

BELLEVILLE HENDERSON CENTRAL SCHOOL

8372 County Route 75

Adams, New York 13605

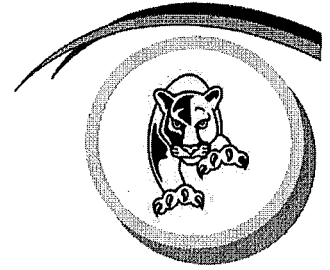
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"Home of the Panthers"



BELLEVILLE HENDERSON CENTRAL SCHOOL DISTRICT TRANSCRIPTION BOARD OF EDUCATION MEETING

December 14, 2020

This meeting was live streamed

Clerk Notes

The following members were present (7): John Allen, Anthony Barney, David Bartlett, Roger Eastman, Kyle Gehrke (arrived at 7:08 pm), Adam Miner and Kristin Vaughn.

Others present: Jane Collins, Superintendent, Scott Storey, Building Principal, Stephen Magovney, Business Manager, Ashleigh Barnhart-Burto, Administrative Coordinator, and Sally Kohl, District Clerk.

Members from the community/guests: Steve Staveski, SEI

President Allen: We are set up with our technology, so we are ready to begin.

President Allen: Please stand for the Pledge of Allegiance.

All in unison: Recited the Pledge of Allegiance.

President Allen: Thank you all for joining us. I hope that everyone enjoyed their Thanksgiving Holiday and hope that everyone is healthy and well.

I would like to call the meeting to order at 7:01 pm.

President Allen: At this time entertain a motion to accept the agenda with two additional resolutions. Resolutions 14 and 15 which you have in front of you. One is regarding correspondence to the JCIDA and one is regarding bids for the capital outlay project.

AMENDING THE AGENDA

Resolved that this Board of Education amend the agenda by adding resolutions #14 and #15, regarding JCIDA and rejecting the bids for the capital outlay project.

Adam Miner: Move it.

Roger Eastman: Second

President Allen: Moved by Adam, Seconded by Roger.

Anything else for the agenda? All in favor as presented?

All in unison: Aye

Opposed nay: (No response)

Motion carried: 6-0

We have a great evening, Mr. Steve Staveski from SEI Design Group. Thank you for joining us.

Steve Staveski: Glad to be here.

President Allen: It is completely okay with us if you would like to take off your mask, while you present.

Steve Staveski: Thanks for having me. It's good to see you all again. I'm here tonight to present our findings for the survey.

As you may well be aware that the condition survey is something that State Education Department requires each school district to perform every five years. This year they through a slight wrinkle into the works and instead of doing all the districts across the state at the same year they divided up into five groups with a rolling submission date. So for Belleville Henderson School District, you are a part of the 2020 program.

So what we've been doing. We've been working on this with our sub consultants, working with IDC engineering and the LA group and folks from our office to assess your, your building in your grounds. Not only the school building but also the bus garage. And over the past five or six months, I think we started this back in July, which we did the initial walk around. We've been working with Jane and Scott and Dave Kiblin and Steve Magovney and Phil from the transportation group, we've been having regular meetings every two to three weeks, to review our findings, gather information and basically put together a number of things that will be uploaded to the SED website.

SED requires that the walkthrough and information gathering process has to be done by the end of this year, we are on track for that. And the uploading process needs to be completed by March of 2021 and again we're onboard with that. So we wanted to meet with you folks tonight, just to go over a sampling of some of the things that we have found and hopefully in the future, once this gets uploaded, SED has a checklist of things that they will see a future capital project, I can go back and say, yes, we need to do door hardware and new roof and so on so forth. And you're not going to try to sneak in and national turf field or something crazy like that. So that was part of the purpose for this effort. So everybody has been handed out the sheet that looks like this, basically breaks down.

Clerk note: See attachment from SEI.

President Allen Questions for Steve?

President Allen: So this had to be done before the end of 2020 and you have to submit to SED by the end of March?

Steve Staveski: Correct. So we're on pace to do that. I think we were waiting to make this presentation. I know Sally's already got me access to the SED portal. So if there isn't any feedback that comes back within the next week or so through Jane, then we'll be we'll be ready to do that sort of upload.

President Allen: Any thoughts or questions?

Steve Staveski: Your school is very well maintained. It's a pretty new school as well. So I think that you're starting to get to 30 years from the original school building, so there will be some mechanical things or the piping or things of that nature. These are things that we are starting to see. And then there was the code changes. And then security is all things have changed yesteryears

President Allen: I think exactly what you said was correct. And we've also been over the years the community has been very supportive with our projects to continue to upgrade.

Thank you very much for your time.

Steve Staveski: I enjoy working here with all your folks. We have more contact with Jane, Steve, Scott, and Sally they are all great to work with.

President Allen: Excellent, thank you very much, Steve.

Jane Collins: There's one more document that Steve has for you. It's a line by line on the building conditions survey that gives the Board more detail that you can look at it at your leisure.

You each get one. You can take those and, you know, to give you more insight into the full review.

President Allen: Keep a copy of this so we will have it for future discussion about capital projects and we will have this to refer to.

Are there any other presentations? Calendar of events, any additions or corrections?

Community of caring?

Sally Kohl: Nothing to report.

President Allen: No news is good news.

Consent agenda, I'll entertain a motion.

CONSENT AGENDA

Resolved that this Board of Education approve the following:

A. MINUTES

BHCSD Board of Education Meeting Minutes from November 9, 2020

B. WARRANTS

#14 General Warrant

#15 General Warrant

#15B General Fund Manual Checks

C. CSE/CPSE RECOMMENDATION(S)

Whereas the Board of Education received the following information and recommendations from the Committee on Special Education.

Student numbers; 099210735, 99211307, 99211366, 99211310, 99211376, 99210911.

This report is on file with Erica Pettit-Chairperson of the Committee on Special Education.

David Bartlett: Move it.

Kristin Vaughn: Second.

President Allen: That was moved by Dave and seconded by Kristin.

Any discussion?

All in favor, aye?

All in unison: Aye

Opposed nay: (No response)

That motion is carried 7-0.

