

# BELLEVILLE HENDERSON CENTRAL SCHOOL

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"Home of the Panthers"



## BELLEVILLE HENDERSON CENTRAL SCHOOL DISTRICT TRANSCRIPTION BOARD OF EDUCATION MEETING January 11, 2021

### Clerk Notes

The following members were present (7): John Allen, Anthony Barney, David Bartlett, Roger Eastman, Kyle Gehrke, Adam Miner, and Kristin Vaughn.

Others present: Jane Collins, Superintendent, Scott Storey, Building Principal, Stephen Magovney (joined remotely), Business Manager and Sally Kohl, District Clerk

President Allen: Okay folks we have 7 pm. Please rise for the Pledge to our flag.

All in unison: Recited the Pledge of Allegiance.

President Allen: Good evening, everyone. Thank you for joining us. Happy New Year. We have everyone here for our first meeting since the holidays and to start off 2021.

We have a full Board our Administrators are present and Mr. Magovney is joining us virtually. Steve are you there?

Stephen Magovney: I'm here.

President Allen: Thank you.

President Allen: I'll entertain a motion to accept the agenda, as presented. I'd like to duly note that resolution number 6 has been hand carried in.

### **AMEND THE AGENDA**

Resolved that this Board of Education amend the agenda by adding hand carried resolution number six.

Roger Eastman: Move it.

Adam Miner: Second it.

President Allen: That's been moved by Roger. Seconded by Adam.

Is there any discussion?

President Allen: All in favor. Aye.

All in unison: Aye. (No response)

President Allen: Opposed, Nay?

15

Motion carried. 7-0.

There are no presentations, we will move along to calendar of events. Any additional questions.

Okay, on to Community of Caring.

Sally Kohl: I need to report on the passing of Tom Reff's father-in-law and also Rich Hammett who is our Technology Coordinator, his brother passed away as well.

President Allen: Our thoughts are with both of their families.

David Bartlett: Another local guy from Henderson, Butch Maitland passed away too.

President Allen: He played a big role in the Jefferson County Journal, right?

David Bartlett: Yes.

President Allen: We'll move along the consent agenda.

**CONSENT AGENDA**

Resolved that this Board of Education approve the following:

A. MINUTES

BHCSD Board of Education Meeting Minutes from December 14, 2020

B. WARRANTS

Warrant #4 Manual Checks

Warrant #15C General Medicare

Warrant #16 General Warrant

Warrant #17 General Warrant

Warrant #17B General Manual Checks

Warrant #17C ACH Payments

Warrant #17D General Manual Checks

Warrant #18 General Warrant

C. BUSINESS MANAGER'S STATEMENT OF REVENUES AND EXPENDITURES

The Business Manager's Statement of revenues and expenditures for the General and the School Food Fund from 7/1/2020-9/30/2020.

D. TREASURER'S REPORT

Monthly Treasurer's report for July 2020

Monthly Treasurer's report for August 2020

E. STUDENT ACTIVITIES ACCOUNT QUARTERLY REPORT

Student Activities Account Quarterly Report of revenue and disbursements as of December 31, 2020.

F. CSE/CPSE RECOMMENDATION(S)

Whereas the Board of Education received the following information and recommendations from the Committee on Special Education.

Student numbers; 099210752 and 99211346.

This report is on file with Erica Pettit-Chairperson of the Committee on Special Education.

David Bartlett: Move it.

Kristin Vaughn: Second it.

President Allen: That is moved by Dave and seconded by Kristin. Any discussion?

Seeing none. All in favor. Aye?

All in unison: Aye.

President Allen: Opposed, Nay? (No response)

15

Motion carried. 7-0.

Approved substitute bus monitor, Mindy Grandjean.

APPROVE SUBSTITUTE BUS MONITOR

Resolved, that this Board of Education approves Mindy Grandjean as substitute bus monitor. IT BEING UNDERSTOOD, that Mrs. Grandjean has had a criminal history background check, including fingerprinting and that approval is contingent upon successful completion of required training.

