

# BELLEVILLE HENDERSON CENTRAL SCHOOL

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## BELLEVILLE HENDERSON CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING MINUTES JULY 25 2016

The regular meeting of the Belleville Henderson Central School District was called to order in Room #302 at 7:00 p.m. by President Allen with the following members:

Present: John Allen, David Bartlett, Roger Eastman, Kurt Gehrke, Laurie Goodwin, Adam Miner and Gary Ramsdell.

Absent:

Others present: Rick Moore, Superintendent, Scott Storey, Building Principal, Sally Kohl, District Clerk and Karl Kofod, Director of Business and Finance, Jason Bast, Alisa O'Hagan and Kaci Joels.

### PUBLIC PARTICIPATION

None

### CALENDAR OF EVENTS

Corrected as below:

#### JULY

5th		Summer Leap and BHCS Summer School (through 8/4)
6th		Henderson/Ellisburg Summer Recreation Program (through 8/11)
10 <sup>th</sup>	6:30 pm	Sport Physicals
25th		Board of Education Meeting-Library

#### AUGUST

9 10 & 11th		Stem Camp at BHCS
9 10 & 11th		Empire Farm Days
15 <sup>th</sup>		Varsity Sports Begin
15 <sup>th</sup>	6:30 pm	Parent/Athlete/Coach Meeting

#### SEPTEMBER

1 <sup>st</sup>		Professional Development-in-House
1 <sup>st</sup>	5:00 pm	Annual Corn Roast
1 <sup>st</sup>	6:30-7 pm	Open House
2nd		Professional Development at Camp Oswegatchie (BOE, Teachers & Staff)
5 <sup>th</sup>		Labor Day Holiday-No School
6 <sup>th</sup>		First Day for Students
12 <sup>th</sup>		Board of Education Meeting-Library
26 <sup>th</sup>		Board of Education Meeting-Library

#### OCTOBER

27,28 & 29		NYSSBA Annual Convention
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**COMMUNITY OF CARING UPDATE**

None

**PRESENTATIONS**

- Mr. Moore-discussed the Board of Education District Goals, President Allen would like to schedule a workshop to create the goals for the school year.

**CONSENT AGENDA**

1. Resolved that this Board of Education approve the following:
  - A. MINUTES  
BHCSD Organization Meeting Minutes from 7/11/2016  
BHCSD Regular Meeting Minutes from 7/11/2016
  - B. WARRANTS  
Warrant #1 Capital Fund  
Warrant #22 General & School Lunch Fund

Motion made by: Roger Eastman;  
Seconded by: Gary Ramsdell;  
Vote: 7-0.

**PERSONNEL**

2. CREATE POSITION

Be it resolved, that this Board of Education create a position in the following area effective July 26, 2016:  
1.0 FTE Special Education Teacher

Motion made by: Adam Miner;  
Seconded by: Laurie Goodwin;  
Vote: 7-0.

3. APPOINTMENT-SPECIAL EDUCATION TEACHER

Be it resolved, that pursuant to the provisions of Section 3012 of the State Education Law and Section 30.5 of the rules of the Board of Regents of the State of New York, and upon the recommendation of the Superintendent, the following teacher be appointed as Probationary Professional Educator as follows:

Name:	<b><u>Alisa O'Hagan</u></b>
Tenure Area:	Special Education
Effective Date:	September 1, 2016
Expiration Date:	August 31, 2020
Certification:	Professional-Students with Disabilities (Grades 1-6) & Professional- Childhood Education (Grades 1-6)
Salary:	MA6-step 5 \$44,637

BHCSD BOE MEETING  
MINUTES:  
JULY 11, 2016  
ORGANIZATIONAL  
JULY 11, 2016 REGULAR

WARRANTS:  
#1 CAPITAL FUND  
#22 GENERAL &  
SCHOOL LUNCH FUND

CREATE POSTION: 1 FTE  
SPECIAL EDUCATION  
TEACHER

APPOINT SPECIAL  
EDUCAITON TEACHER-  
ALISA O'HAGAN

Motion made by: Gary Ramsdell;  
Seconded by: Laurie Goodwin  
Vote: 7-0.

4. APPOINTMENT-ELEMENTARY TEACHER

Be it resolved, that pursuant to the provisions of Section 3012 of the State Education Law and Section 30.5 of the rules of the Board of Regents of the State of New York, and upon the recommendation of the Superintendent, the following teacher be appointed as Probationary Professional Educator as follows:

Name:	<b>Kaci Joels</b>
Tenure Area:	Elementary Teacher
Effective Date:	September 1, 2016
Expiration Date:	August 31, 2020
Certification:	Professional-Early Childhood Education (Birth-Grade 2) Professional-Literacy (Birth-Grade 6) Professional-Childhood Education (Grades 1-6)
Salary:	MA1-step 1 \$39,319

APPOINT ELEMENTARY  
TEACHER-KACI JOELS

Motion made by: Adam Miner;  
Seconded by: Roger Eastman;  
Vote: 7-0.

