

# BELLEVILLE HENDERSON CENTRAL SCHOOL

8372 County Route 75

Adams, New York 13605

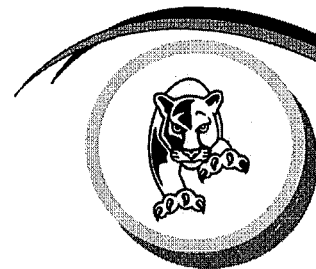
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"Home of the Panthers"



BELLEVILLE HENDERSON CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION

REGULAR MEETING MINUTES

January 23, 2017

Called to order in the Library at 7 p.m. by President Allen with the following members:

Present (7): John Allen, David Bartlett, Roger Eastman, Kurt Gehrke (arrived at 7:08 pm), Laurie Goodwin, Adam Miner and Gary Ramsdell.

Absent (0):

Others present: Rick Moore, Superintendent, Sally Kohl, District Clerk and Karl Kofod, Director of Business and Finance. Kathy Taber Montgomery- (from SJJ), BHCS Cheerleaders, Maureen Scoville, Marisa Riordan, Cassandra Staie, Sarah Sugden, Ann Colby, Kim Gordinier, Patty Nortz, Jason Bast, Shaun Gagan, Jessica Winters, Christine Rogers and David Winters.

Mr. Storey, Building Principal was excused.

## **PRESENTATIONS**

- Mrs. Winters, Varsity Cheer Coach, shared with the Board the routine for our BHCS Cheerleaders. The squad won the Section III Frontier League Cheerleading Championship in South Lewis over the weekend. Mr. Moore and Mrs. Winters expressed gratitude to; Miss Colby and Mrs. Sugden for filling in while Mrs. Winters was on maternity leave, the Board of Education, and Patty Ritchie, who helped with the funding for the mats. Mrs. Winters stated the mats have been a great aid to prepare for competition. A 2 minute recess was taken for a photo opportunity with the Board and the cheerleaders. The meeting resumed at 7:16 pm.
- Mrs. Nortz, Librarian and her two student assistants explained and demonstrated the Maker Tech Lab, which is a new addition to our Library.
- Mrs. Maureen Scoville, French Teacher, shared with the Board a slide show of pictures from the recent Winter Quebec City Trip. The trip was a huge success.

## **PUBLIC PARTICIPATION**

- No public participation

## **CALENDAR OF EVENTS**

1/21	5:00 pm	All-Sports Booster Club Annual Alumni Volleyball and Basketball Games
1/23	7:00 pm	Board of Education Meeting
1/24-1/27		Regents Week
1/25	8:00 am	BH Spelling Bee-Auditorium
1/27		20-Week Report Cards Distributed
1/28	9 am- 2 pm	Winter Festival Bi-County Concert @ South Jefferson
1/28-29		FFA 212/360 Conference

1/30	3:05 pm	Grade Level Meeting
1/31	2:30 pm	Health & Wellness/Pro Social Committee
1/31	3:05pm	Safety Committee Meeting
2/2	3:05 pm	Curriculum Council Meeting
2/2	5:00 pm	Launch-a-Leader Event at Maggie's on the River
2/4	12:00 pm	Dodgeball Tournament Sponsored by Student Council
2/6	7:00 pm	Board of Education Meeting

The Calendar of Events were review with no additions or corrections.

### **COMMUNITY OF CARING UPDATE**

The District Clerk reported to the Board on the passing of Jane Gleason, relative to Phil Gleason and Howard G. Furman Sr., retired BHCS Bus Driver.

### **CONSENT AGENDA**

1. Resolved that this Board of Education approve the following:
  - A. **MINUTES**  
BHCSD Board of Education Meeting Minutes from January 9, 2017
  - B. **WARRANTS**  
Warrant #9 Trust & Agency  
Warrant # 10 Capital Fund  
Warrant #14 General School & Lunch Fund
  - C. **CSE/CPSE RECOMMENDATION(S)**  
Whereas the Board of Education received the following information and recommendation(s) from the Committee on Special Education reported on 1/17/2017.  
Student number(s); 099210688, 099210984 and 099210795.  
This report is on file with Erica Pettit-Chairperson of the Committee on Special Education.
  - D. **BUILDING USE**  
**Eric Vaughn** requests the use of the gymnasium for indoor soccer/softball practices on Sundays.  
IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office and Ashleigh Barnhart-Burto, Athletic Coordinator.  
  
