saliva. How can we get around that? Do you use air horn? Do you use a handheld whistle? What is something that's interesting in here is there's phases for opening athletics. So phase one, just like we all have phases in the state that we have to follow this has athletics broken up in the phases as well. Its two weeks for each phase. Phase one, it goes through a lot of information and you go into phase two, phase three. It sets up tiers for people to participate in athletic events with athletes, coaches, officials, and event staff being obviously tier one. Your tier two would be your media. Then your spectators and vendors would be tier three.

It talks about staggering students coming and going. Coming to practice and leaving from practice. How you should go about cleaning equipment. The high risk moderate risk in the low risk of passing through different athletic events, transportation. If I'm on the sideline, what would that look like for someone that is playing and they're sitting on the sidelines. So it has a lot of great, I thought information here.

The final thing, this was what your New York State Public High School Athletic Association released for summer guidance recommendations but we know there isn't a lot going on throughout the summer. But they have really said just, you know, with face coverings when a stay at home. What should you do before workout during a workout following workout. How do you prepare if someone gets sick. How do you stay informed? Then there was just some frequently asked questions.

So there is obviously a lot up in the air. As we get more information. I will definitely pass it along to everyone. But that's what I have for an athletic update.

Jane Collins: Questions? All right, we'll move on to supplies maintenance and transportation with Mr. Magovney.

Stephen Magovney: For my report, I have supplies, maintenance, capital projects, transportation and summer meals.

Currently for supplies Jefferson Lewis BOCES has put out a request for proposal for PPE to help reduce the cost of districts. This includes orders for facemask as well as a face shields. This will all be submitted to BOCES by July 15th. So these are actually cloth masks that we can purchase, not just the disposable ones that we can distribute throughout the school. We're also looking to purchasing disposable masks on our own, just to make sure that if there's any type of delay with the order or really it is just good to have disposable on hand.

Date: July 6, 2020

We just recently purchased an additional water fountain that has a bottle filling station to help reduce the amount of contact on some of the drinking fountains. Obviously can't have the kids drinking off the water fountains with all of the saliva. So we're making sure we have the kids can still get their water.

One of the things we are already looking at, is putting some type of cage over the drinking fountain. So the water can still come out and still fill water bottles. For some of the ones that don't have it, we're trying to get creative with some of those.

We're also reviewing all of our Chromebooks, additional smart boards or interactive screens to put in some additional classrooms larger areas so that we can fit larger groups of students into certain places. As well, Ashleigh and I have been working on software request and teachers and breaking them out into different groups Pre K through 2, and the some specific ones for high school and we're trying to make sure we're being specific things that fit large group of people, rather than just accepting software request for one teacher. Trying to make sure that everything that we're putting into place is affecting as many kids as possible.

Any questions on a supplies purchases?

President Allen: You know, I think it is good, cooperative purchasing. It is cheaper through BOCES, is it not?

Stephen Magovney: Yeah, exactly.

Adam Miner: New York State doesn't have a bunch of that stuff still hanging around that they are handing out? They were passing it around with like Halloween candy.

Stephen Magovney: Not that we're aware of. I know we did receive some hand sanitizer.

Jane Collins: Those offers come through the district superintendents to the districts. We got hand sanitizer that way. BOCES is coordinating the masks, so they would know if there were masks to give away. That's how the whole State is organized now, is through the BOCES District Superintendents. We're jumping on those things when they come along, but right now we need to focus on these things, these purchases personal protective equipment.

Stephen Magovney: Currently working with Dave on our cleaning checklist for each classroom during the school year. So what we are doing is we're incorporating a lot of our normal tasks that they do throughout the school year, adding in some of the ones that Fritz from BOCES has recommended through their reopening documents. We're trying to do is ensure that we have a list of everything that needs to be done. So we know which ones are cleaned and when in setting up some type of check off sheet so that if that we can have staff or the teachers help with certain pieces of it and they can sign off that they've wiped down surface areas of door knobs and Chromebooks to help reduce some of the stress on our maintenance staff.

Right now, the maintenance staff is currently ahead of schedule in terms of being in the rooms due to the fact that we've been closed for so long. They are just about finished with all the rooms. So that's giving them more time on building some of the extra structures, equipment and installing some of the equipment that we're purchasing and making sure that our whole staff is fully trained and up to date on the new procedures and protocols that will be eventually implemented.