5. APPOINT BUS MONITOR

Resolved, that this Board of Education appoints **Devin Forrester** to the position of bus monitor effective August 15, 2016 at a rate of \$9.75 per hour.  
IT BEING UNDERSTOOD, that Mrs. Forrester's criminal history background check, including fingerprinting and required training are pending.

APPOINT BUS  
MONITOR-DEVIN  
FORRESTER

Motion made by: Roger Eastman;  
Seconded by: Kurt Gehrke;  
Vote: 7-0.

6. APPOINT SUBSTITUTE SUPPORT STAFF

Resolved, that this Board of Education appoints **Brandi Eastman** as substitute support staff.  
IT BEING UNDERSTOOD, that Ms. Eastman has had a criminal history background check, including fingerprinting, performed by the State Education Department.

APPOINT SUBSTITUTE  
SUPPORT STAFF-BRANDI  
EASTMAN

Motion made by: Adam Miner;  
Seconded by: Gary Ramsdell;  
Vote: 7-0.

7. APPOINT SUBSTITUTE CLEANER

Resolved, that this Board of Education appoints **David Williams** as substitute cleaner.

IT BEING UNDERSTOOD, that Mr. Williams has had a criminal history background check, including fingerprinting, performed by the State Education Department.

APPOINT SUBSTITUTE  
CLEANER-DAVID  
WILLIAMS

Motion made by: Gary Ramsdell;

Seconded by: David Bartlett;

Vote: 7-0.

NEW BUSINESS

8. AMEND STANDARD WORK DAY AND REPORTING

Resolved, that this Board of Education amends resolution #5 from the July 11, 2016 meeting:

Resolved, that this Board of Education establishes the follow as standard work days for the elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

AMEND STANDARD  
WORK DAY AND  
REPORTING

Name	Registration #	Standard Term Work Day	Begins/Ends	Participates in Employer Time Keeping System	Days/Months
Marisa, K. Riordan, District Treasurer	41407289	8	7/1/2016- 6/30/2017	NO	<del>20</del> 22.50
Sally Kohl, District Clerk	42756494	8	7/1/2016- 6/30/2017	NO	<del>20</del> 22.76

Motion made by: Adam Miner;

Seconded by: Laurie Goodwin;

Vote: 7-0.

POLICY-

None

FOR THE BOARD'S REVIEW

President Allen read a thank you note from Coach Blunden and the Lady Panther Hoop Camp participants.

ADMINISTRATIVE REPORT(S)

Mr. Moore informed the Board of Education of a building project meeting, Tuesday, 7/26/2016. Mr. Moore will update the Board on the progress of the building project.

UPDATE TO BOARD OF EDUCATION QUESTIONS

Mr. Ramsdell asked about the old playground equipment. Mr. Moore will check at the building project meeting.

President Allen inquired about summer school. Mr. Storey responded that it is going well with steady attendance.

**PUBLIC PARTICIPATION**

Mr. Bast asked for clarification on the coaches/parent/athlete meetings.

**PROPOSED EXECUTIVE SESSION**

Resolved, that this Board of Education enter executive session at 7:15 pm, to discuss;

- Current litigation,
- Matters leading to the appointment of particular person(s),
- The employment history and negotiations of a particular person(s).

Motion made by: Gary Ramsdell;

Seconded by: Adam Miner;

Vote: 7-0.

Mr. Kofod, Mr. Storey and Mrs. Kohl were excused from executive session at 8:00

President Allen declared open session at 8:14 p.m.

**ADJOURNMENT**

Resolved, that at 8:15 p.m. that this meeting be adjourned.

Motion made by: David Bartlett;

Seconded by: Roger Eastman;

Vote: 7-0.

EXECUTIVE SESSION

OPEN SESSION

ADJOURNMENT

Official Meeting Minutes  
Approved on August 15, 2016

*Sally A. Kohl*

Sally A. Kohl  
District Clerk

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BOARD OF EDUCATION OF BELLEVILLE HENDERSON CENTRAL SCHOOL  
JULY 7, 2016      WARRANT #1 CAPITAL FUND

Enc. # 3

CHECK #	CLAIMANT	PURPOSE	AMOUNT
1046	PASCO	Services Rendered	\$ 52,252.65
1047	PRINT & PLAN SYSTEM	Services Rendered	\$ 1,623.37
1048	WATCHDOG BUILDING PARTNERS	Services Rendered	\$ 4,065.00
			\$ 57,941.02

To the District Treasurer:

I hereby certify that I have verified the above claims, **3** in number  
in the total amount of **\$57,941.02**. You are hereby authorized and directed  
to pay to the claimants certified above the amount of each claim allowed  
and charge each to the proper fund.

7-7-2016  
Date

Mary Fonerstein  
Signature

Claims Auditor

# BELLEVILLE HENDERSON CENTRAL SCHOOL DISTRICT

## INTERNAL CLAIMS AUDITOR REPORT FINDING SUMMARY

Date: July 7, 2016

Amount of warrant: 22

Number of checks in batch: 21

Description	Number	Amount	Warrant	Resolution
Fruit & Produce Blue mountain	Invoice 188677	<del>\$236.00</del> over charged us. 23.00 Should Be 233.00		Fixed

Signature: Mary Fones

Title: Deputy Claims Clerk