

Belleville Henderson Central School Board of Education
Transcription of Meeting
October 19, 2020

Clerk Notes:

Present (7): John Allen, Anthony Barney, David Bartlett, Roger Eastman, Kyle Gehrke, Adam Miner and Kristin Vaughn.

Others present: Jane Collins, Superintendent, Scott Storey, Building Principal, Ashleigh Barnhart-Burto, Administrative Coordinator, Stephen Magovney, Business Manager and Sally Kohl, District Clerk.

Members from the community/guests: Shaun Gagan, School Counselor

President Allen: Thank you everyone. I will call the meeting to order at 7:03 pm.

This time, I'd like to entertain a motion to accept the agenda.

Adam Miner: Move it.

Anthony Barney: Second it.

President Allen: Moved by Adam, seconded by Tony.

We are going to amend the agenda slightly resolution #3, we are going to rescind resolution #3, we are not going to entertain it tonight, Ms. Barker has informed us that she now has full time employment elsewhere. At the same time, we have three hand carried resolutions to be aware of. One is the district goals. The second is a resignation. And the third is a MOA with the BHTA in regard to coaching stipends.

So that ss going to be the agenda has presented tonight unless there is anything else.

Any discussion?

All in favor, Aye?

All in unison: Aye.

Opposed Nay?: (No response)

That motion is carried 7-0.

President Allen: Shaun Gagan is in attendance tonight for our one and only presentation. Take it away.

Shaun Gagan: Good evening. I would like to talk to you tonight about the college entrance exams quite PSATs, the SATs and the ACTs

The PSAT is a practice SAT that we give to 11th grade students. Typically we give it in the second week of October, but due to everything that's going on with COVID the College Board, who is a

company that oversees the SAT in effect PSAT they created a January date, of the 26th for students to take the PSAT

So I moved our of date to January 26th. Part of my thinking is one, to help the students get, get some more knowledge, between not and then, to get to know the test a little bit better and two, to see what happens with the pandemic and see where we are as far as social distancing

If we were taking it on the 14th, I believe, getting every the juniors here with different cohorts would have made scheduling difficult. So hopefully by the 26th things will be a little bit more clear and we can have all juniors take that at that time.

Couple things for the PSATs, it is for all the juniors to see how they would do on with standardized testing and help them get a snapshot for themselves with how prepared they are for a college

There's also a possibility of some scholarships through the College Board and the PSATs, SATs as well as the ACTs.

SATs and ACTs are the college entrance exams, that as time has gone on, especially since I've left college, colleges, are not placing as much emphasis on those exams anymore. And especially this year, many, many, many more schools are going to test optional. You don't have to take it to get to in, they are saying you can if you want too.

They are encouraging students if they're a good test taker to take the SATs and ACTs because if they're a good test taker because it will enhance their college application. And again, if they do well on those tests again there are some other scholarship opportunities for them.

So, if colleges are moving away from the standardized tests, what are they looking for? And what I have on that list for you guys is some of the things that the schools are focusing on now, as opposed to the standardized tests. They want to see your class the GPA and rank. They want to know how competitive you are within your school. And they're looking also that you're taking a rigorous course load. What is it, are you taking the most difficult course load your school can offer? Are you challenging yourself that way?

With extracurricular activities, they're not looking for students who are doing the most anymore. They're looking for students who are really passionate about something and really trying to do something that they feel is important, passionate about. Are they motivated? Are they hard working at that particular cause that that they're passionate about?

And also looking for volunteer and work experience and it kind of demonstrates a commitment to and also the commitment to getting things only also commitment to being a leader. In that the job that they're doing.

The recommendation letters are really growing in importance. The schools, look at are looking much more closely at recommendation letters, and they are not just looking at what are the activities are, they can get those off of the resume or the activity sheets. They're looking at, what has that student done to help the community. How has that student been a leader? What is it about that the person who's writing a letter, what do they know specifically about that student that makes them a good fit for either the college they are going to or that place of employment they are applying for.

Essays, are also another chance for the student to show who they are in a way that might not come up on a transcript. The essay gives a student, an opportunity to explain another facet of themselves. It also gives them a chance to possibly explain some deficits in their transcript. If in their first years freshman and sophomore years if they didn't take school so seriously but in their junior year and the first half of their senior year, you can see that their grades have turn around. This gives the student a chance to address those first two years.

And then finally, some schools still do look at the test scores those particular schools.

Any questions?

Adam Miner: So everybody hopefully, is all doing the test on January 26th because that's the date the PSAT people picked or that the date has to be completed by.

Shaun Gagan: That date the PSAT is thrown out to other schools if they want to. So not everybody necessarily took advantage of that. We are doing it on the 26th.

Scott Storey: All 11th graders come to the Library and take it all at the same time on the 26th.

Adam Miner: Okay, but that's like the date they're releasing it or is that like the date that is due?

Scott Storey: That the day that we give the test, physically, given it.

Adam Miner: Oh, when he started he referenced something about the governing body of the test January 26th. I didn't know if that is when they were due.

Scott Storey: It's kind of like the Regents exam has a certain date and time when you administer it, it is the like the same thing.

President Allen: We administer it here?

Adam Miner: I was just trying to figure it out if that was a deadline date on the last day of the deadline.