Date: July 6, 2020

For the field, we're currently utilizing both the water in the tank and the water from the hydrant with a new hose so it's more of like a handheld hose. I'm not sure if you saw that new machine out there, but it's more handheld that they can drag out on the sides of the field to make sure that those sides that we're starting to look a little bit brown are getting enough water, so we're making sure the whole field itself is covered.

The weeds look terrible. But really what Edge Civil is focusing on right now, due to the fact that we haven't had any rain, it seems like in two to three weeks. They are on the sod and they will take care of the weeds. They're fully aware that that's an issue and something that will be taken care of. Also due to the lack of rain, we're also watering the side field that we used this year for soccer. Rusty brought the firetruck over and watered that field to make sure that field isn't dying on us as well.

We are also considering spraying the fields to reduce the weeds on our campus. If we decide to do that, it would be something that the Board would have to approve. So really, I want to bring that your attention that it is something that we will be considering. We spoke to Fritz about that he recommended agency that can do that for us as well. It's really a matter of cost and if you think that's something we should use. I wanted to bring that to your guys' attention to discuss. The cost is about \$6500 to spray the whole entire campus.

President Allen: You want to do it this summer?

Stephen Magovney: Either this summer or next spring.

Jane Collins: Probably not a bad thing to think about right now, since nobody is allowed on school property, in terms of safety and exposure.

President Allen: You definitely can use that chemical they use to make Roundup. It is banned on school grounds.

Jane Collins: That's why we're going through Fritz.

President Allen: I'm not opposed to it but I'd like to see where we stand budget wise.

Stephen Magovney: I'm checking on this as well, but it may be something that can be used as a capital project funds because it's used to reduce the amount of weeds that are growing in the sod field.

President Allen: That would be with voter approval?

Jane Collins: No that's part of the project.

President Allen: Oh, if you can make it work that way, then that is no brainer.

Stephen Magovney: I'm double checking on that. I'm not sure because it is just not that field.

President Allen: Either way, I think that when you get caught up and I'm sure at some point you're going to be taking vacation, it is not a precedence, but in the next 30 days if we could get as part of this discussion along that note, if we get something of where we stand for the budget. Budgeting what your projections are, you know, transportation as but I'm taking % hit. You know with what's gone on since March, do you foresee health insurance costs going up? I don't know what's coming across your desk, if anything is yet, but, I'm fearful at two years from now, it's going to be well we've got cut this, we have to cut that and there

Date: July 6, 2020

is no aid. We're not going to see an issue for this year's budget been approved and the State's budget was approved, but you're definitely going to see in the future.

Stephen Magovney: And that's definitely my concern. I do think there's still a chance that there will be some the federal funding that helps school and local governments coming in a new bill that can help us through this year, but I'm definitely a little more concerned about the years coming up.

President Allen: Look through to the five years down the road.

Stephen Magovney: I'm more concerned about those years that we have enough money in the fund balance to absorb any additional hits this year if revenues reduce the next year is really what I really want to start looking into.

President Allen: What's important to me is that with what you just said, though, that we still keep in mind, prioritize funding our capital reserve, prioritize funding of certain reserves and I've had conversations with the Board members too we just need to be smart with how we do things we have to prioritize to we cannot not by a bus, a year. We're not going to cut programs, you know, we're not going to cut Driver's Ed. So I just long as we're on the same page, and we have this discussion now and we are ahead of it, we will be in a good position in three years.

Stephen Magovney: Ideally, the things that we'd be looking to cut, dues, (unreadable), spraying the facilities things that we don't necessarily need. So we are definitely looking into that.

President Allen: If you can make that work, I'm telling you, the board will give you the green light.

Stephen Magovney: I am hesitant on it.

President Allen: And just continue to work on to make it work through the capital project part of it, like what you're doing with your water now. Yeah, absolutely. I'll bring some numbers. And we can talk about

Adam Miner: With everything that happened, the Governor still has the authority to....because there's three look back periods for aid. It was April, June, July and then September, October right? For two periods where he can look back and decide if he was cutting aid. Right?

