

Belleville Henderson Central School Board of Education
Transcription of Meeting
November 9, 2020

Clerk Notes:

Present (5): John Allen, Anthony Barney, Roger Eastman, Adam Miner and Kristin Vaughn.

Others present: Jane Collins, Superintendent, Scott Storey, Building Principal, Ashleigh Barnhart-Burto, Administrative Coordinator, and Stephen Magovney, Business Manager.

Members from the community/guests: Crowley and Halloran, Auditors.

Virtually: Jaelyn McKee, Luke Corron, Tim Watson, Bridget Robshaw, Nathan Barney and Michelle Moyer (joined late).

Absent: Board Members, David Bartlett and Kyle Gehrke. District Clerk, Sally Kohl.

President Allen: Okay, I have seven o'clock, please rise to salute our flag.

All in unison: Recited the Pledge of Allegiance

President Allen: Good evening everyone welcome and thank you for joining us. We have some students participating tonight for their Government class. Welcome and enjoy.

If you have any questions don't hesitate to reach out to an Administrator or myself afterwards if there's questions that need to be answered.

We would also like to welcome our auditors that time of year again we will hear from them shortly, as they present on their findings of the last fiscal year.

Mr. Bartlett has been excused.

With that said, I'd like to entertain a motion to accept the agenda, as presented. Please note, there are two hand carried resolutions, number 24 and 25.

AMEND AGENDA

Resolved that this Board of Education amend by adding the hand carried resolutions.

Kristin Vaughn: Move it.

Adam Miner: Second it.

President Allen: Moved by Kristin and seconded by Adam. Is there any discussion? Is there any discussion? Seeing, none, all favor, Aye?

All in unison: Aye

Opposed Nay? No answer.

Motion is accepted 5-0.

We will jump right into the presentation by our Auditors (Michael Crowley and Pamela Halloran).

Pamela Halloran: Would you like us right here?

President Allen: Whatever is preferred. If you are comfortable with removing your mask while you speak that is acceptable.

Pamela Halloran: Thank you.

Michael Crowley: Very good, thank you. We will try to keep this as brief as possible. We are your Auditors, Michael Crowley and Pam Halloran.

So if you just follow along in the PowerPoints. I think that's probably the easiest

Clerk notes: Please see attached power point presentation.

President Allen: Any questions? Excellent job, I really like this presentation.

Pamela Halloran: We appreciate all of the assistance from the district as well. With social distancing it is kind of difficult to get in and do old fashioned auditing.

Michael Crowley: Steve, you did a great job of sending us the stuff virtually so fantastic job.

Pamela Halloran So we were able to perform a good audit from a distance.

President Allen: We appreciate it more as a district that you were able to present to us face to face. That adds value to us. Thank you very much. Stay healthy.

As they are leaving, normally, do not we have to accept the audit report?

Jane Collins: Yes, it is on the agenda.

President Allen: I do not recall seeing it, but it is a thick agenda. I do know we have to accept the audit. That was nice presentation. We Adam and I met with them prior and had some lengthy discussion on some things.

President Allen: I did not see it on the agenda. We will get to that at the end. Are we good to go?

Jane Collins: Yeah, we just going to lock the front doors if that is okay. I do not believe there's any custodians here.

Adam Miner: Somebody just walked by five minutes

President Allen: Who's filling in for Sally tonight? Okay, so we will proceed.

President Allen: Calendar of events, any additions or corrections?

Scott Storey: One edition, November 17 at noon on WWNY TV Academic All Star Colton Storey on the noon news. The news did not send anyone here and Colton did not go there. They did a zoom interview. So, it will air on November 17 which is Tuesday.

President Allen: In honor of our Veterans there will be virtual component so it will be a complete day off. We thank those that serve and have served.

I would like to note the Farmers' Challenge. It is going virtual this year. Our good friend Randy Jerome will be doing the drive thru dinner. So if you can, check that out. Prime Rib and chicken marsala, money goes to scholarships. I am going to take advantage of this and I hope others will too. Tedra continues to do a good job.

Community of Caring, it is someone that's someone close to home.

Scott Storey: Yes, I do have two, our sympathy goes out to the family of Margie Jacobs. Mrs. Jacobs was former BH Teacher, fifth grade teacher for many years, and so our thoughts go out to her family.

And the passing of Cliff Parish. Cliff Parish is Sally Kohl's, father, and of course Sally is our district clerk and secretary to the superintendent.

President Allen: I visited with Sally and of course Sally is doing as good as she can. Sally. Thank you for everything you are doing, our thoughts are with your family. We even still got an email from her amongst all of this.

President Allen: Alright, we will move onto the consent agenda, I'll entertain a motion.

CONSENT AGENDA

1. Resolved that this Board of Education approve the following:

A. MINUTES

BHCSD Board of Education Meeting Minutes from October 19, 2020

B. WARRANTS

Warrant #1 Manual Checks Federal Warrant

Warrant #11 General Warrant

Warrant #12 General Warrant

Warrant #12B Manual Checks General Warrant

Warrant 12C ACH Payments General Warrant

Warrant #13

C. CSE/CPSE RECOMMENDATION(S)

Whereas the Board of Education received the following information and recommendations from the Committee on Special Education

Student numbers; 99211215, 99211297, 99210717, 99111373, 99210887, 99211366, 99211305, 99210654.

This report is on file with Erica Pettit-Chairperson of the Committee on Special Education.

D. FIRE INSPECTION REPORT

Acknowledge the 2020 fire inspection report of all the buildings in the district.

E. TAX CORRECTIONS

Application for Corrected 2020 Tax Roll as submitted by Roxanne Burns

Name: D'Agostino, Rite, Description: 105.19-25-21.7, Town of Henderson, Reason:

Assessor failed to correct assessed value, Original Tax: \$2,172.22, Corrected Tax: \$402.60

Name: Olah, Richard, Description: 110.00-1-24.1, Town of Ellisburg, Reason: Enhanced Star, Original Tax: \$1,240.75, Corrected Tax: \$704.75

President Allen: Moved by Mr. Miner. Seconded by Mrs. Vaughn.
Is there any discussion? Is there any discussion? Seeing, none, all favor, Aye?