Shaun Gagan: The other thing I handed out is a newsletter that I sent home to all the senior families at the end of last week. I don't know if the families go it today or if they will get it tomorrow. It describes some of the some of the things that I go over with the seniors in our meetings throughout the year. I'm also going to put one out for the juniors, a little bit later on. The junior parents about what we talked about. And encouraging the parents if they would like to meet with me about what their students doing, to contact me to set up a meeting.

So that is the newsletter.

President Allen: Have we done this previously?

Shaun Gagan: The newsletter, no.

President Allen: And how's this distributed to the family?

Shaun Gagan: It was mailed.

President Allen: I think this is a pretty positive step in the right direction. I think this is excellent this is some of the thing we have heard in the last couple of years. If you could somehow keep track of the basic data of how this people respond to this for us just to see and just to have. I think this is good that it was mailed so it will end up in mom or dad's lap not the trash can.

Questions on that?

Question for Shaun?

Thank you very much for coming in tonight.

Shaun Gagan: Thank you, I appreciate it. Enjoy.

President Allen: Calendar of events. We are going to have one meeting in November. Final one, which is near Thanksgiving, we are going to cancel. If something arises we will schedule one accordingly. Things are moving right along. Anything else for calendar of events?

Community of caring?

Sally Kohl: Nothing to report.

President Allen: No good news, no bad news. So I guess no news is good news.

Consent agenda, I'll entertain a motion.

Resolved that this Board of Education approve the following:

A. MINUTES

BHCSO Board of Education Meeting Minutes from September 28, 2020

BHCSO Board of Education Meeting Minutes from October 1, 2020

B. WARRANTS

Warrant #3 Capital Warrant

Warrant #9B ACH Payment General Warrant

Warrant #9C Manual General Checks Warrant

Warrant #10 General Warrant

C. BUSINESS MANAGER'S STATEMENT OF REVENUES AND EXPENDITURES

The Business Manager's Statement of revenues and expenditures for the General and the School Food Fund from 7/1/2019-6/30/2020

D. STUDENT ACTIVITIES ACCOUNT QUARTERLY REPORT

Student Activities Account Quarterly Report of revenue and disbursements through 9/30/2020

E. CSE/CPSE RECOMMENDATION(S)

Whereas the Board of Education received the following information and recommendations from the Committee on Special Education.

Student numbers; 099210801, 099210553, 99211210, 99211328, 99211067.

This report is on file with Erica Pettit-Chairperson of the Committee on Special Education.

Roger Eastman: Move it.

Kristin Vaughn: Second.

President Allen: Moved by Roger and seconded by Kristin.

Any discussion?

All in favor, Aye?

All in unison: Aye.

Opposed Nay?: (No response)

That motion is carried 7-0.

Resolution #2 position approve Cleaner II, Paul Passage.

APPROVE CLEANER II

Resolved, upon the recommendation of the Superintendent, the following person be appointed as permanent cleaner II as follows:

Name: Paul Passage

Effective Date: October 20, 2020

Expiration Date: NONE-PERMANENT

Salary: \$18.50 per hour

Roger Eastman: Move it.

Kristin Vaughn: Second.

President Allen: Moved by Roger and seconded by Kristin.

We all know Paul he is an employee here. Any discussion?

All in favor, Aye?

All in unison: Aye.

Opposed Nay?: (No response)

That motion is carried 7-0.

We will move onto resolution #4 to approve support staff substitute, Star Stockwell.

APPROVE OF SUBSTITUTE SUPPORT STAFF

Resolved, that this Board of Education approves **Starr Stockwell** as substitute support staff.

IT BEING UNDERSTOOD, that **Mrs. Stockwell** has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Roger Eastman: Move it

Adam Miner: Second.

President Allen: Move by Roger, seconded by Adam.
We all know Star.
Any discussion?

All in favor, Aye?

All in unison: Aye.

Opposed Nay?: (No response)

That motion is carried 7-0.

Support staff as well, Randy Hanson.

APPROVE OF SUBSTITUTE SUPPORT STAFF

Resolved, that this Board of Education approves **Randy Hanson** as substitute support staff.
IT BEING UNDERSTOOD, that **Mr. Hanson** has had a criminal history background check,
including fingerprinting, performed by the State Education Department.

Kristin Vaughn: Move it.

President Allen: Kristin with the motion, do I have a second?

Adam Miner: Second.

President Allen: Seconded by Adam.

Any discussion?

Randy does pistol permit courses, I believe. Most of us maybe familiar with him as well. Go ahead, Scott.

Scott Storey: He also is a Corrections Officer for the state currently has been for 40 years. If my math is correct for 40 years. So his references were very good, punctual, a hard worker, model employee.

President Allen: Does he does a lot of pistol permits.

All in favor, Aye?

All in unison: Aye.

Opposed Nay?: (No response)

That motion is carried 7-0.

Substitute bus driver Alicia Lashway.

APPOINTMENT OF SUBSTITUTE BUS DRIVER

Resolved, that this Board of Education appoints **Alicia Lashway** as a substitute bus driver.
IT BEING UNDERSTOOD, that Mrs. Lashway will not drive until she has received the proper training, license and physical.

Anthony Barney: Move it.

Roger Eastman: Second it.

President Allen: Moved by Tony, seconded by Roger.

Any discussion?

Scott Storey: She is currently one of our bus monitors for special education students for both morning and afternoon rides.

She is also co-owner of A n B Tree Service.

President Allen: They have also done some tree work on school grounds.

Any Discussion?

All in favor, Aye?

All in unison: Aye.

Opposed Nay?: (No response)

That motion is carried 7-0.