President Allen: Except the resignation, of Brandi Eastman.

ACCEPT RESIGNATION

Resolved, that this Board of Education accepts, with regret, the resignation of **Brandi Eastman**, Teacher Aide, effective December 9, 2020.

Roger Eastman: Move it.

Adam Miner: Second.

President Allen: That was moved by Roger and seconded by Adam.

Any discussion?

All in favor, aye?

All in unison: Aye

Opposed nay: (No response)

That motion is carried 7-0.

President Allen: Permanent Dental Hygienist, Janelle Hodge.

PERMANENT DENTAL HYGIENIST

Resolved, that this Board of Education, upon the recommendation of the Superintendent of Schools, approve **Janelle Hodge** be appointed to Permanent Dental Hygienist effective November 2, 2020.

Kristin Vaughn: Move it.

Roger Eastman: Second.

President Allen: That was moved by Kristin and seconded by Roger.

Any discussion?

All in favor, aye?

All in unison: Aye

Opposed nay: (No response)

That motion is carried 7-0.

President Allen: appoint Girls' Varsity Basketball Assistant Coach, Mindy Grandjean.

APPOINT GIRLS' VARSITY BASKETBALL ASSISTANT COACH

Resolved that upon the recommendation of the Superintendent, that this Board of Education rescinds the November 9, 2020 resolution (#9) that appoints Mindy Grandjean as Girls' Varsity Basketball Volunteer Assistant Coach for the 2020-2021 season and to be consistent with BHTA Contract, Article X, Section 3.1, appoint **Mindy Grandjean** as Girls' Varsity Basketball Assistant Coach for the 2020-2021 season.

Kristin Vaughn: Move it.

Adam Miner: Second.

President Allen: That was moved by Kristin and seconded by Adam. I see we are cleaning things up from our last meeting.

Any discussion?

All in favor, aye?

All in unison: Aye

Opposed nay: (No response)

That motion is carried 7-0.

President Allen: Likewise for Boys' Varsity Soccer Assistant Coach, Eric Vaughn.

APPOINT BOYS' VARSITY SOCCER ASSISTANT COACH

Resolved that upon the recommendation of the Superintendent, that this Board of Education rescinds the July 20, 2020 resolution (#6) that appoints Eric Vaughn as Boys' Varsity Assistant Soccer Volunteer Coach for the 2020-2021 season and to be consistent with BHTA Contract, Article X, Section 3.1, appoint **Eric Vaughn** as Boys' Varsity Assistant Coach for the 2020-2021 season.

David Bartlett: Move it.

Roger Eastman: Second.

That was moved by Dave and second by Roger.

This goes back to July, we're going to retroactive this.

Any discussion?

All in favor, aye?

President Allen, Adam Miner, Roger Eastman, Anthony Barney, Kyle Gehrke and David Bartlett:
Aye

Opposed nay: (No response)

Kristin Vaughn: Abstain.

That motion is carried 6-0-1.

President Allen: Appoint Varsity Boys' Basketball Coach, Katelyn Costello.

APPOINT VARSITY BOYS' BASKETBALL COACH

Resolved, that upon the recommendation of the Superintendent that this Board of Education appoints **Katelyn Costello** as Varsity Boys' Basketball Coach for the 2020-2021 season.

Adam Miner: Move it.

Roger Eastman: Second.

President Allen: Move by Adam and seconded by Roger.

Any discussion?

Kyle Gehrke: Yeah, I received a couple calls so concerned parents and players of the team, that giving the coaching option, they may be moving their child to another school for basketball.

President Allen: Any other thoughts or concerns?

Kyle Gehrke: I just thought you should know.

President Allen: Any other discussion?

All in favor, aye.

President Allen, Adam Miner, Anthony Barney, Roger Eastman and David Bartlett: Aye

President Allen: Opposed, nay.

Kyle Gehrke: Nay

Kristin Vaughn: Abstain.

President Allen: We have five in favor, one opposed and one abstention. Did you have that Sally?

Sally Kohl: I do, thank you.

President Allen: Accept resignation for Boys' Varsity Basketball Volunteer Assistant Coach, Katelyn Costello.

ACCEPT RESIGNATION FOR BOYS' VARSITY BASKETBALL VOLUNTEER ASSISTANT COACH
Resolved, that upon the recommendation of the Superintendent that this Board of Education accepts the resignation of **Katelyn Costello** from the Boys' Varsity Basketball Volunteer Assistant Coach, pending on her appointment to Boys' Varsity Basketball Coach for the 2020-2021 season.

Adam Miner: Move it.

Roger Eastman: Second.

President Allen: That is Adam with the motion and Roger with the second.

Any discussion?

All in favor, aye.

President Allen, Adam Miner, Anthony Barney, Roger Eastman, Kyle Gehrke and David Bartlett:
Aye.

Opposed nay: (No response)

Kristin Vaughn: Abstain.

That motion is carried 6-0-1.

President Allen: Approve Title IX positions.

APPROVE TITLE IX POSITIONS

Resolved, that upon the recommendation of the Superintendent that this Board of Education approves the following Title IX appointments:

Name	Position Title
Administrative Coordinator	Title IX Coordinator
Principal	Title IX Coordinator
Business Manager	Title IX Coordinator

Adam Miner: Move it.

Roger Eastman: Second.

President Allen: That is Adam with the motion and Roger with the second.

Any discussion? This is cleaning up some policy.

Jane Collins: It is a revised policy that the Board will vote on tonight.

President Allen: Before we only had two people, now we have to have three.

Jane Collins: Right. This is all part of the August 2020 law that changed. We just got the policy from Erie I BOCES in November. So we are adjusting with the policy

All in favor, aye.

Opposed nay: (No response)

All in unison: Aye.

That motion is carried 7-0.

President Allen: Approve retention schedule.

APPROVE RETENTION SCHEDULE

Resolved, that this Board of Education that Retention and Disposition Schedule for New York Local Government Records, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A: a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records after they have met the minimum retention periods described therein; xxiv b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Kristin Vaughn: Move it.