All in unison: Aye

Opposed Nay? No answer.

Motion is carried 5-0.

President Allen: Personnel creation of the trainer dispatcher stipend.
RESOLVED, that the Board of Education approves the creation of a Trainer/Dispatcher position for the Transportation Department at a yearly stipend of \$3,000.00.

Roger Eastman: Move it.

Anthony Barney: Second.

President Allen: Moved by Mr. Eastman second by Mr. Barney. Is there any discussion? Is there any discussion? Seeing, none, all favor, Aye?

All in unison: Aye

Opposed Nay? No answer.

Motion is carried 5-0.

President Allen: Appoint the position that we just created, Becky Thomas, the stipend is going to be prorated

APPOINTMENT TRAINER/DISPATCHER

BE IT RESOLVED, that it is hereby determined that pursuant to the provisions of Civil Service Law Section 22 of the State of New York, and upon the recommendation of the Superintendent, the following person be appointed as trainer/dispatcher as follows:

Name: Rebecca A. Thomas
Effective Date: November 10, 2020
Expiration Date: June 30, 2021
Pro-rated Stipend: \$2,000.00

Roger Eastman: Move it.

Adam Miner: Second

President Allen: Move by Roger, second by Adam
To be clear, this is, or this is not a Union position?

Jane Collins: It is going to be in the CSEA Unit.

President Allen: We also still follow Civil Service Law.

Jane Collins: Yes.

President Allen: So as a Union position.

Is there any discussion? Is there any discussion? Seeing, none, all favor, Aye?

All in unison: Aye

Opposed Nay? No answer.

Motion is carried 5-0.

Is there a motion for resolution number three? (No answer)

Is there a motion for resolution number four? (No answer)

Is there a motion for resolution number five? (No answer)

Is there for resolution number six? (No answer)

Would anyone like to make a motion to table resolutions three through six until after executive session or the following meeting?

Kristin Vaughn: Move it.

President Allen: There is a motion on the floor to table resolutions three through six. Is there a second for said table?

Anthony Barney: Second

President Allen: Second, by Tony on the table. Is there any discussion on tabling of the resolutions?

All favor Aye?

All in unison: Aye

Opposed Nay? No answer.

Motion is carried 5-0.

President Allen: Resolution number seven varsity girls' basketball coach, Daniel. Donie
RESOLVED, that this Board of Education approves, Danielle Donie as Girls' Varsity Basketball
Coach for the 2020-2021 season.

Adam Miner: Move it

Kristin Vaughn: Second

President Allen: Moved by Adam and seconded by Kristin. Is there any discussion?

All favor Aye?

All in unison: Aye

Opposed Nay? No answer.

Motion is carried 5-0.

President Allen: Volunteer assistant, Mindy Grandjean.

APPOINT VARSITY BASKETBALL VOLUNTEER ASSISTANT

RESOLVED, that this Board of Education approves, Mindy Grandjean as Girls' Varsity Basketball Volunteer Assistant Coach for the 2020-2021 season.

Kristin Vaughn: Move it.

Roger Eastman: Second.

President Allen: Moved by Kristin, seconded by Roger

Is there any discussion?

All favor Aye?

All in unison: Aye

Opposed Nay? No answer.

Motion is carried 5-0.

President Allen: Appoint junior varsity girls' basketball coach Mindy Grandjean.

RESOLVED, that this Board of Education approves, Mindy Grandjean as Girls' Junior Varsity Basketball Coach for the 2020-2021 season.

Roger Eastman: Move it.

Kristin Vaughn: Second.

President Allen: Moved by Roger second by Kristen.

Is there any discussion?

All favor Aye?

All in unison: Aye

Opposed Nay? No answer.

Motion is carried 5-0.

President Allen: Modified basketball girls' coach, Katie McGrath.

APPOINT MODIFIED BASKETBALL COACH

RESOLVED, that this Board of Education approves, Katie McGrath as Girls' Modified Basketball Coach for the 2020-2021 season.

Roger Eastman: Move it.

Anthony Barney: Second

President Allen: That was moved by Roger. Seconded by Tony.

Is there any discussion?

All favor Aye?

All in unison: Aye

Opposed Nay? No answer.

Motion is carried 5-0.

President Allen: Appoint cheerleading coach, Jessica Winters.

APPOINT CHEERLEADING COACH

RESOLVED, that this Board of Education approves, Jessica Winters as Varsity Cheerleading Coach for the 2020-2021 season.

Roger Eastman: Move it.

Adam Miner: Second.

President Allen: Motioned by Roger. Second by Adam.

BHCSD: This is Varsity Program. Correct?

Scott Storey: Correct.

President Allen: Is there any discussion?

All favor Aye?

All in unison: Aye

Opposed Nay? No answer.

Motion is carried 5-0.

President Allen: Cheerleading assistant coach, Sarah Sugden.

APPOINT CHEERLEADING ASSISTANT COACH

RESOLVED, that this Board of Education approves, Sarah Sugden as Varsity Cheerleading Assistant Coach for the 2020-2021 season.

Roger Eastman: Move it.

Kristin Vaughn: Second it.

President Allen: Moved by Roger. Second. Second by Kristin

President Allen: Is there any discussion?

All favor Aye?

All in unison: Aye

Opposed Nay? No answer.

Motion is carried 5-0.

President Allen: Okay, permanent appointment of our food service director. So this is like in layman terms like a tenure for a teacher. Right, like a permanent position.

PERMANENT FOOD SERVICE DIRECTOR 1

RESOLVED, that this Board of Education, upon the recommendation of the Superintendent of Schools, approve Mindy Grandjean be appointed to Permanent Food Service Director1 effective August 26, 2020

Kristin Vaughn: Move it.

Adam Miner: Second.

President Allen: That has been moved by Kristin and seconded by Adam.

Any discussion? Thank you for the hard work and good work Mindy continues to do and to see this recommendation.

All favor Aye?

All in unison: Aye

Opposed Nay? No answer.

Motion is carried 5-0.

President Allen: Appointment of a cleaner Isiah Nichols. This is effective tomorrow.