Kristin Vaughn: Move it.

Roger Eastman: Second it.

President Allen: That is moved by Kristin. Seconded by Roger. We all know Mindy. She's currently the head of our cafeteria.

Any discussion? Seeing none. All in favor. Aye?

All in unison: Aye.

President Allen: Opposed, Nay? (No response)

Motion carried. 7-0.

President Allen: Substitute support staff Scott Hanson.

APPROVE OF SUBSTITUTE SUPPORT STAFF

Resolved, that this Board of Education approves Scott Hanson as substitute support staff. IT BEING UNDERSTOOD, that Mr. Hanson's approval is contingent upon a criminal history background check, including fingerprinting, performed by the State Education Department.

Adam Miner: Move it.

Anthony Barney: Second

President Allen: Moved by Adam, seconded by Tony. Most of have met Mr. Hanson. I believe he's driving a bus for us, currently, so he's part of that team as well.

Any other discussion? Seeing none. All in favor. Aye?

All in unison: Aye.

President Allen: Opposed, Nay? (No response)

Motion carried. 7-0.

President Allen: Bond refinancing.  
(See 1/11/2021 minutes resolution #4) for resolution.

President Allen: We end up on page ten of the agenda. We're going to do a roll call vote, but I'll first entertain a motion.

Adam Miner: Move it.

Roger Eastman: Second it.

President Allen: Moved by Adam, seconded by Roger.

President Allen: Short and sweet as a result of the pandemic, one good thing is interest rates, perhaps are at all-time lows. So we have refinanced one of our capital projects. It's here on Jane's hand out, what we're going to save for so many years as a result of refining. Is that correct?

Jane Collins: Correct. Practice if we maintain the same interest rates by the time we're ready to sign on the dotted line. That's the potential for savings under annual savings in the handout that you have.

President Allen: Any other discussion?  
This is good work. All right, I'll take a roll call, I John Allen vote in favor.

President Allen: Adam Miner, vote opposed or in favor?

Adam Miner: Favor.

President Allen: Anthony Barney, opposed or in favor?

Anthony Barney: Favor.

President Allen: David Bartlett?

David Bartlett: Favor.

President Allen: Roger Eastman?

Roger Eastman: Favor.

President Allen: Kyle Gehrke?

Kyle Gehrke: Favor.

President Allen: Kristin Vaughn?

Kristin Vaughn: Favor.

President Allen: That is carried 7-0 as presented.

President Allen: Resolution number 5 adopting the following policies on their second reading.

ADOPT POLICY

Resolved, that this Board of Education approves the second reading and adopts the newly revised following policies of the Belleville Henderson Central School District Policy Manual as was updated by the Erie 1 BOCES.

- Policy # 5676-Privacy and Security for Student Data and teacher and Principal Data
  - First reading was 3/9/2020
- Policy #7250-Student Privacy, Parental Access to Information and Administration of Certain Physical Examinations to Minors
  - First reading 12/2/2019

Kristin Vaughn: Move it.

Roger Eastman: Second.

President Allen: Kristin, Roger.

President Allen: As you can see, the one reading dates back to March, the other one was at our last meeting.

Any discussion any questions?

All in favor. Aye?

All in unison: Aye.

President Allen: Opposed, Nay? (No response)

Motion carried. 7-0.

President Allen: In your packet is the first reading of policies. I'm sorry, I'm just going to resolution number six, back up a minute.

Resolution number six, which was hand carried into the meeting. Approving our COVID 19 testing and vaccinating team, Karen Bertram, Rosalyn Simpson and Kevin Simpson.

APPROVE COVID-19 TESTING AND VACCINATING TEAM

Resolved, that upon the recommendation of the Superintendent, this Board of Education approves of the following to the BH COVID-19 Testing and Vaccinating Team.