Adam Miner: Second.

President Allen: That is Kristin with the motion and Adam with the second.

Any discussion? Any discussion?

All in favor, aye.

All in unison: Aye.

Opposed nay: (No response)

That motion is carried 7-0.

President Allen: Permission for the Superintendent to sign a MOA with the Teachers' Union.

PERMISSION FOR SUPERINTENDENT TO SIGN MOA WITH BHTA

Resolved, that this Board of Education gives permission for the Superintendent to sign the Memorandum of Agreement between the Belleville Henderson Central School District and the BHTA regarding working remotely.

David Bartlett: I'll move it.

Roger Eastman: Second.

President Allen: That is Dave with the motion and Roger with the second.

This is basically how we operate under COVID. It's a little late but we got it accomplished.

Jane Collins: We've been working on it. It is only for the 2020-2021 school year.

President Allen: How we provide instruction under COVID.

Any discussion?

All in favor, aye.

All in unison: Aye.

Opposed nay: (No response)

That motion is carried 7-0.

President Allen: Permission for the Superintendent to sign MOA with the CSEA. This is similar, regarding to how we operate under COVID in the event of a closure and what that looks like for members of the CSEA with furloughs etc.

PERMISSION FOR SUPERINTENDENT TO SIGN MOA WITH CSEA

Resolved, that this Board of Education gives permission for the Superintendent to sign the Memorandum of Agreement between the Belleville Henderson Central School District and the CSEA regarding furloughs during the 2020-2021 school year.

Kristin Vaughn: Move it.

Roger Eastman: Second it.

President Allen: A question has been asked me, by another board members in regards to this on the agenda. Do members of the bargaining unit understand if there was closure they would be furloughed? I was told yes they do.

Jane Collins: Yes, they had two meetings with their representatives. One with their president and the second one with the LRS. It was explained it to them.

President Allen: This is the agreement, we've executed on behalf of the district.

Jane Collins: Right.

Any discussion?

All in favor, aye.

All in unison: Aye.

Opposed nay: (No response)

That motion is carried 7-0.

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President Allen: Approve the policy that we have just talked about.

APPROVE POLICY

Resolved that this Board of Education approves the second reading of Policy 3421 Title IX and Sex Discrimination developed with Erie I BOCES.

Kristin Vaughn: Move it.

Roger Eastman: Second.

President Allen: Moved by Kristin, second by Roger.

Any discussion?

All in favor, aye.

All in unison: Aye.

Opposed nay: (No response)

That motion is carried 7-0.

President Allen: Approve policy, records management.

APPROVE POLICY

Resolved that this Board of Education approves Policy 5670-Records Management developed with Erie I BOCES at the first reading and waive the second reading.

Adam Miner: Move it.

Roger Eastman: Second.

President Allen: That was moved by Adam, second by Roger.

Any discussion?

All in favor, aye.

All in unison: Aye.

Opposed nay: (No response)

That motion is carried 7-0.

President Allen: Moving on to the hand carried resolutions. They should be in front of you. .
Authorizing myself and the Superintendent to sign agreements regarding solar farm projects.

AUTHORIZE PRESIDENT AND SUPERINTENDENT TO SIGN RECEIPT OF CORRESPONDENCE
FROM JCIDA

Resolved, that, upon the recommendation of the Superintendent, the Board of Education hereby acknowledges receipt of the correspondence dated December 4, 2020, by the Jefferson County IDA and hereby authorizes the Board President and Superintendent to sign such correspondence, indicating receipt.

Roger Eastman: Move it.

Kristin Vaughn: Second.

President Allen: We have Roger with the motion and Kristin with the second.

It is understood that Guercio and Guercio, Anthony Fasano is recommending that we execute these agreements.

Any other discussion?

All in favor, aye.

All in unison: Aye.

Opposed nay: (No response)

That motion is carried 7-0.

President Allen: Rejecting the bids for the capital outlay project from last week on the ninth as they have exceeded what we have for the project.

REJECT ALL BIDS FOR CAPITAL OUTLAY PROJECT

Resolved, that upon the recommendation of the Superintendent, the Board of Education hereby rejects the bids from, Black River Plumbing, Heating & AC, Inc., ENI Mechanical Inc. and J.E. Sheehan Contracting Corporation, as all three bids were over the limit for the Capital Outlay Project.

David Bartlett: Move it.

Kristin Vaughn: Second.

President Allen: Dave with the motion and Kristin with the second.

Any discussion?

President Allen: What happens next?

President Allen: What happens next?

Date: December 14, 2020

Jane Collins: We're going back out to bid for just one of the two major HVAC systems. We had it for the cafeteria and the auditorium. We're just going out for the auditorium and then as an alternate we're going to bid the tech lab area, the IT room, the office for the IT because they're there year round. And it needs to be done as the alternate.

President Allen: We couldn't do everything we want it because it's too high.

Jane Collins: Another thing, you saw the cafeteria was an HVAC item in the presentation that was done tonight. So the cafeteria coming that way.

President Allen: Any other discussion?

Adam Miner: So that's this year. That's this year's pot of money capital outlay yes so we're still working on next year's

Jane Collins: That's right.

Stephen Magovney: That is last year's money that's being used for the project this year.

Adam Miner: Right. So this year, whatever we don't do it, just get a little next year's capital outlay.

Jane Collins: Yeah.

Adam Miner: Because you've already had the architect to design it. So that should save us.

Jane Collins: Very good point though.

President Allen: Any other discussion. All right seeing none.

All in favor, aye.

All in unison: Aye.

Opposed nay: (No response)

That motion is carried 7-0.

President Allen: For the Board's review. Many, committee meeting minutes attached as well as our BOCES Board minutes.