Stephen Magovney: As of right now, what I'm seeing is that that the aid that would be affected would be next fiscal year's. We should still be getting all the aid for this school year. There is no indication that we're going to lose the aid for the 19-20 school year. We just received a big payment at the end of June.

Adam Miner: We are in 2021 now.

Stephen Magovney: Yep. And we always get an additional payment for 19-20 later on. So that aid is still supposed to be good. So we should still be receiving that.

President Allen: Because you are always a year behind.

Stephen Magovney: And with that said, what they're looking at cutting his foundation aid. So they're not looking at cutting expenses from (unreadable) aids. So the aid that we get from transportation, BOCES or high access cost aid for special education services, they're not looking and cutting those aids.

Date: July 6, 2020

President Allen: Oh they are not.

Stephen Magovney: They may hold them, if they don't have money to pay them, but they are not looking into cutting them. Well, so really the foundation does.

President Allen: And that is federal?

Jane Collins: No.

Stephen Magovney: No that's still State Aid, State Foundation Aid. And for us, a 20% hit would be about \$600,000.

President Allen: But you're saying that there's no discussion about cutting transportation aid, no discussions on cutting the aid to the cafeteria. No discussion on cutting the aid to what we have received on what we have purchased through BOCES.

Stephen Magovney: Nope and building aid, there is no discussion on that as well. Expenses and (unreadable) are supposed to remain the same.

President Allen: All I know is that the deficit of the State, 6 billion. And some of the sales tax, which is where the State's revenues come from, projections and sales tax revenues are not where it should be. Unless the Feds kick in. they are going to have to cut money from someplace, close prisons, they are going to cut aid to the schools, one way or the other. What else can they do?

Jane Collins: Hospitals.

President Allen: Hospitals, they are going after our law enforcement agencies now. Yeah, they got to come up with a 6 million deficit everybody's going to take a piece of the pie. Us, prisons, law.....

Adam Miner: The 6 million deficit was pre COVID. It's even worse now.

Stephen Magovney: When I did the budget. I did have four or five different scenarios based off of the aid we could potentially lose. (unreadable) This year is based off of reserves that we have like our debt service fund and our retirement, contribution reserves and using some of those dollars to help supplement that. As well as trying to cut some of the more frivolous expenses that we budgeted for this year that we're going to be holding off on, just make sure that we have the aid to pay for that.

What I'll do throughout the year, is, as the look back periods come forward present (unreadable)

President Allen: That's all we need. So it doesn't have to be in a formalized report. Just cover it however, through email and we will have a meeting if there's questions. It sounds like you are on top of it as we would expect you would be. Hope that gives you an answer and direction on spraying the fields.

Stephen Magovney: Yes, it so it was pretty much where I was heading already. (Unreadable).

President Allen: We still have to maintain our buildings and grounds right?

Stephen Magovney: Yes.

Date: July 6, 2020

President Allen: We just got to be smart about we do it. We still need to keep moving forward. We're going to move forward and keep our programs, we are going to keep our employees, we are going to have nice equipment and we are going to have to make it work.

President Allen: Transportation.

Stephen Magovney: I'll address the Board really quickly with transportation. We are currently awaiting guidance from DOT as to what can be added to the buses. Specifically what the guidelines would be for transporting our students in the fall, while transporting them safely.

As you know from the last meeting surveys were sent out to parents on who would transport their students to school. Phil put together a list for us of students and assign them to route, just to give us an idea of what it could potentially look like. That will help us as we prepare for what we need, if we need to reduce the amount of students on the school bus.

Kristin Vaughn: Did I hear correctly, that a lot of parents said that they can provide transportation?

Stephen Magovney: I don't know what the number was.

Adam Miner: It was like 60%

Stephen Magovney: It was a fairly large number.

Jane Collins: One hundred and thirty-three rings a bell. We need to get back to them and confirm that they are still willing and able. Right now when we showed those lists to Phil. He said it made a significant impact and three of the buses that were very crowded.

Another part of that whole scenario is that we're going to set up one of the parking lots for those parents to come in. We'll have a separate entrance for them over by the gym parking lot and all of parking people who normally park there will no longer park there. We will move the students back to the front parking lot and staff will park other places, so that there can be a circular area for parents to bring drop off and we'll set up a security system for that period too that keeps all of those cars away from our buses and our kids getting off buses that brings them in the back way.