- Karen Bertram, BH School Nurse
- Rosalyn Simpson, LPN and BH Substitute Nurse
- Kevin Simpson, NYS approved EMT and BH Substitute Bus Driver

Adam Miner: Move it.

Roger Eastman: Second.

President Allen: Moved by Adam, second by Roger.

Any discussion?

All in favor. Aye?

All in unison: Aye.

President Allen: Opposed, Nay? (No response)

Motion carried. 7-0.

President Allen: Now that list of first reading policies.

Adam Miner: Any major changes that we are looking at or just update and stuff?

Jane Collins: No major changes at this point. It just basically updates. I'll be meeting with everybody that's affiliated with these between now and the second reading. And if there's anything specific will bring it to the Board at that point in time, but I've read all the policies and we have a plan on who needs to meet with me a specific policy.

President Allen: This is coming from Erie 1 BOCES as well, right?

Jane Collins: Yes.

President Allen: That's the service, we're working.

Jane Collins: That's right.

President Allen: Anything else?

For the Board's review there are a handful of committee meeting minutes, BOCES minutes and a nice thank you letter from the family of Marjorie Jacobs. As well as the Agricultural Education report it was the magazine that was included in your packet.

President Allen: I think without further ado, we will slip on into Administrative reports will start with Principal Storey.

Scott Storey: I gave you each a handout

Date: July 20, 2020

As we talk about keeping school open. The administrative team met to talk about steps we would take to do that. As you can see, step one would be obviously calling in substitutes that does include substitute teachers, aides, assistants, bus drivers, cleaning staff, kitchen substitutes. So step one is always of course to call in substitutes when staff is out.

Step two would be to utilize those substitute for that answer to use some of our aids and assistance and in doing so, it would pull that in from their current duty, but it would help to keep classes open and have them cover as teachers.

Step three. After utilizing substitutes and our aids and assistance would be looking at using our teaching staff part of our AIS Teachers.

And then. Step four, to keep the doors open, we would be looking at our teaching substitutes aids and assistants and teaching staff as teachers and then special area teachers as well. You can see that could include an early dismissal at 2:20 and special area classes being taught at Wednesday's so as we met and talked, there are....While there's four steps doesn't seem like a lot of steps. There are a lot of people involved that we feel, I think pretty confident that we should be able to get through steps, one, two, and three before we have to move on to step four.

Transportation of students by parents semester one fall, which also end or does end in January 29th but a total of 97 families transport their students and the total number of students was 161, that belong to those 97 families.

So far we're still collecting the data, parents is still turning in the forms. We're currently have 54 students. I'm sorry 54 families and 92 students. But based on the information we know from the fall and who hasn't turned in the paperwork, yet it's anticipated will have 89 families transporting for a total of 143 students being transported by parents. While the number is lower the increase that there has been an increase in the total number of students learning remotely. So when you start looking at the data, because more students are learning remotely those same students may have been driven and which caused that to decline.

So that's kind of an update, where we are now. Our next step behind the scenes is to contact families for a semester two who have entered in the paperwork, so we can make sure we're accurate and all that and cross referencing with the bus transportation department.

Adam Miner: At what point does that become an issue for transportation to school. Are we close to that or no?

Scott Storey: Regarding.....

Adam Miner: So if 50 kids will be was riding the bus instead of driven to school.

Jane Collins: We're going to be okay is the answer. We're going okay because to be able to because you know, we are pretty sure we're on course to be okay.

President Allen: Questions for Scott's report?

Everyone understand the outline one through four, the goal is to keep school open.

Okay. Thank you, Scott.

President Allen: Mrs. Barnhart-Burto.

Ashleigh Barnhart-Burto: So I will be referencing the athletic update that you had on your tables, when you came in.

At this time, I'm not recommending Belleville Henderson offer intramural opportunities to our student athletes.

I do not recommend intramurals at this time because of the number of cases our county is because the number of cases in our county is increasing.