Approve Substitute Head Mechanic Trainer, Phil Gleason.

APPROVE SUBSTITUTE HEAD MECHANIC TRAINER

Resolved, that this Board of Education approves **Philip Gleason** as substitute head mechanic trainer at \$50 per hours up to 18 hours per week.

Kristin Vaughn: Move it.

Anthony Barney: Second.

President Allen: Kristin with the motion and Tony with the second.

President Allen: This is after Phil's retirement. Craig has started about a week ago.

Jane Collins: Thursday,

President Allen: Any Discussion?

All in favor, Aye?

All in unison: Aye.

Opposed Nay?: (No response)

That motion is carried 7-0.

Sick leave bank request for JoAnn Kiblin.

SICK LEAVE BANK REQUEST

Whereas, the CSEA Belleville Henderson Central Support Association has requested use of sick leave bank and, Whereas, the Superintendent is recommending the granting of up to thirty (30) days of sick leave from the sick leave bank for JoAnn Kiblin, cleaner, for approximate period from September 14, 2020 until October 26, 2020.

IT BEING UNDERSTOOD, that Mrs. Kiblin's personal sick leave must expire first and the five day waiting period must be met.

RESOLVED, that this Board of Education approves up to thirty (30) days of sick leave from the sick leave bank for JoAnn Kiblin.

IT BEING UNDERSTOOD, that any unused days will be returned to the BHSSA sick bank.

Adam Miner: Move it.

Roger Eastman: Second it.

President Allen: That has been moved by Adam and seconded by Roger.

Just so we're clear, this has been approved by Support Staff's Union. They're bringing us their recommendation.

Any Discussion?

All in favor, Aye?

All in unison: Aye.

Opposed Nay?: (No response)

That motion is carried 7-0.

Approve the tenure of Art Teacher, Sarah Fowler, I'll entertain a motion.

TENURE

Resolved upon the recommendation of the Superintendent, this Board of Education hereby grant tenure to **Sarah Fowler** in the area of Art, effective November 15, 2020.

Kyle Gehrke: Move it.

Kristin Vaughn: Second.

President Allen: Kyle with the motion and Kristin with the second.

Very nice letter of recommendation written on her behalf from Scott Scott's office to us. Thank you for your recommendation Scott.

Any discussion on this?

All in favor, Aye?

All in unison: Aye.

Opposed Nay?: (No response)

That motion is carried 7-0.

We commented briefly on this in the calendar of events, we are canceling the November 23rd meeting.

CANCEL NOVEMBER 23RD BOARD MEETING

Resolved, that this Board of Education cancels the Board of Education meeting scheduled for November 23, 2020.

Adam Miner: Move it.

Kristin Vaughn: Second.

President Allen: That is Adam and Kristin.

Any discussion?

All in favor, Aye?

All in unison: Aye.

Opposed Nay?: (No response)

That motion is carried 7-0.

Remove the resolution from the table from the previous meeting.

REMOVE RESOLUTION FROM TABLE

Resolved, that this Board of Education remove from the table, resolution #7 (Permission for Superintendent to Sign MOA with CSEA) from the September 28, 2020 Board of Education meeting.

Adam Miner: Move it.

Kristin Vaughn: Second.

President Allen: That is Adam and Kristin.

Any discussion?

All in favor, Aye?

All in unison: Aye.

Opposed Nay?: (No response)

That motion is carried 7-0.

Now authorizing the Superintendent to sign said MOA.

PERMISSION FOR SUPERINTENDENT TO SIGN MOA WITH CSEA

RESOLVED, that this Board of Education gives permission for the Superintendent to sign the Memorandum of Understanding between the Belleville Henderson Central School District and the CSEA BHCSO Support Staff Association regarding Cleaner II position.

Roger Eastman: Move it.

Kristin Vaughn: Second.

President Allen: That is Roger and Kristin.

Any discussion?

All in favor, Aye?

All in unison: Aye.

Opposed Nay?: (No response)

That motion is carried 7-0.

Adopt policy, we had the first reading on March 9th.

ADOPT POLICY

Resolved, that this Board of Education, after the second reading (first reading was on March 9, 2020), adopts policy #5676 Privacy and Security for Student Data and Teacher and Principal Data for the Belleville Henderson Central School District Policy Manual as was updated by the Erie 1 BOCES:

Resolved, that this Board of Education, after the second reading (first reading was on March 9, 2020), adopts policy #5676 Privacy and Security for Student Data and Teacher and Principal Data for the Belleville Henderson Central School District Policy Manual as was updated by the Erie 1 BOCES:

Adam Miner: Move it.

Roger Eastman: Second it.

President Allen: Motioned by Adam and seconded by Roger.

Any discussion?

This has been updated by Erie I.

All in favor, Aye?

All in unison: Aye.

Opposed Nay?: (No response)

That motion is carried 7-0.

Hand carried resolutions, we have three.

Approve our district goals. Our district goals as a whole. I'll entertain a motion?

APPROVE THE 2020-2021 BOE DISTRICT GOALS

Resolved, this Board of Education approves the 2020-2021 District Goals.

Kristin Vaughn: Move it.

Anthony Barney: Second

President Allen: That is moved by Kristin and seconded by Tony.