APPOINTMENT OF CLEANER

BE IT RESOLVED, that it is hereby determined that pursuant to the provisions of Civil Service Law Section 22 of the State of New York, and upon the recommendation of the Superintendent, the following person be appointed as probationary full-time cleaner as follows:

Name: Isiah Nichols

Effective Date: November 10, 2020

Expiration Date: November 9, 2021
Salary: \$12.86 per hour

Adam Miner: Move it

Roger Eastman: Second it.

President Allen: Moved by Adam, I had Adam first. Scott are you keeping up with me?

Scott Storey: I am.

President Allen: Ask Sally it is actually hard

Moved by Roger. Is there any discussion?

All favor Aye?

All in unison: Aye

Opposed Nay? No answer.

Motion is carried 5-0.

President Allen: Substitute nurse Ashlyn David.

APPROVE SUBSTITUTE NURSE

RESOLVED, that this Board of Education approves **Ashlyn David** as substitute nurse.
IT BEING UNDERSTOOD, that **Ms. David** has had a criminal history background check,
including fingerprinting, performed by the State Education Department.

Kristin Vaughn: Move it.

Adam Miner: Seconded it.

President Allen: This is good because I think I remember Ms. Collins talking about how we need this.

Jane Collins: Another sub for our nurse, yes.
Some

President Allen: Mr. Storey are you ready for background information.

Scott Storey: Sure.

Ms. David graduated from Chamberlain University, in April of 2020 with a Bachelor of Science in Nursing. Prior to that, she went to Palmer College of Nursing and Health Hospital, Associate Applied Science in Nursing also wanted to ACC associated science and currently working. I believe Samaritan Hospital. Various reference checks great worker team player. Professional empathetic caring good with nursing skills, etc.
She's a registered nurse.

President Allen: Excellent. Thank you Scott.

Is there any discussion?

All favor Aye?

All in unison: Aye

Opposed Nay? No answer.

Motion is carried 5-0.

President Allen: Substitute cleaner Timothy Munroe.

APPROVE OF SUBSTITUTE CLEANER

RESOLVED, that this Board of Education approves Timothy Munroe as substitute cleaner. IT BEING UNDERSTOOD, that Mr. Munroe has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Kristin Vaughn: Move it.

Adam Miner: Second.

President Allen: Moved by Kristin and seconded by Adam. Scott when you are ready.

Scott Storey: Mr. Munroe currently is finishing his career as a Cape Corrections Officer at Cape Vincent Correctional Facility. Excuse me, Corrections Sergeant at the Cape Vincent Correctional Facility since 1989 so that would be 31 years and finishing so he is still present

President Allen: Interesting. Awesome. I know we have another one. Nice I see them getting trained on the bus with Mr. Hanson. Yeah, they were training, Sunday yesterday.

Scott Storey: Yes, I saw that.

Jane Collins: Yes.

President Allen: The training was going on while they had a little recognition for Phil and Sally too. So that was kind of fitting anyway. So any other discussion? Mr. Munroe, thank you for joining our team.

All favor Aye?

All in unison: Aye

Opposed Nay? No answer.

Motion is carried 5-0.

President Allen: Tax refunds, there are a few.

TAX REFUNDS

RESOLVED, that this Board of Education authorizes the Treasurer to refund the following overpayments of the 2020 taxes:

Tax Payer	Amount of Refund
Craig Conroy	\$147.43
Lena & Vernon Elmer	\$800.00
Marvin Singer	\$49.32

Adam Miner: Move it.

Anthony Barney: Second.

President Allen: Moved by Adam, Seconded by Tony.

All favor Aye?

All in unison: Aye

Opposed Nay? No answer.

Motion is carried 5-0.

President Allen: Tax amendment.

TAX CORRECTION-AMENDMENT

RESOLVED, that this Board of Education authorizes the consent resolution for the following tax correction amendment:

"The certificate of divided assessment as submitted by Mary Cornell, Assessor:"

Name of Owner: Dunk, Claudia, Description: 105.18-1-1.116, Town of Henderson,

Total Assessment: \$310,600.00, Corrected Tax: \$2,842.00, Divided Parcel #2: Drake, Thomas,

Description: 105.18-1-92, Total Assessment: \$40,000.00, Corrected Tax: \$366.00

Roger Eastman: Move it.

Kristin Vaughn: Second.

President Allen: Moved by Roger. Seconded by Kristin.

Any discussion? All favor Aye?

All in unison: Aye

Opposed Nay? No answer.

Motion is carried 5-0.

President Allen: Sick Leave Bank request for Melanie Berry. This is approved by the Teachers' Association.

BHTA SICK LEAVE BANK REQUEST

WHEREAS, the Belleville Henderson Central School Teachers' Association has requested use of sick leave bank and,

WHEREAS, the Superintendent is recommending the granting of up to thirty-eight and one-half (38.5) days of sick leave from the sick leave bank for Melanie A. Berry for an approximate period of noon on October 22, 2020 through end of day January 6, 2021.

IT BEING UNDERSTOOD, that Mrs. Berry's personal sick leave must expire first and the five day waiting period must be met.

RESOLVED, that this Board of Education approve up to thirty-eight and one-half (38.5) days of sick leave from the sick leave bank for Melanie A. Berry.

IT BEING FURTHER UNDERSTOOD, any unused days will be returned to the BHTA Sick Bank.

Roger Eastman: Move it.

Kristin Vaughn: Second it.

President Allen: Moved by Roger and seconded by Kristian.

Any discussion? All favor Aye?

All in unison: Aye

Opposed Nay? No answer.

Motion is carried 5-0.

President Allen: Permission for the Superintendent to sign an MOA with the CSEA.

Kristin Vaughn: Move it.

Anthony Barney: Second it.

President Allen: Moved by Kristin, seconded by Tony.

President Allen: This is in regards to the position that was created and appointed for support in the bus garage.

PERMISSION FOR THE SUPERINTENDENT TO SIGN THE MOA WITH THE CSEA

RESOLVED, that the Board of Education gives permission for the Superintendent to sign the Memorandum of Agreement between the Belleville Henderson Central School District and the CSEA Belleville Henderson Central School District Support Staff Association regarding the Trainer/Dispatcher position.