And what I've been reading says that the next thing is even more contagious than the current month. Our goal is to keep BH open for in person instruction, I believe, not having intramurals will help us continue to keep our students in person.

On your athletic handout you'll see the school districts who are holding intramural s and those who are not

I've also broken down the sports that correlates to what BH typically participates in so you'll see there are nine schools who are offering intramurals. I've started the ones the D schools.

I've broken down the grade levels that are doing boys and girls basketball. I looked at cheerleading and which schools have cheerleading and which schools don't. Who is offering it and who is not.

And then I listed the five schools for not offering intramurals. At this time, you'll notice that three of those schools are D schools, which is this, which are the same size BH.

Again, I'm not recommending intramurals.

Then the plan, the back which we're going to in a second would only allow our students to participate in intramural four times over the course of the time offered if we decided to offer intramurals for our student athletes.

I think if we decide to have it starting January 25 and going until February 26 with no intramurals during break the students would be cohorted.

Girls' basketball will be Monday and Thursday in the gym grades 9 through 12. Two coaches from 3 to 4:30 no cohort D participation. Boys' basketball Tuesday and Friday two coaches 3 to 4:30 grades 9 through 12 no cohort D participation. Cheerleading Monday and Thursday in the auditorium, same time frame no cohort D participation.

We, I don't think it's a good idea for the teams to go after 4:30, our teachers are asked to leave the building by 4:30 each day, so it wouldn't make sense to then have student athletes in the building for longer than that, especially with the cleaning that's going on and we would still not be using the locker rooms.

I again do not recommend us having intramurals, but I do have a plan laid out if we decide to move forward with intramurals.

President Allen: Questions?



Jane Collins: I think it's worth noting that if you just look at the nine schools who are offering intramurals, three of them right now are on remote only. Three of the nine that would like to do them are not even open.

I just thought I would point that out to the Board.

President Allen: I think it's a good plan. Our goal is to keep the school open and to keep our people employed. We talk about furloughs. If this is one step, one piece of the puzzle to achieve that goal. I'm for it.

President Allen: Other people's thoughts or questions for Ashley?

They are taking it easy on you (Ashleigh) they are saving it all for Jane.

Jane Collins: Okay, so we talked about the goal being that we keep our school open well part of that is if we become a cluster area where we're in a yellow orange or red zone. Then we have to do our testing of 20% or 30%. Tonight, the Board approved a team available Henderson school code testing team, the qualifications were that the person had to have a nursing background or EMT, and this is the team that we think can do the job and do it well for the kids that are in our school because they know these individuals, and they're comfortable with them.

We asked for parental permission today, this is something that we want to have the parents involved in and be giving a green light to. At the same time, though, there is a possibility that you know we test 20% if we come in. Up above that 20% is above the zone percentage rate and we have to test. Another 20% in another period of time. And if we get to the point where we've tested 100% of this people in attendance. That last group, if they don't have permission from their parents to do the testing, then they may have to look at being put in the cohort D. So that's something I want the Board understand. If people don't submit to the testing, then they may end up in cohort D, but we would put that off as long as we could. Okay, any questions about that. All right.

I thought it was time for us to start to talk about vaccinations, because we're starting to get more guidance on that. One thing I want to point out is our school attorneys have shared with us that school personnel do not have to accept the vaccination. Okay. However, it's very possible that the State will be looking for the students to accept the vaccination, but I want the board to know we haven't gotten any guidance on it yet because the guidance. I don't believe this out from the Department of Health, so more to come on that front. But it's you know it's you know we have a lot that we do to promote vaccinations required vaccinations and if people don't get the required vaccinations, then they can't be in school this year. Especially with COVID-19 so I will be getting back to the Board on that status once we get more guidance, but it's something for you to know we are working on.