I heard feedback from most everyone. Adam contributed is finding the takeaway. I spoke to a couple people on the phone. Through a combination of them had a real good lengthy conversation with Patrick from NYSSBA, who met with us originally and Superintendent Collins. Then I also had input from Erin O'Grady which was very impressive. So here is what we come up with. Although they are shortened and some might be off, I think that the other materials and the discussions we had, those particular this last portion needs to be kept not only in mind but on the surface because a lot those are objectives of how we get and achieve these goals in certain ways, and what our vision.

And Sally did the most important part of doctored it up to look presentable and added a little panther pride to it.

Adam Miner: She makes us look good.

Any discussion?

All in favor, Aye?

All in unison: Aye.

Opposed Nay?: (No response)

That motion is carried 7-0.

I will say that I think it was really worthwhile have Patrick involved and I'm glad that he did. I think it was good for all of us. We should keep that in mind for the future.

Accepting the resignation and North Brown

ACCEPT RESIGNATION

Resolved, that this Board of Education accepts the verbal resignation from North Brown, Cleaner effective October 16, 2020.

Roger Eastman: Move it.

Kristin Vaughn: Second it.

President Allen: Moved by Roger, seconded by Kristin.

Any discussion?

All in favor, Aye?

All in unison: Aye.

Opposed Nay?: (No response)

That motion is carried 7-0.

The last resolution night permission for the Superintendent to sign the MOA with the BHTS regarding the fall coaching stipends.

5. PERMISSION FOR SUPERINTENDENT TO SIGN MOA WITH BHTA

RESOLVED, that this Board of Education gives permission for the Superintendent to sign the Memorandum of Agreement between the Belleville Henderson Central School District and the Belleville Henderson Teachers' Association (BHTA) regarding Fall Coaching Stipends.

Adam Miner: Move it.

Roger Eastman: Second.

President Allen: Moved by Adam, seconded by Roger.

Any discussion?

All in favor, Aye?

All in unison: Aye.

Opposed Nay?: (No response)

That motion is carried 7-0.

For the Board's review

I already discussed Patrick and Erin's of the goals for my segment. The Health and Wellness minutes are enclosed as well as Curriculum Council meeting minutes. Also would anybody like to attend the Jeff Lewis School Board Association meeting, it will be virtual. I'm not interested, is anyone else?

We will jump into reports and we will start with Steve

Stephen Magovney: I'll start with an updated on the capital project. So remember that the budget for the project was \$10.5 million currently we spent \$2,380,000 {undreadable} covered or some of the construction contracts. {unreadable} primarily with Edge Civil. So that brings us to a total \$2,436,594 for

The remaining \$313,406 there are still some additional expenses that will make out of that 313,000 including to purchase the water wheel to continue to water the fields throughout the years.

Already works with the hydrant with the town. So we need to get that setup here that possibility. And we have a hose setup to work off of that water tank as well. So want to make sure that we're set up to do to maintain that field in the future.

I know Edge Civil has completed the work on the baseball fields, the weeds have been removed. David, I met with Bob last week about the condition of the sod field. He's confident that the roots have taken, hold and all that it's in good shape. Especially with all the water that we've got with the rain in the last couple weeks it's been really good for field. It eliminates some of the extra work, we were going to have this fall because of that little bit of a dry spell that we had.

Training is going to be done for the field this Wednesday with Northern Nurseries. Pending on whether or not it is down pouring on us or not. If not I'm sure they'll be scheduled for day where they actually get out in the field.

Other than that we're currently working on just final payments with the Town, with that Edge Civil, extra payments with Watchdog and the final contractual payments Aubertine and Currier. We are at that standpoint, we're really just trying to finalize a few things and looking to close out the project.

Questions on the capital project itself?

Adam Miner: Who is partaking in the training on Wednesday?

Stephen Magovney: The entire custodial staff. They will all be there. We wanted to make sure that we scheduled it when we had our whole staff available. All of the cleaners, James has started and he is available to be part of that.

Anthony Barney: I think Wednesday is the perfect day. Maybe you will see where the water is draining off the field.

Kristin Vaughn: Were the weeds removed off the softball field as well?

Stephen Magovney: Yes.

I do have an update that just came up last week from Child Nutrition, they are extending the free meals for kids through June 30 2021. It is still fairly, new announcement. So we're evaluating but there's anything else we need to do to make sure that we're qualified for that, but it seems to be just an extension of the waiver we've already applied for that approved for. There has been some talk about that possibly being cut short if they run out of funding, I haven't really seen anything from the state that suggests that yet, but there's been some talk. But right now, as long as it's available. We're going to take advantage of that.

Questions on that?

So we're winding down tax collection season right now.

Tax Collection

- Total Collected - \$4,155,823
- STAR - \$302,421
- Total Uncollected -\$381,938
- Percent Uncollected – 7.98%
- Last Day for Collection 10/31/2020
 - All tax bills must be postmarked by 10/31/2020 to be collected by the school.
 - As of 11/1/2020 taxes will need to be paid to Jefferson County.

President Allen: I was going to ask how it compared to last year.

Stephen Magovney: It will be interesting what we had to see how the final week or two.

We're looking to create a stipend for transport the transportation department.

Transportation

- Trainer/Dispatcher
 - 19A Training
 - SBDI Paperwork
 - Routing with Head Mechanic
 - Extra Trips Schedule
 - Field Calls with Parents with Head Mechanic.
 - Calling Sub Drivers
- \$3,000 yearly stipend
- Work to be completed in between runs

Jane Collins: I think we've had some discussion on this. This is the kind of the direction that I've been given to follow. I asked Steve to sit down one person that qualifies. But to move forward on this. We really need to put it in a contract, and that would be the CSEA Contract. We'd start with an MOA, we would have designed for this and then post for the position because it's a contractual part. Then bring back to the Board at the November meeting for approval of the MOA and we would have posted internally. Whoever qualifies, and then go from there to the Board to appoint that person. So that we can keep things on course with these duties that has been defined as a result of meetings that I've had with the transportation supervisor about what we need to do.