Any discussion? All favor Aye?

All in unison: Aye

Opposed Nay? No answer.

Motion is carried 5-0.

President Allen: Permission to enter an agreement to purchase electricity through a Cooperative. This is for electricity, this is procedural.

AUTHORIZE PARTICIPATION IN COOPERATIVE ENERGY BY PURCHASING SERVICE (NYSMEC) FOR ELECTRICITY

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services,

functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, Belleville Henderson Central School District (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the Belleville Henderson Central School District to participate in the NYSMEC, and authorizes and directs the Superintendent to sign the Agreement/and or the Billing Schedule and Agreement for electricity on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of electricity delivered to the delivery point of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity electricity not to exceed \$0.0736 cents per kWh for a term of at least one year and no more than three years commencing May 1, 2021, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

Kristin Vaughn: Move it.

Adam Miner: Second it.

President Allen: Any discussion? All favor Aye?

All in unison: Aye

Opposed Nay? No answer.

Motion is carried 5-0.

President Allen: Likewise, the same thing for natural gas.

RESOLUTION AUTHORIZING PARTICIPATION IN COOPERATIVE ENERGY PURCHASING SERVICE (NYSMEC) FOR NATURAL GAS

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, Belleville Henderson Central School (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May, 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the Belleville Henderson Central School to participate in the NYSMEC, and authorizes and directs the Superintendent to sign the Agreement/and or the Billing Schedule and Agreement for natural gas on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of natural gas delivered to the city gate of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity natural gas not to exceed \$0.583 cents per therm for a term of at least one year and no more than three years commencing May 1, 2021, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

Adam Miner: Move it.

Anthony Barney: Second it.

President Allen: Moved by Adam, seconded by Tony.

Any discussion? All favor Aye?

All in unison: Aye

Opposed Nay? No answer.

Motion is carried 5-0.

President Allen: We do have two hand carried resolutions. Enter an agreement with Madison Oneida BOCES. I'll entertain a motion.

PERMISSION FOR SUPERINTENDENT TO SIGN

Resolved, that this Board of Education gives the Superintendent permission to sign the 2020-2021 E- Rate Letter of Agency Agreement with Madison-Oneida BOCES.

Kristin Vaughn: Move it

Adam Miner: Second it.

President Allen: Briefly, what is this, Steve, Jane?

Jane Collins: It is an E-Rate a process that we use with the RIC, actually through MORIC, and Madison Oneida BOCES and the RIC process it for us so we have to take it to a process. And this is an annual thing.

President Allen: Okay all favor, Aye?

All in unison: Aye

Opposed Nay? No answer.

Motion is carried 5-0.

President Allen: Tax Collector's report.

TAX COLLECTOR'S REPORT

Resolved, that this Board of Education accepts the Collector's Report for 2020 of Colleen Bellinger and Mary Forrester, Tax Collector/Deputy Tax Collector;
AND BE IT FURTHER RESOLVED that the tax collector has acted for the full term of the tax warrant and directs that delinquent parcels be forwarded to the office of the county treasurer.

Kristin Vaughn: Move it.

Anthony Barney: Second.

President Allen: Moved by Kristin and seconded by Tony.

Scott Storey: If it's approved, I will need our board members signatures. So when you go into executive session. Perhaps I can get signatures then. I was just looking to save a little time.

President Allen: Yes. And what do we do in the instance of absentee trustees at across. Seems like we ran into this before.

Jane Collins: As long as there are some majority of seven and there is, with five, then we just go with that.

Scott Storey: Mrs. Kohl did tell me if anyone to absent that we only need the members present will need to sign.

President Allen: We will make sure we do that before we do leave. Any other discussion. Thank you Scott.

All favor, Aye?

All in unison: Aye

Opposed Nay? No answer.

Motion is carried 5-0.

President Allen: I'd also like to entertain a motion to accept and approve the Belleville Henderson Central School District Annual Financial Report and Audit as of June 20, 2020 as prepared and presented by Crowley and Halloran our auditors.

ACCEPT AND APPROVE THE ANNUAL FINANCIAL REPORT AND AUDIT LOG

Resolved, that this Board of Education accepts the Belleville Henderson Central School District Annual Financial Report and Audit dated June 30, 2020 as prepared and presented by Crowley and Halloran CPAS, P.C..

Adam Miner: Move it.

Anthony Barney: Second

President Allen: Moved by Adam and seconded by Tony.

Any discussion? All favor, Aye?

All in unison: Aye

Opposed Nay? No answer.

Motion is carried 5-0.

President Allen: We can go over that afterwards, Scott, if needed.

Scott Storey: Yes.

President Allen: Alright, so at this time we can proceed into some reports. What we have first here is the first reading of policy for sex discrimination

Jane Collins: Title IX. There are some there were changes in the law. We've been waiting for the Erie I BOCES report. The sample policy came through. Since our last policy Scott and I have been

through training on this on the changes. And we also have Ashleigh and Steve who will be trained on the changes when we come back to December will provide you with a second reading to review.

President Allen: For the Board's review, there are meeting minutes from BOCES. Let's jump into reports, Mr. Magovney.

Mr. Magovney: Due to the audit, I do not have too much to report on.

President Allen: Understandable. We'll jump into I guess Ashleigh's than Scott's.

President Allen: Ashleigh's report is titled Administrative Coordinator's Report.

Clerk Notes: See attached report "Administrative Coordinator's Report".

President Allen: If everybody reads the last part, I think that is what we need to understand. Any questions for Ashleigh? (None)

President Allen: Mr. Storey, a plethora of donations?

Scott Storey: Yes.

President Allen: Good news that is positive.

Scott Storey: Yep. Before we get to that.

President Allen: Oh, I'm sorry.

Scott Storey: The January regions exams have been canceled. So our normal process is for all 11th graders to take English 11 regions exams in January, there is guidance out as it was last June for students to still be able to pass credit for regions exams and all that. So we'll make sure that process is followed as we did before.

Yes, Mr. Allen, you're right, we've gotten some donations recently. And so I just thought it'd be nice to add that to a little report. See attached report.