I'll take a minute to read the letter we received from Angela Green:

Dear Board of Education Members,

We, the BHCS class of 1997, would like to address the members of the BH Board of Education in regards to the memorialization of the Varsity Baseball field. In November of this year, one of our classmates passed away unexpectedly. Jason Scofield was well known for being an outstanding baseball player all throughout his childhood and here at BHCS. As a member of our class, he was well respected by his classmates, his educators, and all who had the privilege of knowing him. As we mourn the loss of this light from our world, we look for ways to remember the goodness he left behind. As an athlete, here at BH, he emulated all the greatest attributes of a Panther. He was tenacious on the field/court, a great teammate, and a well-respected opponent. We come to you this evening, asking for your permission to dedicate the baseball field in his honor. As a student athlete who upheld the highest standards of sportsmanship, academic integrity, and most importantly, moral character, we feel it important to honor him. The future generations of athletes can learn much from his example. His love of the game was truly contagious. Our class would like to provide the necessary capital needed for said memorial and its placement. We will work with our buildings and grounds crew to ensure the placement and upkeep is minimal. We appreciate your consideration in the matter. We know that Jason left an indelible mark on this world and we hope to share that with future students of BHCS.

Thank you again.

Sincerely, Angela A. Green, Class of 1997.

President Allen: How would we like to proceed on that?

Roger Eastman: I think it is a great idea.

President Allen: My initial thought is that obviously that Jason is an alumni Cathy and Jim have long served our district and our thoughts are with them, first and foremost. And if there are no objections to this, we need to work with Angela to come up with a plan, tell us what it is going to look like what we can do. Make sure we are all on the same page. If Administration is comfortable with it, by all means. I think a plan needs to be developed and we all have received the letter. There is no reason that I see to be opposed.

Any other thoughts?

President Allen: Okay, Administrative report.

Who wants to start?

Jane Collins: At your table you have the PowerPoint presentation.

Clerk notes: See PowerPoint presentation attached.

Jane Collins: That concludes the presentation. You have any suggestions of things that we didn't talk about, we should be talking about, based on being in the community and, you know, hearing things

Kristin Vaughn: I don't have a suggestion, but I do have a question. Have you figured out yet, what type of testing they will have done on kids, if it's the nasal swap mouth?

Jane Collins: I haven't heard that yet. Once we know we will let you know. If we can figure that out before we send the parent questionnaire out, we will add that to it.

Kristin Vaughn: I know personally that it will determine if I let my kids get tested.

Jane Collins: Okay, Thank you.

Jane Collins: Any other questions? Any other feedback?

President Allen: When you do a survey it is just interesting to put on there to make sure we put on there how important it is that we keep the school open.

Jane Collins: I keep hearing feedback from people in the building, how much our students want to come to school. They don't want to be home. So that's the feedback I'm getting from staff and teachers.

President Allen: That is the feedback that I am getting also. I hope that parents, mom and dad are thinking the same thing.

Other thoughts for Jane and the Administrative Team in regards to what they presented on tonight?

President Allen: You see there are three times, again. It is nice to accommodate different times.

President Allen: All right. Anything else for the virtual parent meetings?

There are no other administrative reports, right?

Jane Collins: Right.

President Allen: Are there any Board of Education questions?

Kristin Vaughn: This happen to be brought up yesterday at my house. Snow days, are we still having actual snow days, like staying home and not doing the virtual learning.

Jane Collins: Yes, let me just say this. For example, we have seven emergency closing dates. So some could be for snow some could be for other things, but it's usually snow. If it's a Wednesday and the roads are bad, teachers typically are here and if they can't get here to do their virtual then we would call a snow day. If it's Monday, Tuesday, Thursday, Friday it all comes back to the roads and if we open or not. So it's a typical decision, like we would be doing in normal time

President Allen: So yes, there are still snow days.

Kristin Vaughn: I know when we first talked about it, we were like oh now we do not have to use any snow days because we everything can be virtual learning. Then I guess in the discussion is that if we did and we didn't use our snow days we would lose them.

Jane Collins: Well in discussion with the teachers when we were working with them on their view their memorandum. They wanted to keep the snow days so that they could properly be prepared to instruct

President Allen: Any questions?

Kyle Gehrke: Are we going to be doing cheerleading intramurals, even though it's classified high risk? Is it possible to do it as an intramural if there was no contact and you practice your skills, but not the touching, throwing?

Jane Collins: Has there been any discussion about?

Ashleigh Barnhart-Burto: We have not discussed. We started discussions early this year, we haven't fully met with them yet. They are high risk, and in the fall, we are outside. We had multiple fields to us with the gym, we have to think of the cleaning protocol has to be put in place and

The custodian cleaning that up on top of what they're doing right now, every single night in the building. So we just don't have a specific answer for that at this time. We are still working on that whole process.

President Allen: Any other questions?

Nothing else? We do not have anything for executive session.

Jane Collins: No, nothing for executive session.

President Allen: I hope that everyone will stay healthy

I'll entertain a motion to adjourn.

David Bartlett: Move it.

Roger Eastman: Second.

All in favor, aye.

All in unison: Aye.

Opposed nay: (No response)

That motion is carried 7-0.

BELLEVILLE HENDERSON CSD – 2020 BUILDING CONDITION SURVEY SUMMARY OF FINDINGS

SCHOOL BUILDING

ADDITIONS

- CONSTRUCT NEW TECHNOLOGY ADDITION (TINY HOUSES AND SAWMILL)

ALTERATIONS

- **SPACE ADEQUACY** – RENOVATIONS TO THE NURSES SUITE AND DENTAL HYGIENIST AREA, FITNESS CENTER UPGRADE
- **ACCESSIBILITY** – NEW DOOR HARDWARE; TOILET ROOMS ACCESS; WALKING PATHS TO FIELDS
- **ELECTRICAL SYSTEMS** - REPLACE PA SYSTEM; ADD SECURITY CAMERAS, UPGRADE NETWORK SWITCHES, LED LIGHTING THROUGHOUT THE FACILITY
- **HVAC**- REPLACE AHU AT GYMNASIUM, AIR CONDITIONING AT GYMNASIUM, TEACHERS LOUNGE AND OFFICE 207B
- **PLUMBING** – KITCHEN SANITARY LINE REPLACEMENT
- **BUILDING INTERIOR** – DOOR REPLACEMENT, ELECTRIFIED DOOR HARDWARE, SECURITY FILM AT EXTERIOR DOORS; MAIN ENTRY DOOR REPLACEMENT WITH SECURITY GLASS AND PUSH BUTTON DOOR ACCESS
- **SITWORK** – NEW SITE LIGHTING INCLUDING CABLING, POLES AND BASES, LED SIGN, BACKSTOP REPLACEMENT AT BASEBALL/ SOFTBALL FIELDS; 2 NEW PLAYGROUNDS, WALKING TRAIL FOR GYM CLASS AND COMMUNITY USE