Stephen Magovney: A quick update on what they are doing for summer meals. Monday through Friday starting July 6th through August 14th 12 o'clock to 12:30 CAPC will be running a food program for our district. Parents can call to request a meal the CAPC will be delivering food, no cost us.

President Allen: Nice job Steve.

Scott Storey: So we of course have been talking about reopening, which a lot of this refers too.

We are beginning of the planning of the master schedule. So we have the number from the guidance office with a number of students that are in each grade and the number of students that are looking at various electives and course. The next step we are going to do is create a master schedule based on that. As part of the master schedule, when we look at that we know the largest number of class sizes are at the social studies in English class every student needs those straight up through 12th grade.

Date: July 6, 2020

It is a requirement by New York State. So we know those are always our largest classes. So today we spent some time we went to various parts of the building where we could put those larger classes and still have students remains six feet apart.

We have designated some classrooms or next step will be to.... we are actually having a curriculum counsel/technology meeting on Thursday and we have an agenda all set. Our next step will be to confirm all that look at the master schedule. Look at the numbers, and then notify the teachers, which teachers are moving to which location based on the number of students they have and the size of the classroom they will need to teach.

We have also been in discussion today with Rich for the technology that would be needed in those larger rooms in the building. For example, cafeteria auditorium and band room. So those areas that may not traditionally have a smart board or a projector to project the computer onto we've started that discussion, how that would work. Changing into a teaching staging classroom versus a cafeteria.

It's about where we are where we are without that

Jane Collins: Along with all that is, Ashleigh has done a great job with Rich, in coordinating a plan for every student gets a Chromebook next year or an iPad, and more will come on that after we work with the teachers and work through that.

The use the Google Classroom is another thing that we are going to make part of life here. We have done a lot with that in the closing time and we're going to continue to support teachers with that come on that front.

There's a, there's a way to implement teachers, having access to their records here and it's called us implementing Office 360 and so Steve's working with the RIC on that and so if teachers aren't here they'll be able to access the records from your hard drive here through the cloud and then student email. We're also working on that this summer. So all of these things will fall in place as a result of work that we do this summer.

So if we have to close, is we're going to be in better shape than we were in March and we were we really did an amazing job in from March through April to get set up with a virtual plan so will be an even better shape.

Parent communication that's something that last week I talked to Ms. Morales about getting like a four-page newsletter out. I want to do something to parents with a picture of the graduating class, you know, on the front page and then I want to go into reopening. I want to talk about some of the things that we're talking about here today, our goal, we have to have a goal is to open this school for everybody.

Now, how can we do that socially distance is the challenge. That is what we are looking at some of our classes will have to go bigger areas. Because we only have two English Teachers and two Social Studies, Teachers, and as I look at the master schedule numbers, that is where we have 22 and 24 kids. So how can we space then out to be? We can't do the normal classroom, but we can have these other areas. So that's our goal is, we'll see how we do it. The next huge significant challenges. A lot of schools are talking about teachers moving. So that's the next challenge how to build the master schedule so kids don't continue to move because when you do that, they're contaminating areas with their stuff every time they move to a new area they're leaving their stuff behind their own germs. We are looking at that, too. That's probably the biggest challenge that we all have. So, you know, along with that, we don't want kids to have to sit in one desk all day long, either. We are going to be homing in on that, between now and the next meeting.

Date: July 6, 2020

Cleaning and disinfecting is a significant challenge, and that's why tomorrow, we're going to have a workshop here. Fritz is going to come and meet with our safety committee and all of the cleaners and he's going to give us at least one hour of what this is going to need to look like in terms of planning and disinfecting our school a regular basis. So we do the best we can do to eliminate germs spreading from one student to the next.

Visitors to our school, at this point in time, we need to suspend that until after COVID-19. We can't let people come in to do presentations. We can't let parents come in. These are all things that we need to suspend until after COVID-19.

Open House, can that be done in some virtual mode? We don't know, but that's something that we're going to have to talk to the teachers about. Because it can't be done in person, the way it always was done.

Personal protective equipment, Steve is on that with our school nurse and BOCES.