**Kassandra Staie from Gym Ratz Youth Team** requests the use of the gymnasium youth boys and girls skills training for local youth and practice for Gym Ratz on Sundays.  
IT BEING UNDERSTOOD, that school activities will come first and activities will be coordinated with the District Office and Ashleigh Barnhart-Burto, Athletic Coordinator.

Motion made by: Adam Miner; Seconded by: Laurie Goodwin; Vote: 7-0.

**BHCSD MINUTES FROM  
1/9/2017**

**WARRANTS:  
#9 TRUST & AGENCY FUND  
#10 CAPITAL FUND  
#14 GENERAL SCHOOL &  
LUNCH FUND**

**CSE/CPSE  
RECOMMENDATIONS**

**BUILDING USE:**

**ERIC VAUGHN-INDOOR  
SOCCER AND SOFTBALL**

**KASSANDRA STAIE/GYM  
RATZ YOUTH TEAM  
TRAINING SKILLS AND  
PRACTICE**

**PERSONNEL**

**2. APPROVE TRAP COACH**

Resolved, that upon the recommendation of the Superintendent, this Board of Education appoints **David Winters** as Trap Shooting Coach for the 2016-17 school year.

Motion made by: Kurt Gehrke; Seconded by: Gary Ramsdell; Vote: 7-0.

**3. APPOINT PT CLEANER**

BE IT RESOLVED, that it is hereby determined that pursuant to the provisions of Civil Service Law Section 22 of the State of New York, and upon the recommendation of the Superintendent, the following person be appointed as probationary part time cleaner as follows:

Name:	Ronald Nier Jr.
Effective Date:	January 24, 2017
Expiration Date:	January 23, 2018
Salary:	\$11.15 per hour

Motion made by: Kurt Gehrke; Seconded by: Roger Eastman; Vote: 6-1.  
Aye Votes (6): John Allen, David Bartlett, Roger Eastman, Kurt Gehrke, Laurie Goodwin and Adam Miner.  
Nay Vote: (1): Gary Ramsdell.

**4. APPROVE SUBSTITUTE TEACHER**

Resolved, that this Board of Education appoints **Shane Dudley** as substitute teacher.

IT BEING UNDERSTOOD, that **Mr. Dudley** has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion made by: Adam Miner; Seconded by: Roger Eastman; Vote: 7-0.

**NEW BUSINESS**

**5. ACCEPT DONATION FROM MASSEY'S FURNITURE BARN**

Resolved, that this Board of Education accepts the donation from Massey's Furniture Barn in the amount of \$2,000.00 to be used for purchasing library books for the elementary.

Motion made by: Roger Eastman; Seconded by: Laurie Goodwin; Vote: 7-0.

**APPROVE TRAP COACH**

**APPOINT PART TIME  
CLEANER-RON NIER JR.**

**APPROVE SUBSTITUTE  
TEACHER-SHANE DUDLEY**

**ACCEPT DONATION FROM  
MASSEY'S FURNITURE  
BARN**

6. PERMISSION TO SIGN SECTION III COMBINING CONTRACT

Resolved, that this Board of Education grants the Superintendent to sign NYSPHSAA Section III Combining Contract for Trap Shooting, with Watertown City School District for the 2016-17 school year.

Motion made by: Adam Miner; Seconded by: Roger Eastman; Vote: 7-0.

7. PARTICIPATION IN TRAP SHOOTING LEAGUE

Resolved, that upon the recommendation of the Superintendent, this Board of Education grants the following students permission to participate in the 2016-17 BHCS Trap Shooting League.

Owen Recore, Watertown City School

Sean Glide, Watertown City School

Motion made by: Kurt Gehrke; Seconded by: Laurie Goodwin; Vote: 7-0.

POLICY

8. AMMEND PROCEDURE

Resolved, that this Board of Education adopts the amended, Belleville Henderson Central School District Purchasing Procedure.

Motion made by: Adam Miner; Seconded by: Kurt Gehrke; Vote: 7-0.

9. AMMEND POLICY

Resolved, that this Board of Education adopts the amended, Section 5410 Purchasing- Non-Instructional/Business Operations of the Belleville Henderson Central School District Policy Manual.

Motion made by: Adam Miner; Seconded by: Kurt Gehrke; Vote: 7-0.

Additional Resolution(s) Hand Carried in to Meeting

10. APPROVE ATTENDANCE TO AG EDUCATION DAY

Resolved, that this Board of Education approves pursuant to Board of Education Student Tours Policy (#8461), five (5) BHCS students and chaperones to attend Ag Education Day in Albany, NY on February 6-7, 2017, as requested by Tedra Bean. A list of chaperones and students attending is on file with the District Clerk.