Kristin Vaughn: Did you get a lot of donations during spirit week?

Scott Storey: I know some came in, I didn't notice how many.

President Allen: So the Backpack Program is back up slow start

Scott Storey: It did. The first month of school we were quite low and then we did a solicitation of sorts through ParentSquare once that was up and running. It's been averaging 11 or 12 families or backpacks.

President Allen: Ms. Collins's report, we will start on the second page number eight. Is that correct?

Jane Collins: Yes.

So, at your table is this report from the NY Department of Health Interim Guidance on Mandatory COVID-19 Testing in Public and Non-Public Schools Located in Areas Designated as "Yellow Zones" Under the NYS Cluster Action Initiative.

So the State has gone through this process where they are looking at COVID of different communities. The worst cluster would be a red zone, a warning zone would be an orange zone and then yellow one would be a precautionary zone, and basically this presentation is about what if we become a yellow zone. If we become a yellow zone and we are open, then it will be required that we test 20% of our in school population in this memo talks about how the Department of Health will provide those to local designated areas to administer. So we couldn't not administer it, but perhaps public health good and so if that was the case that we would have to test 20% of the in school population every week and it's a different 20% to continue to remain open otherwise we would close until the zone changes from a yellow zone to no color. So right now, we're not in the yellow zone and well but we got this guidance today. So we'll explore how would we manage that, because in my opinion, if we can stay open. We should do everything we can to stay open.

Okay. And I think it would be much easier for a small district like Bellville Henderson, we have, you know, to partner up with some place like public health to see if we could engage them in in doing testing, then the other part of that would be parents having to cooperate with having their child tested.

The most important thing I think in that part of the memo is that there's no cost. It's very important thing when parents have to pay \$30 or whatever the cost is. It's been hard on families so that's it in a nutshell. And I wanted to bring it to the Board. It's hot off the press today and we're going to be meeting with public health talk more about that, but I do know that Bellville Henderson is very interested in exploring the option of testing in house to be able to have our students to continue to come to school. So that's, that's one thing that goes into greater detail. I didn't want to read it all to you tonight.

I want you to know the capital outlay for 2021 is well on its way involves AC units. I believe in the auditorium cafeteria areas part of the original school and on your handout there tonight, you're going to see the process and push that's going to work.

State reimbursement of transportation costs as I shared with you the memo last week, which was very discouraging and the Governor said to schools, we want you to stay open. We want you to have your bus drivers ready to drive and take people places. We want them their income to continue.

Now, we are getting a memo from the state that says that school districts may not claim and receive state reimbursement for costs for transportation. When students were not coming to school hearing the closure last year. That's counter to what the governor told us is.

President Allen: This is significant. If I could interject, this is significant and it's on top of what you've heard Steve and Jane these last six months. We're getting aid but they're withholding 20%. We are getting aid, but they were only 20%. We take these things and compile on Top of what I believe, read some of the experts. What is what is ahead of us?

As far as financial issues. This is significant. We listened to our auditors present tonight about how you know your salary went up for your employees. But your employee retirement contributions and employee benefit contributions actually decreased, well how is all that possible, because the financial markets are doing so well.

Like, I remember when I first got here the percent of those was increasing 10 to 14% a year. And if that happens two to three years down the road and you are still playing catch up from what is we were told to do. Not that I want to paint a bad picture here, but I want everyone to understand the importance of this

Jane Collins: It is going to take an act of the governor to change this. And NYSSBA is joining forces with the New York State Council School Superintendents to lobby for that. So I want the Board to know that NYSSBA is working on that to get that to change.

President Allen: I hope Rural Schools is too.

Jane Collins: I'm sure Rural Schools will too, all those different organizations that were coming out.

But under the current law school districts may only submit claims for state reimbursement for actual costs and physically transporting to and from school. So basically the state aid unit says, hey, under the law. We can only do this, we cannot pay you for last year, the governor said to us last year we want everybody to continue to be paid.

So we did. Now, we now one year later, is when you collect that to run your school this year. And that's the transportation aid. Now they're saying the state is saying. But the law does not allowed. So in order for us to get this, the governor to pass a law to allow it.

President Allen: So that leads to number 4 right, think for the future.

Jane Collins: So, you know, we're not quite sure about that, but I would like the table that topic.

Jane Collins: And also go to the Open Meetings Law just so the Board should know that that was extended until December through third. So we have another 30 days of Open Meeting Law, which means we operate like this with virtual meetings for the public.

I'm recommending an executive session for personnel purposes and for legal purpose.

President Allen: We understand the executive session, is there any questions from Jane's report?

Kristin Vaughn: I do have some questions regarding the whole testing.

President Allen: The question on the floor is in regards to the yellow zone testing.

Jane Collins: Yes, yes.

Kristin Vaughn: So how does that rapid testing administered? Is that where you're swapping up the nose, or is that a quick mouth one?

Jane Collins: That hasn't been explained but what I will tell you personally is, my own personal experience is that it is a nose swab, nasal.

Kristin Vaughn: All right.

Jane Collins: But I don't know if there's more than one type and they have not defined that for us yet.

Adam Miner: Has New York State accepted those saliva tests as an accepted test?

Jane Collins: This has come up today. We are going to be meeting with public health in the near future. The county, Jefferson County Public Health are working with the Department of Health to study what this needs to look like. And from my perspective for Bellville Henderson, I'm going to be lobbying to see if we can get the 20% testing here.

And so we're going to have to study and communicate with parents what that will look like if we can accommodate the testing being done for our school, so that we can stay open. If we're open our buses are running our aid is flowing, open everybody's worked.

Kristin Vaughn: OK, so my other question is what if the parents refused to have their kids tested, you know, they refuse to be in that 20% and then also what happens if kids do test positive is school then automatically shut down anyway?

Jane Collins: The contact tracing will immediately go into play if there was a positive test. And that would be, you know, we look at who the person is near. And then from there, public health will take over and direct with who should be quarantined.

And the answer to your first question is, I would think that for my reading of this memo here it says for those who are in school, present. So if someone does not agree to the testing, they have to become a remote.