We are looking at about seven days before the Governor said he is going to let us know what this is going to look like. And we are looking at about July 14 is when the State Education Department said we are going to put a plan out to you. They haven't told us what's in it yet. So, we know some of the things we got to do.

My last thing I will share is BOCES did a 83 page document for schools that we can reference when we get our State Education Department questions, we can reference all of the things that they have thought about that we need to think about that document is very, very helpful. And it is going to be a reference for our all of our schools in this BOCES. They are getting together with four other BOCES and going to be comparing documents. So we have good information that we can reference. We just don't know what it is people ask us to do and we're ready to go after it once it comes.

President Allen: Before we entertain questions, to see what we are up against, I wanted everyone to look at this, I am short a few copies, but maybe some of you can share. The Governor comes out today and announces that one, the State Fair is officially canceled And then he says school in September, the state directed all school districts to have a plan to reopen, that is what Jane is talking about, he want schools to develop a plan. New York City and other 700 school districts are designing a plan for reopening. There is no decision on if schools will reopen. The state will make a decision based on the data, which is Mr. Cuomo. The New State Department of Health and consultation with the reimagine council and others regarding the guidance of students, parents, teachers, so they can prepare for all potentialities. Guidance is forthcoming. There is no unity here, there is no clear message until he comes out. So it's quite challenging. How can we expect, it's just frustrating, to develop a plan by July 14th is it a plan to have x y&z. (Unreadable). Hopefully, it will be the part they release, but who knows?

Adam Miner: The reimagine council too, is one that Bill and Linda Gates is on, right?

President Allen: Yes.

President Allen: I think that we are going to start to see cases come back up. We are going to develop a plan. I think maybe the plan takes off but unless something changes. I think we will back to square one.

Roger Eastman: Or we could suspend school until January be virtual until January.

Jane Collins: Right, and that's why

Date: July 6, 2020

President Allen: That's what I mean

Jane Collins: So, that's why will we are doing, Ashleigh and Rich have been working at getting a plan laid out for improving our virtual access in instruction. If we have a hybrid model some kids here, some kids at home, improving how that will look too, but we can't talk about that until we talked with the teachers about that, it is not fair. We need to present it to them at first to get their input.

President Allen: I think what the key takeaway from all this is what you said is that Belleville Henderson is developing a plan an our goal is to reopen it September with all students, faculty, staff here, practicing social distancing and practicing safe practices. That is our goal.

Jane Collins: Yeah.

President Allen: How do we achieve that? Well one way to do this not going to love it. One way to achieve it is we are going to have English class in the auditorium. That is our goal. I think the word, stands behind that. It is a good goal.

Jane Collins: Yes. And it's basically used differently. We talked about the high school today, we have talked about the elementary space that.....

President Allen: We haven't talked about meals or going to work.

Jane Collins: No.

President Allen: Basically, you are going to weigh the traditional school does not exist anymore, right, we never could have food in here because this is your library. Well, now you are going to have food here and you are not going to eat in the cafeteria.

Jane Collins: Right. So, the cafeteria will become a classroom.

President Allen: I think, everyone had done a good job on all the reports and with this reopening theme has been good. I just really want to bring light that this is where we are at.

?: And is subject to change

President Allen: Okay, anything else? Question for Jane or anyone else?

Kristin Vaughn: So when you're talking about moving classrooms, you know with kids and stuff. Are you looking at having all the kids back in school at one time or is this still the alternating plan?

Jane Collins: At this point in time, you know, we have to look at, actually, how many kids will be at each grade level in the elementary and see how we can space them out. We haven't touched gymnasium yet.

President Allen: I think to her point is are you looking at every day full day?

Jane Collins: Are we right now we are trying to do is ask that we're asking ourselves the question, how can we have all the kids here socially distance?

Kristin Vaughn: Everybody at one time?

Date: July 6, 2020

Jane Collins: Yeah. How can we make that possible?

Kristin Vaughn: It is possible, right? My other questions is, if we can't do that, and we still have to do some virtual learning and stuff, how is the grading still going to go and for example, I know there's quite a few kids that all like I'm not going to fail, so I'm not going to do the work and they didn't do the work. I know of a junior that did that so are they so, are they not going to be failed responsible to do the work and, like, how is that going look.