President Allen: So you're looking for a resolution, tonight?

Jane Collins: I'm looking, I'm informing the Board that this is where we are and we are going forward with this plan unless I'm directed otherwise. But I pretty much following what we've discussed in the past. This is how we would do it. MOA, post, interview bring to the Board for approval of the MOA first and then a person for the position second at the November Board meeting.

Adam Miner: We don't, we don't have to have it done before a November 9th?

Jane Collins: Well, we'll be okay.

President Allen: If we have more questions about this we can enter into executive session later on in regards to this.

I think this is now like the way you're presenting at this clean. Get the position of place where you can hold someone accountable and you can have duties be performed outlined in expectations, is that what I am hearing?

Jane Collins: Correct.

President Allen: We all know that we do have people who have the certifications that will apply.

Jane Collins: Correct. I've had discussions with the Union, and they're fine with moving forward this.

President Allen: Questions for Steve's report.

I'm glad to see, it was a nice update on the project.

Alright, if there's no questions for Steve is off the hook and we will jump into Scott's report. The PSATs?

Scott Storey: The PSATs, Mr. Gagan presented earlier about. Just a quick summary. They were originally scheduled for October 14th the College Board gave the option of January 26th so we chose that. In the report I outline three different reasons why. For one mixing of cohorts two, we are hoping that would be safer at the end of January, and, the new date will give the students a little bit more time for academics to prepare. I quoted the College Board on their website, Mr. Gagan also called the College Board confirmed the quote that is in the bullet, the January administration will have the same benefits as you have October PSAT.

We should have an email sometime getting now to December 4 where we can order the exams and in mid-March the scores will be available for schools and students.

School photographs, we have scheduled for December 1st through the 3rd. The photographer is in another school. She has a bunch of different safety measures, she takes, in addition to ours. And while she could not promise, she said the turnaround has been very quick or she basically sends them out and they send them back to be developed and she said the turnaround has been very quick. The quality of work we don't get really don't get to many complaints from parents.

Yearbooks, this is an interesting one.

The yearbook company, Jostens has offered schools, which is the yearbook company we use, rather than printing and releasing them to us in June, they would release them in August.

And here are the disadvantages, one is two months later than normal. The advantages are that we had no spring sports. So, normally the spring sports would be in the June, yearbook.

Usually it's a year later, because we have to submit our information by March to the yearbook company. So if we go with a June book, we would submit everything in March.

This coming March of 2021 would not have last year's spring sports because there wasn't any. It would not have prom, because there wasn't any. It would have the senior trip because it wasn't one. It wouldn't have the fall sports now because there aren't any.

If there's a fall-2 soccer, because we have to submit yearbook information in March, there's a chance that we would have that or the spring season.

So, I solicited advisors and the advisors also solicited the seniors and they were all in agreement that the August release of yearbook was better than the June and hoping that they will have more substance to the yearbook for those different reasons that I said and the items that would be left out with the June book because of everything.

Jostens did indicate to us at most schools that route as well.

Over the past two weeks I've trained the entire staff on the building safety plan. This plan encompasses lockouts, lockdowns evacuation drills any emergency hazards, those types of things. The plan that we submit. I believe to the state, breaks it down to response if there is bad weather response to if there is high wind, response if there is a chemical leak. I didn't break all that down with staff. I just made them informed that they were the plan that was being submitted to the state and these other different hazards that we addressed. They all went through the training as couple weeks.

I'll end on a good note, the backpack program, we received a donation of \$500 from the BHTA and doing the math, this provides backpacks for about six weeks. Currently, we have 12 different families roughly 40 some total students in those 12 families. I just wanted to read a little paragraph that they wrote. "We have seen so many changes to our lives this year it is comforting to know that somethings still hold true. To be a kid and to attend school is one of the strongholds of normalcy, we can have even if this looks a little different this year. As teachers, as we love our kids and for some of us, there's not much of a distinction between our biological kids and our school kids please except this donation and \$500 from the members of the BHTA. We all hope that this contribution may get some of our kids off to a great start this year." Sincerely Heather Streeter, Treasure.

We were very happy to receive that donation. A thank you card was sent.

President Allen: Questions for Scott's report?

Adam Miner: The cover for the yearbook, we are making sure the cover has a mask on it, right?

Scott Storey: I haven't seen the cover. But probably, yes, it is a good one.

President Allen: How are the students? Are they good with that change? People don't like change.

Scott Storey: Yes, it was pretty overwhelming. It was teeter either one.

[unreadable-- discussion on the yearbook]

President Allen: Any other questions for Scott? We will move ahead with Jane. She and Ashleigh will report next.

Jane Collins: She comes at the tail end of my report because it talks about what I am going to talk about.

President Allen: Okay, that is fine.

Jane Collins: I have a handout here and I am on C.

Three things. First of all, on behalf of the district staff. I'd like to thank the Board for all your dedication to all of the different groups that work for you and there were a number of cards that were written and presented to you this evening, and those are heartfelt appreciations from the staff.