That's my initial response from what I know about the rules, because we'd have to go to remote and again we haven't sat down, we haven't met about this, but that's how I would see that.

Kristin Vaughn: So hypothetically, we do the testing hundred percent. I'm one of those parents that says, No, I don't want my child tested, right. So we're in a yellow zone at this time when they start the testing. Correct?

Jane Collins: Correct.

Kristin Vaughn: Yeah, we're not a yellow zone. You don't have to test. So we're yellow zone and say, No, I don't want my can test it. So my kid now has to go remote then we come out of the yellow zone. My child was allowed to come back. It doesn't matter too much.

Jane Collins: That's a good question. We'd have to look at that, you know, these are all guidelines that are being developed in interpreted by Jefferson County for Jefferson County and to my knowledge, we, we are not in yellow zone in this area.

Kristin Vaughn: Thank you.

Jane Collins: Now another piece that I heard today is St. Lawrence County has just gone to an emergency status. Has anyone heard this?

Just so you know, Jefferson County never left that we are all, we have continued to be in one so don't panic, that they have just done that they had to have left the emergency status, We never did. So just be aware of that.

President Allen: Good information.

Jane Collins: That happens at the county level so new that emergency status happens at the county level.

That concludes my report.

President Allen: Are there are other questions? How about generic questions than need to be researched?

So Jane has a personnel and legal matters. We have personnel on the agenda that has been tabled.

Because we don't have a coach, we need to get an update on that since our last meeting. So we have three things.

I will entertain a motion for executive session to enter at 7:51 pm.

Kristin Vaughn: Move it.

Adam Miner: Second.

President Allen: I'll give that notion to Kristin and the second to Adam. At some point, we will have an open session and there may or may not be action to take there is a possibility that resolutions will remove the table there is a possibility there may not be. I want that duly noted.

Any other discussion?

All in favor. Aye.

All in unison: Aye.

Any opposed? (No answer) Motion carried 5-0.

Board members and administration exited the room for executive session.

President Allen: Ok I would like to declare open session at 9:23 pm
Are there any other motions?

Adam Miner: I want to make a motion to remove resolutions four, five and six off the table.

Roger Eastman: Second.

President Allen: There's a motion on the floor to remove resolutions four, five, and six from the table, leaving three on the table. There's a second by Roger.

Any discussion for removing from the table. All in favor say Aye.

All in unison: Aye

Opposed Nay: (no answer)

Motion carried 5-0.

President Allen: So now we will now start with resolution number four, which has been removed, appoint Boys' Varsity Basketball Volunteer Assistant Coach. .

APPOINT VARSITY BASKETBALL VOLUNTEER ASSISTANT

RESOLVED, that this Board of Education approves, Katelyn Costello as Boys' Varsity Basketball Volunteer Assistant Coach for the 2020-2021 season.

Roger Eastman: Move it.

Adam Miner: Second

President Allen: Moved by Roger, seconded by Adam

Any other discussion?

All in favor. Aye.

President Allen, Adam Miner, Roger Eastman, Anthony Barney: Aye.

Any opposed? (No answer) Motion carried 5-0.

Kristin Vaughn: I abstained.

President Allen: Motion carried 4-0-1 abstention, Kristin Vaughn.

President Allen: Resolution number 5 approve Paul Gibbs Boys' Junior Varsity Basketball Coach.

APPOINT JUNIOR VARSITY BASKETBALL COACH

RESOLVED, that this Board of Education approves, Paul Gibbs as Boys' Junior Varsity Basketball Coach for the 2020-2021 season.

Kristin Vaughn: Move it.

Adam Miner: Second.

President Allen: Moved by Kristin and seconded by Adam.

Any discussion?

All in favor. Aye.

All in unison: Aye.

Any opposed? (No answer) Motion carried 5-0.

President Allen: Appoint our modified basketball coach Katelyn Castello I'll entertain a motion.

Roger Eastman: Move it.

Adam Miner: Second

President Allen: That has been moved by Roger and seconded by Adam.

Any other discussion?

All in favor, Aye?

President Allen, Adam Miner, Roger Eastman, Anthony Barney: Aye.

Any opposed? (No answer)

Abstentions?

Kristin Vaughn: Abstain

Motion carried 4-0-1 abstention, Kristin Vaughn

President Allen: This concludes our business for tonight. Thank you Scott for filling in tonight.

I would like to take a look at our goals on the front page of our agenda that were just adopted at our last meeting. You can easily [unreadable].

Keep up the good work.

We appreciate everything our faculty and staff does for us and we are moving in the right direction.

It's been a good meeting.

We won't reconvene until December, unless necessary. So we if we don't hear from you. Have a happy and healthy Thanksgiving

I'll entertain a motion to adjourn at 9:26 pm.

Roger Eastman: Move it.

Adam Miner: Second

Any discussion?

All in favor. Aye.

All in unison: Aye.

Any opposed? (No answer) Motion carried 5-0.



Belleville Henderson Central School District 2020 Annual Report

Crowley & Halloran, CPAs, P.C.
Michael W. Crowley, CPA
Pamela J. Halloran, CPA

1

Financial Statements

Audit Report by Crowley & Halloran, CPAs, P.C.

- Report on the Financial Statements
 - Details financial statements that were audited
 - Management's responsibilities for the financial statements
 - Auditors' responsibilities – explains what an audit is, the standards used: Generally Accepted Auditing Standards (GAAS) and Generally Accepted Government Auditing Standards (GAGAS) and whether we had enough evidence to base our opinions on
- Opinions – We gave an unmodified opinion to the District which is the highest opinion allowed

2

Financial Statements

Audit Report by Crowley & Halloran, CPAs, P.C.

- Report on the Financial Statements - continued
 - Other Matters – explains what procedures we completed in relation to the Management Discussion and Analysis (MD&A) and supplementary information included in the financial statements
 - Other Information - explains the procedures we conducted on the accompanying supplementary schedules required by NYSED or GAAP.
 - Second Part – Other Reporting Required by Government Auditing Standards - explains that the District received another report commonly called a yellow book report included in the financial statements.