Motion made by: Gary Ramsdell; Seconded by: Laurie Goodwin; Vote: 7-0.

FOR THE BOARD'S REVIEW

- JL BOCES Board of Education Meeting Minutes from December 21, 2016.

**PERMISSION TO SIGN  
SECTION III  
COMBINING  
CONTRACT**

**PERMISSION TO  
PARTICIPATE IN BH  
TRAP TEAM**

**AMMEND PURCHASING  
PROCEDURE**

**AMMEND PURCHASING  
POLICY**

**RESOLUTIONS HAND  
CARRIED IN TO  
MEETING:**

**APPROVE  
ATTENDANCE TO AG  
EDUCATION DAY**

**ADMINISTRATIVE REPORT(S)**

- Mr. Moore reported to the Board that he received a letter from the NYS Commissioner late this afternoon regarding the make-up of Regents Exams if school is canceled during Regents week. In the event of this happening, Mr. Moore and Mr. Storey will get the word out to teachers and staff.
- President Allen received a letter from Mrs. Debbie Philip regarding TOPS in Education, which is a rewards program through Tops Markets. Mr. Moore will look into the program.

**UPDATE TO BOARD OF EDUCATION QUESTIONS**

- Mr. Gehrke and the Board would like to explore possibilities for a practice gym.

**PUBLIC PARTICIPATION**

- Jason Bast stated that he is pleased with the appointments of the coaching staff and the improvement of the teams' morale. Mr. Bast is concerned with gym time as spring sports begin and increasing number of requests from sports teams, youth programs etc.
- David Winters reported to the Board that the Trap team has received local and National Grant money and local donations to help with fees for this year's trap team.

**PROPOSED EXECUTIVE SESSION**

Resolved, that this Board of Education enter in to executive session at 8:22 p.m. to discuss:

- Collective negotiations pursuant to article 14 of the Civil Service Law
- Matters leading to the appointment/employment of particular person(s)
- The employment history of particular person(s)

Motion made by: Adam Miner; Seconded by: Kurt Gehrke; Vote: 7-0.

At 8:50 pm, President Allen excused Mr. Kofod and Mrs. Kohl from executive session.

President Allen declared open session at 9:23 p.m.

**ADJOURNMENT**

Resolved, that at 9:35 pm that this meeting be adjourned.

Motion made by: David Bartlett; Seconded by: Roger Eastman; Vote: 7-0.

**EXECUTIVE SESSION**

**OPEN SESSION**

**ADJOURNMENT**

Respectfully Submitted,  
Sally A. Kohl  
District Clerk

BOARD OF EDUCATION OF BELLEVILLE HENDERSON CENTRAL SCHOOL  
JANUARY 18, 2017      WARRANT # 9 TRUST & AGENCY FUND

CHECK #	CLAIMANT	PURPOSE	AMOUNT
1283	JEFFERSON LEWIS ET AL SCHOOL HEALTH PLAN	FEBRUARY HI PAYMENT	\$ 131,137.24
			\$ 131,137.24

To the District Treasurer:

I hereby certify that I have verified the above claims, **1** in number  
in the total amount of **\$131,137.24**. You are hereby authorized and directed  
to pay to the claimants certified above the amount of each claim allowed  
and charge each to the proper fund.

1-18-2017  
Date

Mary Koster  
Signature

Claims Auditor

BOARD OF EDUCATION OF BELLEVILLE HENDERSON CENTRAL SCHOOL  
JANUARY 12, 2017 WARRANT #10 CAPITAL FUND

CHECK #	CLAIMANT	PURPOSE	AMOUNT
1076	AECC	SERVICES RENDERED	\$ 7,500.00
1077	AUBERTINE & CURRIER	SERVICES RENDERED	\$ 9,180.00
1078	BLACK RIVER PLUMBING & HEATING	SERVICES RENDERED	\$ 33,807.30
1079	FISCAL ADVISORS & MARKETING	SERVICES RENDERED	\$ 5,500.00
1080	FISCAL ADVISORS & MARKETING	SERVICES RENDERED	\$ 1,780.00
1081	J&R ELECTRIC	SERVICES RENDERED	\$ 131,860.00
1082	WATCHDOG BUILDING PARTNERS	SERVICES RENDERED	\$ 1,485.26
			\$ 191,112.56

To the District Treasurer:

I hereby certify that I have verified the above claims, 7 in number  
in the total amount of \$191,112.56. You are hereby authorized and directed  
to pay to the claimants certified above the amount of each claim allowed  
and charge each to the proper fund.