design group

BUS GARAGE

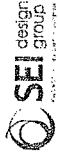
ALTERATIONS

- **BUILDING ENVELOPE** – REPLACE ROOF OVER BUS STORAGE BAY; WINDOW REPLACEMENT; MASONRY RESTORATION; PAINT METAL FASCIA
- **BUILDING INTERIOR** – PORTABLE LIFT; INGROUND LIFT; PAINT EXPOSED DECK; RENOVATIONS TO DRIVERS LOUNGE AND OFFICE SPACE; RENOVATIONS TO LOCKER/TOILET ROOMS
- **MEP** – NEW WATER HEATER; REPLACE FIRE ALARM SYSTEM; NEW EMERGENCY GENERATOR; LED LIGHTING; SECURITY CAMERAS
- **SITework** – UPGRADE SITE LIGHTING TO LIGHT TENNIS AND BASKETBALL COURTS; UPGRADE TO FUEL STATION

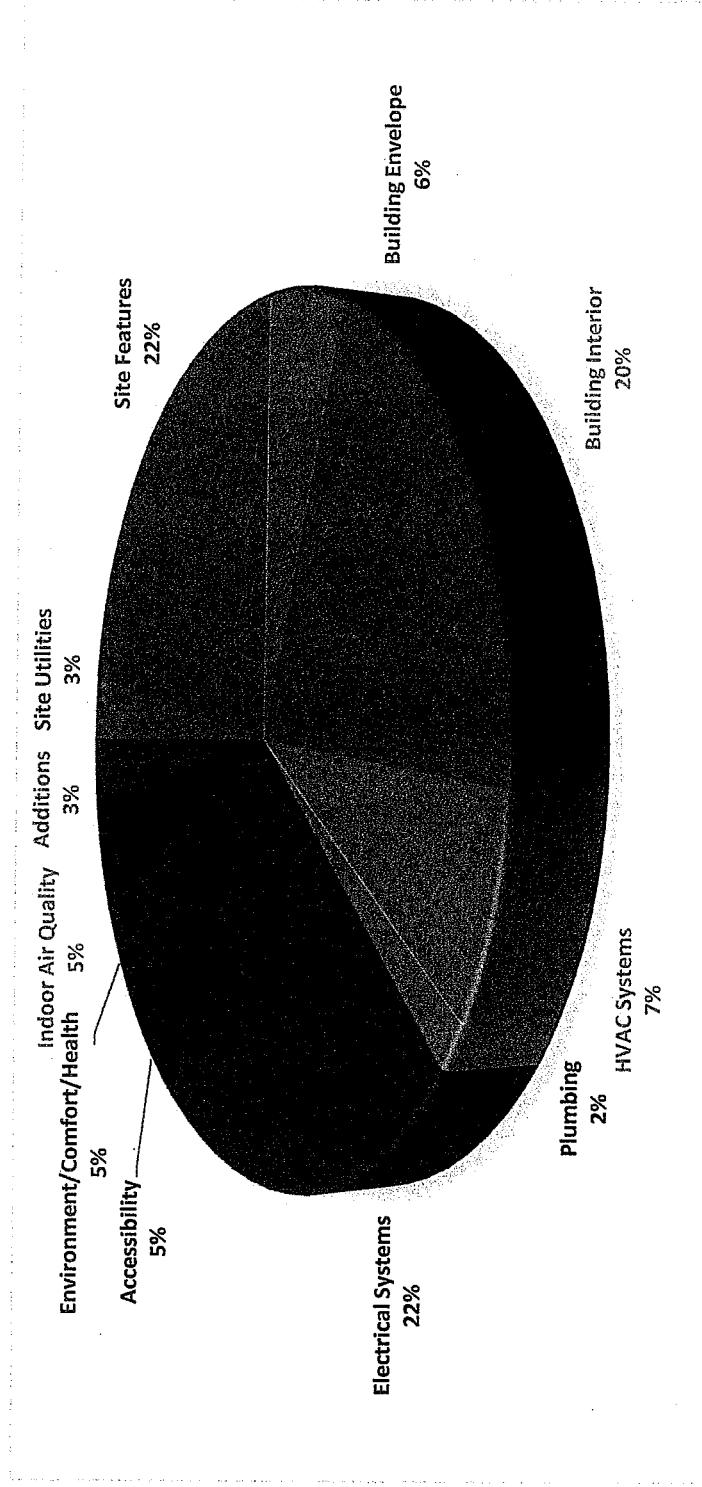
Belleville Henderson Central School District