3

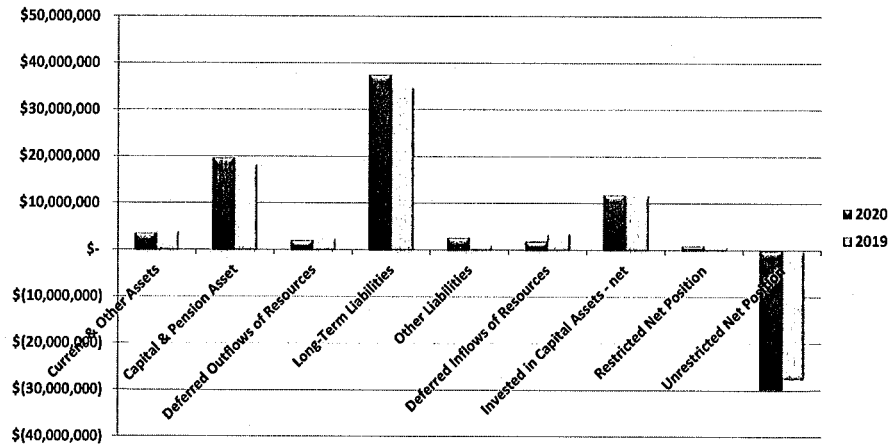
Financial Statements

Management's Discussion and Analysis

- Prepared by management
- Gives the reader of the financials a narrative of what's occurred during the year
- Compares current year numbers to the year before
- Graphs and Charts give a visual aid of the changes from the prior year – in following slides

4

Condensed Statement of Net Position – Government Wide



5

Condensed Statement of Net Position Highlights

Total Assets and Deferred Outflows are \$25.5 Million

- This is an increase of \$634 thousand over last year
- Current and Other assets decreased by \$290 thousand
 - Cash was down overall \$483 thousand
 - Due from State and Federal was up \$61 thousand
 - Due from Other Governments was up \$70 thousand
 - Other receivables decreased \$3 thousand
 - Due from Fiduciary funds \$66 thousand up from \$344

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Condensed Statement of Net Position Highlights

Total Assets and Deferred Outflows are \$25.5 Million

- Capital Assets increased \$1.2 million overall from:
 - The net of construction in progress additions of \$1.79 million, purchase of a bus totaling \$126 thousand and a salad bar unit for \$9 thousand and depreciation of \$682 thousand
- District's proportionate share of pension asset is \$438 thousand an increase of \$135 thousand from last year
- Deferred Outflow of Resources:
 - \$2.1 million for Pension related which was up \$238 thousand from 2019

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Condensed Statement of Net Position Highlights

Total Liabilities and Deferred Inflows are \$42.1 million

- This is an increase of \$2.5 million – liabilities increased \$4.3 million while deferred inflows decreased \$1.8 million
- Accounts payable decreased \$419 thousand- primarily related to the capital project payables in the prior year
- Retainage was \$16 thousand down from \$20 thousand in the prior year
- Due to TRS down \$43 thousand from the prior year while due to ERS was down \$1 thousand

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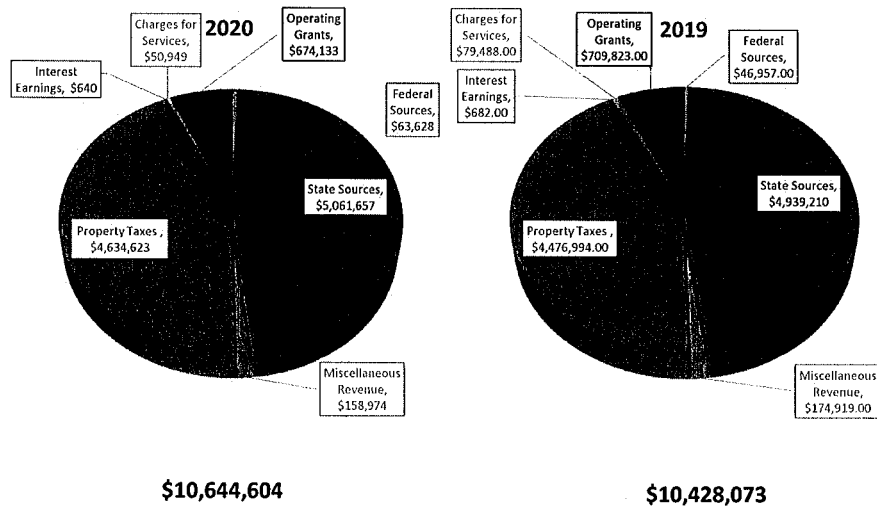
Condensed Statement of Net Position Highlights

Net Position is a deficit of \$(16,675,035)

- GASB No. 75 Other Postemployment Benefits the entire liability is now recorded (implemented in FY18) which is now \$31 million, an increase of \$2.7 million from last year
- Deferred inflows related to OPEB is \$1.2 million, this decreased \$1.9 million from 2019
- Net Pension Liability of \$819 thousand up approximately \$604 thousand from what was reported in 2019 for the District's proportionate share – GASB no. 68
- Deferred inflows related to pensions are \$639 thousand, this is an increase of \$149 thousand from 2019
- Net position decreased \$1.9 million– last year was a deficit of \$(14,782,693)

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Governmental Activities Revenues



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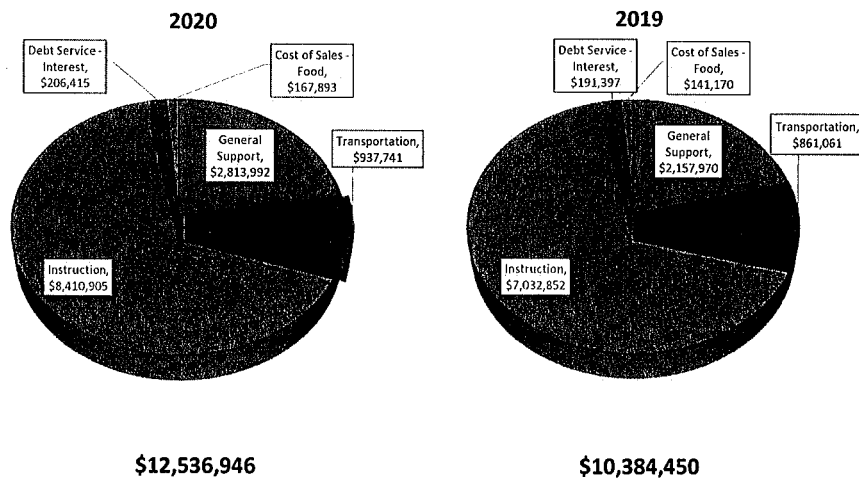
Revenue Highlights