1-12-2017  
Date

Mary Forester  
Signature

Claims Auditor

The Internal Claims Auditor for the District has  
examined this invoice for correctness of purchases  
(no taxes, bid item pricing correct, ect.)  
Proof of Receiving MF  
Copy of Purchase Order MF  
Purchasing Agent Approval MF  
(When purchase order is not required)

BOARD OF EDUCATION OF BELLEVILLE HENDERSON CENTRAL SCHOOL  
JANUARY 12 2017 WARRANT #14 GENERAL & SCHOOL LUNCH FUND

CHECK #	CLAIMANT	PURPOSE	AMOUNT
11900	ALLEN SANITATION SERVICE	TRASH REMOVAL	\$ 513.00
11901	AMERITAS LIFE INSURANCE CORP	DENTAL PAYMENT	\$ 1,666.66
1366	BERGER, DIANA	MEDICARE ADJUSTMENT	\$ 112.20
11871	BERRY, MELANIE	CHAPERONE	\$ 50.00
11902	BHTA DENTAL	DENTAL PAYMENT-MOORE	\$ 276.28
11872	BIMBO FOODS	BREAD/ROLLS	\$ 279.84
11873	BLUE MOUNTAIN FOODS	PRODUCE	\$ 380.70
11874	CHRONICLE GUIDANCE PUBLICATION	RECORD FOLDERS	\$ 385.00
11903	CINTAS CORPORATION	UNIFORM SERVICES	\$ 119.41
11875	CREG SYSTEMS	SERVICES RENDERED	\$ 743.00
11876	EINSTRUCTION CORPORATION	LICENSE-THOMES	\$ 597.00
11904	FRONTIER	PHONE CHARGES	\$ 647.40
11877	GLAZIER PACKING CO.	MILK	\$ 1,203.59
11878	GREENE, O.D.	SUPPLIES/PARTS	\$ 802.62
11905	GRIFFITH ENERGY	FUEL/DIESEL	\$ 600.08
11879	HALDEMAN, JERI	CHAPERONE	\$ 50.00
11880	HERSHEYS ICE CREAM	ICE CREAM	\$ 139.32
11881	HOBART FOOD EQUIPMENT	FOOD EQUIPMENT/SERVICES RENDERED	\$ 424.25
11882	HOERING, JOHN	OFFICIAL	\$ 105.64
11884	JEFFERSON LEWIS BOCES	SERVICES RENDERED	\$ 153,919.57
11906	LARRY MUSICAL INSTRUMENT	INSTRUMENT REPAIRS	\$ 34.00
11885	LEFEVRE, ROBERT JR	OFFICIAL	\$ 85.00
11886	MARLOWE, KATHLEEN	CHAPERONE	\$ 50.00
11887	MCCABE MECHANICALS	SERVICES RENDERED	\$ 894.00
11888	MCCABE MECHANICALS	SERVICES RENDERED	\$ 658.10
11889	MCCARGAR, DIANNE	OFFICIAL	\$ 81.00
11890	MISSERT, AJ	BEVERAGES	\$ 547.18
11891	MORALES, MICHELLE	CHAPERONE	\$ 50.00
11892	NCC SYSTEMS	SERVICES RENDERED	\$ 797.50
11893	PEPSI	BEVERAGES	\$ 86.05
11907	PERMABOUND BOOKS	BOOKS-NORTZ	\$ 574.80
11894	RENZI	FOOD/PRODUCE	\$ 5,384.98
11895	SELOVER, THOMAS	OFFICIAL	\$ 94.80
11896	STUCKEY, ZOE	SCORECLOCK	\$ 104.00
11897	USHERWOOD TECHNOLOGY	SERVICES RENDERED	\$ 171.24
11898	VERNIER SOFTWARE AND TECH	REPLACEMENT BATTERY	\$ 125.23
11899	WESCO	MISC SUPPLIES	\$ 975.75

\$ 173,729.19

To the District Treasurer:

I hereby certify that I have verified the above claims, 37 in number  
in the total amount of \$173,729.19 You are hereby authorized and directed  
to pay to the claimants certified above the amount of each claim allowed  
and charge each to the proper fund.

1-12-2017  Claims Auditor  
Signature