Preliminary Budget

Statistical Data: Cost per Category



1 Central School



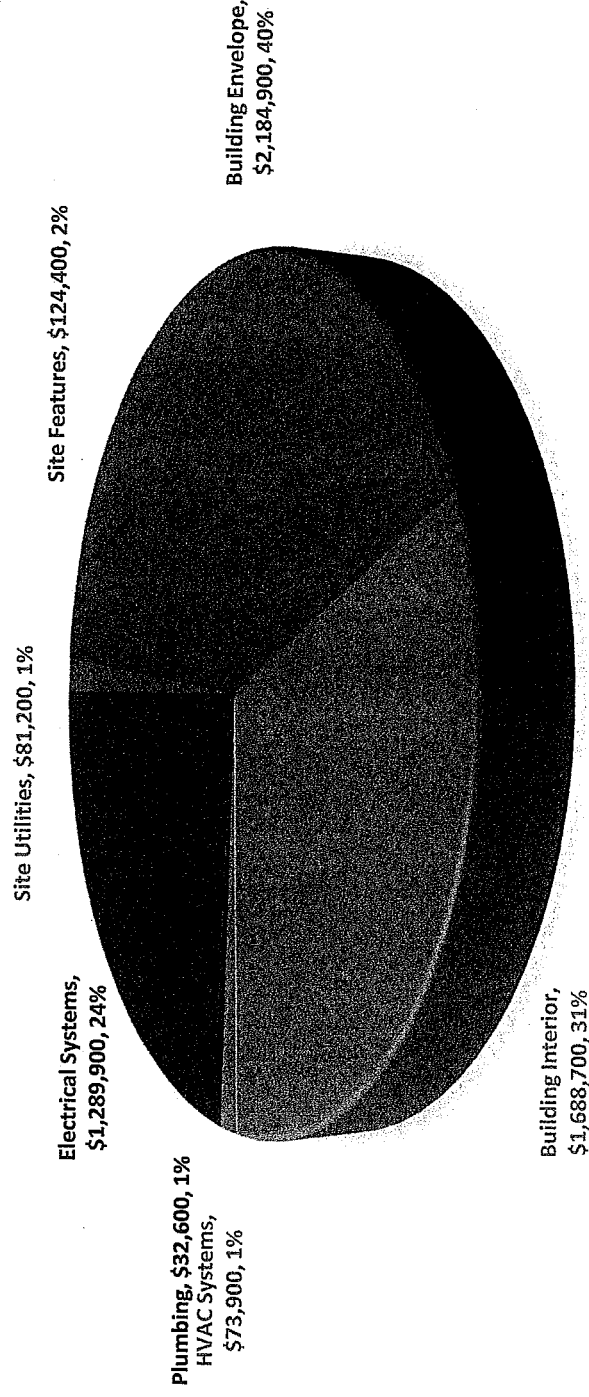
Percentage of BCS Work by SED Category

Belleville Henderson Central School District
Preliminary Budget

Statistical Data: Cost per Category



2 Bus Garage



Percentage of BCS Work by SED Category

Belleville Henderson School
Virtual Parent Meeting
Updates on Reopening Plan



December 15, 2020
1:00 PM and 6:00 PM

December 16, 2020
11:00 AM

Reopening Guidance



New York State Education Department

New York State Department of Health

Jefferson County Public Health

Belleville Henderson Board of Education

Jefferson Lewis BOCES

Members of Today's Panel



- Ms. Collins, Superintendent
- Mr. Storey, School Principal
- Mrs. Barnhart-Burto, Administrator
- Mr. Magovney, Business Manager
- Ms. Bertram, School Nurse and Coordinator for COVID-19
- Mrs. Kohl, District Clerk and Superintendent's Secretary

Guidelines for Today's Meeting



- Parents may submit questions through the chat option.
- If there are questions regarding technology, please reach out to Mrs. Barnhart-Burto.
- If there are questions regarding daily operations or student schedules, please reach out to Mr. Storey, Principal, or Mr. Gagan, School Counselor.
- If there are questions regarding health protocols, please reach out to Mrs. Bertram, our school nurse.
- If there are questions regarding transportation, please call the bus garage at 315-846-5023.

Today's Agenda



Meeting includes updates from:

- NYS Department of Health (NYSDOH)
- Jefferson County Public Health (JCPH)
- Belleville Henderson Board of Education (BOE)

Board of Education Goal



The Belleville Henderson Board of Education's

Goal is to remain open for

“Hybrid Instruction”

Every effort will be made to maintain in-person instruction. The NYSDOH and Governor ultimately determines if a school needs to move to daily remote instruction.

Belleville Henderson Board Policy



Board passed three Policies: 3520, 6570 and 7150 relating to COVID Pandemic.

Policy 3520 - Extraordinary Circumstances

Policy 6570 - Remote Working

Policy 7150 - Remote Learning

These policies support the operational conditions during this pandemic.

New York State Department of Health



Health and Safety Requirements - These are the key elements which we cannot deviate from.

Mask - On bus, in school halls, bathrooms, any time a student is not in their classroom seated.

Six Feet Socially Distanced - On bus, in halls, in the classrooms, disembarking from buses all students need to be spaced by 6 feet.

For Chorus, Band and PE - Students must be socially distanced by 12 feet.

Cleaning Protocol - Deep cleaning and disinfecting protocols between Cohort A and Cohort B.

Health Protocols - Required by NYSDOH



- Masks
 - We are increasing the use of mask wearing in the classroom during these winter months.
 - Students will be wearing masks all day except for during lunch and brief mask breaks in the classroom.
 - If a student forgets their mask, the bus driver or school employee will provide a disposable, paper mask that can be used for the day.
 - If a student is unable to wear a mask due to medical reasons, parents are asked to provide a doctor's excuse to the school nurse. Please reach out to Mrs. Bertram with any further questions about mask wearing.
 - Required on bus, in school halls, bathrooms, and in the classroom.

Socially Distanced Requirements



Classrooms can only have up to 12-15 pupils because we are required to keep all student desks 6 feet apart. Due to these stringent requirements, we are still unable to bring all students into the school together.

We have created two main cohorts and these groups will be attending on either M,T or Th, F.

Students who have unique academic challenges, attend M,T, Th, F and are called Cohort C. Students who attend virtually are called Cohort D.

The district has established cohort groups that will allow family and household members to attend school on the same day.

NYSDOH Cluster System - Yellow Zone



If we are in a NYSDOH designated yellow zone, we are required to test 20% of students, staff and teachers who are in attendance within two weeks.

If our positive rate is below the yellow zone rate for our area, we do not have to continue to test.

If our positive rate is above the yellow zone rate for our area, we are required to continue to test another 20% of staff and students in attendance and teachers on a bi-weekly basis.

If our positive rate is then below the yellow zone rate for our area, we do not have to continue to test.

NYSDOH Cluster System - Orange Zone



For school to remain open for in-person instruction:

- For schools in an Orange Zone, a total of 20% of students, faculty and staff, who are on-site, must be tested for COVID-19 over a 1-month period following the zone designation.
- The testing must be proportionately spread across a month, with 10% tested bi-weekly.