Jane Collins: To be determined.

Kristin Vaughn: Then, for elementary, you're talking about moving and stuff like that. I know they just opened playgrounds and stuff. Is that something they are still going to be able to do to get some energy out of them?

Jane Collins: The playground is not open here.

Kristin Vaughn: Okay, sort of like the beach and stuff. What will we be able to do for the kids to be able to burn off some energy for the elementary?

Jane Collins: I don't want to put words and teachers' mouths about how to recreate when you don't use a playground, because you can't clean up, you know, you can't control the germs. I will talk about my experience. I used to have a teacher walk her kids around the school three times, it as a mile, after lunch every day. You can do that social distanced and burn off a lot of energy. You can do it as a phys. ed teacher or health teacher. There's a lot of things you can do, where you don't touch each other or touch things that they have to touch created already.

Ashleigh Barnhart-Burto: Be creative.

Kristin Vaughn: We'll figure something out, so they are not just.....

Jane Collins: Yeah, we all agree they have to get out. But that's good feedback.

President Allen: We are probably not going to see the sue of playgrounds, we are probably not going to see field trips.

Jane Collins: Right.

Resident Allen: Those are good questions.

Jane Collins: We can't be holding the kickball and all that stuff. So we have to be creative. Our teachers are good at that.

President Allen: Other questions? Okay, other questions, anything to research?

President Allen: Okay, I would like from now until August 24th to get a couple days together works out and potentially cancel one of our meetings in August. I'd like to get together as a board workshop. We are going to have some training and get some reminders of how a Board should work and what that looks like. I would like to do an evaluation of the Board of ourselves and reflect on what we think, well, this last year when I think we can improve on. Have a discussion type of job and what our goals, what our visions are.

Date: July 6, 2020

Incorporate Jane and tend to her evaluation that I believe is going to be of theme. I don't know if 6 or 6:30 is too early for people working, Roger, Tony?

I know it is not going to be Friday night. Are Monday nights always good? Tuesday nights good? What nights are good. What nights are bad? What conflicts with Farm Bureau? I will set up a couple dates we will do it right here. Anybody against that? was in favor of it. I know it is busy. So, I am going to take a couple dates in July and a couple of dates in August and see what works. It's no rush. Nothing that needs to happen next week. We can coordinate with vacations probably just going to ask that Jane be in attendance.

Kristin Vaughn: I have to work Friday and Saturday nights.

President Allen: It will not be those. (unreadable).

President Allen: Like entertain a motion. Enter for that.

Sally Kohl: So, go ahead and move us into executive session, and I'll pause for a minute, so I can stop recording.

President Allen: This will be brief; I would like to entertain a motion for executive session

Adam Miner: Move it

President Allen: Second?

Roger Eastman: Second

President Allen: All those in favor, Aye?

All in unison: Aye

President Allen: Opposed, Nay. (No answer). That motion is carried 7-0.

President Allen: I would like to declare open session at 9:01 p.m. It was a good meeting tonight. We got a lot accomplished with the reorg meeting. I appreciate the support as far as leadership of the Board goes I think we're headed in a positive direction.

I think graduation, what we experienced on Sunday was excellent everything went well, so kudos to everybody who worked on it. I know Scott and Ashleigh had a lot of time into that.

Roger Eastman: It is all about the kids.

President Allen: I know no matter what we do it is all about the students. I know there's a lot going with how our future looks, what reopening is and there's all these issues that we are dealing with. We just got done the graduation, but I hope you all take some vacation time to spend with family, Sally grandchildren, Ashleigh children, Scott, you can't take your son to a ball game like you normally do, Jane, you need to spend some time on the water, get that boat out and relax. Steve, you've got ties with the Bay we hope you can get out there. Take a take a day and before it gets hectic again. I think it will get hectic soon. But at the same time make sure all of your work gets done.

Date: July 6, 2020

President Allen: I'll entertain a motion for adjournment at 9:03 pm.

David Bartlett: Move it.

Roger Eastman: Second

President Allen: That is moved by Dave and seconded by Roger. Seeing no discussion. All those in favor, Aye?

Opposed Nay? (No answer).

Motion carried 7-0.