They are very touched by all the support they have been given during this pandemic and what a great job of support you've given to them for what how our school is setup and how its operating safely for them. So during this week of Board appreciation and just wanted to start with that and thank each and every one of you.

The CSEA has brownies, which they have provided, through their president, provided to you this evening and hopefully we can celebrate with those after the meeting.

Going on to the next thing. There was a handout that I gave tonight that starts at the top it says New York State Travel Advisory for school staff. I just want to highlight a couple of items. One, Governor Cuomo's travel ban update and quarantining for those that have traveled in certain states and countries.

And the other part of that has to do with the New York State Department of Health's recent publication. That's called a Pre K through 12 COVID-19 toolkit and basically what you'll see is that the governor now has directed that certain guidelines be followed for people that travel outside of the state into other countries, and they he is recognizing that under this that school staff are no longer essential personnel that have, in some cases, essential personnel has special designation, so they can come to work well under the travel advisories school personnel are not considered essential personnel. So, very important for the Board to understand in case questions come your way about that because that's just something that is new.

On another note. You'll see in my report to you tonight. The fact that we are moving fast and furiously on this improving our communication strategies with the community at large. We're working with a couple of relations specialists from BOCES who is going to be writing articles in one voice and everything that's going out about what we're doing here will be written in that voice.

Tonight at the end of my report, you'll get an update on where we are with Facebook and establishing a Facebook page or our district. We wanted to bring it to the Board before we went public with that so that the board understands how that is working.

Once we get that platform setup. We're going to move on to a couple others, we're looking at Twitter and Instagram.

And along with that whatever we do major publications. We are also looking at how we can push that through the other social other media's out there so I'm feel really good about how things are

working in this direction. And what I'm envisioning is that once we get Facebook out there, for example.

All those people that know and love Bellville Henderson, whether they're living here or in three states away or in California that are still connected to us, will be able to join our Facebook and see what's happening here through that lens. So we are going to start with the publication from the AG Grant, we're going to move right from that to other things we've got lined up. So basically I'm gathering the facts. I'm asking people to make statements. We are having the articles written in this one voice and we're going to be pushing it out and we have some great photos that our students took last year in the photography class, about different places in our district. Beautiful photos that no matter where you live. If you know Belleville and Henderson, you're going to see these photos and you know it'll touch people's hearts so we're really excited about that. And we wanted to make sure that the Board understood how that was working before we got into it. So any questions about those things?

Are web another part of this review is we're looking at our website. We're going to see if that's really doing the job that it needs to do for us. If it's not, then we're going to take a look at what do websites look like today and what do we need to do to fix that. So that's going to come after we get this communication workflow going and the social media out there. You will see the articles in the Watertown Daily Times as long as we publish them may choose them to put them in the paper and other places. So we know how to connect to the news media. We're going to start to do more of that. So that's really fits in with one of the Board's goals that you adapted goal #3 tonight and as for community relations and communication by increasing transparency and ensuring the timely and clear dissemination of information through the district website social media platforms and other user friendly at avenues. Okay.

Good enough, guys? Gentlemen? Ladies?

President Allen: Excellent. Great job. Okay, thank you.

Jane Collins: The person behind the scenes, working with us to do this is Ashleigh Barnhart-Burto, who had another handout to the Board tonight. To just spend a few minutes looking at that, to get have you understand what happens behind the scenes to make this happen.

Ashleigh Barnhart-Burto: Thank you. Mine says Moderating comments on a Facebook Page. This actually is from Nathan, who we are working with at BOCES. It's helping ways for our links from BH and it just goes to show us that we can't block every single thing on Facebook.

We can, not allow visitors to post on our Facebook page. But if they say it says my comment. Some their own Facebook their Facebook friends can see it, even though it's not our BH Facebook.

We can ban lots of words and I've attached all those words here.

There is an initial one and then technology group and I got another set of words that I'm going to pass on to Nathan tomorrow. Some of them are very random like birds, fast, smile.

Some are more..... merger, vote down, superintendent, principal. So there's lots of different things basically, any type of comment someone want to post, it's not going to appear there until Nathan and I, who are administrators of the page, approve of that comment.

So it's very strategic and how they do this again, we took the BOCES words and then I reached out to all the other schools and Indian River shared an even more detailed list, that with all the other districts we have even more. This is really exciting. I do have a Facebook page hold up. It's not published yet but we thought it would show you what it looks like right now. And then we get the go ahead, we can let Nathan know tomorrow and we'll publish the page.

And we're hoping that from there we will have to be lots of other articles in the works. So we can put on there like Ms. Collins said we can upload those students' photos.

And eventually get to Instagram. I know it's another popular social media platform for people. Twitter when we've talked about it that's, I don't know how many people in the North Country use it, but Watertown, IR those schools do have Twitter handles. I think that is us stepping in the right direction with technology and all of the different types of social media that are out there.

Mr. Storey, or I or Ms. Collins, if it was late at night and let's say a game was played and we upset someone with a huge victory and you know, maybe it was our boys playing in sectionals. We have the ability, I can upload a picture with a results. But a majority of the main articles that have a lot of substance of them would be written by Nathan with comments and pictures provided by the district and that way it does have a uniformity of one voice. So, we could add little tid-bits. So we're really excited. I'll just walk around and show you guys.

President Allen: And so, like, and what you guys are saying so far as is great, but we also want to be able to do things like, Good morning. Today is Friday, February 12th, we are on a two hour delay.