NYSDOH Cluster System - Red Zone



For school to remain open for in-person instruction:

- For schools in an Orange Zone, a total of 30% of students, faculty and staff, who are on-site, must be tested for COVID-19 over a 1-month period following the zone designation.
- The testing must be proportionately spread across a month, with 15% tested bi-weekly.

Jefferson County Public Health Role



- Work with School Nurse with Contact Tracing
- Issue Quarantine Orders for persons in contact with a positive COVID person.
- Issue Isolation Orders for persons who are COVID positive.
- To educate families on health related measures for COVID and other communicable diseases.
- Communicate with Superintendent of Schools and School Nurse about COVID-19
- Coordinate COVID Testing for Jefferson County



Jefferson County Public Health conducts Contact Tracing

- Jefferson County Public Health will contact the parent or employee to perform case study and contact tracing.
- Jefferson County Public Health will reach out to Belleville Henderson during the investigation. Contact tracing of all students and staff who have been in contact with the student or employee is conducted through the school nurse's office.
- Jefferson County Public Health notifies all individuals who need to be tested due to contact with the individual who tested positive for COVID-19.



Jefferson County Public Health conducts Contact Tracing

- Jefferson County Public Health may direct the District to notify parents if there are a number of pupils who are involved in the contact tracing.
- The District notifies families via Parent Square to alert them that there is an investigation with JCPH due to a potential contact with a positive COVID-19 individual.
- Students are placed on remote instruction until JCPH is able to complete the contact tracing investigation.
- JCPH and the District are acting in the best interest of all students and community to minimize potential spread of COVID-19.

Quarantining and Isolation Orders



- Jefferson County Public Health will conduct contact tracing. This means the school will provide JCPH with a list of who was exposed to the positive case.
- Students and staff are quarantined based on exposure to a positive case. An executive order by JCPH.
- Isolation orders are issued in an executive order for the person who is positive with COVID-19.

COVID-19 Testing Partnership between Jefferson County Public Health and BOCES



Jefferson County Public Health and Jefferson Lewis BOCES are working together to coordinate COVID-19 Testing. Once this model is approved by NYSDOH, COVID-19 testing may be done at Belleville Henderson schools if we are in a cluster zone and testing is required by NYSDOH for our school.

Parent Permission - To avoid closure, the school will be seeking parent permission for students to participate in testing. We are preparing should the school need to institute NYSDOH Testing requirements.

- Only students who are in-school are part of the testing pool.

How can Parents Help?



- During the contact tracing JCPH has requested that schools maintain updated contact information for families.
- Please call Mrs. McIntosh at school and provide her with changes in addresses, phone numbers, email addresses and any emergency contact information.
- Please set-up your voicemail on mobile devices. And, please empty your voicemail so that messages can be left.
- Contact tracing calls may also come from NYS Contact Tracing, as well as, JCPH.
- These are NOT scam calls.

Required COVID-19 Testing



- If a student or staff member presents COVID-19 symptoms at home, they must seek medical attention and have a COVID-19 test. Students must have a doctor's note and a negative COVID-19 test prior to returning to school.
- Students who have a negative COVID-19 test and a doctor's note must also display a resolution of symptoms.
- Students who test positive for COVID-19 will be contacted by the Jefferson County Public Health Department.
- Please contact Mrs. Bertram with any questions.

Parental Permission Form



We are seeking parental consent to test your child for COVID-19. The Belleville Henderson Central School District, working with Jefferson County Public Health, and Jefferson Lewis BOCES, has partnered with laboratories and other providers to test students, teachers, and staff members for COVID-19.

What is ParentSquare:



ParentSquare is:

- A safe and secure platform for all school-to-home communication. The two-way group messaging, private conversations, district-wide alerts and notices, and simple user friendly interface keep everyone connected, creating a vibrant school community.

The benefits of using ParentSquare vs. SchoolMessenger.

SchoolMessenger allowed one way communication from BH to our families.

ParentSquare allows two-way communication from the school district to our families. From our families back to the school district.

We can post information out to families and they are able to ask questions immediately and get feedback in a timely manner.

Teachers are able to communicate with parents in one central location and share exciting classroom news, pictures, student work more efficiently.



ParentSquare

Why is ParentSquare Important:



1. Belleville Henderson communicates important information to families using this platform of communication
2. Messages from teachers are sent using the app
 - a. Private message to the parent/guardian
 - b. Class information to the parent/guardian
 - c. Classroom newsletters
 - d. Snack sign-ups
 - e. Conference sign-ups
 - f. Permission slips

1. Virtual Art Shows will be posted through ParentSquare for families to view

2. Family Trivia of the day for December videos will be posted here



How to activate your ParentSquare Account:



Step by step ParentSquare setup tutorial:

<https://parentsquare.zendesk.com/hc/en-us/articles/203414049--Getting-Started->

How to register for ParentSquare from the APP:

<https://parentsquare.zendesk.com/hc/en-us/articles/115005259266-Register-for-ParentSquare-from-the-App>



Ways to Access Belleville Henderson ParentSquare Posts:



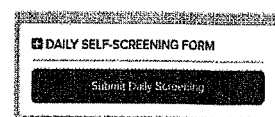
1. Email
2. Text Message
3. ParentSquare App Notification
 - a. The app will need to be downloaded and installed on your phone
4. School Website
5. Phone Call
 - a. These are used for important parent communication or to let parents know that they need to login to check their ParentSquare account as there may be pertinent district communication



Belleville Henderson ParentSquare Updates:



1. COVID Health Questionnaire
 - a. Can be submitted starting January 4, 2021 using ParentSquare
 - i. Questionnaire can be submitted using:
 1. ParentSquare APP
 2. Logging in to your ParentSquare Account on your computer
 3. Logging in to your ParentSquare Account using the Internet browser on your phone
2. Why ParentSquare Health Questionnaire:
 - a. The ParentSquare Health Screening Form will be a more efficient platform for our families to use
 - b. The feedback families get by answering the questionnaire questions instantly lets parents know if they should keep their child home
 - c. The feedback is compiled efficiently for our COVID Coordinator