Today vaccinations became a valuable for school personnel public health is coordinating this, we announced the location once we received it at one o'clock from public health and by three o'clock all... Well, we announced teachers, please look at your email and they could go in and they can sign up immediately online. Some of them I know got their vaccinations lined up for Wednesday or Thursday of this week. It is for all personnel not just teachers it is for everyone. So we know Wednesdays and Thursdays vaccinations are filled, they're all taken, but every week I think they're going to roll out another round of vaccinations. Because, will you heard the governor say that the vaccinations will come to our area week by

week. We're not going to get all 70,000 vaccinations for Cohort 1b. So more to come on that, but I wanted to the Board to know the status on that.

Tonight, you have at your table, the budget calendar. This is something that Mr. Magovney worked hard on. And as you can see on January 25 the transportation budget is going to be presented to you and will by February 8<sup>th</sup> the buildings and grounds and athletic budget and you just go right down through the rest of the calendar and the latest that the budget can be approved would be on April 19<sup>th</sup> as possible will approve that before but that's why that's in red. Okay, any questions about that? Mr. Magovney is working hard to get that ready. We'll come back to you at the next Board meeting with that.

And that I think is it for my report.

President Allen: Any questions for Jane?

Kristin Vaughn: What was the talk again about the vaccinations for the students?

Jane Collins: Right now vaccinations are required to New York State. And so we have not received anything about the COVID-19 vaccination being required or not being required. For students, we know by law, vaccinations are not required for any adult.

Kristin Vaughn: Okay. The reason I ask is because I had to take two of my children to the pediatrician in November for physicals

And I spoke with her about the whole vaccination thing. And she said, they haven't even tested it on children yet. So they're at currently looking for volunteers from 12-18 to have that done. So,

Jane Collins: I think we're a long ways away from that. I've not heard anything on the horizon about that. It's all about the adults right now. But thank you for sharing.

President Allen: Any other questions from Ms. Collins' report?

David Bartlett: For the vaccination program are spouses of personnel able to sign up for vaccination as well.

Jane Collins: Not at this time. Yeah. I do know that

159

00:37:31.350 --> 00:37:39.840

BHCSD: The population. They are looking at right now the school personnel and seniors that are 75 or greater, and they can go to a pharmacy, for example, Kinney Drugs.

Jane Collins: And it does.

Scott Storey: It does count substitutes, as well as long as somebody brings up a paycheck from the school or coaches.

Jane Collins: We are encouraging are substitutes to get them as well. Would she like to become a substitute?

We could approve her January 25<sup>th</sup>. Because we need substitutes.

Adam Miner: Yeah, that is the problem, you are going to call them.

President Allen: I'm glad you brought that up. What do you need substitutes in?

Jane Collins: Everything.

President Allen: I know, and when we talk about transportation and is it we accommodate that. I think the biggest problem of transportation is drivers. Right, so it we all know that. So I don't know, it wasn't my idea, it was brought up and if we can utilize that new board to advertise the need for

Jane Collins: For drivers?

President Allen: The need for substitutes and teachers, aides. I think we should utilize that. I had an older gentleman call me this weekend asking if there is positions open for substitute cleaning, of course, the best answer is there's always position.

I think there might be more people around here that might see that and think, I can help out. Maybe I can be of a resource.

Jane Collins: Great idea. Okay, we'll put it out there.

President Allen: Perfect. I think we need to do our part as the Board to a small town. We know someone may be interested in helping out. We have the protocol stuff like that we're driving bus being an aide, whatever

Jane Collins: The instructional side. That's what we need to most teacher assistants, aides and teacher subs. But an aide, we can utilize to cover classroom in a real, you know, difficult time.

Kristin Vaughn: Speaking on that, what was step four on that handout?

Jane Collins: We have some subs too that have not wanted to do it. But now that the vaccinations are here, will do it in and have signed up for the vaccination.

Kristin Vaughn: So, so you have a shortage and before we get into step four, what if one of the Board members wanted to volunteer to do that. Obviously you can't get paid to do it but what if we wanted to volunteer. How is there some type of...how would you go about that?