Ashleigh Barnhart-Burto: Yes, we can put that on her Facebook page

President Allen: Because I see like a lot of these other schools like let's take example right now we have a school district in the area has a positive COVID case. So they put up on their Facebook as a press release. But, you know, attention parents faculty and staff and community. You know, so elementary school, you know, positive case, you know, review here and you know as breaking news comes out, are we going to do that or you know, like, last week I heard that the Superintendent decided to not send our students to BOCES on Wednesday, because a high winds. So could you put that up at six in the morning? Are you following me?

Jane Collins: I am following you. And one of the things that we want to do is make sure that we put up here as positive news too. We want to really highlight that's one of the recommendations that we've been suggested we think about. So what you're saying is, like, if we have to close or we're going virtual that's just a good clarifying information of what's really going on.

President Allen: Yeah reminder tonight is our school play, admission is this. Are we going to put things out like that for information to people?

Jane Collins: If that's a media that's going to be used more than what we have with our own website. That's what I'm hearing is important from the Board. Is that right?

President Allen: I mean, I was kind of posting information....

Scott Storey: ParentSquare give immediate notification as well.

Adam Miner: I have a question on ParentSquare. Did that do away with text messages and phone calls when we close?

Scott Store: No. It did not. It will still do it.

Adam Miner: Okay, well, because you cancel all after school sports, the other day, and that only push down on ParentSquare. So there was no phone calls or text messages that sports were canceled.

Scott Storey: Correct. That for that one we did not do for no other reason except we didn't think of it.

Adam Miner: That is why I'm asking because if we, we've done a lot of this and then we're not getting simple phone calls and text messages.

Scott Storey: Mrs. BB and I did a test run. Not only did we test phone calls, text messages and email, but we also tested Spanish language and all of it worked.

President Allen: And I don't even know what the reason I bring up in fact that Adam has touched on this this before so I'm sure parents were as user friendly as great, but how about you know, Great Grandma in Florida, which is eager to know about little Johnny and whether or not their school today so stuff, you know, how do we get that information out. Maybe canceling school is a bad example. Say Great Grandma wants to talk to Johnny and something say hey I hear there's a musical did you go?

Ashleigh B-B: We do have the ability, Scott and I started doing this last week through ParentSquare, where there's a widget on the website. Now I don't know if anyone's noticed that. But when you scroll down a little bit on the school website. Our ParentSquare is there. And when we post something we can we can share it to our social media. So right now we can share to our website, but it will be easy for us to then share it to Twitter to Facebook as well. And people can see that. So even say don't have the parents don't have the ParentSquare app.

President Allen: How many of us are familiar with ParentSquare and have it on your phone?

Jane Collins: Okay so posting it on Facebook. I'm hearing is an important thing for us. Yeah, because

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BHCSD: That's going to get everybody for some reason, maybe there's communication issues at home, and they're not technologically savvy.

And start talking about ParentSquare you were you are going to get them on Facebook, one way or the other. People are checking Facebook when they wake up. No one's watching the Channel 7 News in the morning.

President Allen: Yeah, it's crazy that you read these statistics we talk about these elections of politics. It's like most people get their information from Facebook or Twitter like a 73% of the population that's significantly, high. 67% something crazy like that. Yeah.

Adam Miner: So with the Facebook page. Do we have local control or does Nathan us to approve everything?

Ashleigh B-B: Nathan and I are both the administrators.

Jane Collins: So basically the articles that are written information goes to the writer. It goes from me to him. And then it comes back to me before it goes out I approve everything that goes on there, in written form, we have to develop procedures from there, where Ashleigh will be more involved in some of these other things and Scott very involved in snow days, Ashleigh may now play a role with Facebook and snow days, emergency closing and things like it for Facebook.

But we wanted to first Board was.....

President Allen: I think the Board is going to approve this this is a step in the right direction. This is our first step. I'm sure some of you have, Scott. I mean, you have a child at South Jeff and your wife teaches there. Take a look at their pages and see what type of things they are posting, get ideas from them. Indian River is very active on there. Watertown is also very active. And I think you'll get the gist of it.

Adam Miner: Yeah, no, I think you guys I think everything that the team has done is great. With ParentSquare, I may want JW added to mine so he can see what is going out. Right, we're the ones that are going to see it, or we're the ones that know what people are checking. So we're just trying to tell you that make it so that we don't all have headaches. We can make it easier for closings are delays or we can kick it out in a hurry.

Ashleigh B-B: We can add each Board member to ParentSquare if they don't have ParentSquare. We have a couple additional spots to add people. So that would be very easy for us to do if that is something you want me to do. I can reach out to our ParentSquare rep tomorrow and do that.

Adam Miner: Yeah, if you can easily add another adult besides a parent to somebody's account?

Ashleigh B-B: Okay, yes.

Adam Miner: Like we want to add grandparents to my kids account, you can do that easily.

Ashleigh B-B: Yeah, but then grandparents are going to get every single thing. So the teacher corresponds with....

Adam Miner: That's fine. It might be good for somebody to see some of that they can understand 100%.

Sally Kohl: So do you want JW on yours then>

Adam Miner: Yes.

All speaking at once.

Adam Miner: It's none of that. I think it will actually honestly be good for you to see the stuff that they're putting out there.

Ashleigh B-B: We don't have to add JW as a parent. We can all of you additional rights under staff because sometimes we're pushing messages out to just the staff. That aren't going out to parents, so we can add everyone on that and then we can additionally if you want as a parent do as well.

President Allen: That would be a good start.