Revenues are up overall \$216,531

- General Revenues increased \$281 thousand
- Real Property & Other Tax items increased \$158 thousand
 - Real property tax increase was approximately 4%
- State Aid increased \$122 thousand
- Miscellaneous and other was down \$16 thousand
- Charges for services were down \$29 thousand
- Operating grants decreased \$36 thousand

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Governmental Activities Expenditures



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Expenditure - Highlights

Net Functions and Programs were \$11.8 million up \$2.2 million from last year's expenditures



This is the net of expenditures by function and charges for services and operating grants

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Governmental Statements

Balance Sheet – Highlights

- General Fund total fund balance of \$2.1 million - a decrease of \$236 thousand
- General Fund Reserves total \$860 thousand
 - Capital Reserve \$250 thousand up \$200 thousand from the prior year
- District set aside over \$695 thousand for next year's expenditures
- General Fund unassigned unappropriated fund balance was \$546 thousand

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Governmental Statements

Balance Sheet – Highlights

- School Food Service
 - Positive fund balance \$178 thousand
 - Increase from prior year of \$11 thousand
- Capital Fund balance decreased \$1.65 million to a deficit of \$1.3 million
- Debt Service fund balance was \$161 thousand

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Governmental Statements

Statement of Revenues, Expenditures, and Changes in Fund Balances– Highlights

- General Fund
 - Operating deficit of \$(236) thousand
 - Revenues and operating transfers in increased \$289 thousand over last year
 - Expenditures increased \$381 thousand and total transfers out were \$158 thousand going the capital fund – last year the transfers to capital fund and special aid fund were \$100 thousand
 - General support increased \$351 thousand
 - Instruction increased \$185 thousand
 - Transportation decreased by \$160 thousand
 - Employee benefits decreased just \$333
 - Debt service increased \$6 thousand

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Governmental Statements

Statement of Revenues, Expenditures, and Changes in Fund Balances– Highlights

- School Lunch Fund
 - Surplus of \$12 thousand
 - Last year was a deficit of \$14 thousand
 - Expenses were down \$23 thousand from 2019 and revenues were up \$3 thousand
- Capital Projects for renovations continues - \$1.79 million expended in current year, last year's expenditures were \$682 thousand

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Notes to the Financial Statements

- Notes start of page 28 and go to page 65
- Capital Assets – Capitalization thresholds (page 33)
- Vested Employee Benefits – Districts policy regarding health insurance for current and retired employees (pages 34-35)
- Upcoming Standards - several standards were delayed a year or more (page 43)
- Note 4 - Capital Assets details (page 49)
- Note 5 - Short-term debt (pages 49-50)
- Note 6 - Long-term debt (pages 50-51)
- Note 8 - Pension Plans – TRS and ERS (pages 52-59)
- Note 9 - Postemployment Benefits (pages 60-63)
 - Entire liability is now \$30 million
 - Shows sensitivity to changes in the discount rate and changes in the healthcare cost trend rates
- Note 13 - Commitments & Contingencies (pages 64-65)

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Yellow Book Report

- Report on Government Auditing Standards – two parts
 1. Report on internal controls over financial reporting - Material Weakness:
 - 2020-001: Adjusting journal entries and required disclosures
 - Significant adjustments proposed and note disclosures
 2. Report on compliance and other matters
 - NYS real property tax law restricts the unassigned fund balance to an amount not greater than 4% of the District's budget for the upcoming year – this was exceeded slightly

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Communications

Explanation of Deficiencies

Deficiencies in internal controls

- Exists when the design or operation of a control does not allow management in the normal course of performing their assigned functions to prevent, or detect and correct misstatements on a timely basis

Significant deficiencies

- A deficiency or combination of deficiencies that is less severe than a material weakness, yet important enough to merit attention with those charged with governance

Material weaknesses

- A deficiency or combination of deficiencies such that there is a reasonable possibility that a material misstatement will not be prevented, or detected and corrected on a timely basis

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Extraclassroom Activities

Report on Extraclassroom Activities

- Cash receipts and disbursements basis of accounting
- Statement of Assets, Liabilities and Fund Balance – Cash Basis
- Schedule of Cash Receipts and Disbursements – Cash Basis
- Notes

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Communications

Board Communication Letter

- Our responsibilities under the standards used
- Significant accounting policies
- Accounting Estimates
- Material Adjustments
- We would note any disagreements with management – none 😊

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Administrative Coordinator's Report
November 9, 2020

There has been no updated information released from the New York State Department of Health (NYSDOH) or the New York State Public High School Athletic Association (NYSPHSAA) on High Risk Sports (ie: basketball, competitive cheerleading).

Section III released the following information on November 5, 2020:

Winter Sports Season Information:

No Sectionals

Start and End Dates: Monday, December 14, 2020 - Sunday, February 28, 2021

Sports Offered: B/G Basketball*, B Swim/Dive, Competitive Cheerleading*, Skiing.

Fall II Sports Season Information:

No Sectionals

Start and End Dates: Monday, March 1, 2021 - Friday, April 30, 2021

Sports Offered: B/G Soccer, G Swim

Spring Sports Season Information:

(Season may be adjusted if and when Regent Examinations are scheduled)

Sectionals TBA

Start and End Dates: Monday, April 19, 2021 - Monday, June 30, 2021

Sports Offered: Baseball, Softball, B/G Track and Field.

Leagues will establish their own modified sport seasons dates.

* Sports listed with an asterisk(*) are defined by the New York State Department of Health (NYSDOH) as "higher risk" sports. Although they are included in the sport seasons listed above, further guidance from the New York State Public High School Athletic Association (NYSPHSAA) and the Governor's Office is required before a return to play.