President Allen: I would think you have to be an aide.

Adam Miner: They would have to do a full background check before you do it right now.

Sally Kohl: Fingerprinting.

Jane Collins: You would have to be fingerprinted.

Adam Miner: You are done right there.

Jane Collins: And you really have to be approved. You have to be approved by the Board to be able to be covered by the insurance for supervision, that's a key thing and it's hard in a Board member can't be approved by the Board to do a position.

President Allen: We should probably just really advocate for people to volunteer.

All: Chatter amongst all.

President Allen: Any other generic questions or thoughts on the reports or something else we missed

Adam Miner: You guys are all doing a great job. It's been pretty quiet. So a lot of people ask questions about, you know, coming back to school and stuff out of break and I tell them it has been quiet so it must be okay.

Jane Collins: Yeah, it is pretty quiet.

President Allen: I hear things to that point like, why are they doing it this way, or can you believe this is going on and at the of the day, the Board's goal, the District's goal is the key.

So we can do things that will happen as far as who's driving here who subbing here, who fed Little Johnny. But we want to keep open, so our people get paid and our children get some sort of normalcy. I know it's not perfect but we are keep school open.

Jane Collins: It's so much better for the students to be here versus trying to do it remotely.

Roger Eastman: Off that note, Scott, why do you think some kids come out of break are going to stay home versus coming to school?

Scott Storey: I don't want to blame the media. I think their common statement has been the rise in numbers is their concern. Between Thanksgiving and Christmas, the theme was they wanted their children not in quarantine for Christmas.

Coming out of Christmas. It's been the numbers are high and they just want to keep things going the way they are without having them school.

Roger Eastman: Do you see kids coming from remote back to school?

Scott Storey: Sure. There are a handful. Not a large number, but there are some.

Kristin Vaughn: That just brought up a question. So if we go into the yellow zone or other zone. And you have to start testing the kids those students who choose not to be tested, they have to go remote. Correct?

Roger Eastman: Just pushing back.

Jane Collins: Okay, we are going to go with when we get our request our parent information back. We'll go with a random sample, staff have to be tested, of students whose parents have approved. OK. OK. We'll go with 20% of it has to be the population that is in attendance at school, not the D group.

Kristin Vaughn: D group is fully remote, correct?

Jane Collins: Correct.

Kristin Vaughn: Do they have to come in on Wednesdays to take tests when whenever they have to take a test. Do they have to come into school on Wednesdays?

Scott Storey: It's left as an opportunity for them. We have one teacher that I can think of, two maybe, but who asked for permission to allow them to come in within the short window of time. And we're working with the families that are now having difficulty coming in for that testing with us.

Kristin Vaughn: Okay, so they can't come in and how do they take the test or quiz.

Scott Storey: That's probably more of a teacher question, I would probably answer it as either a) they have a different assessment, project, for example. Or it just isn't calculated into the grade. That's, an off the cuff answer.

Kristin Vaughn: Thank you.

President Allen: Questions? We have two things for executive session. That should be very brief. They're both in regards to personnel.

President Allen: I'll entertain a motion to go into executive session. We will enter at 7:30 pm.

Adam Miner: Move it.

Roger Eastman: Second.

President Allen: That has been moved by Adam and seconded by Roger.  
Any discussion?

All in favor, Aye?

All in unison: Aye

Opposed, Nay? (No response)

Motion is carried 7-0.

There will be no formal action taken, we will come out of executive session and ask for adjournment.

President Allen: I'll declare open session at 7:40 pm

Anything else to come before the meeting? It's been very productive meeting thank everyone who joined

I'll entertain a motion to adjourn.

David Bartlett: Move it.

Roger Eastman: Second it.

President Allen: Moved by David seconded by Roger at 8:41, I apologize, 7:41 pm

All in unison: Aye

Opposed, Nay? (No response)

Motion is carried 7-0.