My point is that you know we can do that for everybody that community or the surrounding areas where I think you can easily access them that Facebook is like it and they can still be up to date with really going on.

All talking at once.

Scott Storey: So the plan is to for me to work with Steve on the final date for SchoolMessenger and how it looks financially. Do a final message to SchoolMessenger. This is the final one. We're cutting services, basically.

And that all communication will then be done through ParentSquare. What I heard Ashleigh say is when I do my ParentSquare robo call, my voice, and the text and email it sounds like through ParentSquare I can click a button that also says post on social media, Facebook. From what I just heard, it's not asking what other person to anything. It's just a matter of me and maybe I'll back off calling all the radio stations, nobody listens too that either.

It's just a step or two to get it on Facebook. Did that help kind of lay it all out.

President Allen: At this point, you have our approval and if you need any formal action, just let us know.

Jane Collins: Okay. And if there is anything out there that you have questions about the account, I am the person you call.

President Allen: Anything else from the Superintendent's report or Ashleigh's report?

Jane Collins: That is it.

President Allen: Any questions.

Any general questions?

Kyle Gehrke: Is there any feedback from the coaches pay structure?

Jane Collins: The Union was took the lead and developing that and it was their responsibility to talk to the coaches.

Kyle Gehrke: So do we know how it was received? I only ask that because I heard the coaches are already to stop coaching. I heard they were upset and no one likes it.

Jane Collins: Well, in a situation like this is the language is in the contract. So the district works with the union leadership to address the concern that's been raised by the party that is in the Union, they should have gone for us to the President. They didn't., they came to the district. The

district worked with union leadership and developed the MOA and it meets their standards. So that's how we usually manage a contract.

Not everybody is happy all the time. But thank you for sharing that. Because I didn't know that.

President Allen: And did we did take action. That's why we approved it.

Kyle Gehrke: Yeah, I saw it, I just didn't know how it was taken.

Jane Collins: That is how it works. Somebody raises an issue you take you go to the Union, you sit down, you come up with a plan and you see their signature before it comes to you, now that the Board approves for the Superintendent to sign it.

President Allen: Any more questions?

Roger Eastman: I have a question about parents dropping kids off out back. With inclement weather are we going to be bringing them inside?

Jane Collins: Scott?

Scott Storey: You mean because there's a little line usually.

Scott Storey: Now everyone is used to the six feet. Now the stickers are there, we just move the table back further down the hall. It'll get all of the kids in.

President Allen: Any other questions?

Anthony Barney: What about basketball?

Jane Collins: Right now, the governor has not spoken about the status of that. But I will tell you that the New York State Department of Health lists that is a high risk sport and you know, that's the first thing that we see when we look at the Department of Health guidance on that. So again, Superintendents have spoken about this and will continue to speak

President Allen: Right and I can interfere, if I may, with Tony's comment? But if, for example, our winter sports, basketball, or Cheer Team. If that ends up looking like what our fall is looking like right now with intramurals, should we be thinking of all appointing coaches for the winter sports?

Jane Collins: Do you want to go into executive session and discuss that?

President Allen: Sure. Is that fair Tony?

Anthony Barney: Yeah.

Several talking at the same time.

Jane Collins: Yeah, I think we need to discuss that active session.

President Allen: Any other general questions?

Good question.

Um,

I will save my report for afterwards.

So at this time I would like to entertain a motion to move into executive session at 8:04 pm for personnel matters.

Kristin Vaughn: Move it.

Roger Eastman: Second.

President Allen: Moved by Kristin and seconded by Roger.

Any discussion?

All in favor, Aye?

All in unison: Aye

Opposed, Nay?: (No response)

Motion carried 7-0.

We are going to declare open session at 8:23 pm

We had a good meeting. There were some things that Jane highlighted on. It is Board Appreciation Week and kind gestures here.

So let's start with a little tikes, the Kindergarten class, Mrs. Gordinier and Mrs. Barney's class. Their card was on display I had to move it so I could see. They always do a nice job.

So our efforts and time is always recognized and we are greatly appreciative for them.

It's also understanding that the treats came from the CSEA?

Sally Kohl: They actually came from the Kindergarten class.

President Allen: and the card?

Sally Kohl: Yes.

President Allen: Well thanks for dessert and the card.

We also have a handful of thank you cards here. We heard, particularly from the maintenance department. We heard from the kitchen staff. We heard from a number of the teachers. And also heard from number of the teacher's assistance and aides. So we basically from everyone in the district.

Very, very nice. And we recognize our families for understanding the time for us attending meetings, attending events, committees, negotiations, we will put our time in and it's sometimes not knowing. So thank you very much.

Kyle Gehrke: And missing the Bill's game.

All: {Laughter}

President Allen: Well there are important things in life.

And on a final note, I always at least skim the NYSSBA articles, in the On Board Editor NYSSBA Newspaper.

One thing I just thought I'd share was from an older version. On your school community addressed and not that I'm saying Union address here anything, but I think it's on a few things we've done just about, you know, our community outreach and education or goals talks about budgeting. You know initiatives and orientation in general. So I just kind of thought that was a good thing to go along with some of the things we've been working on. And where we're headed.

So, with being said, thanks again for all you do.

President Allen: I'd like to entertain a motion to adjourn at 8:26 pm.

David Bartlett: Move it.

Roger Eastman: Second.

All in favor, Aye?

All in unison: Aye.

Opposed Nay?: (No response)

Motion is carried: 7-0.