Belleville Henderson ParentSquare Updates Continued:



1. Attendance Notifications

- a. Notifications will be sent to parents starting December ____, 2020
 - i. Notifications can be sent via email, text, and voice

1. Why ParentSquare Attendance Notifications:

- a. The ParentSquare Attendance notifications will be a more efficient platform for our families to receive notification that their child was absent or tardy.
- b. The attendance feature will allow parent/guardians to submit a note back to the school letting us know why your child is absent.
 - i. Informational link on how to submit a note back to BH:

<https://parentsquare.zendesk.com/hc/en-us/articles/360028870372-Submit-an-Attendance-Note>



ParentSquare

Remote Learners - Commitment for Semester 2



- Students whose parents have expressed concern regarding COVID-19 health risks.
- If a parent has a medical or social emotional concern, please reach out to Mr. Storey.
- These students will participate in the regular education program, virtually. The student's schedule will be followed as if they were attending school in-person.
- Attendance daily is mandatory, just as if they were in school.
- Students will be provided with a Chromebook and, if necessary, an internet access device.

Remote Learners - Commitment for Semester 2



- Parents complete form through Parent Square by January 1, 2021
 - Will your child be returning to in-person learning after January 29, 2021?
 - Will your child be continuing to learn remotely for the second semester through the end of the school year?

Commitment Form for Semester 2



The end of the first semester (first two quarters) is fast approaching. You completed a Remote Tentative Enrollment Form during the first semester giving permission for your child to learn remotely, full-time. The form expires on January 29, 2021.

While we look forward to the second half of the 2020-2021 school year, we are interested in knowing the plan for your student. Will your child be returning to in-person learning at either two days or four days per week? **If so, please provide complete this section of the form by January 1, 2021.**

Name of Child Returning to In-Person Instruction

Commitment Form for Semester 2



If you, as a parent, would like to have the district provide remote-only instruction for your child, **please complete the enrollment form by January 1, 2021.**

Note: If you enroll in remote-only instruction, you are committing to do so for second semester of the 2020-2021 school year. The second semester ends June 25, 2021.

Email Address

Name of Child Opting for Remote-Only Instruction

As the parent/guardian of the child named above, if the district is able to accommodate the remote-only instructional option, I commit to my child participating in this model for the second semester of the 2020-2021 school year.

Parent/Guardian Signature

Date

Belleville Henderson Social and Emotional:



1. All in person students grades K-6 attend a Social-Emotional Learning lesson each week provided by Mrs. Pettit, School Psychologist or Ms. Navarra, PIVOT counselor, that focus on skills like self-management (self-care, feelings), resiliency (communication, empathy, gratitude) or resource management (when, where and how to ask for help).
2. All students grades 3-6 (both in person and virtual) are connected to a grade level Google Classroom that shares information that applies to those weekly lessons.
3. Mrs. Pettit is currently running 2 virtual groups on Wednesday's that focus on building self-esteem and managing anxiety.

Belleville Henderson Social and Emotional:



4. The Case Study team (principal, administrative coordinator, nurse and counselors) meet weekly to discuss the social-emotional needs of our students.
5. Mrs. Pettit has a Google Classroom that was set up for K-6 parents that includes Social-Emotional Learning Supports. This is a place to share helpful tips and resources. For families that are not currently connected but would like to join, the classroom code is **pzgwe2**.
6. For families whose child may be experiencing social-emotional difficulties, counseling can always be made available. Parents may contact:
 - a. Erica Pettit, School Psychologist at (315)846-5825 or epettit@bhpanthers.org
 - b. Shaun Gagan, School Counselor at (315)846-5825 or sgagan@bhpanthers.org
 - c. Gabrielle Navarra, PIVOT counselor on Mondays and Thursdays at (315)846-5825 or gnavarra@bhpanthers.org

Social and Emotional Resources:



1. The Office of Mental Health **Emotional Support Helpline** is available for free and confidential support for those experiencing increased anxiety during the pandemic. You can reach the Helpline between 8AM and 10PM, 7-days a week, and the number is **1-844-863-9314**.
1. Telehealth services are now available for new and established patients at River Community Wellness Program offers Child and Adolescent Outpatient Psychiatric Services. Call 315.482.1277 for more information.
1. Jefferson County Behavioral Health Service Directory
 - a. <https://northcountryinitiative.org/wp-content/uploads/2017/05/BH-directory.pdf>
1. Text HOME to 741741 to connect with a Crisis Counselor. Free 24/7 support
1. Suicide Prevention Lifeline 1-800-273- TALK (8255)

Breakfast and Lunch



- Lunch is free until end of the School Year as long as funding is available from the federal government.
- Are provided in the classroom to minimize large gatherings.
- Students may bring their own lunches to school.
- Students are bringing water bottles to have in their classrooms.

Breakfast and Lunch



- Breakfast and lunch is available for remote learners for pick up. Please contact Mary Forrester if you wish to order food for pick up at (315)846-5121 or 5411. We are not currently delivering.
- Pick up is at Belleville Henderson School main entrance between 10:30 and noon.

Backpack Program



- If you need an application, please call Mrs. Bertram, School Nurse.
- Please return completed application to Mrs. Bertram by email or hard copy.

Parents Driving Students to School - Thank You!



- Parent Drop Off in the morning is from 7:45 AM to 8 AM by the gym doors.
- If you arrive after 8 AM, please drop children off in front of the school.
- Parent Pick-up is at 2:40 for K- Grade 6, and 3:00 for 7-12 by gym entrance.
- Please call transportation at (315)846-5023, if you want to drive your child.
- We want to thank those parents who are driving their children to school. We appreciate your support.

4-H After-School Program



Who: K-8 students

What: One hour of academic support, one hour of 4-H activities

Where: Cafeteria and Outside

When: 2:45pm - 5:00pm

Why: Academic Support, 4-H educational activities

How: All social distancing, mask wearing, hand washing, and other protective measures are followed.